

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

*The Mission of the Mineola Union Free School District is to inspire each student
to be a life-long learner, pursue excellence, exhibit strength of character
and contribute positively to a global society.*

Board Goals – 2011-2012

- ***Educational***
- ***Facilities***
- ***Finance***

DATE: August 11, 2011

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 2nd Floor Staff Lounge

Board of Education

Christine Napolitano, President
William Hornberger, Vice President
John McGrath
Irene Parrino
Terence Hale

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment
Andrea Paggi, District Clerk

Absent: Christine Napolitano, President
Irene Parrino

A. Call to Order

At 7:00pm, the meeting was called to order by Vice President Hornberger.

B. Pledge of Allegiance

C. Reading of Mission- William Hornberger

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Also in attendance: Jonathan Heidelberg

F. High School Student Organization Report

No student present

G. Old Business

Mr. Hale requested The Going Green Report re: Facilities from Mr. Dan Romano be presented at the meeting on 9/1/11. The Superintendent of Schools stated that will be done.

Mr. Hornberger asked the Superintendent to give an update on projects throughout the district. The Superintendent stated that all teachers have been moved to their new locations. A major project has been started at the High School, transforming the tennis court into a parking lot. The drawings of the softball field have been finalized and will be sent out to bid. The Hampton project drawings are done and have been sent for review. It is hoped that they will be sent out to bid by the end of September or the beginning of October. The drawings for the High School art room are complete. The Superintendent stated that he will be doing a presentation of these projects at the meeting on 9/1/11. Solomon Schechter has moved in and the district is finishing up their obligations at that location. The science labs at the high school are 90% complete and all of the cabinetry is in. The life science room is complete, a kitchen and bedrooms have been added. The room is now very functional for the students. Additional office space is being added at the high school. The Superintendent stated that it has been a very busy summer. Many teachers have already come in and have unpacked to get ready for the upcoming school year. At the upcoming Administrative Retreat, Ms. Burns will be presenting on the information that she obtained in Albany. The district will be exploring a new project called "Blackboard" to extend the school day outside the building. The new webpage will be rolling out in a couple of weeks. Another new initiative is E-Spark, which will be tried in two Special Education classes. This program creates individual apps for students, based on their NWEA scores and helps reinforce skills.

H. New Business

1. Employee Agreement

A motion was made to consolidate **Resolution # 12, 13, 14 and 15** into one resolution and rename it **Resolution #12**.

Motion: John McGrath

Second: Terence Hale

Yes: Terence Hale

John McGrath

William Hornberger

No: None

Passed: Yes

RESOLUTION #12 - BE IT RESOLVED That the Board of Education hereby authorizes the Board President to execute an employment agreement with Jack Waters, Assistant Superintendent for Finance and Operations, the terms of which have been reviewed by the Board in Executive session.

2. **Employee Agreement**

RESOLUTION #13– **BE IT RESOLVED** that the Board of Education hereby authorize the Board President to execute an employment agreement with Patricia Burns, Assistant Superintendent of Curriculum and Instruction, the terms of which have been reviewed by the Board in Executive Session.

3. **Employee Agreement**

RESOLUTION # 14- **BE IT RESOLVED** That the Board of Education hereby authorizes the Board President to execute an employment agreement with Sharon Macken, Chief Information Officer, the terms of which have been reviewed by the Board in Executive Session.

4. **Employee Agreement**

RESOLUTION # 15 - **BE IT RESOLVED** That the Board of Education hereby authorizes the Board President to execute an employment agreement with Matthew Gaven, Director of Pupil Personnel Services, the terms of which have been reviewed by the Board in Executive Session.

A motion was made to approve amended **Resolution # 12** by the Board of Education.

Motion: John McGrath

Second: Terence Hale

Discussion: Mr. Hornberger asked the Superintendent to discuss what was done with these employee agreements. The Superintendent explained that these are three year agreements as opposed to the usual one year agreements. The Superintendent noted that both Ms. Burns and Mr. Waters have agreed to a 0% increase in their second contract year as well as agreeing to make an increased contribution to their insurance. Both of these things will provide a savings to the district. Mr. Hornberger stated that this is a very dynamic team and he is very happy that we have them here together for the next three years.

