

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**May 18, 2022 Regular Board Meeting (Wednesday, May 18, 2022)**

*Generated by Andrea Roman on Friday, May 27, 2022*

**Meeting called to order at 7:32 PM**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President TJ DeAngelis at 7:32 p.m. on Wednesday, May 18, 2022 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

**Roll Call**

Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

Sue Herman was unable to attend.

Some members attended by zoom communications.

**Motion to Approve the May 18, 2022 Agenda - Corrections - Additions - Deletions**

Motion and then Roll Call to Approve the May 18, 2022 Board Agenda as presented/amended.

**REGULAR AGENDA**

**C. Documents and Materials**

*Removal of* 2. Approval of the following job description:

- a. Work Based Learning Manager

Motion by Susie Lawson, second by Philip Keener.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

**Public Participation/Introduction of Guests**

Ryan Nelson, RedTree Investment Group

Deb McDonald, Dan Davis, Kelly Calderone Davis.

**BOARD MINUTES**

Motion to Approve the Minutes from the April 20, 2022 Regular Meeting and the May 4, 2022 Special Meeting

Motion by Dan Stavnezer, second by Ann Tschantz.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

**SUPERINTENDENT'S REPORT**

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Updates on Superintendent's Advisory Committees

E. Update on Construction Projects - Superintendent and/or Director

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Senior Recognition Ceremony	5/19/22	Th	Wayne College/ Boyer Gymnasium	6:30 p.m. Student Arrival/ 7:00 p.m. Program Start
Last Day of School for Seniors	5/20/22	F		WCSCC
Last Day of School for All Students	5/26/22	Th		WCSCC
Teacher Work Day	5/27/22	F		WCSCC
Memorial Day	5/30/22	M		
WCSCC Board of Education Meeting	6/22/22	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Meeting

Motion and then Voice Vote to approve Superintendent's Report Items A., B., C., D., E., and F.

Motion by Lisa Gwin, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

### **TREASURER'S CONSENT AGENDA**

A. Approval of the Financial Reports for April 2022

B. Approval of the List of Purchase Orders and Budgetary Check Register for April 2022

C. Approval of the Amended May 2022 Five Year Forecast

Motion and then Roll Call Vote to approve Items A., B. and C. of the Treasurer's Consent Agenda.

Motion by Doug Stuart, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

### **NEW BUSINESS**

A. Approval of the revised 22-23 Certified Sub Handbook, which includes a change in pay rate

B. Approval of an increase in breakfast and lunch prices effective the beginning of the 2022-2023 school year:

	CURRENT	NEW
Student Breakfast	\$1.25	\$1.50
Adult Breakfast	\$1.50	\$2.00
Student Lunch	\$2.75	\$3.00
Adult Lunch	\$3.25	\$4.00

C. Approval of the Myers Driving School fee schedule for a 32-hour Drivers Education Teen program (paper copies available at the meeting or see attachment)

D. Approval of the addition of the Juneteenth holiday for 11 and 12 month employees, bringing the total number of holidays for this year to 12 for these employees

E. Approval of the revision for sponsorship and support of Heather Lessiter, Communications and District Events Specialist (*was Reid Geibel, Work Based Learning Coordinator*) for the 2022-2023 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,500

Motion and then Roll Call Vote to approve Items A-E in New Business.

Motion by Susie Lawson, second by Dan Stavnezer.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

### **SUPERINTENDENT'S CONSENT AGENDA**

#### **NOTES:**

- Items under the Superintendent's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests and item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

#### **A. Certified Employment**

- Approval of the following resignation(s):

<b>NAME</b>	<b>POSITION</b>	<b>REASON</b>	<b>EFFECTIVE</b>
Lori Rodgers	Practical Nursing Instructor	Resignation	5/20/22
Jeffrey (Jay) Vitallo	Intervention Specialist-English	Resignation	8/3/22

- Jeff Schleich, CTE Supervisor, new one year contract, August 1, 2022 through July 31, 2023, Step 20, 225 days
- Dawn Tresch, moved to Class V, Step 17 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2022-2023 school year
- Revision to the employment of David Leatherman for up to 80 hours (was 40 hours), for working with the current Auto Technologies Instructor, at \$43.90 per hour/per time sheets effective April 20, 2022 for the 2021-2022 school year
- Employment of the following part-time Certified Teaching Assistants for the 2022-2023 school year as per board policy and the negotiated agreement:

<b>NAME</b>	<b>CONTRACT</b>	<b>CLASS</b>	<b>STEP</b>
Celia O'Hearn	C (182 days at 5.75 hrs/up to 29.5 hrs/wk)	II	10

- Approval for the following staff to receive a \$100 stipend from Adult & Community Education to participate in the Summer TANF Career Exploration Day on June 15, 2022:

<b>NAME</b>	
Suzette Best	Kayla Carraway
Alexandria DeWitt	Drew Fuller
Krista Garver	Mikayla Griffin
Ben McConahay	Jeff Mehling
Amy Spreng	Joann Tabellion
Leanna Wentzel	

7. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
William Grobmyer	Adult Education Certified minimum of 840 hours per fiscal year	IV	10	\$30.06	5/13/22

8. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
William Grobmyer	Adult Education Certified minimum of 840 hours per fiscal year	IV	11	\$30.97	7/1/22

9. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Crispina Mayes	Adult Education Certified	V	14	\$37.60	5/18/22
Crispina Mayes	Adult Education Certified	II	0	\$17.62	5/18/22

10. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Nicholas Antonides	Adult Education Certified	II	9	\$22.71	7/1/22
Coquette Arndt	Adult Education Certified	V	15	\$38.73	7/1/22
Peggy Brinkerhoff	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	4	\$19.00	7/1/22
Robert Budgake	Adult Education Certified	II	9	\$22.71	7/1/22
Richard Coleman	Adult Education Certified	III	8	\$25.19	7/1/22
Daniel Cuckler	Adult Education Certified	II	9	\$22.71	7/1/22
Wade Darr	Adult Education Certified	IV	5	\$25.94	7/1/22
Jennifer Farrar	Adult Education Certified	V	7	\$30.57	7/1/22
Rebecca Fields-Pittman	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	3	\$16.50	7/1/22
Leslie Fox	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	5	\$19.50	7/1/22
Timothy George	Adult Education Certified	II	10	\$23.38	7/1/22
Jacquelyn Glendinning	Adult Education Certified	V	17	\$41.09	7/1/22
Jacquelyn Glendinning	Adult Education Certified	II	0	\$17.62	7/1/22
Jason Gohlike	Adult Education Certified	II	9	\$22.71	7/1/22

