

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student  
to be a life-long learner, pursue excellence, exhibit strength of character  
and contribute positively to a global society.*

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**Board Goals – 2008-2009**

- *Educational Expectations and Improvement*
- *School Quality*
- *Operations*
- *Fiscal Management/Stability*

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**DATE: May 21, 2009**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 1<sup>st</sup> FLOOR CAFETERIA**

**Board of Education**

Stephen Siwinski, President  
Laraine Salvatore, Vice President  
John McGrath  
William Hornberger  
Terence Hale

**Central Office**

Dr. Lorenzo Licopoli, Superintendent of Schools  
Dr. Michael Nagler, Deputy Superintendent  
Sherri Goffman, Asst. Supt. of Curr. & Inst.  
John Waters, Asst. Supt. of Finance & Oper.  
Janice Patterson, Director of Pupil Services  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
  
- F. High School Student Organization Report**
  
- G. Old Business**
- H. New Business**

- 1. 2009-2010 Tax Anticipation Note**

**RESOLUTION #76 – BE IT RESOLVED** that the Board of Education approves the following Resolution in authorizing the issuance of Tax Anticipation Notes:

TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 21, 2009, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$17,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2010

RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$17,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2009 and ending June 30, 2010, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes: \_\_\_\_\_

No: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Passed:** \_\_\_\_\_

**I. Consensus Agenda**

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the April 2, 2009 (Workshop); April 21, 2009 (Special BOCES); April 23, 2009 (Business) meetings as presented.

**2. Instruction**

a. Resignations

1. That the Board of Education accepts the resignation of John Tortora, Assistant Football Coach, effective March 12, 2009.

b. Appointments

1. That the Board of Education approves the addition of the following individuals to the Per Diem Substitute Teacher list at a daily rate of pay of \$90.00:

|                     |                                                |
|---------------------|------------------------------------------------|
| Jessica Perry       | Early Childhood Education (Birth – Grade 2)    |
| Kathleen Hughes     | Childhood Education (Grades 1-6)               |
| Sandra Binder       | Childhood Education (Grades 1-6), pending      |
| Anastasia Panouis   | Reading, Nursery – Grade 6                     |
| Adam Ratner         | Music (Pending), Fingerprints (Pending)        |
| Christina Pontickio | Childhood Education (Grades 1-6), Pending      |
| Louis Petersen      | Math 7-12, pending                             |
| Lawrence Scherr     | Childhood Education (Grades 1-6, English 7-12) |
| Nicoletta Vetrano   | Early Childhood Education (Birth-Grade 2)      |
|                     | Childhood Education (Grades 1-6)               |

2. That the Board of Education approves the following teachers for the Summer Jump Start Program, to be funded through Title III; salary, hourly summer wages as per MTA contract:

|                  |        |            |
|------------------|--------|------------|
| Jennifer Capella | Step 2 | \$1,813.00 |
| Mary Kenny       | Step 2 | \$1,813.20 |
| Angelo Suarez    | Step 2 | \$1,813.00 |

3. That the Board of Education approves the following staff members for Summer Language Program 2009:

**Elementary Administrator:** Maureen Cromwell \$6,874.00

|                             |                   | <u>STEP</u> | <u>STIPEND</u> |
|-----------------------------|-------------------|-------------|----------------|
| <b>Elementary Teachers:</b> | Karen Carraro     | 1           | \$3,892.70     |
|                             | Tom Nucci         | 2           | \$4,230.80     |
|                             | Margaret Moroney  | 2           | \$4,230.80     |
|                             | Tilia Erreich     | 2           | \$4,230.80     |
|                             | Marie Watson      | 2           | \$4,230.80     |
|                             | Charyn Restituyo  | 2           | \$4,230.80     |
| <b>M.S. Administrator:</b>  | Dominick Tolipano |             | \$6,874.00     |
| <b>M.S. Teachers:</b>       | Karin Shaw        | 1           | \$3,892.70     |
|                             | John O'Malley     | 2           | \$4,230.80     |
|                             | Caryl Salesi      | 2           | \$4,230.80     |
|                             | Mike Kandel       | 2           | \$4,230.80     |

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from March 1, 2009 to March 31, 2009 as set forth in Confidential Attachment "A".

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Hagedorn Little Village School for the 2008-2009 school year; tuition reimbursement to private schools from NYSED SEDCAR Flow Through Funds, per the SED process. Reimbursement is for Mineola students who receive services.

