

COMMITTEE OF THE WHOLE BOARD – 6:00 P.M.

Board of School Directors Meeting
May 17, 2012 - 7:00 p.m.
McGuffey High School Large Group Instruction Room

AGENDA

Order of Business

- Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Recognition
 - Approval of Minutes
 - Schedule of Bills
 - Treasurer's Report
 - Public Participation – agenda items
 - Committee Recommendations
 - Other Business
 - Additional Public Participation – agenda and non-agenda items
 - Adjournment
-
- Call to Order – Carl Group, Board President
-
- Roll Call

Board Member	Present	Absent
Carl Group		
<i>TBD</i>		
Scott Harden		
Darrin Iams		
Thomas Lane		
Kenneth Leasure		
Ronald Richey		
Jeffrey Ross		
Edward Szygenda		

Beverly Arbore _____ Erica Kolat _____ Scott Burchill _____ Solicitor _____

- Pledge of Allegiance

Student Council Representatives:

- Senior Alyssa Crockett
- Junior Meghan Burgdolt

➤ **Recognition**

- ✧ Congratulations to the middle school students of the month for May:
 - Mikalah Maxwell – grade 6
 - Brandon Shoup – grade 8
- ✧ Congratulations to the following students for their superb performances at the French and Spanish competition held at California University of Pennsylvania:

Spanish Prose:

- Cate Jobes – 3rd Place
- Mikayla Schultz – 1st Place

Spanish Poetry:

- Jordan Main – 3rd Place
- Andrew Adams – 2nd Place
- Emily Haywood – 1st Place

French Prose:

- Alaina Thomson – 3rd Place
- Hunter Talpas – 2nd Place

French Poetry:

- Jackie Foran – 3rd Place
- Brittany Lee – 2nd Place
- Margo Kimble – 1st Place

➤ **Approval of Minutes**

Background Information: The minutes of the April 19, 2012, school board meeting are submitted for approval.

Administrative Recommendation: Approve the minutes of the April 19, 2012, school board meeting as submitted.....**Attachment**

Action: Motion _____ **Second** _____

➤ **Schedule of Bills**

Background Information: The Schedule of Bills from 4/20/12 to 5/17/12, check # 53353 to check # 53550, in the amount of \$975,151.53 is presented for approval.

Administrative Recommendation: Approve the Schedule of Bills as submitted...**Attachment**

Action: Motion _____ **Second** _____

➤ **Treasurer's Report**

Background Information: The Treasurer's Report is presented for approval.

Administrative Recommendation: Approve the Treasurer's Report as submitted...Attachment

Action: Motion _____ **Second** _____

- **Public Participation** – agenda items
- **Committee Recommendations**
- **Other Business**

Superintendent's Report

1. Background Information: The agreement between Invo Health Care and McGuffey School District provides for an updated contract starting June 15, 2012, for special education related services. This contract covers extended school year services and the 2012-2013 school year.

.....Attachment

Administrative Recommendation: Approve Agreement between McGuffey School District and Invo Health Care.

Action: Motion _____ **Second** _____

2. Background Information: The agreement between Crossroad Speech and Hearing and McGuffey School District provides for a contract starting June 15, 2012, to June 14, 2013, for special education related services.....Attachment

Administrative Recommendation: Approve Agreement between McGuffey School District and Crossroad Speech and Hearing.

Action: Motion _____ **Second** _____

3. Background Information: Bethany College requests a continuing agreement with McGuffey School District for student teaching placements.

Administrative Recommendation: Approve the *County and Institution of Higher Education Articles of Agreement for College Pre-service and Student Teachers* between Bethany College and McGuffey School District effective May 17, 2012, until dissolved by written notice by one or both parties.....Attachment

Action: Motion _____ **Second** _____

4. Background Information: Athletic Director Ed Dalton requests permission for Jason Kern, a California University of Pennsylvania student, to study as an athletic intern this summer. He will work in the athletic office to complete his degree requirements.

Administrative Recommendation: Approve Jason Kern as an athletic intern under the supervision of Athletic Director Ed Dalton

Action: Motion _____ **Second** _____

5. Background Information: Students at Joe Walker Elementary School have participated in the Summer Reading Program for the past several years. A request is being submitted to maintain summer library hours for students every Wednesday from 10:00 a.m. to 12:00 p.m. Staff have volunteered their time to monitor the library from June 20 through August 15, 2012. There is no cost to the District.

Administrative Recommendation: Approve summer library hours for Joe Walker Elementary School every Wednesday from 10:00 a.m. to 12:00 p.m. at no cost to the District.

