



INDEPENDENCE COMMUNITY SCHOOL DISTRICT

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Devin D. Embray
Superintendent

Charmaine Wickwire
Director of
Business Affairs
Board Secretary

May 18, 2009

To: All School Board Members

From: Devin Embray, Superintendent

Voting Orders:

Dawnye Sturtz – DD #2 '11

Charlie McCardle – DD # 3 '11

John Christensen – DD # 3 '09

Kathryn Jensen – DD # 1 '11

K.C. Robb – At-Large '09

Re: Working agenda for the public hearing, regular meeting and exempt session on **Tuesday, May 19, 2009 at 6:45 p.m.** at the **Brandon Community Center**, Brandon, Iowa

PUBLIC HEARING – 6:45 p.m.

1. PLEDGE OF ALLEGIANCE

A. Call to order

2. PROPOSED AMENDMENT TO 2008-2009 CERTIFIED BUDGET

Discussion

3. ADJOURNMENT

Motion

REGULAR SESSION – 7:00 p.m.

1. CALL TO ORDER

2. SPOTLIGHT ON EDUCATION

A. Independence High School Jazz Band

We would like to recognize and honor the Independence High School Jazz Band for finishing 3rd the Iowa State Jazz Contest. Members include Caroline Lake, Lyndzi Roth, Cody Scheer, Christian Junker, Ben Crawford, Kevin Mills, TJ Peters, Michelle Hunter, Paige Milbach, Nicholas Erickson, Christopher Kurt, Dakota Funk, Regina Hoffman, Joshua Beebe, Kasey Domer, Mari Butler, Aaron Janaszak, Matt Leisinger and Jacob Toale.

3. CONSIDERATION OF ACTION ON CONSENT ITEMS

A. Approval of minutes of the work session on April 20, 2009 and the regular meeting on April 20, 2009, the work session on May 4, 2009 and the special session on May 6, 2009.

Motion 3.A.

I am seeking approval of the minutes.

B. Approval of agenda

Motion

I am seeking approval of the agenda.

C. Approval of Board Policies (* changes noted)

Motion 3.C.

Second Readings:

	POLICY #	POLICY NAME
1.	501.10, 501.10E1 (new) & 501.10R*	Truancy, Sample Letter to Parent/Guardian(s) Regarding Attendance and Truancy Regulation

I am seeking approval of the above policies' second readings.

First Readings:

	POLICY #	POLICY NAME
1.	906.1*, 906.1E1*, 906.1E2, 906.1R1*, 906.1R2* & 906.1R3	Community Use of School District Facilities & Equipment, Use of School District Facilities & Equipment Application Form, Use of School District Facilities & Equipment Indemnity & Liability Insurance Agreement, Community Use of School District Facilities & Equipment Regulation, Use of School District Facilities & Equipment Fees Schedule and ICN Room Use
2.	401.17*	Internet Acceptable Use Policy For Staff
3.	401.18*	Email Acceptable Use Policy For Staff
4.	411.1*	Classified Employee Defined
5.	506.4* & 506.4R1(new)	Student Library Circulation Records and Request for Access to Student Library Circulation Records
6.	605.1 & 605.1R1*	Instructional Materials Selection and Selection of Instructional Materials Regulation
7.	605.2 & 605.2R1(new)	Instructional Materials Inspection and Instructional Materials Inspection Regulation
8.	605.3, 605.3E1*, 605.3E2*, 605.3E3, 605.3R1*	Objection to Instructional Materials, Instructions to the Reconsideration Committee, Reconsideration of Instructional Materials (Reconsideration Request Form), Sample Letter to Individual Challenging Instructional Materials and Reconsideration of Instructional Materials Regulation
9.	605.4*	Technology and Instructional Materials
10.	605.5*	School Library
11.	605.6, 605.6E1, 605.6E2 & 605.6R1	Internet – Appropriate Use, Internet Access Permission Letter to Parents, Elementary Internet Access Permission Form, Middle School and High School Internet Access Permission Form, Internet Appropriate Use Violation Notice, Internet – Appropriate Use Regulation
12.	605.7 & 605.7R1	Use of Information Resources and Use of Information Resources Regulation

I am seeking approval of the above policies' first readings.

D. TRANSFERS/REASSIGNMENTS

Motion 3.D.

