Good Evening, this is Dan Skewis, Superintendent of Schools. Tonight's call is intended for middle school and high school students and families. The information provided will give you an idea of when you can report to your school building to return any material you might have that belongs to the school. A script of tonight's phone call will be posted on our District webpage, so you can refer back to it.

We'll start with middle school:

On Thursday (June 4) and Friday (June 5) Negaunee Middle School students will be returning material to school. These items include chrome books, textbooks, instruments, and any other material that we need to have returned to the school. We will also use this time to distribute school pictures, book fair orders, as well as, shop and art projects. This will take place in the gymnasium. We are asking that parents drop their students off at the Pioneer Avenue gym entrance. They will proceed to the marked entrance point and be directed into the gym. We will be setting up return stations and the students will be directed to go immediately to those stations, return their supplies, and then exit the building using school parking lot exit. We are requiring students to wear masks as they enter the school. All staff will be adhere to social distancing guidelines.

The Schedule For Returns are as Follows:

5th Grade: Thursday and Friday Morning (again this is June 4 and June 5th) 9:00-10:00

6th Grade: Thursday and Friday 1:00-2:00

7th Grade: Thursday and Friday 11:00-12:00

8th Grade: Thursday and Friday 2:00-3:00

Specials Teachers Thursday 11-12 Friday 1-2 If you are a high school student:

This Friday, June 5th All 9th, 10th, and 11th grade students will be returning items to school and also will pick-up items that the school needs to hand out to students.

We want students to return <u>all items</u> that belong to the school, including but not limited to, textbooks, chrome books, novels, instruments, library books, uniforms, calculators, etc.

Items that will be handed out to students include department awards, art projects, athletic awards, etc.

Students with last names beginning with the letters A-H should come from 10:00 am-11:00 am

Students with last names beginning with the letters I-O should come from 11:00 am-12:00 pm

Students with last names beginning with the letters P-Z should come from 12:00 pm-1:00 pm

We have a plan in place that will result in little or no contact between individuals. The drop off and pick up will take place inside the high school gym. When you come to the school for this event, please drive towards the main entrance of the school, and staff members will instruct you where to park and where to enter the school building.

Items can only be returned and picked up by either the student or their parent/guardian.

Everyone must wear a mask or face covering when inside the school building.

This event is strictly for dropping off & picking up items. It is not a day for walking around the building, visiting lockers or socializing. Individuals will be expected to enter the building, drop off items, pick-up items, and then leave.

Each student has also been sent an email with these instructions.