

Mock Interviews

Directions:

1. The person applying for a job will choose the job they would like to be interviewed for from the list below.
2. One person will start as the interviewer and the other person will be interviewed for the job they chose. The interviewer will ask the person applying for the job the questions 1-6 below. The person being interviewed should answer them as though they were in a real interview.
3. After the interview, the interviewer will give the person who was interviewed feedback by completing the Interview Rubric. Be honest in rating the person you interviewed but be professional.
4. Then trade places, the interviewer becomes the person being interviewed, and the person who was interviewed becomes the interviewer.

Job Choices:

- A job as a grocery bagger at Harris Teeter.
- A job as a server at a local Golden Corral restaurant
- A job as a stocker at Wal-Mart

Interview Questions:

Use the questions below in the Mock interview.

1. What made you apply for this job?
2. What are your greatest strengths?
3. Tell me about your previous experience, who have you worked for and how long?
4. How did you like your last employer?
5. What are your major weaknesses?
6. Where do you hope to be 10 years from now?
7. What are the most satisfying and frustrating aspects of your current job or school experience?
8. What would you do to improve our company and how?
9. How do you work under pressure?
10. Do you have any questions about the job or our company?

Interview Rubric

Name of Interviewer: _____

Name of person applying for the job: _____

Job Chosen _____

	3	2	1	Score
Body Language and Posture	Body language was positive and professional. Interviewee offered to shake hands at the beginning, clearly identified themselves; was alert and responsive; leaning toward interviewer; nodding at responses and smiling. No gum.	Body language was mostly positive. Interviewee seemed somewhat distant and may have given off negative vibes by crossing arms, less nodding, no handshake, no introduction, or positive feedback to the interviewer. No gum.	Body language was negative. Interviewee did not seem positive about the experience at all. May have been chewing gum.	
Eye Contact	Interviewee maintained eye contact and seemed engaged.	Interviewee sometimes maintained eye contact, but looked away at times when it did not seem appropriate.	Interviewee rarely if ever looked at the interviewer, instead focused on the ground, their paper, etc.	
Preparedness	Interviewee came prepared with a pencil and paper and a copy of their resume (in a real interview arrive with a notebook/folder with paper, resume, and pen inside).	Interviewee had one of the pencil or paper and had to borrow something to take notes.	Interviewee came empty handed.	
Knowledge of the job	Interviewee had clearly researched the job and was knowledgeable about the duties and their role and could relate prior experiences to the job they were interested in.	Interviewee seemed somewhat aware of the job applied for but did not give clear answers that allowed the interviewer to assess their knowledge.	Interviewee had no idea what the job was and had no knowledge of the job they applied for.	
Questions	Interviewee asked questions about the company (besides rate of pay) that indicate they have an interest in the job.	Interviewee may have asked a question or two but the questions may not have fit or may have been inappropriate (how much does this job pay, how many days off do I get, etc.).	Interviewee did not ask questions.	
Closure	Interviewee expressed an interest in the job and tried to gain knowledge about when they might know if they were chosen. The interviewee offered a handshake when departing.	Interviewee expressed an interest in the job but did not ask for more details about the timeline. The interviewee may have shook hands but did not initiate it.	Interviewee did not express an interest in the job. The interviewee seemed reluctant to shake hands or did not shake hands.	