

Western School Corporation

Russiaville, IN 46979

April 15, 2014

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, April 15, 2014 at 6:00 p.m.

Members Present: Don Wells, Harry Kenworthy, Mike Koloszar, Linda Singer, J. Conrad Maugans, Jon Marley and Donna Shepherd

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Suzie Reagle, Craig Shearer, Lissa Stranahan, Josh Larsh, Katie Sundheimer, Steve Arthur, Dee Emmons, Julie Pownall, Jill Newby, Pat Quillen, Jet Sundheimer, and Jennifer Taylor

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:10 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had additions to agenda item #14 Personnel, and that he would like to remove agenda item #8 Resolution for Approval. Mr. Koloszar made a motion to approve the agenda as amended by Mr. McCracken. Mrs. Singer seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the March 18, 2014 regular meeting. Mr. Kenworthy made a correction that the minutes should have reflected his comment on exploring the possibility of a balanced calendar again for school year 2015-16. Mrs. Shepherd seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following with the Board:

- The WMS Academic Super Bowl teams competed emphatically well during their Invitational on March 25. The Science and Social Studies teams earned second place, the Math team also earned second place in a tie-breaker, and the English team won first place! The other school

teams that Western beat were Peru and Central Catholic. The interdisciplinary team also won first place. Interdisciplinary competitors were: Thomas Gatewood, Rachel Zentz, Ben Carter, Isaac Woolace, Ethan Lutgen, Eric Chauret, Meghan Kataria, Isabelle Origer, and Rachel Corwin.

- The WHS Academic Super Bowl Team came in first overall at the Clinton Central Invitational on March 18th. The English, science, and interdisciplinary teams were first in their categories with the English team only missing 5 questions! Congratulations to ALL of the teams as everyone did a great job!
- The Western FFA livestock judging team competed at Western Boone on Saturday, March 15th and placed 4th out of 11 teams. Members of the team were Jason Miller, David Grimme, Kelsey Quinn and Jay McKinney.
- The Western High School Art Department won all the major awards at “Art on the Square” in late March. This competition includes all five schools in Howard County. Western took Best of Show, Best of High School, 1st and 2 place in drawing, colored drawing, painting and 3-D plus numerous honorable mentions. Congratulations to: Kaylin Perkins, Mary Elmasry, Sami Soutar, Brittany Lake, Derek Swank, and Evie Glover
- WHS Senior, Victoria Roberts, will be participating in the Special Olympics (swimming) @ Princeton University in New Jersey on June 14-21
- Congratulations to Olivia Wenger, a senior at Western, who is part of the Kokomo Area Career Center culinary arts management team that won the state competition. She and the other members of her team will travel to Minneapolis, on May 3-6th for the National Competition. The team members are conducting fundraising to help pay some of the cost of their trip, I am sure she would be glad to sell you her products.
- WSC received a \$2,000 mini grant for eLearning professional development. This came as a result of the 2014 Digital Learning Grant that we applied for in February.
- WMS student, Thomas Gatewood, was runner up at the State Geography Bee on April 4, 2014. He got a perfect score during the first round of competition.

Item #6 – Reports

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
TREASURER'S REPORT
BOARD MEETING 4/15/14

Bank Balance

FFBT- Checking Account Balance 03/01/14	\$4,583,550.92
Non-Revenue Receipts	350,247.13
MTD Revenue	1,706,626.94
Disbursements from Clearing Accounts	368,770.79
MTD Disbursements	<u>1,622,498.45</u>
Checking Account Balance 03/31/14	\$4,649,155.75
Total Depository Balance 03/31/14	\$4,649,155.75

Vendor Claims Submitted For Approval

#65343 - 65371 of 03/19/14 - 03/31/14	\$612,096.03
#65372 - 65514 of 04/01/14 - 04/15/14	<u>\$583,074.16</u>
TOTAL:	\$1,195,170.19

Payroll Claims Submitted for Approval

# 18 of 03/14/14	\$548,657.66
# 19 of 03/28/14	<u>\$569,240.85</u>
TOTAL:	\$1,117,898.51

Interest on Checking 01/01/14 to 03/31/14 \$1,888.10
pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mrs. Shepherd seconded the motion which passed 7-0.