Yes: Terence Hale
John McGrath
William Hornberger

No: None

Passed: Yes

5. **Policy- Second Reading & Adoption of Policy #6642- Fund Balance**

RESOLUTION # 16- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of Policy #6642 (Fund Balance) due to its availability on the information table and moves its adoption.

A motion was made to amend **Resolution #16** to rename it **Resolution #13**.

Motion: John McGrath

Second: Terence Hale

Yes: Terence Hale
John McGrath
William Hornberger

No: None

Passed: Yes

A motion was made to approve amended **Resolution #13** by the Board of Education.

Motion: John McGrath

Second: Terence Hale

There was no discussion.

Yes: Terence Hale
John McGrath
William Hornberger

No: None

Passed: Yes

6. 2011-2012 Tax Levy Affidavit

RESOLUTION #17 – BE IT RESOLVED that the Board of Education adopts the tax levy of \$74,798,377 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2011-2012 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

A motion was made to amend **Resolution # 17** to rename it **Resolution # 14**

Motion: John McGrath

Second: Terence Hale

Yes: Terence Hale
John McGrath
William Hornberger

No: None

Passed: Yes

A motion was made to approve amended **Resolution #14** by the Board of Education.

Motion: Terence Hale
Second: John McGrath

There was no discussion.

Yes: Terence Hale
John McGrath
William Hornberger
No: None

Passed: Yes

I. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of June 2nd, 2011 (Workshop) and June 16th, 2011 (Business) as presented.

2. Instruction

a. Resignations

1. That the Board of Education accepts the resignation of Courtney Zaleski, Elementary Teacher, at Jackson Avenue, effective June 30, 2011.

b. Appointments

1. That the Board of Education approves the re-call of Gina Amzler, from the Preferred Eligibility List, to concurrent two year probationary terms as a .5 pre-kindergarten teacher and a .5 special education teacher, effective September 1, 2011. Salary: MA Step 5, \$79,294; Probationary Period: September 1, 2011- August 31, 2013.
2. That the Board of Education approves the re-call of Jaclyn Manouvrier, from the Preferred Eligibility List, as an Art teacher, effective September 1, 2011. Salary: MA, Step4, \$76,381
3. That the Board of Education approves the appointment of Courtney Zaleski to a probationary position in the Middle Grades tenure area as a Seventh (7th) grade teacher in the Mineola Middle School, effective September 1, 2011. Salary: BA+30, Step 4, \$71,255; Probationary Period September 1, 2011- August 31 2014

4. That the Board of Education accepts the following individuals as Per Diem Substitute Teachers for the 2011-2012 school year, at a daily rate of \$90.00 per day; and retirees at a daily rate of \$125.00 per day.

Abramowitz	Marilyn	Librarian
Adams	Danielle	Childhood Education (Grades 1-6)
Adams	Nicole	Physical Ed
Amato	Kathleen	English 7-12
Arcati	Jenna	Childhood Education (Grades 1-6)
Becker	Jaime M.	PreK - Grade 6
Bellisari	Elizabeth	Childhood Education (Grades 1-6)
"	"	Early Childhood Education (Birth - 2)
Blumenfeld	Naomi	Nursery/K/Grades 1-6
Bolden-Dalby	Gretchen	Early Childhood Education (Birth - 2)
Bonasia	Linda	PreK - Grade 6
"	"	Students with Disabilities (Grades 1-6)
Bossie	Shelby	Childhood Education (Grades 1-6)
Brito-D'Orta	Concita	ESL
Browdy	Susan	Physical Ed
"	"	Nursery/K/Grades 1-6
Brown	Lisa	Childhood Education (Grades 1-6)
"	"	Early Childhood Education (Birth - 2)
Bruder	Laura	Nursery/K/Grades 1-6
Catalano	Kristina	Childhood Education (Grades 1-6)
Chacko	Edwin	Social Studies 7-12
Ciaravino	Maria	PreK - Grade 6
Coleman	Beverly	Spanish 7-12
Costa-Lopes	Cindy	PreK - Grade 6
Costanzo	Doreen	Childhood Education (Grades 1-6)
Cotsonas	Lisa	Early Childhood Education (Birth - 2)
Danziger	Elizabeth	Biology 7-12
"	"	Early Childhood Education (Birth - 2)
DeAngelis	Maria	Nursery/K/Grades 1-6
"	"	Special Education
Dejesus	Maria	ESL
Delia	Lorelle	PreK - Grade 6
"	"	Reading
Destefano	Nicole	Childhood Education (Grades 1-6)
"	"	English 7-12
Digregorio Jr	John	Chemistry 7-12
"	"	Physical Ed
Dunlop	James	Childhood Education (Grades 1-6)
"	"	Literacy (Birth-6)
Erker	Beth	Childhood Education (Grades 1-6)
"	"	Students with Disabilities (Grades 1-6)
Fazio-Swartz	Jeanine	Early Childhood Education (Birth - 2)
"	"	Students with Disabilities (Birth-2)
Fischthal	Barbara	Nursery/K/Grades 1-6
Gaherty	Karlya	Nursery/K/Grades 1-6