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	DATE
Jim Arnold	Assistant Boys Baseball Coach	Head Varsity Boys Baseball Coach	05/03/09
Angie Bonefas	East Elem Special Ed Teacher	ECC PK Sp Education Teacher	08/19/09
Chrissy Kimball	ECC PK Special Ed Teacher	West Elem 3 rd Grade Teacher	08/19/09
Dawn Sattizahn	MS 5.5 hr Food Service Worker	HS 5.5 hr Food Service Worker	08/21/09
Nancy White	Title I at West Elem & Four Oaks	Title I at West and St. Johns	08/19/09

I am seeking approval of the above transfers/reassignments.

E. NEW HIRES (pending acceptable background checks)

Motion 3.E.

NAME	ASSIGNMENT	SALARY	DATE
Stewart Bagley	Middle School Custodian – 2 nd Shift	\$9.75/hr (08-09)	07/01/09
Bridget Becker	West Elementary 3 rd Grade Classroom Teacher	BA Step 0	08/19/09
Rod Conrad	Head Varsity Girls Basketball Coach	Cat 9 Step 8	06/01/09
Krista James	ECC/Ctrl Office 5.75 hr Regular Education Assoc	\$8.75/hr	05/12/09
Helen Lukes	West Elementary 3 rd Grade Classroom Teacher	BA Step 7	08/19/09
Travis Meiborg	Assistant Football Coach – 9 th Grade	Cat 7 Step 0	08/01/09
Kathy Meister	MS 4hr Custodian (up to 8 hrs/day in summer)	\$9.75/hour	06/01/09
Katie Post	7 th Grade Tri-County Softball Coach	Cat 4 Step 0	05/20/09
Rachel Thomsen	Buchanan County Success Center Teacher	BA Step 2	08/19/09

I am seeking approval of the above hires.

F. RESIGNATIONS

Motion 3.F.

NAME	ASSIGNMENT	DATE
Jordan Albertsen	2009-2010 Assistant Varsity Football Coach	06/01/09
Jordan Albertsen	2009-2010 Head Varsity Boys Track Coach	06/01/09
Delene Donnelly	West Elem .5 FTE Talented & Gifted Teacher	End of 2008-09
Brandon Drew	10 th Grade Boys Basketball Coach	05/14/09
Ron Jensen	Middle School 4.0 hr Custodian	05/28/09
Tiffani King	ECC/Central Office 5.75 hr Regular Education Assoc	04/29/09

I am seeking approval of the above resignations.

G. Reduction of 5.5 hour/day At-Risk Associate Position – Jordan Albertsen

Motion 3.G.

I am seeking approval of the reduction of position due to other At-Risk programming being put in place.

H. Reduction of 4.0 hour/day Bus Driver Position – Vince Higgins

Motion 3.H.

I am seeking approval of the reduction of position due to a route being eliminated for next year.

I. Approval of Financial Reports

Motion 3.I.

1. Approval of Bills – Director Sturtz will have reviewed the bills
2. Vendor Report
3. Board Report

4. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Comments from public
- B. Comments from Board
- C. Presentations – Sandy Merritt; Understanding Data - ITBS/ITED/MAP

5. REPORTS
- A. Building Administrator Reports 5.A.
1. High School
 2. Middle School
 3. West Elementary
 4. East Elementary/Early Childhood Center
- B. Activities Director Report 5.B.
- C. School Improvement/Curriculum Director's Report 5.C.
- D. Technology Report 5.D.
- E. Food Service Report 5.E.
- F. Transportation/Building & Grounds Report 5.F.
6. OLD BUSINESS
- A. Bids for Telephone System Motion 6.A.
- I am seeking approval for a new telephone system for our district. Bids were opened on Friday May 15, 2009. I'll have a summary of the bids and a proposal for the Board at the meeting.***
7. NEW BUSINESS
- A. Fund-Raising Requests Motion 7.A.