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Rachael Gorey	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	5	\$17.50	7/1/22
Aleck Halvorsen	Adult Education Certified	IV	7	\$27.51	7/1/22
Charles Hardman	Adult Education Certified	IV	14	\$33.83	7/1/22
Emily Hartzler	Adult Education Certified - Supplemental	V	7	\$30.57	7/1/22
Todd Hinton	Adult Education Certified	IV	7	\$27.51	7/1/22
Daniel Holderman	Adult Education Certified	III	18	\$33.85	7/1/22
Dale Klinect	Adult Education Certified	III	18	\$33.85	7/1/22
Stacey Lavy	Adult Education Certified	II	0	\$17.62	7/1/22
Bobbi Jo Lovejoy	Adult Education Certified	IV	13	\$32.85	7/1/22
Bobbi Jo Lovejoy	Adult Education Certified	II	0	\$17.62	7/1/22
Bryon Meshew	Adult Education Certified	II	9	\$22.71	7/1/22
Douglas Miller	Adult Education Certified	II	9	\$22.71	7/1/22
Lori Milligan	Adult Education Certified	III	5	\$23.05	7/1/22
Barbara Moline	Adult Education Certified	II	0	\$17.62	7/1/22
Jonathon Moore	Adult Education Certified	V	1	\$25.60	7/1/22
Keith Moser	Adult Education Certified	III	5	\$23.05	7/1/22
William Ogden II	Adult Education Certified	II	16	\$27.92	7/1/22
Dorothy Pearce	Adult Education Certified	II	0	\$17.62	7/1/22
Ryan Pearson	Adult Education Certified	II	15	\$27.11	7/1/22
Wanda Pfahler	Adult Education Certified	IV	21	\$40.40	7/1/22
Wanda Pfahler	Adult Education Certified	II	0	\$17.62	7/1/22
Anna Phillips	Adult Education Certified - Supplemental	IV	10	\$30.06	7/1/22
Anna Phillips	Adult Education Certified - Supplemental	II	0	\$17.62	7/1/22
Anna Phillips	Instructor, Aspire, Adult Literacy, Literacy Ed - Supplemental	Bachelors	10	\$20.00	7/1/22
Joanne Porr	Adult Education Certified	V	6	\$29.68	7/1/22
April Post	Adult Education Certified	V	10	\$33.41	7/1/22
John Robison	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	14	\$24.00	7/1/22
Larry Rogers	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	8	\$19.00	7/1/22
Kim Schreiber	Adult Education Certified	IV	19	\$39.23	7/1/22
Jodie Schumacher	Adult Education Certified	V	1	\$25.60	7/1/22
Traci Sheipline	Adult Education Certified	II	0	\$17.62	7/1/22
Bruce Steiner	Adult Education Certified - Supplemental	IV	23	\$40.40	7/1/22
Samantha Stephens	Adult Education Certified	II	0	\$17.62	7/1/22
John Stouffer	Adult Education Certified	IV	2	\$23.74	7/1/22
April Teichmer	Adult Education Certified	IV	12	\$31.90	7/1/22
Karen Wamback	Adult Education Certified	V	12	\$35.43	7/1/22
Karen Wamback	Adult Education Certified	II	0	\$17.62	7/1/22
Josi Weaver-Kranz	Adult Education Certified - Supplemental	IV	24	\$40.40	7/1/22

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Patricia Wehn	Adult Education Certified	IV	22	\$40.40	7/1/22
Jody Widmer	Adult Education Certified	IV	21	\$40.40	7/1/22
Noah Wellman	Adult Education Certified	III	7	\$24.46	7/1/22
Leanna Wentzel	Adult Education Certified - Supplemental	V	18	\$42.32	7/1/22
Leanna Wentzel	Adult Education Certified - Supplemental	II	0	\$17.62	7/1/22

## B. Classified Employment

- Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Robert Beaucock	Casual Labor	New 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	4	5/16/22

- Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2022-2023 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Michael Barnhouse	Aide/Monitor	New C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	5
Robert Beaucock	Casual Labor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	4
Terez Bilinovich	Aide/Monitor	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	9
Rick Burkholder	Aide/Monitor	New C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	8
Hannah Getz	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	7
Deborah Goudy	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	11
Alesha Kollert	PT Asst to School Nurse	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	II	6
Lesia Krites	Aide/Monitor	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	15
Shelly Myers	Snack Shack Monitor	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	5
Christina Rutter	Aide/Monitor	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	i	13
Tracy Shelton	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	5
Brian Spangler	Cashier	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	9

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Deborah Stephenson	PT Custodian/Cleaner	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	5
Susan Stump	Aide/Monitor	New 2	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	8
Darlene Ware	Cashier	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	11
Trina Yarman	Aide	C	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	12
Arianne Yoder	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/ as needed up to 29.5 hrs/wk	I	6

3. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2022-2023 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Michael Barnhouse	Casual Labor	C	Part-time/hrly/as needed/ per time sheets up to 29.5 hrs/wk	I	4
Michael Barnhouse	Animal Care/Feeding	New 2	Part-time/hrly/as needed/ per time sheets	I	4
Rick Burkholder	Livestock Learning Center/Feeding	New 2	Part-time/hrly/as needed/ per time sheets	I	7
Jason Haley	Casual Labor	C	Part-time/hrly/as needed/ per time sheets (max. of 40 hrs. per week for Summer Help only)	I	10
Amber Long	Animal Care/Feeding	C	Hrly/time shts as needed	I	18
Brandon Mihelic	Casual Labor	2nd 1	Part-time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	1
Celia O'Hearn	Animal Care/Feeding	C	Part-time/hrly/as needed/per time sheets	I	10
Alan Ross	Animal Care/Feeding	2nd 1	Hrly/time shts as needed	I	1
Rocky Smith	Casual Labor	C	Part-time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	8
Trina Yarman	ECE/Preschool Duties	2 of 2	Part-time/hrly/as needed/per time sheets up to a maximum of 60 hrs	I	12

4. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Therese Clevenger	Adult Education Classified	1	22	\$17.96	7/1/22
Therese Clevenger	Office, Aspire, Adult Literacy, Literacy Ed, ESL	Classified Office	15	\$16.80	7/1/22
Robbie Pittman	Child Care Aide, Literacy Ed	Classified Aide	6	\$10.10	7/1/22

C. Consultant Contracts (None)

D. Volunteers (None)

E. Approval to Remove from Inventory

1. Various books from the TRC to be offered to students at no cost and/or donated to the Wooster Kiwanis/AAUW Book Sale
2. Various books from the English department to be offered to students at no cost and/or donated to the Wooster Kiwanis/AAUW Book Sale

F. Approval of Donations

1. Donation of \$500 from the Orrville Area Chamber of Commerce for WCSCC Signing Days
2. Revision of the donation from Luk USA, LLC / Luk Schaeffler Group Automotive to \$1,000 (was shown as \$10,000 on the April 20, 2022 Addendum) for WCSCC Signing Days
3. Donation of clean steel plate, angle, and structural drops from All Fasteners for use in the Welding program, with an approximate value of \$627

Motion and then Roll Call vote to approve Items A., B., C., D., E., and F. of the Superintendent's Consent Agenda.

Motion by Dan Stavnezer, second by Philip Keener.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

**REGULAR AGENDA**

A. Grants and Agreements

1. Rittman Exempted Village Schools, for the purpose of providing a clinical component for the nursing program
2. Approval of an agreement with O'Huddle, Inc. for student mentoring continuation service effective 8/1/21-7/31/22 for up to \$17,000
3. Approval of an agreement with O'Huddle, Inc. for student mentoring continuation service effective 8/1/22-7/31/23 for up to \$17,000
4. Approval of an agreement for shared services between the Tri-County Educational Service Center and the Wayne County Schools Career Center for Grant Writing
5. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center
6. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Southeast Local Schools, and the Wayne County Schools Career Center (paper copies available at the meeting or see attachments)
7. Approval of a Memorandum of Understanding with Mathematica, Inc. for training of a Career Navigator for the Aspire program



Motion and then Roll Call Vote to approve Items 1-7 in Grants and Agreements.

Motion by Dan Stavnezer, second by Doug Stuart.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

B. Resolutions (None)

C. Documents and Materials

1. Approval of the following revised/new/deleted board policies (paper copies available at the meeting or see attachments):

NUMBER	STATUS	TITLE
po 5330.05	New	Procurement and Use of Naloxone (NARCAN) in Emergency Situations

2. Approval of the following job description (paper copies available at the meeting or see attachments):

a. Career Services Manager

3. Approval of the Certificate of Records Disposal (WCSCC Destroy Document)

4. Approval of the 22-23 Student Parent Handbook

5. Approval to accept a \$1,500 grant from High Schools That Work (HSTW) to be used for purchasing Social/Emotional Learning (SEL) Student Crisis Kits

6. Approval of the following overnight field trip requests

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	National Competition	Atlanta, GA - Georgia International Convention Center/ College Park, GA - Hyatt Regency	6/19-6/25/2022	3	2	0

Motion and then Voice Vote to approve Items 1-6 in Documents and Materials.

Motion by Susie Lawson, second by Don Noble.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

## ITEMS OF DISCUSSION

A. First reading of the following revised/new/deleted board policy.

NUMBER	STATUS	TITLE
po8550	Revised	Competitive Food Sales

B. Board Discussion

**MOTION TO ADJOURN**

Motion and then Voice Vote to Adjourn 8:48 p.m.

Motion and then Voice Vote to Adjourn.

Motion by Dan Stavnezer, second by Ann Tschantz.

Motion Carried

Yes: Brent Brown, Mike Davis, TJ DeAngelis, Lisa Gwin, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Dan Stavnezer, Kurt Steiner, Doug Stuart, Ann Tschantz

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President

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Treasurer