

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

February 20, 2019
5:00 PM

MINUTES

PRESENT: Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Rochelle Cacio, Jim Trudell, Steve Sherry, Nina Brown, Owen Clark, Mike King and Amber Wright.

Chairman Adams called the meeting to order at: 5:07 pm

No public input.

MOTION MADE BY OWEN CLARK TO APPROVE THE FEBRUARY 2019 MINUTES, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

FINANCIAL:

We are about in the same place as we were last month. What we project now for unassigned fund balance won't have any impact on the tax rate for the upcoming year. We have an unreserved fund balance (7.1.18) of \$88,785.

We have a projected year-end unrestricted fund balance of \$51,830.

MOTION MADE BY OWEN CLARK TO ENTER INTO A CAP AGREEMENT WITH PRIMEX FOR WORKERS COMP AND PROPERTY & LIABILITY INSURANCE, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

The board pay amounts are as follows:

Board Clerk \$75 per meeting

Chair of school board \$1,500 (based on attendance per board policy BEA-R)

Other school board members \$1,200 (based on attendance per board policy BEA-R)

Treasurer \$600 per year

Moderator \$100 for annual meeting

Board clerk budget hearing no stipend

Board clerk annual meeting \$50

MOTION MADE BY JIM TRUDELL TO APPROVE THE BOARD PAY, SECONDED BY OWEN CLARK. ALL IN FAVOR. APPROVED.

BUILDING AND GROUNDS:

Chris ordered a squeegee and cable for the Micro Mag (floor scrubber). ENE finished the PM filter, etc. We had our bi annual fire inspection. RTU1B (Gym) had a leaky circulator pump - the remedy was a bearing assembly (1992). RTU2 (MPR) 3 way controller (rooftop) valve failed tried to repack - no luck. \$1,700 - for the replacement. All of the circulator pumps and control

valves have had their usable life. We spoke about replacement and the cost - About \$2,000-\$2,500 each - 12 at this size. (6-8 months ago) Maybe we need a larger capital reserve next year? The mailroom door \$1,300 - okay to proceed? The locker refurbish needs to be scheduled. Work will start on the replacement of the hot water heater over April break. Chris talked to George, P2 will be removed to allow access during April Break. RTU Circulator pump leaking - getting pricing to repack or replace in its entirety (1992) (Cafeteria). Elevator State Inspection/Smoke test will be on 4/9/19. On April 25th we will have our yearly oil tank inspection. The State Oil Tank Inspection will be on July 19th (3 year).

BUDGET:

Principal Daniels passed around a copy of expenses that have received a budget decrease. She went over the totals and explained what the line are and where the cuts were made.

Cuts:

Removed the new teacher we budgeted for - Next year the 5th/6th grade will not need the four homeroom teachers, so instead of hiring a new teacher, we will take one of the fifth/sixth teachers and move them to the new position needed.

Special Ed - If a student is placed in out of district placement by the courts or DCYF - The total the school has to pay in tuition is \$47,000. So after the school has paid the first \$47,000, the state picks up the tuition after that. We currently have five students that are currently placed. Next year we are looking at four that will still be placed.

Summer School Special Ed. Cost for teachers - Made some small changes there.

Took out some money in the VEX equipment - Mike McKeever was looking to add some more robotics parts. Instead of money aside for both the washer and dryer, we have enough money aside for one or the other.

Summer School - Able to decrease a little of the money that was budgeted.

Several teachers said they would give up some of their conferences they were planning to attend and a few were able to be paid for by grants.

Admin. - We decreased our supplies and some of our equipment. Because we are taking one of the fifth/sixth grade teachers we will not be able to have Mrs. Sandra Roberts handle elementary discipline next year. So her stipend was taken out.

Lisa Peterson (office) cut days from 210 down to 195 days, so that saved around \$2,642.

On our short bus we were able to take about \$4,500 out on what was budgeted vs. what was actually spent.

IT Department - We have fewer freshman this year, so we are able to reduce the freshman laptops. We still had Fairpoint budgeted in at the same amount they had been charging us, so we were able to reduce that.

We had an \$11, 674.00 decrease in health insurance.

MOTION MADE BY STEVE SHERRY TO CHANGE THE DRIVERS ED COST FROM \$285 TO \$400 EFFECTIVE NEXT SCHOOL YEAR, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

MOTION MADE BY OWEN CLARK TO DECREASE THE BUDGET BY \$120,000, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

POLICY HANDBOOK:

No Report

EXECUTIVE BOARD:

No Report

NEGOTIATIONS (PROFESSIONAL STAFF):

No Report

NEGOTIATIONS (SUPPORT STAFF):

No Report

STEERING COMMITTEE:

No Report

TRANSPORTATION:

No Report

TECHNOLOGY:

No Report

BROWN FUND:

No Report

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL'S REPORT:

Practices for spring sports started on March 18. Due to low numbers we will not have middle school teams this year. The eighth graders will play up with the varsity team. Sixth and seventh graders will be able to play on the Lion's Club teams. Teachers have been or will be using their performance assessments that they created with the teachers from the other schools in the SAU. On May 17th, they will discuss the anchor papers for each score point with those teachers to calibrate their scoring and compare expectations.

UPCOMING EVENTS:

March 21 – Class Meetings 1:00-1:20

March 22 – 9th and 10th grade girls to WMCC in Berlin for Women in Tech conference

March 27 – SATs with juniors in the library – state test

March 28 – NH School Funding 101 Forum 6:00 at Littleton High School Cafeteria

March 29 – Quarter 3 ends

April 1 – Advisory meetings 10:50-11:10

April 3 – Freshman Orientation 6:00

April 5 – Culinary Arts to King Arthur 7:20-2:20- Grade 10 to WMCC Berlin College Access Convention 7:30-2:30

April 7&8 – Middle School Leadership to Highland Center for Leadership Conference 9:00AM
4/7 to 2:30 PM

4/8

April 10 – Hampstead Players “Treasure Island” 1:00-2:00 for grades K-8

- School Board meeting 6:00 PM

April 13 – LRS Film Festival 1:30

April 18 – Class meetings 10:20-10:50

April 19 – Gamesters field trip to OSG Paintball 7:30-5:00

April 22-April 26 – Spring Vacation

SUPERINTENDENT:

Spring sports are starting up.

There are no middle school teams this year. Middle school students interested in playing, will play up.

MOTION MADE BY OWEN CLARK TO APPROVE THE SPRING COACH
NOMINATIONS- ARTHUR BOUTIN (SOFTBALL) AND JEREMY ALDRICH
(BASEBALL), SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

MOTION MADE BY OWEN CLARK TO ACCEPT THE STAFF NOMINATION LIST FOR
THE 2019-2020 SCHOOL YEAR, SECONDED BY AMBER WRIGHT. ALL IN FAVOR.
APPROVED.

MOTION MADE BY OWEN CLARK TO ACCEPT JOLEE HORVATH’S MATERNITY
LEAVE REQUEST - HER LAST DAY WILL BE MAY 31ST - WITH A RETURN DATE OF
SEPT. 30th 2019, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

There being no additional business to come before the Board, MOTION MADE BY NINA
BROWN, SECONDED BY STEVE SHERRY TO ADJOURN THE MEETING AT 6:38 PM.
ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey
Board Clerk