

## BOARD MEETING MINUTES

PRESENT: Chairman Kim Shillieto; Board Members Timothy Wennrich, April Hibberd, Rich Christoffersen, Richard Larcom, Michael Culver; Superintendent Pierre Couture; Principal Benjamin Jellison; Community Member Karen Marks, Christopher Marks; and Students Tom Oliver, Thaddeus Marks.

The meeting was called to order at 5:30 PM by Chairman Shillieto.

PUBLIC INPUT - None

### STUDENT REPRESENTATIVES REPORT

Tom Oliver and Thaddeus Marks appeared before the Board to update them on student happenings and student council ventures. They both introduced themselves to the Board.

Tom reminded the Board that the Goals of the Student Council are:

Give Students' a Voice  
Improve School Climate

Thaddeus advised that the Student Council has been restructured. There are eight core members who communicate with administration on behalf of their classes. The larger group of twenty members comprises the Student Council. This larger group consists of one member from each advisory group. This larger group chooses the core group to represent Profile students.

Tom advised the Board that they recently had a speaker, Mr. Halligan, who addressed the student body about his son Ryan who, in 2003, became the victim of bullying which resulted in his death by suicide. Mr. Halligan shared his son's story in the hopes that it will prevent any other family from encountering this tragedy. Tom further advised that it was a heartfelt presentation and he feels that Mr. Halligan really made a connection with Profile students.

Thaddeus advised the Board that there will be a Winter Sports Under Way bonfire tomorrow at the Dow Strip from 5:00 to 8:00 PM. Teams will be honored including Nordic & Alpine Ski Teams and JV and Varsity Basketball Teams. There will be food and hot chocolate fundraisers and the Student Council will be selling hats. This is a first time presentation and it is hoped that it will continue in the future as a wonderful way to kick off the winter sports season.

The Board thanked Mr. Oliver and Mr. Marks for their presentation

MOTION BY APRIL HIBBERD, SECONDED BY RICK CHRISTOPHERSON TO APPROVE THE MINUTES OF THE OCTOBER 19,, 2017 MEETING AS WRITTEN. The following corrections were requested:

Page 1, paragraph 3, line 13 should read . . . reviewed together and sign off on the student handbook.  
Page 2, paragraph 1, line 6 should read . . . White Mountain School and other town and recreational departments . . .

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTIONS, MOTION CARRIED.

### SUPERINTENDENT'S REPORT

Superintendent Couture recommended the acceptance of the resignation of Brenda Komisarek from her position as paraprofessional effective December 8, 2017. Following a brief discussion, MOTION BY TIM WENNRICH, SECONDED BY RICH LARCOM TO ACCEPT, WITH REGRET, THE RESIGNATION OF

BRENDA KOMISAREK FROM HER POSITION OF PARAPROFESSIONAL AS RECOMMENDED. ALL IN FAVOR, MOTON CARRIED.

Superintendent Couture advised that a committee has been set for the upcoming Business Manager Interview process. The committee is composed of Carol Kerivan and Denys Draper as Board Representatives; Shelli Roberts and Gordie Johnk as Principal Representatives; Kim Antonucci, Office Manager at Profile School, Karen Watson, Accounts Payable Bookkeeper at SAU 35, Interim Business Manager Sandra Stone, Administrative Assistant Marjorie Brown and himself. Their first meeting will be held to begin to review candidates for the interview process on Monday, November 20, 2017.

Superintendent Couture advised the Board that the recent SAU Budget Hearing held on November 7, 2017 went very well. The SAU has added additional money to the Business Manager's salary line; a family health insurance plan; and \$3,100.00 for software licenses for budgeting purposed. They removed the \$4,300.00 for software requested by the former Business Administrator to store e-mails. There was also a reduction in the health insurance costs which were budget for a 10% increase and the GMRs (Guaranteed Maximum Rates) came in at a negative increase. A brief discussion ensued.

Superintendent Couture advised the Board that the Business Manager search is moving forward. The committee will hold their first meeting on Monday, November 20<sup>th</sup> to discuss which applicants will be recommended for interviews.

Superintendent Couture advised the Board that the NCSAA (North Country School Administrators Association) finally held their meeting with the legislators. The group stated their position on the cuts in Adequacy Aid, specifically the 4% annually in the stabilization grant portion. There was a difference of opinion among the legislators as to whether Districts should have ever received this funding. Rick Ladd, Chairman of the Education Committee and Karen Umberger, Chairman of the Finance Committee were in attendance. Also discussed was the pending Voucher Bill which both the Commissioner of Education and the Governor support. This would allow parents to take the Adequacy Aid of \$3,600.00 per student to use for private school tuition. This could also cause significant difficulties for Districts. For example if ten students withdrew and took their Adequacy Aid, that would total \$36,000.00 which the District would have to absorb. As these students would not all be in the same grade or taking the same subjects, the District couldn't cut a staff member and thus would have to find the monies elsewhere. A brief discussion ensued.