Gayson	Lori	Childhood Education (Grades 1-6)
Giangrasso	Lucille	English 7-12
"	"	PreK - Grade 6
"	"	Special Education
Gigante	Lorraine	PreK - Grade 6
Greco	Darlene	Nursery/K/Grades 1-6
Guarino	Ian	Music
Guido	Michele	English 7-12
Havron	Mary Ann	Nursery/K/Grades 1-6
Hood	Ann	Childhood Education (Grades 1-6)
Idy	Anna	ESL
"	"	Social Studies 7-12
Karp	Jill	Nursery/K/Grades 1-6
"	"	Reading
Kayen	Barbara	PreK - Grade 6
Kerrins	Matthew	Social Studies 7-12
"	"	PreK - Grade 6
Kingsepp	Susan	Business & Distributive Education
"	"	PreK - Grade 6
Kislik	Andrea	ESL
Klein	Erin	Mathematics 7-12
Krebs	Hyman	Nursery/K/Grades 1-6
Lamendola	James	Music
Lande	Ruth	English 7-12
Lemme	Kimberly	Childhood Education (Grades 1-6)
Leno	Madeline	English 7-12
"	"	Mathematics 7-12
Levenson	Jaclynne	PreK - Grade 6
Levin	Jessica	Childhood Education (Grades 1-6)
Litos	Maria	English 7-12
LoCastro	Robert	Mathematics 7-12
LoCurto	Rosalba	Nursery/K/Grades 1-6
LoVerde	Daniela	Social Studies 7-12
Lupo	Jennifer	Childhood Education (Grades 1-6)
Lusardi	Eileen	Nursery/K/Grades 1-6
Mackey	James	Physical Education
Mamos	Nicolette	Childhood Education (Grades 1-6)
Marill	Janet	Health
"	"	Physical Ed
Marinelli	Jacqueline	Students with Disabilities (Birth-2)
"	"	Students with Disabilities (Grades 1-6)
Martin	Shani	Childhood Education (Grades 1-6)
McCauley	Olivia	Childhood Education (Grades 1-6)
Milazzo	Anne	Common Branch Grades 1-6
Miller	Andrea	ESL
"	"	Nursery/K/Grades 1-6
Mulrooney	Christine	Nursery/K/Grades 1-6
Obrien	Catherine	Nursery/K/Grades 1-6
"	"	Reading
OBrien	Danielle	English 7-12
Odessky	Victoria	Childhood Education (Grades 1-6)
Oswald	Thomas	Social Studies 7-12
Peluso	Pollyanne	PreK - Grade 6
"	"	Reading
Pinsky	Gayle	Childhood Education (Grades 1-6)

