



## Meeting Notes

Project: **New Jordan Avenue School**

Date: **September 7, 2017**

Attendees: **Phil Dionne, Billy Thompson, Art Pierce, Mark Wethli, Sarah Singer, Mandy Merrill, Elizabeth Sokoloff, Steve Walker, John Eldridge, Paul Perzanoski, Matt Pitzer\* and Lyndon Keck.**

Purpose: **Building Committee Meeting**

Topic	Agenda/Notes	Action
	1. Meeting was called to order at 6:05 p.m.	
	2. Paul Perzanoski gave an overview of the charge of the Building Committee.	
	3. Paul Perzanoski told the group they needed to elect a Chairman. He opened the floor for candidate recommendations. Sarah Singer was nominated. No other names were put forward.	
	4. A motion was made by Elizabeth Sokoloff to nominate Sarah Singer. The motion was seconded by Bill Thompson. The group voted unanimously for Sarah Singer.	
	5. Vice-Chair nomination resulted in one candidate, Bill Thompson. A motion was made by Sarah Singer to have Bill Thompson be the Vice-Chair. The motion was seconded by Corey Perrault. The decision was unanimous.	
	6. PDT was asked to provide an overview of the status of the project for the Building Committee.	
	7. Lyndon gave an overview of the floor plan, exterior elevations, material selections, and site plan. The presentation noted the new Pre-K wing and the school having two houses within the school with shared facilities.	
	8. Lyndon explained that he and Suzanne Morin, interior designer, had been doing staff interviews over the last two weeks. More staff interviews will happen over the next month.	
	9. Lyndon explained that Atlantic Resources, the civil engineer, had meet with the Town, Town planners, the Town staff and PDT Architects concerning the preparation of DEP drawings and Planning Board drawings.	



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	<p>10. Lyndon explained that DEP had been called and consulted. They stated no demolition work could occur on the site once the DEP application had been filed. Lyndon explained a minimum of six months was needed between the time we want to go out to bid and the filing of the DEP application.</p> <p>Lyndon explained it was unlikely we would be able to demolish Jordan Acres this fall. The demolition would probably have to be done in the spring after receipt of the DEP permit.</p>	
	11. PDT is hopeful we can go inside the building and do asbestos removal and have that portion of the work completed before demolition.	
	12. Paul Perzanoski asked if Lyndon could notify his as soon as possible to determine if the building demolition for this fall is a go or a no go.	
	13. PDT explained that we were redesigning the core of the school based on the teacher interviews and additional meetings with the school administration.	
	14. Lyndon gave a brief overview that the project would confirm with the Town ordinance that requires public buildings to conform with U. S. Green Building Council criteria for certified buildings. In the future PDT bring a scorecard that shows the status of the points being achieved on a monthly basis.	
	15. Lyndon gave an overall project schedule. He explained it was our goal to try to go out to bid in May 2018.	
	16. Questions were asked about the bidding climate. Lyndon explained the hurricanes and the possibility of tariff and trade wars could affect pricing. We will know more over the winter and in the spring as to these effects on inflation rates in construction	
	17. PDT reminded the Committee they would need to set up a Playground Subcommittee that would be responsible for interviewing playground equipment designer and manufacturers and working on the potential design for the three playgrounds.	
	18. Sarah Singer asked the new community members on the Committee to introduce themselves to give an overview of their professional experience and why they had asked to be on the Building Committee.	
	19. Phil Dionne, Arthur Pierce, and Mark Wethli all introduced themselves and gave an overview of their professional history and interest in the project.	



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Topic	Agenda/Notes	Action
	20. The group agreed to meet on the first Thursday of every month.	
	21. The next meeting is scheduled for October 5, 2017 at the Brunswick Town Hall.  <b>END OF MEETING NOTES</b>	