



Meeting Notes

Project: New Jordan Avenue School

Date: March 12, 2018 at 6:00 p.m.

Attendees: Lyndon Keck* of PDT Architects, Matt Pitzer of PDT Architects, Art Pierce, Nathan Hintze, Steve Walker, Jeannie Doughty, Sarah Singer, Elizabeth Sokoloff, Bill Thompson, and Phil Dionne

Purpose: Building Committee Meeting

These notes were taken by Lyndon Keck of his ability. If you find any corrections please notify PDT Architects within three (3) working days of receipt of these minutes.

Topic	Agenda/Notes	Action
	1. The meeting was called to order at 6:00 p.m. by the Chair.	
	2. The meeting minutes for the February 8, 2018 meeting were reviewed. There was one correction – Item 30 should read that Corrie Perrault gave the presentation.	
	3. With the correction the meeting notes were accepted by consensus by the Chair.	
PDT Action	4. Matt Pitzer informed the Committee that PDT had received both the DEP permit and planning board approval on Tuesday, February 27, 2018. There are no other environmental permits required for construction other than a possible permit from EPA for hazardous material removals prior to demolition.	
	5. Matt presented a PowerPoint slide show showing the Committee: • the enlarged roof monitor over the main hallway entrance, • the reintroduction of red brick at the exterior library wall and the special education wall, • the trim package for metal panels on the second floor of the classroom wings, • the library courtyard, and • the art courtyard	
PDT Action	6. Question was asked how tall the trees will become in the library courtyard. Matt to get an answer for the Committee for the next meeting.	

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PDT Action	7. Committee member requested the overhang at the Pre-K/Early Childhood entrance be similar to the entrance overhang at the front door.	
	8. Committee consensus seemed to be the taller monitor with more glass was a better design.	
	9. Matt showed slides of interior changes which included relocating the elevator so the adjacent classroom would have an entrance similar to the other classrooms. Matt explained the previous location seemed to disenfranchise that classroom and created ADA accessibility concerns in a tight entrance. He noted the new design allows for a larger, more open hallway entrance to the stairway.	
	10. The updated design for the curved steps outside the music room were shown. It was explained that the benches in this area would hold two classrooms worth of students who could be waiting for access to the gym, music room, cafeteria, or playground.	
	11. A comment from a Committee member that approved of the ramp access to music and the stage as an easier approach for people with disabilities.	
PDT Action	12. Matt showed the reconfiguration of the doors into the cafeteria. He talked about the sinks. Discussion from Committee members suggested PDT work on making the sinks accessible from both the cafeteria side, as well as the queuing line for food.	
	13. Question was asked if there was a wall at the sinks. PDT explained no there would be no wall to allow for supervision throughout the cafeteria.	
PDT Action	14. Matt mentioned that the fish tank would likely go somewhere in the cafeteria to support the concept of the exploratory lab and be made visible to all students.	
	15. Music storage room was added.	
	16. Matt showed single-user bathrooms in lieu of the gang toilet design that had previously been shown.	
Perzanoski Action	17. The Committee said they would defer to administration to make up their mind whether they wanted gang toilets or single toilets.	
	18. Lyndon gave an overview of the charge and focus for the Interiors Subcommittee. He explained there were two major pieces of work to be	

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	done by the Interior Subcommittee. The first if the conceptual framework for the interiors which would include the following: • Selecting what the materials would be on floors, walls, ceilings, and casework. • How will color be organized thematically throughout the school so color is not random but fits into a design theme: • Determining where color would go and where neutrals colors would prevail. Would color go on walls, ceilings, soffits, light fixtures, casework, lockers, etc. • Select and review durability of materials. The second part of the work would be detail execution. This would occur after the general contractor had been selected. It would involve PDT's interiors group preparing finish boards with actual color selections and samples of material for the Committee's review. In this work the Committee would determine the following: • Making final selection for colors • Determining how the colors work together as a family with all other materials such as carpet, linoleum, tile, cabinets and lockers. • Finalizing where each color would go in the various classroom houses.	
PDT Action	19. Matt explained the direction the Interiors Subcommittee had chosen which was to organize wayfinding colors and symbols according to an outdoor, natural environment: • The main shared space was thought of as the "meadow". • The Pre-K area "seeds". • The classroom wings would be coniferous and deciduous. • The first floor, with the youngest students, have a theme of being the "understory" of the forest. • The second floor would have a theme of being the "canopies" of the forest. • The cafeteria as sea/water. A Committee member reminded PDT the thematic color systems should not be designed just for the very young -2 but that someday the school may become a K-5 school and be careful the image isn't one of only very young children.	
	20. Jeannie presented a report on the work of the Interiors Subcommittee and explained the following: • Ariana had shared inspiration boards and had gotten the Committee's reactions. • The Committee had selected the ground forest concept for organizing wayfinding color and patterns. • The Committee was not interested in mascot images or paw prints.	

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	- Ariana had shared Flowtechs, a solid vinyl material, that could be used in lieu of linoleum or as an area rug. A Committee member noted that she thought the material was not thick enough or soft enough to be used as an areas rug. - Ariana had shared concepts of soffit heights at wayfinding "moments".	
	21. Questions were asked about the height of the soffits and how many soffits would occur in the hallways.	
PDT Review	22. There was discussion about the possibility of putting a skylight in the roof over the low soffit at the Pre-K area.	
	23. Jeannine made a brief presentation of the work of the Playground Subcommittee which had met that evening at 5:00 p.m.	
	24. The Playground Subcommittee still has much work to do in terms of deciding what it is they want. They have reviewed previous work done by the teachers.	
	25. The Playground Subcommittee is concerned about only having \$104,000. They wondered if the school should have just one playground instead of two. Committee discussion revolved around how many students would be on the playground at any one time. It was suggested there could be as many as 200 students on the playground at one time.	
	26. Mr. C., the principal, was asked how many students go out on the playground at any one time. He thought the number was between 90-120.	
	27. Several Committee members suggested two playgrounds was the right direction so the playgrounds didn't become too crowded. Committee members also suggested the playgrounds could be thought of as starter playgrounds. They could have phased construction if donations and contributions were made to expand the playgrounds.	
	28. There was discussion about the Public Art Subcommittee. The question was asked if there was artwork at the existing Coffin School which could be moved to the new school. It was recommended the large tile installation with the history of Brunswick would not be recommended for moving to the new school but lobby art in Coffin could be moved.	
PDT Action	29. The question was asked where in the building can we do public art. PDT was asked to make recommendations to the Building Committee for possible locations both inside and outside the building.	
	30. It was noted that Mark Welli would not be serving on the Public Art Committee because he had offered to donate a piece of his own work. There was a concern of a conflict of interest.	

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Building Committee Action	31. Sarah, Elizabeth, and Bill requested that other Building Committee members serve with them on the Art Subcommittee so there is a broader cross section of opinions.	
	32. There was a comment from a Committee member that the Public Art Committee really had no money but donations would be solicited, both financial and pieces of art. The art could be indoor or outdoor sculpture or outdoor artwork as well.	
	33. Lyndon addressed the Committee. He briefly noted that school safety and security was an important part of our work on the project. Matt had met with the SRO and will be meeting with the SRO and the Brunswick Police Department concerning security features at the new school. Lyndon explained the PDT uses the Department of Education guidelines for school safety, security and lockdown. This school will be designed with school security concepts. Lyndon offered to meet with the School Board to discuss detailed security measures that will be included in the building	
	34. The next Building Committee meeting will be Thursday, April 5, 2018 at 6:00 p.m. at Town Hall.	
	35. The meeting was adjourned at 7:10 p.m.	
END OF MEETING NOTES		