Action: Motion _____ **Second** _____

6. Background Information: Mark Bonus, Middle School Principal, is requesting permission to revise the current grading scale from the current grading scale (O/S/U) to a new grading scale (O/P/N/U) beginning the 2012 – 2013 school year for the following sixth grade courses: Art 6, Band 6, Chorus 6, Computer 6, General Music 6, Library 6, and Physical Education 6.

Administrative Recommendation: Approve the grading scale change as proposed for grade six courses beginning with the 2012 – 2013 school year.

Action: Motion _____ **Second** _____

7. Background Information: The McGuffey Girls' Basketball Boosters request permission to hold a camp at McGuffey Middle/High School on June 18, 19, 20, and 21, 2012, from 8:00 a.m. to 12:30 p.m. in accordance with the Use of Facilities and Grounds policy.

Administrative Recommendation: Approve McGuffey Girls' Basketball Boosters request to hold a camp at McGuffey Middle/High School on June 18, 19, 20, and 21, 2012.

Action: Motion _____ **Second** _____

8. Background Information: Dr. Brent Angott requests homebound instruction for Student A, grade 4, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student A, grade 4, for medical reasons.

Action: Motion _____ **Second** _____

9. Background Information: The Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parents/Guardians for violating the District's Code of Conduct policies have been executed. The terms of the agreement are as follows:

1. Student B agrees to be immediately excluded from attending the McGuffey School District for a thirty day period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. Both Student B and Parent are aware that a Juvenile petition, if filed, is a proceeding separate and apart from this agreement.
4. The thirty day period of exclusion shall begin with the first day of suspension of April 24, 2012, and will conclude on June 7, 2012.
5. During the period of exclusion, Student B will be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
6. The parties agree that Student B will attend an alternative education program at Intermediate Unit 1 at Clark beginning May 10, 2012, and throughout the period of exclusion.
7. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District the first 9 weeks of the 2012-2013 school year.
8. Student B must submit to a drug and alcohol assessment by a licensed drug and alcohol facility and comply with its recommendation. Prior to readmission, a written verification that the drug and alcohol assessment and recommendation have been completed must be submitted to the high school administration. The parent or guardian assumes all costs and responsibilities relative to the assessment and recommendations.
9. Student B will be required to attend a school-based support group during the first semester of the 2012-2013 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Administrative Recommendation: Approve the Waiver of Formal Hearing and Agreement for Student B.

Action: Motion _____ **Second** _____

10. Background Information: The Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parents/Guardians for violating the District's Code of Conduct policies have been executed. The terms of the agreement are as follows:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a thirty day period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. Both Student C and Parent are aware that a Juvenile petition, if filed, is a proceeding separate and apart from this agreement.
4. The thirty day period of exclusion shall begin with the first day of suspension of April 24, 2012, and will conclude after the first 5 days of the 2012-2013 school year.
5. During the period of exclusion, Student C will be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District-sponsored events or activities, whether on District property or otherwise.
6. The parties agree that Student C will attend an alternative education program at Intermediate Unit 1 at Clark beginning May 10, 2012, and throughout the period of exclusion.
7. The parties further agree that Student C will be on "Bad Standing" with the McGuffey School District the first 9 weeks of the 2012-2013 school year.
8. Student C must submit to a drug and alcohol assessment by a licensed drug and alcohol facility and comply with its recommendation. Prior to readmission, a written verification that the drug and alcohol assessment and recommendation have been completed must be submitted to the middle school administration. The parent or guardian assumes all costs and responsibilities relative to the assessment and recommendations.
9. Student C will be required to attend a school-based support group during the first semester of the 2012-2013 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Administrative Recommendation: Approve the Waiver of Formal Hearing and Agreement for Student C.

Action: Motion _____ **Second** _____

Superintendent's Report
For Your Information:

1. Use of Facilities: Total: _____ School: _____ Community: _____
2. The following *new* course is proposed for a first reading:.....**Handout**

<u>Name</u>	<u>CARDMAN Course #</u>	<u>Local Course #</u>
AP French Language and Culture	505	6508

Executive Session

Personnel

1. Background Information: The following individuals have been nominated as department/grade level chairpersons for the term beginning July 1, 2012, through June 30, 2013:

Kindergarten	Toni Kerr
Grade 1	Debbie Crouse
Grade 2	Maryann Mamula
Grade 3	Karen Jones
Grade 4	Renea Lacock
Grade 5	Natalie Papson
Agricultural Science	Renee Cambruzzi
Art	Pam Bubash
Business Education	Denise Yoho
Computers	Heidi Hughes-Franjione
English	Andrew MacBeth
Family & Consumer Science	Renee Dickson
Foreign Language	Christine Shymchyk
Health & Physical Education	Mary Schardt
Library	Ben Hornfeck
Mathematics	Susan Hamilton
Music	Dave Haines
Reading	Laura Young
Science	Jacob Kribel
Social Studies	Michael Cerra
Special Education	(K-5) Amy Osko
	(6-12) Amanda Wolf
Technology Education	Tim Kamnikar

Administrative Recommendation: Approve the above listed individuals for department/grade level chairmanships for the term July 1, 2012, through June 30, 2013.