2. **Director of Buildings, Grounds, Transportation and Safety:** Dr. Hendrich submitted the following report:

Items that I have been working on:

Attached you will find School Liaison Officer Report Data for the month of March

Continuing to ride bus routes to complete bus driver evaluations

Completed Head Custodian annual evaluations

Interviewing for new regular route bus driver

Attended conference on International Baccalaureate Program on March 19, 2014

Attended Mayors' Youth Substance Abuse Committee on March 25, 2014

Attended JDAI meeting at Kinsey Youth Center on March 26, 2014

Random Drug/Alcohol testing by Midwest Toxicology for bus drivers held on March 26, 2014

<u>Discipline</u>	<u>Transportatio n</u>	<u>Monitoring recess</u>	<u>Other</u>
3/3/14 (WMS/WHS)	3/6/2014	3/10/2014	*3/4/14 (car accident w/staff members)
3/4/14 (WPS)	3/11/2014	3/21/2014	*3/24/14 (met with numerous parents
3/4/14 (WMS/WHS)	3/12/2014		regarding investigation of discipline
3/5/14 (WMS)	3/14/2014		issue at High School)
3/5/14 (WHS)	3/19/2014		
3/6/14 (WHS)	3/20/2014		
3/7/14 (WHS)	3/21/2014		
3/7/14 (WMS)			
3/10/14 (WHS)			
3/13/14 (WMS)			
3/14/14 (WIS)			
3/19/14 (WMS)			
3/20/14 (WIS)			
3/21/14 (WPS)			
3/24/2014 (WHS)			

3/25/14 (WHS)

3/26/14 (WIS)

3/26/14 (WMS)

3/27/14 (Home visit-attendance)

3/28/14 (WMS)

*School Liaison Officers are also monitoring student drop-off and pick-up areas daily, including monitoring High School student drivers (especially in bad weather conditions).

*School Liaison Officers are also checking exterior doors of all buildings daily.

*School Liaison Officers are assisting with the supervision of lunch periods on a daily basis.

3. Director of Technology: Mr. Shearer submitted the following report:

Technology Update 4/15/14

-Online ISTEP+ begins April 28th for grades 3-8. PCs are ready to go and practice tests are beginning.

-Still trying to determine requirements for the new CoreLink pilot test Gr 3-8 that the state is pushing. Not much information from the state on details or requirements they seem to be waiting until the last minute.

- Sent info to parents on new Skylert interface for mass communication alerts and informative communication.

- Updates over spring break for servers and other key infrastructure components.

- Hang additional access points to improve existing coverage and density.

- The summer collection plans for iPads is ongoing.

- iPad Damage report attached for each building

District Total of Damage

Claims through Mar 31 2014: 37

Total outstanding from insurance deductibles \$1500

Total outstanding iPad replacement \$1556

Total outstanding owed to district which includes: deductibles, replacements, peripherals \$4360

4. Director of Exceptional Learners and Testing: Mrs. Reagle submitted the following report:

Special Education

Preparing for preschoolers to transition to Kindergarten

Apple Training for Special Education staff held, many positive reviews

Title I, II and III

Monitoring grants

Amending Title I grant

High Ability

No new action

Testing

Preparing for ISTEP+ Multiple Choice portion

Accuplacer testing in the high school completed

AP exam schedule developed

Core Link Assessment Webex completed

5. Superintendent: Mr. McCracken submitted the following report:

1. Annual Performance Report – The Annual Performance Report will be shared at the meeting. I would like to thank Karen Keisling for doing such a great job with putting this information together. A challenge we have had and continue to have is with the state correctly reporting our class sizes. The number the state reports have been significantly higher than our actual class sizes. We, along with other schools have experienced the same problem and have made several contacts with the state in an attempt to have correct information published. As of yet, we are not having any luck with knowing how they collect the data, calculate the data, or how we can get the data changed.
2. English Language Arts and World Language (agenda item) – This year we will approve one group tonight, those requesting to not use additional materials, and then take a second group that will be under advisement for 30 days for approval for next month. You will notice that the move to digital curriculum is beginning to take place with some teachers looking to only have classroom sets of the actual text.