Pontickio	Christina	Childhood Education (Grades 1-6)
"	"	Students with Disabilities (Grades 1-6)
Rand	Harriet	Nursery, Kg, Common Branch 1-3 inclusive
Reardon	Conor	Physical Ed
Regelmann	Jean	Childhood Education (Grades 1-6)
Saraceno	Stacey	Childhood Education (Grades 1-6)
"	"	Early Childhood Education (Birth - 2)
Sargeant	Abbe	Health
"	"	Physical Ed
Scherr	Lawrence	English 7-12
"	"	SWD (grades 7-12 english)
"	"	Students with Disabilities (Grades 1-6)
"	"	Childhood Education (Grades 1-6)
Schmier	Cara	Mathematics 7-12
Sessa	Lucy	ESL
Shanahan	Leah	Childhood Education (Grades 1-6)
Sheeckutz	Patricia	Nursery/K/Grades 1-6
"	"	Reading
Sommer	Helena	Nursery/K/Grades 1-6
Steinberg	Alice	Nursery/K/Grades 1-6
Sweeney	Carolyn	Social Studies 7-12
Topel	Michelle	Childhood Education (Grades 1-6)
Troy	Mary	Childhood Education (Grades 1-6)
Troy	Mary	Early Childhood Education (Birth - 2)
Virgilio	Joseph	physical Ed & Health
Wasserman	Angela	Early Childhood Education (Birth - 2)
"	"	Students with Disabilities (Birth-2)
Webber	Kristine	Childhood Education (Grades 1-6)
"	"	Students with Disabilities (Grades 1-6)
Williams	Mary	PreK - Grade 6
	Anne	
Zapelli	Anthony	Physical Ed
Zoll	Jaclyn	Social Studies 7-12

5. That the Board of Education approves the following staff for the Summer Special Education Program:

Josiane Halilej Speech Teacher Step 2 \$4504

c. Juul Agreement

1. BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools and upon the request of Bridget Kehn, the Board of Education of the Mineola Union Free School District hereby appoints Bridget Kehn to a one year probationary term from September 1st, 2011 to August 31st, 2012, unless discontinued earlier by action of the Board of Education.

d. Creation of New Position

1. That the Board of Education approves the creation of a new Middle Grades Teaching Position.

e. Abolish Position

1. That the Board of Education approves to abolish the following position:
 - One (1.0) F.T.E. Music

2.1. Instruction: Committee on Special Education Actions

None

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves the contract for related services between The Center for Developmental Disabilities and the Mineola UFSD for the 2011-2012 school year.
- b. That the Board of Education approves the contract for related services between All About Kids and the Mineola UFSD for the 2011-2012 school year.

2.3. Instruction: Student Actions

None.

2.4. Instruction: Other

None.

3. Civil Service

- a. Employment Agreements- 2011/2012
 1. That the Board of Education hereby authorizes the Board President to execute an employment agreement with the following individuals, the terms of which have been reviewed by the Board in Executive Session:
 - a. William Gilberg, Assistant Supervisor of Transportation
 - b. Daniel Romano, Director of School Facilities & Operations

- c. Maureen Judge, Assistant Business Administrator
- d. Liz Rainha-Freitas, Administrative Assistant II

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending May 31, 2011 and June 30, 2011 and directed that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2011 and July 31, 2011.

Warrant #23	\$1,692,684.87
Warrant #24	\$1,446,177.07
TOTAL EXPENSES	\$3,138,861.94

PAYROLL #23 & #24

General	\$8,813,330.03
Fund F	\$ 183,213.50
TOTAL PAYROLL	\$8,996,543.53

Warrant # 1	\$ 419,459.86
Warrant # 2	\$1,087,151.48
Warrant # 3	\$ 772.69
TOTAL EXPENSES	\$1,507,384.03

PAYROLL #1 & #2

General	\$1,129,509.96
Fund F	\$ 251,511.58
TOTAL PAYROLL	\$1,381,021.54

4.1. **Business/Finance: Contract Approvals**

a. **BOCES Contracts**

1. That the Board of Education approves the 2010– 2011 AS-7 Contract with Nassau BOCES in the initial estimated expense of \$3,364,368 in providing services throughout the school year.
2. That the Board of Education approves the initial 2011-2012 Letter of Intent with Nassau BOCES in the amount of \$2,924,265.

4.2 Business/Finance: Bids

5. Other

1. BE IT RESOLVED THAT the Board of Education of the MUFSD hereby approves a Memorandum of Agreement between the District and the UPSEU Custodial Grounds Maintenance and Transportation Unit dated August 11th, 2011 pertaining to, among other things, the elimination of the “Grounds” salary column in the collective bargaining agreement between the District and the Union, and authorizes the Superintendent to take the steps necessary to implement the agreement.

RESOLUTION #18 - BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items I.1.a through 5.1, as presented.

A motion was made to amend **Resolution #18** to rename it **Resolution # 15**.

Motion: John McGrath

Second: Terence Hale

Yes: Terence Hale
 John McGrath
 William Hornberger

No: None

Passed: Yes

A motion was made to approve amended **Resolution #15** by the Board of Education.