Action: Motion _____ **Second** _____

2. Background Information: The FFA requests permission to attend the FFA State Activities Week at Penn State University on June 12, 2012, through June 14, 2012. Approximately 15 students will attend chaperoned by Renee Cambruzzi, FFA teacher, and Dave Slates from Fort Cherry *pending receipt of all required clearances from Dave Slates.*

Administrative Recommendation: Approve the FFA to attend the FFA State Activities Week at Penn State University on June 12, 2012, through June 14, 2012, *pending receipt of all required clearances from Dave Slates.*

Action: Motion _____ **Second** _____

3. Background Information: The Marching Band requests permission to allow eighth graders to participate in the Marching Band on an as-needed and ability-based basis.

Administrative Recommendation: Approve the request to allow eighth graders to participate in the Marching Band on an as-needed and ability-based basis.

Action: Motion _____ **Second** _____

4. Background Information: The Marching Band requests permission to hold their annual summer music camp for grades 6, 7, and 8 from July 9, 2012, through July 20, 2012. The cost per student is \$20.00.

Administrative Recommendation: Approve the request of the Marching Band to hold their annual summer music camp for grades 6, 7, and 8 from July 9, 2012, through July 20, 2012. The cost per student is \$20.00.

Action: Motion _____ **Second** _____

5. Background Information: Band Director David Haines requests approval of the Marching Band staff for the 2012 season as listed below:

Administrative Recommendation: Approve the Marching Band staff listed below for the 2012 season *pending receipt of all required clearances.*

John Herold	Assistant Director	Step B-3
Gene Cappellini	Wind Instructor	Step C-3
Jeremy Polan	Percussion Instructor	Step C-3
Christina Geho	Color Guard Instructor	Step C-2
Ryan Jones	Brass Instructor	<i>Volunteer - No cost to the district</i>
Bethany Songer	Wind Instructor	<i>Volunteer - No cost to the district</i>
Lara Wilhelm	Low Brass Instructor	<i>Volunteer - No cost to the district</i>

Action: Motion _____ **Second** _____

6. Background Information: The Marching Band requests permission to participate in the Disney Magic Music Days from April 24, 2013, through April 28, 2013, in Orlando, Florida. Cost to the District is \$960.00 for substitutes for three days.

Administrative Recommendation: Approve the Marching Band to travel to Florida to participate in the Disney Magic Music Days, April 24, 2013, through April 28, 2013, at a cost of \$960.00.

Action: Motion _____ **Second** _____

7. Background Information: A vacancy exists for assistant boys' soccer coaching position.

Administrative Recommendation: Hire Jordon Yocum as assistant boys' soccer coach at Step C-1 *pending receipt of all required clearances.*

Action: Motion _____ **Second** _____

8. Background Information: A vacancy exists for assistant cheerleading coaching position.

Administrative Recommendation: Hire Julie Shipman as assistant cheerleading coach on Step C-1 *pending receipt of all required clearances.*

Action: Motion _____ **Second** _____

Business

1. Background Information: Annual renewal is required for the District's student and athletic insurance coverage.

Administrative Recommendation: Approve the District's student and athletic insurance coverage with Bollinger Insurance for the 2012-2013 school year (**Annual Premium - \$8,875.00**).
.....**Attachment**

Action: Motion _____ **Second** _____

2. Background Information: Peacock Keller has submitted Invoice #57823 for fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.

Administrative Recommendation: Approve payment to Peacock Keller for Invoice #57823 in the amount of \$513.48.....**Attachment**

Action: Motion _____ **Second** _____

3. Background Information: Andrews & Price has submitted invoices with the billing date of April 30, 2012, in the amount of \$4,765.50.

Administrative Recommendation: Approved payment to Andrews & Price for invoices with the billing date of April 30, 2012, in the amount of \$4,765.50.....**Attachment**

Action: Motion _____ **Second** _____

4. Background Information: Lugaila Mechanical, Inc. has submitted Application No. 2 for payment in the amount of \$71,144.44.00 for the HVAC Upgrade Project.