**2.3. Instruction: Student Actions**

- a. Field Trip
  1. That the Board of Education approves the following out-of-country, overnight field trip requests as follows, at no cost to the district:
    - Student Exchange, Leon & Madrid, Spain, February 9-21, 2010

**2.4. Instruction: Other**

- a. That the Board of Education approves a self-funded 2009 Summer Music Program with the following staff Members, salaries to be remunerated according to MTA Summer School Schedule:

James Dugal  
Kristen Frazer

**3. Civil Service**

a. Resignations

1. That the Board of Education accepts a letter of resignation from Margaret Nofer, Typist Clerk, effective June 30, 2009.

b. Appointments

1. That the Board of Education approves the appointment of Frank Juliano, Substitute Bus Driver, to the position of 5/8ths Bus Driver, to replace Joel Levine, effective May 26, 2009; salary, Step 1, \$21,183.00; probationary period 26 weeks.
2. That the Board of Education approves the appointment of Jeanette Landivar to the position of part time Teacher Aide to replace Melissa Dadich, effective May 26, 2009; salary, Step 1, \$13.74 per hour; probationary period 26 weeks.
3. That the Board of Education approves the appointment of Susan Duninger to the position of part time One-to-One Teacher Aide, effective May 26, 2009; salary, Step1, \$13.74 per hour; probationary period 26 weeks.
4. That the Board of Education approves the appointment of Diane Ricciardi to the position of part time One-to-One Teacher Aide, effective May 26, 2009; salary, Step 1, \$13.74 per hour; probationary period 26 weeks.
5. That the Board of Education approves the summer appointments of the following 10 month employees for the Elementary Summer Language Program, which is funded by Title III; salary is based on the 2008-2009 Teacher Aide salary schedule:

|                  |         |
|------------------|---------|
| Kathleen Aiello  | \$20.32 |
| Rose Constantino | 17.57   |
| Claire Gavin     | 17.57   |
| Nancy Gessner    | 17.57   |
| Angela Hagan     | 15.22   |
| Marly Ramos      | 27.89   |

6. That the Board of Education approves the summer appointments of the following 10 month employees for the Middle School Summer Language Program, which is funded by Title I; salary is based on the 2008-2009 Teacher Aide salary schedule.

|                    |         |
|--------------------|---------|
| Nomeky Billiris    | \$26.55 |
| Patricia DelliGati | 19.35   |
| Karen Dombeck      | 32.98   |
| Judy Granath       | 24.83   |

7. That the Board of Education approves the summer appointments for the following 10 month employees for the Mineola East Program at the High School, September 1, 2009 and September 2, 2009; salary, \$8.00 per hour.

Judy Granath  
Jane Lapin  
Rosina Sarno

8. That the Board of Education approves the summer appointments of the following 10 month clerical employees for the High School. Salary is in accordance with the hourly salary of the 2009-2010 Clerical Contract:

|                |                 |         |
|----------------|-----------------|---------|
| Jeanne Cribbin | Guidance Office | \$33.24 |
| Tricia DeRosa  | Main Office     | \$39.42 |

9. That the Board of Education approves the appointment of the following candidates for the support staff substitute list, effective May 26, 2009;

|                      |                   |         |
|----------------------|-------------------|---------|
| John Wigand          | Cleaner Sub.      | \$12.25 |
| Cherie Adrat         | Teacher Aide Sub. | \$13.74 |
| Barbara Fischthal    | Teacher Aide Sub. | \$13.74 |
| Concita Brito-D'Orta | Teacher Aide Sub. | \$13.74 |

c. New Position

1. That the Board of Education approves a new position of 12 month, part time Typist Clerk, effective July 1, 2009.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending March 31, 2009 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending April 30, 2009.

|                       |                      |
|-----------------------|----------------------|
| Warrant #19           | \$ 582,111.82        |
| Warrant #20           | \$ 255,938.98        |
| Warrant #19A          | \$ 20.92             |
| Voids                 | \$ 78,195.05 Cr.     |
| <b>TOTAL EXPENSES</b> | <b>\$ 916,266.77</b> |

PAYROLL #19 & #20

|                      |                       |
|----------------------|-----------------------|
| General              | \$3,943,646.24        |
| Fund F               | \$ 58,482.90          |
| <b>TOTAL PAYROLL</b> | <b>\$4,002,129.14</b> |

**4.1. Business/Finance: Contract Approvals**

a. Health Services 2008-2009

1. That the Board of Education approves Health Services Contract for 2008-2009 for our students attending non-public schools in other School Districts:

| <u>District</u>        | <u># of Students</u> | <u>School Attending</u>           | <u>Per Pupil Cost</u> | <u>Total</u> |
|------------------------|----------------------|-----------------------------------|-----------------------|--------------|
| Garden City            | 16                   | Waldorf (7)                       | \$700.33              | \$11,205.28  |
|                        |                      | St. Joseph (8)                    |                       |              |
|                        |                      | St. Anne's (1)                    |                       |              |
| Hempstead              | 41                   | Sacred Heart                      | \$778.00              | \$31,898.00  |
| Hicksville             | 30                   | Holy Trinity (27)                 | \$512.12              | \$15,363.60  |
|                        |                      | Trinity Lutheran (2)              |                       |              |
|                        |                      | St. Ignatius Loyola (1)           |                       |              |
| Jericho                | 9                    | Long Island Lutheran (8)          | \$872.59              | \$7,853.31   |
|                        |                      | Solomon Schecter (1)              |                       |              |
| Manhasset              | 20                   | St. Mary's (19)                   | \$787.38              | \$15,747.60  |
|                        |                      | Our Lady of Grace (1)             |                       |              |
| New Hyde Park-GCP      | 1                    | Notre Dame (1)                    | \$614.89              | \$614.89     |
| North Merrick          | 3                    | Progressive School of LI          | \$137.00              | \$411.00     |
| Plainview-Old Bethpage | 2                    | Hebrew Academy                    | \$740.00              | \$1,480.00   |
| Pt Washington          | 1                    | St. Peter's                       | \$737.25              | \$737.25     |
| Syosset                | 13                   | Our Lady of Mercy                 | \$741.27              | \$9,636.51   |
| Uniondale              | 58                   | Kellenberg (54)                   | \$610.49              | \$35,408.42  |
|                        |                      | Hebrew Academy (2)                |                       |              |
|                        |                      | St. Martin DePorres Marianist (1) |                       |              |
|                        |                      | Pat-Kam School (1)                |                       |              |
| Westbury               | 4                    | Holy Child (3)                    | \$752.90              | \$3,011.60   |
|                        |                      | Friends (1)                       |                       |              |

**4.2. Business/Finance: Bids**

- a. That the Board of Education approves the participation of the Mineola Union Free School District in the following BOCES cooperative bids at an aidable fee of \$350.00 each:

- 07/08-008A Chain Link Fencing Ext. #2
- 08/09-004X Fire Extinguishers & Services Ext. #1
- 08/09-003 Doors; Hollow Metal, Frames & Hardware Replacement & Installation Ext. #1

- b. That the Board of Education approves the extension of the 2008-2009 Garbage and Rubbish Removal Bid with Winter Bros. Recycling Corporation for the 2009-2010 school year. Prices will remain the same, \$31,144.00.
- c. That the Board of Education approves the participation of the Mineola Union Free School District in the Irrigation Installation and Service Cooperative Bid 09/10 with the following school districts: Baldwin, Bethpage, Carle Place, East Meadow, Elmont, Floral Park, Freeport, Garden City, Herricks, Hewlett-Woodmere, Hicksville, Jericho, Lawrence, Malverne, Manhasset, Merrick, Mineola, New Hyde Park-Garden City Park, North Bellmore, North Merrick, Oceanside, Plainview-Old Bethpage, Port Washington, Uniondale, Valley Stream CHSD, Valley Stream #30, Wantagh, Westbury, and West Hempstead.

The Superintendent of Schools recommends the Board of Education award this bid to the lowest responsible bidder meeting specifications:

**Sipala Landscape Services \$79,610.00**

#### **4.3 Business/Finance: Change Orders**

- a. That the Board of Education approves the following change orders:

|                      |                            |                                   |
|----------------------|----------------------------|-----------------------------------|
| Change Order GC-01   | RD Architectural           | -\$348.00 (Decrease to contract)  |
| Change Order EC-06 & |                            |                                   |
| Change Order EC-07   | Eldor Contracting Corp.    | \$2,875.00 (Increase to contract) |
| Change Order GC-04 & |                            |                                   |
| Change Order GC-05   | Rockmore Contracting Corp. | \$7,958.00 (Increase to contract) |

#### **5. Other**

**RESOLUTION #77** – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through 4.3.a. as presented.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

|             |       |            |       |
|-------------|-------|------------|-------|
| <b>Yes:</b> | _____ | <b>No:</b> | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |

**Passed:** \_\_\_\_\_

#### **J. Public Comments**



**K. Board of Education Reports**

- Comments from Board President
  - Board Committee Report
  - Superintendent of Schools' Reports & Comments
    - Superintendent Comments
    - Capital Updates
  - Table Reports
    - Finance and Operations Report
      - Monthly Financial Report
      - Building & Grounds Report
        - Building Usage
        - Vandalism
        - Work order status
      - Transportation Report
  - Special Reports
- \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**L. Executive Session      Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

|             |       |            |       |
|-------------|-------|------------|-------|
| <b>Yes:</b> | _____ | <b>No:</b> | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |

**Passed:** \_\_\_\_\_

**Returned:** \_\_\_\_\_

**M. Adjournment      Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

|             |       |            |       |
|-------------|-------|------------|-------|
| <b>Yes:</b> | _____ | <b>No:</b> | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |
|             | _____ |            | _____ |

**Passed:** \_\_\_\_\_