Motion: Terence Hale

Second: John McGrath

Discussion: Mr. Hale had a question re: bus repair, listed in item 4 a. 1. Treasurer’s Report. Mr. Hale wanted to know the age of bus #69 because he felt the repair cost seemed high. Mr. Waters stated that bus #69 is an older bus.

Yes: Terence Hale
 John McGrath
 William Hornberger

No: None

Passed: Yes

J. Public Comments

A community member, Kelly Duggan, inquired when the parking lot at Solomon Schechter will be completed. The Superintendent stated that the job should be completed by 8/26/11 according to bid.

K. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Capital Updates
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

Superintendents Report: The Superintendent discussed the state exam scores reported in Newsday. He stated that he was not pleased with some scores and he put together a presentation to explain these scores. The Superintendent stated that the district is below the proficiency average for Nassau County in grades 3 and 6 and is at or above average in grade 4 and 8. The Superintendent went back over scores for the past five years and found that traditionally, the 3rd graders perform poorly. Then in 4th grade the scores jump for the same group of children. In Grade 3, the ELA assessment was 66.3% proficiency. He noted that 36% of the entire grade has special needs or ESL. This is not an excuse but may be part of the reason for the scores. Another factor may be that 3rd graders are taking these assessments for the first time. In 8th grade, 13% of the grade is comprised of special needs children, which does not account for the poor numbers. In the 8th grade, there was a 59% proficiency in ELA and this same group had 80% proficiency in Math. The Superintendent stated that something appears to be going on; why is the math score so much better. The Superintendent reported that over the last two years, Mineola has experienced a trend on state exams where 90% of students were proficient but then dropped 17 points on subsequent tests. This phenomenon can be seen in all grades. The Superintendent questioned why this is happening. The state is in flux and in the process of changing the assessment tests as well as the cut scores, which are applied to control the number of students that pass or fail.

The NWEA has been put in place this year and will be used to determine children's growth from year to year. The NWEA data will drive what is done in the classroom. The Superintendent does not want to be a district that teaches to the test. He wants to see where the children are at and what needs should be addressed. The Superintendent feels current scores do not define our students. The Superintendent provided statistics from a neighboring school district; 97% of eighth graders passed their algebra regents, however only 85% passed the state assessment. He questioned why this occurred, did students

place more importance on the regents or are the test not aligned? He stated the curriculum is not aligned.

Mr. Hornberger stated that he appreciated Dr. Nagler's report, but he feels it needs to be addressed why these results occurred. He stated that the data must be analyzed and as a district we must truly look where we are missing out. Mr. Hornberger stated that we need to look at the NWEA results and evaluate where we are at and what should be done to address the results.

Mr. McGrath commented that the scores are not good and he questioned whether we are adequately servicing ESL and Special Education students. The Superintendent added that some of the students represented are serviced out of the district. He stated that we need to look how those served outside impact our scores. Mr. McGrath suggested that we compare the scores to like districts and determine their results. The Superintendent stated that he has spoken to other superintendents and they have all seen a decrease in scores.

Mr. Hornberger inquired whether we are missing something with regards to the scores. The information needs to be flushed out further. The Superintendent stated that we are a full inclusion district with only a few (5) self-contained classes. It needs to be looked at if this current model is working.

Public Comments: A parent from the district, Mr. Barnett, inquired if the use of electronics has an impact on scores and do they impact their English expression. The Superintendent stated that he and Ms. Burns have discussed teacher expectations of their students. He also added that his background is in Middle School and many scores do go down during that time period.

Another parent inquired about how to interpret her daughter's NWEA scores. The Superintendent stated the NWEA tells you what is typical growth, if your child reached that level, it is good. If not, why did they not meet the level? Ms. Burns stated that the parent could call her for further explanation.

The Superintendent stated that there is a Board Retreat on 8/17/11. Also, the calendars have been sent out; if you have not received one, call the office.

The Superintendent was in need of an executive session.

L. Executive Session Time: 8:00 p.m.

At 8:00pm, a motion was made for the Board of Education to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: Terence Hale
Second: William Hornberger

Yes: Terence Hale
John McGrath
No: None

William Hornberger

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi
District Clerk