3. Summer School – Attached is a tentative budget for Summer School. Again this year, only Category 1 classes are scheduled for full reimbursement. Categories 2 and 3 are only reimbursed if additional funding remains after Category 1 classes are reimbursed. The State has also again moved all former Category 1 courses, which included Math and English/LA for grades 1 – 8 to Category 2. Category 1 courses this year include Reading for grades 1-3 and all high school courses that lead to graduation. Category 3 courses include enrichment, multidisciplinary courses, and high school courses that do not count toward graduation. Last year we were again fortunate to receive full reimbursement for all courses we offered.

The principals will now begin identifying students who need to participate in this year's Summer School and Jump Start. By mid-May, they should know numbers and at that time we can finalize staffing and transportation. As in the past, I will bring staffing recommendations to you at the June Board Meeting.

4. Technology Update – We have established two recent committees to look at E-learning and our current Curriculum Mapper program.

For E-learning, we are establishing a group that will meet from the Primary and Intermediate, a group from the Middle School and a Group from the High School. We will have our first meetings after Spring Break and then will plan future meetings to see how E-Learning can be meaningfully implemented.

Currently we use Curriculum Mapper for all of our curricular and mapping needs. Our student data warehousing program, PIVOT now also has a curriculum mapper feature. Committee members from each building will compare features, ease of use, and cost and then make a recommendation for which program to use for next year.

5. Current and Future Planning

- Technology Professional Development
- Strategic Plan
- Renovation/Construction Planning

Item #7 – Restroom Renovation Quotes

Mr. Maugans made a motion to award the following contractors the bid package for the restroom renovations:

1. General Trades: Shepler
2. Ceramic Tile: Blakley
3. Plumbing: Quality
4. Electrical: Wagoner

Mr. Marley seconded the motion which passed 7-0.

Item #8 – Resolution for Approval

This item was removed from the agenda.

Item #9 – Textbook Adoption

Mrs. Shepherd made a motion to approve not adopting an English Language Arts textbook for grades K-5, and allow them to continue to use their current reading series. Mr. Maugans seconded the motion which passed 7-0.

The Board was also given the Middle School English Language Arts, as well as High School World Language and English Language Arts for review.

Item #10 – HS Credit for 8th Grade Marching Band

Mr. Maugans made a motion to allow 8th grade students who participate in Marching Band to receive a high school credit for their semester of participation. Mr. Kenworthy seconded the motion which passed 7-0.

Item #11 – Transfer Students

Mr. Wells made a motion to approve the class capacities and available openings for transfer students as recommended by Mr. McCracken. Mr. Maugans seconded the motion which passed 7-0.

Grade Level	Capacity	Anticipated Enrollment (4/15/14)	Openings
Kindergarten	200	126	74
First	200	180	20
Second	200	196	4
Third	200	190	10
Fourth	200	184	16
Fifth	200	222	0

Sixth	200	172	28
Seventh	200	210	0
Eighth	200	235	0
Ninth	200	211	0

- Grades/Programs not accepting transfer students:
 - Tenth Grade
 - Eleventh Grade
 - Twelfth Grade
 - KASEC Programs

Item #12 – Acceptance of Donation

Mrs. Singer made a motion to accept the donation of \$500.00 from the Del-Ra Organization for the life skills program. Mr. Kolozar seconded the motion which passed 7-0.

Item #13 – NEOLA

Mr. Maugans made a motion to approve the following policies: 0151.1, 1630.01, 1662, 3362, 4362, 5517, 3419.01, 4419.01, 3419.02, 4419.02, 3430.01, 4430.01, 5111, 5517.01, 5630.01, 6144, 6151, 7217, 7510.01 and 8510. Mrs. Shepherd seconded the motion which passed 7-0.