Superintendent Couture advised the Board that it is possible that the Federal Government will cut funding for Title I and Title IIA which will also adversely affect our Districts.

Superintendent Couture advised the Board that the SAU Budget Hearing held on November 7, 2017 was very successful. He outlined changes in the Budget made prior to the hearing. The Full Board meeting will be held on Wednesday, December 6, 2017 at 6:00 PM in the AHEAD Conference Room. The SAU Budget and the calendar for the 2018-2019 school year will be voted on at that time. Caitlin Davis of the NH DOE Finance Department will be the featured speaker at this meeting.

Superintendent Couture advised the Board that, as requested at the October meeting, he has been in touch the Lafayette and Bethlehem Recreation Departments, Tim Breen of the White Mountain School, and Nigel Manley of the Rocks Estate to seek any interest in the land acquisition discussed at the last meeting. To date he has not received any positive responses for this acquisition or usage of this parcel. A brief discussion ensued.

## OLD BUSINESS

Superintendent Couture called the Board's attention to the proposal presented last month pertaining to the possible purchase of the apple orchard property across the street from the school which is approximately seven acres and has an older home on it. Rich Larcom had brought this to the Board seeking their input as to possible uses for this property such as practice fields and the possibility of the District looking into purchasing this property. Mr. Larcom stated that he feels that as the property is nearby the Board owes it to the voters to

explore possible uses. Perhaps the Rocks Estate or the White Mountain School would like to partner with the school to develop this property. Following a brief discussion, Superintendent Couture advised that he will make some calls to seek interest by others as mentioned.

## PRINCIPAL'S REPORT

Principal Jellison called the Board's attention to his written report which was included in their agenda packets. He has changed his report to more of a narrative format. Any questions should be directed to him directly.

Principal Jellison advised that Profile has submitted a grant application to the state for upgrades to the school security system in the amount of \$12,000.00. We would like to upgrade the entry doors to the building with a "key-fob" and add several cameras to cover sections of the building and grounds not currently covered by cameras. A requirement of the grant proposal is Board approval of in-kind expenses in the amount of \$6,000.00 and he would like to use funds in the facility line for this purpose. Following a brief discussion, MOTION BY RICH LARCOM, SECONDED BY APRIL HIBBERD TO APPROVE THE USE OF THE FACILITY LINE IN THE AMOUNT OF \$6,000.00 FOR THIS PURPOSE. ALL IN FAVOR, MOTION CARRIED.

Principal Jellison advised the Board that the Robotics grant was not received. This has been reapplied for to a different pot of money. He will keep the Board updated on the progress.

Principal Jellison advised the Board that the current Driver Education Teacher completed his last class last evening. In January, Profile will be contracting with Mike Doucette, a retired state trooper, who is currently handling Driver Education at Littleton.

The question was raised as to how the small bus is working out as it is not being utilized to transport Concord VT students? Principal Jellison advised that a large bus is \$250.00 per trip for sporting events and the small bus is working very well transporting smaller groups. A brief discussion ensued. Rick Christoffersen suggested that a record of the savings netted by the use of the small bus be kept so when the lease is up in three years, this can be utilized when requesting approval to lease or purchase another bus.

## POLICY COMMITTEE – No Report

## FINANCIAL REPORTS

Manifests were circulated for Board review and approval.

Superintendent Couture distributed Financial Reports for Board information and review noting that the projected year-end balance is \$328,516.00 Superintendent Couture briefed the Board on the reports noting that Interim Business Manager Sandra Stone has revised the format for better understanding. The projected yearend balance includes items listed on the report but not yet encumbered in the amount of \$166,603.00.

Superintendent Couture advised the Board that they need to decide on Budget Committee membership and development for the 2018-2019 school year. Rich Larcom and Kim Shillieto volunteered to serve on the committee to work with the principal on the budget development.

## NEW BUSINESS

Rich Larcom advised the Board that he and Tim Wennrich will have an update from the Solar Power Committee at the next meeting.

MOTION BY RICHARD LARCOM, SECONDED BY RICK CHRISTOFFERSEN TO ENTER INTO NON-PUBLIC SESSION AT 6:14 PM PER RSA 91A:3 I, II TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDNET COUTURE, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY RICH CHRISTOFFERSEN, SECONDED BY TIM WENNRICH TO RETUREN TO PUBLIC SESSION AT 6:52 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO ADJOURN AT 6:53 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown  
Board Clerk