Mock Trial Advisor

TITLE: Mock Trial Advisor

QUALIFICATIONS:

    I. Hold a valid State of Maine Criminal History Records Check Approval.

   II. CEHS teacher or staff member preferred with strong communication and organizational skills.

REPORTS TO: Building Principal

SUPERVISES:

JOB GOAL:

To coach and train the student members of the Mock Trial team to well represent themselves and CEHS in the statewide mock trial competition.

PROFESSIONAL RESPONSIBILITIES:

    I. To prepare and oversee the Mock Trial budget.

   II. To coordinate, arrange, oversee, and/or deliver coaching instruction to the team members to prepare them for the state competition.

  III. To coordinate and attend the team's regular meetings.

  IV. To communicate with the Principal concerning matters connected to the team.

   V. To attend regional and state meetings, as appropriate and needed, concerning the state mock trial competition.

  VI. To communicate clearly with other members of the staff (custodians, community services, teachers, etc.) concerning issues connected to the team.

 VII. Other duties assigned by the Principal.

TERMS OF EMPLOYMENT:

Twelve months per year with compensation in accordance with the fee structure of the negotiated Cape Elizabeth Education Association agreement.

EVALUATION:

The basis of the evaluation will be the extent to which the performance responsibilities of the job are successfully handled and the extent to which yearly action plans and job goals are met. The Principal or Assistant Principal will perform the evaluation.

NOTE:

The above job description reflects the general requirements necessary to describe the principal functions or responsibilities of the job identified and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job, either at present or in the future.

Approved: November 9, 2010

Revizyon #1
Jennifer Lakari taraf?ndan 29 Ocak 2024 14:39:46 olu?turuldu
Jennifer Lakari taraf?ndan 20 May?s 2024 17:28:27 güncellendi