Item #14 – Personnel

Mr. Maugans made a motion to approve the following personnel items:

1. Resignations:
 - a. Saradawn Johnson, KASEC
 - b. Laura Spier, WPS
 - c. Amy Messer, JV Cheer Coach
2. Recommendations:
 - a. Melissa Hite, Temp Bus Driver
 - b. Larry Wimmer, Bus Driver
 - c. Chrystal Campbell, Paraprofessional KASEC
 - d. Gary Jewell, Varsity Boys Track Assistant
3. Retirements:
 - a. Patty Young, WMS
 - b. Steve Hoppes, WHS
 - c. Patty Hoppes, WPS
 - d. Jill Newby, WHS
 - e. Jet Sundheimer, WHS
4. Leave of Absence:
 - a. Marsha Downing, WPS
 - b. Judey Budenz-Anders, KASEC

5. Non-Renewal:
 - a. Marietta Harrold, WHS
 - b. Cameron Cossell, WHS

Mr. Marley seconded the motion which passed 7-0.

Mr. Kenworthy then made a motion to approve the following personnel additions:

1. Recommendations:
 - a. Ron Jankovich, WHS Physical Ed Teacher and Varsity Football Coach
 - b. Sacha Gill, WHS Head Volleyball Coach

Mr. Marley seconded the motion which passed 7-0.

Finally, Mr. Maugans made a motion to approve the resignation of KASEC teacher, Janet Leeder, whose resignation is being accepted in lieu of proceeding with the cancellation of her regular teacher contract as outlined under IC 20-28-7.5-1. Mr. Wells seconded the motion which passed 6-0-1, with Mr. Kenworthy abstaining from the vote.

Item #15 – Professional Improvement Requests:

Mr. Wells made a motion to approve the following professional improvement requests:

Jessica Cantlon – IUK Counselor Workshop – IUK – March 21, 2014

Amy Breisch – Indiana Speech, Language, Hearing Association Convention – Indianapolis – April 3-4, 2014

Randy McCracken – 2014 IDOE Wellness Policy Training – Lafayette – April 30, 2014

Randy McCracken – Indiana STEM School Summit – Purdue – May 20, 2014

Pat Quillen – Hendricks County Teacher Fair – Hendricks County – April 23, 2014

Pat Quillen – Indiana STEM School Summit – Purdue – May 20, 2014

Emily Klingler – WCI Commodity Co-op Bid Opening – Frankfort – April 16, 2014

Emily Klingler – 2014 IDOE Wellness Policy Training – Lafayette – April 30, 2014

Emily Klingler – ISNA Spring Training Seminar – Plainfield – May 2, 2014

Kiersten Veldkamp – Terra-Cotta Warriors Workshop – Children’s Museum – May 14, 2014

Cheryl Harshman – ICASE Executive Meeting – Indianapolis – April 17, 2014

Cheryl Harshman – ICASE Executive Meeting – Indianapolis – May 22, 2014

Cheryl Harshman –Roundtable –Lebanon – May 22, 2014

Wendi Campbell – Roundtable – Lebanon – May 22, 2014

Jean Barratt – PATIN’S Assistive Technology Expo – The Fountains – April 17, 2014

Lissa Stranahan – School Safety Specialist Academy – Indianapolis –April 22-23, 2014

Mrs. Shepherd seconded the motion which passed 7-0.

Item #16 – Board Member Roundtable

Mr. Kenworthy expressed how impressive and broad our accomplishments here at Western are, which is displayed thru our Panther Pride during meetings.

Mr. Koloszar asked Mr. Larsh, Athletic Director, about how the student numbers are affecting our ratings for sports and if we would still be in the MIC. Mr. Larsh indicated that we will be rated 4A for football this year and that there are meetings scheduled to take place soon regarding the MIC.

Mr. Maugans shared that he was chosen to write the article for this quarter’s Western View and that we have so many positive things to share. He said how amazing our academics and extracurricular selections were and how great this corporation is, that you don’t have to choose, you can be involved in a little of everything.

Mr. Marley thanked Mr. Larsh and the interview committee for bringing the recommendations for two great coaches.

Mrs. Shepherd echoed the comments of the others and thanked the retirees for their service and expressed how much they would be missed.

Mrs. Singer commented on the postcards that went out this week for our corporation, she said that they were very nice and very well done.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 6:49 p.m.