

Brunswick School Board Policy and Planning Committee Summer Retreat 2018
Minutes

August 8th, 2018, 8:30-12:00

Office of the Assistant Superintendent

Board Members Present: Joy Prescott, Billy Thompson, Elizabeth Sokoloff

Staff Members Present: Pender Makin

Called to order 8:40 AM

Adjustment to agenda – discussion about RSC/ GSEA public hearing

- Will develop a clear, simple presentation for the hearing

1) Review Policy Audit / Prioritize and Schedule Policy work for the upcoming year

- Committee prioritized the following policies for discussion during the upcoming year:
 - o ADC (Tobacco Use/Possession) and JICH (Substance Use by Students) in terms of more restorative and educational consequences.
 - o FERPA-related policies, including: EEAEC (Video Cameras on Vehicles); IJND (Electronic Presence); JRA (Student Education Records); KLG (a policy we don't yet have in place, but that would guide interactions with Law Enforcement)
 - o CBI/CBI-R (Evaluation of Superintendent
 - o DFD (Gate Receipts) plus policies concerning Athletics in general
 - o EBAA, EBAB, EBABA, EBABA-E1, EBABA-E2 – Chemical Hygiene (collapse all into one policy)
 - o EEBB (Employee use of vehicles to transport students)
 - o GCFA (Hiring Instructional Staff)
 - o IIB (Class Sizes)
 - o IJNDBA (Laptop Use) and JFCE (Student personal use of cell phone and electronic devices); and technology plan, in general
 - o IJOA (Field Trips) / IJOAA (Field Trips requiring extended travel)
 - o IJOC (Volunteers) / KA (Classroom Observation Policy) /
 - o JEAA (Attendance Policy) / JHB (Truancy) / JEA (Compulsory Attendance) / JH (Student Absences) / IKE (Promotion)
 - o JF (student Admissions/Withdrawals) / JFAA (Admission of Resident Students) / JFABA (Admission of Non-resident students of employees) / JFABD (Admission of homeless students)
 - o JICE (Student publications)
 - o ICA – (School Calendar) review

2) [JFCE](#) – Student personal use of cell phone and other electronic devices

Placed this on the list for future discussion later in the year in conjunction with Technology, in general

- 3) [JICA](#) – Student Dress (compare with examples from other districts) / [JICA-R](#)
Committee will recommend rescinding JICA.
- 4) DBJ - Procurement (consider adding [new requirements](#) / consider adding DBJ-R)
The committee recommends adding the new federal requirements language and keeping DBJ-R (Federal Procurement Guidance) as an administrative procedure.
- 5) DJH – Purchasing and Contracting Code of Conduct – consider [draft including new federal requirements](#).
The committee recommends adding the new federal requirements language.
- 6) [BCB](#) – Board member conflict of interest – [Consider including new requirements](#).
The committee recommends adding the new federal requirements language.
- 7) [JICH](#) – “chemical abuse” (rename Substance Use by Students)
The committee recommends reviewing this along with Tobacco policy later this year to include more restorative and educational consequences.
- 8) [III](#) - Independent Study
The committee will recommend rescinding, as it’s covered in “Multiple Pathways” and “ELOs” in BHS course book.
- 9) Discuss rescinding several outdated/not recommended policies:
 - JKG – Physical Restraint (outdated / topic covered in JKAA)
 - JF – Student Admissions/Withdrawals from School (updated versions covered elsewhere)
 - JBAA – Nondiscrimination of students (we have ACA and other nondiscrimination policies that are more updated)
 - IE – Organization of Instruction (not recommended, outdated, could inhibit individualized programs)
 - ID – Early Release (not recommended procedure / better fit for BHS handbook)
 - ICB – Extended School Year Services (not recommended, outdated)
 - GBGA – Staff Health (not recommended, outdated)
 - GBBA – Harassment (Not recommended/topic covered elsewhere)
 - GB – General Personnel Policies
 - BDG – Legal Services
 - EGAB – Internet Usage Safety
 - EEG – Student Transportation in private vehicles
- 10) Discuss rescinding some Regulations, Procedures, Exhibits that do not require adoption and that would benefit from ongoing administrative updating:
 - EBCB-R and EBCB-E (outdated procedures and form)
 - IJNDB-R (better as internal document)
 - EEAAE – Drug testing for drivers (all forms should be internal)
 - IKE-R – Promotion (administrative procedure)
 - GCOA-R – Supervision/Evaluation of Staff (administrative procedure)