Administrative Recommendation: Approve Application No.2 and payment in the amount of \$71,144.44.00 to Lugaila Mechanical, Inc. for the HVAC Upgrade Project.....**Attachment**

Action: Motion _____ **Second** _____

5. Background Information: Resolution #2011/2012-09 is presented requesting an end to the shift in responsibility, for providing public education revenue, from the state to local taxpayers, and a call for eradicating the plan to bundle certain appropriations in the proposed 2012-13 state budget.

Administrative Recommendation: Adopt Resolution #2011/2012-09, as presented.
.....**Attachment**

Action: Motion _____ **Second** _____

6. Background Information: A Letter of Agreement between McGuffey School District and McGuffey Act 93 Employees is necessary regarding job titles and the number of areas evaluated for administrators and supervisors.

Administrative Recommendation: Approve Letter of Agreement between McGuffey School District and McGuffey Act 93 Employees, as presented.....**Attachment**

Action: Motion _____ **Second** _____

7. Background Information: In order to create consistency between the Act 93 Agreement and district job descriptions, it is necessary to revise job descriptions to reflect position title changes as follows:

- (1) The title of Director of Food Services is changed to Supervisor of Food Services.
- (2) The title of Director of Transportation and Child Accounting is changed to Supervisor of Transportation and Child Accounting.

Administrative Recommendation: Approve the revised job descriptions as proposed.
.....**Attachment**

Action: Motion _____ **Second** _____

8. Background Information: The revised McGuffey School District Organizational Chart is presented for approval.

Administrative Recommendation: Approve the revised McGuffey School District Organizational Chart.....**Attachment**

Action: Motion _____ **Second** _____

9. Background Information: Administration is requesting approval of Resolution #2011/2012-10 to determine the fees for a certification of taxes paid on real estate sales.

Administrative Recommendation: Adopt Resolution #2011/2012-10, as presented.
.....**Attachment**

Action: Motion _____ **Second** _____

10. Background Information: HHSDR has submitted Invoice # 3720 [Design Phase Complete] for the McGuffey Middle-High School HVAC/Humidity in Implementation in the amount of \$26,550.00.

Administrative Recommendation: Approve payment of Invoice # 3720 [Design Phase Complete] for the McGuffey Middle-High School HVAC/Humidity in Implementation in the amount of \$26,550.00.....**Attachment**

Action: Motion _____ **Second** _____

11. Background Information: The District must annually appoint a treasurer. Community Bank has previously been appointed.

Administrative Recommendation: Reappoint Ralph Sommers, Jr. of Community Bank as Treasurer for the McGuffey School District for the 2012-2013 school year.

Action: Motion _____ **Second** _____

12. Background Information: CJL Engineering was approved at the April 19, 2012, board meeting to design specifications for upgrading the Domestic Water System at the McGuffey High School and Claysville Elementary School. Approval is needed to advertise and bid the project.

Administrative Recommendation: Approve administration to advertise and bid the upgrading of the Domestic Water System at the McGuffey High School and Claysville Elementary School.

Action: Motion _____ **Second** _____

13. Background Information: The preliminary 2012-2013 General Fund Budget is being presented in the amount of \$_____, with the real estate tax set at _____ mills.

Administrative Recommendation: Approve the preliminary 2012-2013 General Fund Budget presented in the amount of \$_____, with the real estate tax set at _____ mills.

Action: Motion _____ **Second** _____

14. Background Information: The preliminary 2012-2013 Food Service Department Budget is presented in the amount of \$_____.

Administrative Recommendation: Approve the preliminary 2012-2013 Food Service Department Budget in the amount of \$_____.

Action: Motion _____ **Second** _____

Business

For Your Information:

1. Budget Expenditure Report.....Attachment
2. Cafeteria Report for April 2012.....Attachment

Solicitor's Report

Board Reports

Western Area Career & Technology Center – Scott Harden

PSBA Liaison – Jeffrey Ross

Citizens Library Representative – TBD

- **Background Information:** During the January 19, 2012, school board meeting, Susanne Fisher, a South Franklin resident, was appointed as Citizens Library representative. Susanne Fisher has resigned as Citizens Library representative. No action was taken at the April 19, 2012, school board meeting to appoint a representative.

Administrative Recommendation: Appoint _____ to serve as Citizens Library representative.

Action: Motion _____ **Second** _____

- **Additional Public Participation** (agenda and non-agenda items)
- **Adjournment** (Time: _____)

Action: Motion _____ **Second** _____

DATES TO REMEMBER

Monday, May 28	Memorial Day – No School
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Looking Ahead...

Thursday, June 7	Teacher In-Service Day
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Friday, June 8	Last Student Day! <i>Commencement – 7:00 p.m.</i>
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Monday, June 11	Teacher In-Service Day
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Thursday, June 21	Board Committee Meeting – 6:00 p.m. Board Meeting – 7:00 p.m.
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