



Quick Checklist for School Moves

From the Parent/Guardian:

Student's Birth Certificate
Student's Social Security Number
Student's Health Record (Immunization, etc.)
Legal Documents as Needed
Proof of Residency/Military Orders

School Information:

Address, Phone Numbers, Other Contact Information
Course Description Book/Grading Scale (if available for 6th grade and above)
Copy of the Cover of Each Textbook or the Title Page
School Profile/Handbook
School Web Page (URL)
Other: _____

School Records:

Hand-carried cumulative records
Current Schedule
Report Cards
Withdrawal Grades or Progress Reports
Test Scores (Standardized or Special Program Testing, etc.)
Other: _____

Special Programs' Records as Appropriate:

Individual Education Plan (IEP)/Individual Accommodation Plan (504)/Gifted Program Description
English as a Second Language (ESL) or Bilingual Education
At-Risk or Other Action Plans for Classroom Modifications
Other: _____

Other Documents and Examples:

Writing Samples and Other Work Examples
Activities Records (co/extracurricular)
Community Service or Service Learning
Other Work or Performance Examples
Academic Recognitions and Competition Participation
Other: _____

Additional Resources:

To understand your rights and what to expect from your receiving school, check out the Military Interstate Children's Compact Commission: mic3.net

SchoolQuest is a free, interactive tool to support mobile parents and students with making the best choices before, during, and after a transition. Track your students' academic progress and keep copies of records easily accessible with SchoolQuest: Schoolquest.MilitaryChild.org



Questions? Contact your school counselor or KGCS' Military Educational Liaison:

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