

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REORGANIZATION MEETING, JANUARY 3, 2024**

MINUTES

MINUTES OF THE REORGANIZATION MEETING of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, January 3, 2024.

The meeting was called to order at 5:00 pm by Mr. Frazee. Mr. Frazee led the group in the flag salute.

PUBLIC ANNOUNCEMENT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner.

On December 14, 2023 advance written notice of this meeting was delivered to the Asbury Park Press and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on December 23, 2023.

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY**

STATEMENT OF RESULTS

District No. 1 of the District School Election of Island Heights, County of Ocean, held on November 7, 2023 pursuant and in accordance with state law.

VOTES COUNTED FOR CANDIDATES (OFFICIAL)

<u>Three-Year Term</u>	<u>Total</u>
Ashley Edwards	273
Maureen DeSanto	245
Sara Bornebusch	231
Daniel Castles	94
Kenneth Slavick	86
Write In	6

Mr. Frazee administered the oath of office to Mrs. DeSanto and Miss Edwards.

MEMBERS PRESENT: Mrs. DeSanto, Miss Edwards, Mr. King, Mr. MacNeal, Mr. Sabey, Dr. Smith and Mrs. Weber

MEMBERS ABSENT: None

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator, and Lil Brendel, Board Secretary

ELECTION OF OFFICERS

Upon motion of Mr. King seconded by Dr. Smith, Mrs. DeSanto was nominated for President.

ROLL CALL:

AYES: Mrs. DeSanto, Mr. Kng, Mr. MacNeal, Mr. Sabey, Dr. Smith and Mrs. Weber

ABSTAIN: Miss Edwards

Mrs. DeSanto was elected President of the Board of Education.

Upon motion of Mr. MacNeal seconded by Mr. King Dr. Smith was nominated for Vice President.

ROLL CALL:

AYES: Mrs. DeSanto, Miss Edwards, Mr. King, Mr. MacNeal, Mr. Sabey, Dr. Smith and Mrs. Weber

Dr. Smith was elected Vice President.

APPOINTMENTS

Upon motion of Mr. King seconded by Mrs. DeSanto the annual meeting notice was approved as presented. (See attached).

OFFICIAL DEPOSITORIES

RESOLVED, That the Board of Education designate the following as Official Depositories of funds of the Island Heights School District until next reorganization meeting.

OceanFirst Bank

OFFICIAL NEWSPAPERS

RESOLVED, That the Board of Education designate the following newspaper to public matters of the Board of Education

Asbury Park Press and Micromedia Publications

AGENCY COMPLIANCE OFFICER

RESOLVED, That the Board of Education approve Tim Rehm as Agency Compliance Officer until next reorganization meeting.

AFFIRMATIVE ACTION OFFICER

RESOLVED, That the Board of Education approve Tim Legendre and Lori Romano as Affirmative Action Officer until the next reorganization meeting.

504 COMMITTEE COORDINATOR

RESOLVED, that the Board of Education approve Emma Zermane as 504 Committee Coordinator until the next reorganization meeting.

PURCHASING AGENT

RESOLVED, That the Board of Education approve Frank Frazee as the purchasing agent until January 31, 2024.

CONTRACTS TO BID THRESHOLD AND SET QUOTE THRESHOLD

RESOLVED, That the Board of Education authorize Frank Frazee to award contracts up to bid threshold, and set quote threshold until January 31, 2024.

APPROVE ASBESTOS MANAGEMENT OFFICER

RESOLVED, That the Board of Education approve Lil Brendel as Asbestos Management Officer until the next reorganization meeting.

APPROVE INDOOR AIR QUALITY DESIGNEE

RESOLVED, That the Board of Education approve Lil Brendel as Indoor Air quality designee until the next reorganization meeting.

APPROVE SAFETY & HEALTH DESIGNEE

RESOLVED, That the Board of Education approve Pat Olsen as safety and health designee until the next reorganization meeting.

APPROVE INTEGRATED PEST MANAGEMENT COORDINATOR

RESOLVED, That the Board of Education approve Lil Brendel as the Integrated Pest Management Coordinator until the next reorganization meeting.

APPROVE RIGHT TO KNOW OFFICER

RESOLVED, That the Board of Education approve Lil Brendel as the Right to Know Officer until the next reorganization meeting.

APPROVE CHEMICAL HYGIENE OFFICER

RESOLVED, That the Board of Education approve Judy Mekles as the Chemical Hygiene Officer until the next reorganization meeting.

APPOINT CUSTODIAN OF RECORDS

RESOLVED, That the Board of Education appoint Lil Brendel as the Custodian of Records until the next reorganization meeting.

APPOINT AHERA COORDINATOR

RESOLVED, That the Board of Education appoint Lil Brendel as AHERA Coordinator until the next reorganization meeting.

APPROVE TAX SHELTER ANNUITY COMPANY

RESOLVED, That the Board of Education designate the following tax shelter annuity company until the next reorganization meeting.

AXA Equitable

APPROVE PAYMENT OF BILLS BETWEEN BOARD MEETINGS

RESOLVED, That the Board of Education approve payment of Bills between Board Meetings.

APPROVE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES (STATE CONTRACTS)

RESOLVED, That the Board of Education approve Frank Frazee for procurement of goods and services through state agencies (state contracts).

PARLIAMENTARY PROCEDURES

RESOLVED, That the Board of Education adopt the policies of the board. Roberts Rules of Order Shall be Followed for the conduct of business.

RESOLVED, That the Board of Education approve the chart of accounts as per GAAP until the next reorganization meeting.

RESOLVED, That the Board of Education adopts the current board policies until the next reorganization meeting.

ROLL CALL:

AYES: Mrs. DeSanto, Miss Edwards, Mr. King, Mr. MacNeal, Mr. Sabey, Dr. Smith and Mrs. Weber

Mr. Rehm congratulated Mrs. DeSanto and Miss Edwards for being re-elected and elected. Also congratulated Mrs. DeSanto, President and Brooke Smith, Vice President.

Mr. Rehm discussed the Feasibility Study from Rowan University for Central Regional to become a K-12 district. We are in beginning stages there will be a meeting on January 9, 2024 with Berkeley Township Superintendent, Board President and BA, Ocean Gate Superintendent, Board President and BA, Seaside Park, Superintendent, Board President and BA as well as Island Heights Superintendent, Board President and BA.

Discussion arose. Mr. Rehm stated more information to follow at our next meeting on January 10, 2024.

Mrs. DeSanto discussed the committee appointments. The committee appointments for 2024 are as follows:

**Policy: Chair: Ashley Edwards, Maureen DeSanto and Brooke Smith
Curriculum: Chair: Dana Weber, Ashley Edwards and Maureen DeSanto
Personnel: Chair: Bob King, Brooke Smith and Kristofor Sabey
Buildings & Grounds: Chair: Kristofor Sabey, Bob MacNeal, Bob King
Finance: Chair: Bob MacNeal, Bob King and Dana Weber
Community: Chair: Bob MacNeal, Kris Sabey and Dr. Brooke Smith**

Upon motion of Mr. King seconded by Mr. Sabey the meeting was adjourned at 5:20 p.m.

RESPECTFULLY SUBMITTED:

LIL BRENDEL

BOARD SECRETARY

APPROVED: LB 1/10/2024 _____