GROUP	DESCRIPTION OF EVENT	PURPOSE	START UP COSTS	TARGET AMOUNT	DATE
HS Baseball	Hit-a-Thon Pledges & Donations	Equipment and field improvements		\$500	5/04/09 - 5/16/09
MS Family Consumer Science	Sell monster cookies	Help pay for cost of product made in class	Program Budget		4/6/09 – 4/10/09
MS Science Dept	Collect Milk Moola caps	Purchase science equipment (gram scale)		\$150	
MS Science Dept	Collect paper/card-board at Wal-Mart	Buy non-fiction books that align w/ curriculum		\$500	Feb, Mar & April
East & West Elem Readers Digest QSP Programs	Sell magazines to out of town/state people	Library books, field trips, software, tests, ed materials & assemblies to supplement Ed program		\$1 – 3,000	5/11/09 – 5/13/09
MS Girls Track/Athletic Boosters	Sell Indee Relays 35 th Anniv T-shirts	Send MS girls track to State Track Meet. Split with Boosters	Pre Order	\$300	4/14/09 – 4/22/09
HS Volleyball	Sell tubs of cookie dough	Raise \$ for volleyball uniforms and equipment	Pre Order	\$2000	5/18/09 – 5/25/09
East Media Center	Selling Book	Purchase books library			5/4/09 – 5/13/09
HS Baseball	Pancake Breakfast	Funds for Wish List items	Act Fund	\$1,000	05/25/09

I am seeking approval of the above fund-raising requests.

- B. Travel Request Form Motion 7.B.
I am seeking approval for the wrestling team and coaches to travel to Rochester, MN January 8 - 9, 2010 for the "Clash" Wrestling Tournament. Our team did an outstanding job last year and we would like them to be able to compete again.
- C. Proposed Amendment to the 2008-2009 Certified Budget Motion 7.C.
Need to increase our certified budget in the areas of instruction and support services due to increased special education costs, regular salaries and technology costs.
- Roll Call Vote*
- D. 2009-2010 Certified Negotiations Settlement Motion 7.
I am seeking Board approval for ITA District negotiations settlement at a 3.51% package increase of \$278,719.00
- E. Classified & Certified Non-Teaching (Reinkoester, Pink) Pay Raises 2009-10 Motion 7.
I am proposing that we increase classified pay by .25 for a total package of \$92,000.
I am proposing that we increase Casey Reinkoester and Loren Pink's salary by \$1,125 each.
- F. Buchanan County Success Center Handbooks for 2009-2010 Motion 7.F.
I am seeking approval of the Buchanan County Success Center Handbooks for 2009-2010.
- G. Home School Assistance Program Handbook for 2009-2010 Motion 7.G.
I am seeking approval of the Home School Assistance Program Handbook for 2009-2010.
- H. Milk Bid Recommendation for 2009-2010 Motion 7.H.
Kelly has received the bids for Milk. I am seeking the Board's approval of the low bid of Robert's Dairy pending approval from Kelly.
- I. School Bus Bids Motion 7.
Bids for school buses were as follows: Thomas Bus \$68,333.00, Bluebird Bus \$68,998.00 and International Bus \$69,308.00. Mike recommends the Bluebird Bus be purchased.
- J. ARRA Discussion
Charmaine and I will be doing a tag team on the ARRA (Federal stimulus dollars) for the Board's understanding. There are four areas that dollars will be coming in from the Federal Government through the State and AEA. We will only see additional dollars in two areas that affect staffing and one that supplements staffing with resources.
- K. Adding Back 1.0 FTE Teaching Position for 2009-2010 Only Motion 7.
Due to the ARRA monies coming into our district I am proposing that we add back 1 FTE in Third Grade for the 2009-2010 year only. While do not know the future of the funding from one year to the next for sure, it would help

greatly with the incoming 3rd grade classroom. In doing so there will be strict accountability for the entire third grade due to utilizing the Federal Dollars. With that said, I am recommending that we hire a third grade teacher for the 2009-2010 school year only. With budget situations uncertain, I cannot recommend this position for more than one year.

L. Retention of Administrative Position for 2009-2010 Only

Motion 7.

The ARRA monies will allow the retention of administration as well. I realize that we have reduced an administration for 2009-2010, but the accountability and tracking of the dollars and programming is only getting more intense. I would like to move into next year with the same level of administrative staffing as this year using some of the ARRA dollars for general fund use. Therefore, I am seeking board approval for retaining the administrative staffing level from the 2008-2009 school year into the 2009-2010 year. With budget situations uncertain, I cannot recommend this for more than one year.

8. ADJOURNMENT

Motion

EXEMPT SESSION NEGOTIATIONS STRATEGY

UPCOMING MEETINGS –

Monday, June 15th Regular Meeting & Work Session (Board Goals) 7:00 p.m. - Independence

Monday, July 20th Regular Meeting 7:00 p.m. - Independence

Monday, August 17th Regular Meeting 7:00 p.m. - Independence

Monday, September 21st Regular Meeting 7:00 p.m. - Independence