

MEDFORD LAKES SCHOOL DISTRICT

Medford Lakes School Discipline Code/Student Code of Conduct Grades 3-8

Board Approved August 2023

Discipline incidents are fully investigated and may warrant additional disciplinary action at the Principal's discretion. Behaviors are listed in alphabetical order.

| # | BEHAVIOR | 1st OFFENSE | 2nd OFFENSE | 3rd Offense |
|-----|--|--------------------------------|------------------------|------------------------|
| #1 | Cheating is defined as "unauthorized" copying of classwork, homework, test, and/or quiz Copying/forging signatures, cheating, or plagiarism of homework or classwork. | Teacher Detention | Admin Detention | ISS/OSS |
| #2 | Plagiarism: defined as "a piece of written work or an idea that someone has copied and claimed as his/her own" <i>(Student will automatically receive a "0" for the assignment)</i> | Admin Detention | ISS | OSS |
| #3 | Disrespecting, damaging, or stealing the property of the school district or others | Teacher Detention | Admin Detention | ISS/OSS |
| #4 | Distribution or possessing inappropriate material | Teacher Detention | Admin Detention | Principal's Discretion |
| #5 | Electronic device violation • Please see the Cell Phone Policy | TBD | TBD | TBD |
| #6 | Endangering the Welfare/health of others Hazardous behavior includes but is not limited to the following: one-sided inappropriate physical action against another student (pushing/shoving, grabbing, slapping, choking) | Admin Detention | 2 Admin Detentions | OSS/ISS |
| #7 | Fighting/Physical Altercation: Mutual engagement in a physical confrontation may result in bodily injury to either party. | OSS | 3 OSS | 5 OSS |
| #8 | Intentional Inappropriate use of computer/Internet/"Off Task" Computer Usage Including, but not limited to tampering in school programs, misuse of the Internet, "hacking", gaming, and other inappropriate use of school accounts. | Admin Detention | 2 Admin Detentions | OSS/ISS |
| #9 | Issuing verbal, visual, or written insults | Teacher Detention | Admin Detention | Principal's Discretion |
| #10 | Lateness to school – 5 times (Detention applies to grades 6-8 only) | Admin Detention | Parent Conference | ISS |
| #11 | Leaving class without following the classroom procedure | Teacher Detention | Admin Detention | Principal's Discretion |
| #12 | Misbehaving during a fire drill/school security drill | Teacher Detention | Admin Detention | Principal's Discretion |
| #13 | Misrepresenting the truth, lying, or dishonesty | Teacher Detention | Admin Detention | Principal's Discretion |
| #14 | Open defiance of authority – A staff member will provide a brief description of the situation/incident on the referral form | Teacher Detention | Admin Detention | Principal's Discretion |
| #15 | Possession and/or use of intoxicants, narcotics, controlled dangerous substances, tobacco, vaping, or weapons | 3 OSS MLPD contacted | Expulsion | |
| #16 | Profanity/Cursing/ Use of abusive or vulgar language and/or gestures both overt and/or implied | Teacher Detention | Admin Detention | Principal's Discretion |
| #17 | Sexual Misconduct (Any verbal, visual, sexual, and physical conduct directed toward another individual.) | 1 OSS | 3 OSS | 5 OSS |
| #18 | Other – (This applies to a situation or incident that does not otherwise fall into one of the above categories. Assignment of discipline is at the discretion of the staff member) | Principal's Discretion | Principal's Discretion | Principal's Discretion |

Teacher Detention = (3 points) 33 min during 6th period OR after school with the teacher who assigned it.

Admin Detention = (5 points) Up to 45 min detention in ISS room.

ISS = (10 points) In School Suspension in ISS room in Main Office.

OSS = (15 points) Out of School Suspension.

Earn Back Points = Each month AFTER 1st offense that a student does NOT receive any points, they earn 3 points back each month. Students are only able to earn points back if they have a disciplinary offense (i.e.: students can't bank points in case they get in trouble).