



**Kip Crain, Superintendent**  
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, March 13, 2024**

**7:30 p.m.**

**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 13, 2024 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Board Member Recognition
  - 1. Susie Lawson, OSBA 2024 Training and Service Award
  - 2. Doug Stuart, OSBA 2024 Training and Service Award
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Angela Ramsay, Cosmetology Instructor
  - 2. Triway Student Recognition  
Wyatt Rohr, Robotics & Automation, WCSCC Student of the Month  
Cassidy Self, Interactive Media, WCSCC Student of the Month  
Maxton Fiesler, Business Entrepreneurship, WCSCC Perseverance Award
  - 3. Wooster Student Recognition  
Marisa Cassio, Dental Assisting, WCSCC Student of the Month  
Carissa Pittman, Agribusiness & Livestock Production, WCSCC Student of the Month  
Brinnley Kirschner, Dental Assisting, WCSCC Perseverance Award  
Raychel Jessie, Buildings & Grounds, WCSCC Achievement Award

4. Other Schools

*Tuslaw:*

Kayla Lawson, Agribusiness & Livestock Production, WCSCC Student of the Month

*Massillon-Washington:*

Ella Vossen, Agribusiness & Livestock Production, WCSCC Student of the Month

*West Holmes:*

Danicka Schupp, Patient Care Technologies, WCSCC Achievement Award

G. Motion to approve the minutes from the February 14, 2024 Regular Meeting **(Exhibit B) (Voice)**

H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

A. Director’s Report **(Exhibit C – to be presented at the meeting)**

B. Principal’s Report **(Exhibit D)**

C. Updates on School Safety Protocols

D. Updates on Superintendent’s Advisory Committees

E. Updates on Renovations – Welding Lab and Restroom Renovations

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break	3/25-3/29-24	M-F		
WCSCC Regular Board Meeting	4/24/24 (4 <sup>th</sup> Wed.)	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2024 **(Exhibit E)**

2. Approval of the Financial Reports for February 2024 (**Exhibit F**)
3. Approval of the FY24 Amended Appropriations (**Exhibit G**)

***Motion to approve the Treasurer's Consent Agenda (Roll Call)***

**IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

**NOTES:**

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

***The Superintendent recommends the following actions:***

**A. Certified Employment**

1. Approval of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Amber Kandel	Adult Education Certified Nursing Instructor	IV	13	\$34.00	3/1/24
Alesha Kollert	Adult Education Certified MA Instructor	II	6	\$21.51	3/21/24

**B. Classified Employment**

1. Approval of the reimbursement of up to \$150 to Holly Bowman for expenses of the Hospitality Room for bus drivers during 8<sup>th</sup> Grade Visitation

**C. Consultant Contracts**

1. Ramsier Financial, Retirement Planning Today, on or about April 11 & 18, 2024, \$30 per student
2. Ramsier Financial, Retirement Planning Today, on or about April 16 & 23, 2024, \$30 per student

**D. Volunteers**

Aspire & ESOL Volunteers
Fernanda Gomes Santos Nascimento, former ESOL Student

**E. Approval to remove the following from inventory (none)**

F. Approval to accept the following donations:

1. Donation of \$6,068 from the Wayne County Community Foundation for use in the WCSCC equipment fund
2. Donation of \$873.21 from the Edward, Arlene and Kaye Maibach Fund per the Wayne County Community Foundation for use by WCSCC student programs
3. Donation of eight Briggs and Stratton 900 Series Engines from Ted Verhoff for use in the Ag Mechanics program, with an approximate value of \$490 each (total approx. value = \$3,920)
4. Donation of the following in memory of John Shankland for use by our Ag Mechanics students:

DATE	AMOUNT	NAME
2/5/24	\$50	Bill Arnold Family
2/9/24	\$20	Dennis and Shirley Toth
2/9/24	\$50	Edward and Rose Bradshaw
2/9/24	\$50	Ann Oeland

*Motion to approve the Superintendent's Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements **(Roll Call)**

1. Approval of the use of the Diesel Technologies lab by Green Local Schools while their bus garage is under construction
2. Approval of a Clinical Education Agreement with Cleveland Clinic for clinical learning experiences (copies available)
3. Approval of an Affiliation Agreement with Massillon City Schools for clinical learning experiences (copies available)
4. Approval of a Standard Form of Agreement between Sol Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for interior renovations for Cyber Security and Industrial Electronics programs (copies available)
5. Approval of a Standard Form of Agreement between Sol Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for restroom renovations (copies available)
6. Approval of an Amendment to the Professional Services Agreement with Sol Harris/Day Architecture, Inc. (copies available)
7. Approval of the use of the Board Room/G101 and two buses (three buses for one afternoon) and drivers for the Vital Connections program on or about June 3-5, 2024
8. Approval to accept a renewal grant in the amount of \$18,170 from the United Way of Wayne & Holmes Counties for Fast-Track Credentialing and 3<sup>rd</sup> party certifications

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call)**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor **(Exhibit H)**

**C. Documents and Materials (Voice)**

1. Approval of the revised WCSCC Special Services Guidelines and Procedures for Home School Partners (copies available)
2. Approval of the following overnight field trip requests (copies available):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
BPA – Business Professionals of America	Nat'l. Leadership Conference & Competition	Hilton Chicago – Chicago, IL	5/9-5/14/24	16	2	0

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be Wednesday, April 24, 2024 in G101/Board room.  
The reception will begin at 6:00 p.m. and the meeting will begin at 6:30 p.m.**