

**UNION COMMUNITY SCHOOL DISTRICT
DYSART-GENESE-PORT CITY**

**Public Hearing
March 19, 2024**

Call to Order: Corey Lorenzen called the public hearing to order at 6:00 p.m. in the Board Room at Union High School. The following board members were present: Reid Carlson, Maureen Hanson, Carly McGivern, and Lindsey Pipho.

Discussion of the FY25 Budget. There were oral or written comments received. The tax levy will be 15 percent less than the current year with the levy decreasing from \$11.9151 to \$11.87310. This equates to about \$100 savings on a \$100,000 home. The increase in property valuation has allowed the levy to remain stable.

Adjourn. On a motion by Hanson, second by Pipho, the Public Hearing on the FY25 Budget closed at 6:05 p.m. Motion carried 5-0.

REGULAR MEETING

Call to Order: Corey Lorenzen called the regular monthly meeting to order at 6:05 p.m. in the Board Room at Union High School. The following board members were present: Reid Carlson, Maureen Hanson, Carly McGivern, and Lindsey Pipho.

Approval of Agenda: On a motion by Carlson, second by McGivern, the agenda was approved as presented. Motion carried 5-0.

Consideration of Actions on Consent Items. Approval of the February 19, 2024 board minutes; Approval of the February 27, 2024 special meeting minutes; Approval of board policies- 2nd Reading- 411.4- Classified Employee Licensing/Certification; 411.5- Classified Employee Assignment; 411.6- Classified Employee Transfers; 411.7- Classified Employee Evaluation; 411.8- Classified Employee Probationary Status. Approval of board policies- 1st Reading- 412.1- Classified Employee Compensation; 412.2- Classified Employee Wage and Overtime Compensation; 412.3- Classified Employee Group Insurance Benefits (I, II); 412.4- Classified Employee Tax Shelter Programs; 413.1- Classified Employee Resignation; 413.2- Classified Employee Retirement; 413.3- Classified Employee Suspension; 413.4- Classified Employee Dismissal; 413.5- Classified Employee Reduction in Force; 414- Classified Employee Professional Purposes Leave; 501.14- Open Enrollment Transfers- Procedures as a Sending District; 501.15- Open Enrollment Transfers- Procedures as a Receiving District; 803.1- Disposition of Obsolete Equipment. Approval of Resignations-Terri Calhoon, LPC Kitchen Asst; Marcy Johanningmeier- LPC Sp Ed Associate; Madeline Montag- DG Special Education Teacher; Nathan Reel, UHS Varsity Boys' Asst. Basketball Coach; Ellie Wildeboer- UMS Language Arts, UMS 7th Grade Girls' Volleyball Head Coach, UMS 8th Grade Girls' Basketball Head Coach. Approval of Transfers/Reassignment- Josh Dunkelberger- UMS Head Boys' Track from MS B Track Asst.; Mike Schmidt- UMS Head Girls' Track from MS Head Boys Coach. Approval of New Hires- Rachel Hellman- LPC 5th Grade; Kelsey Murphy- LPC 5th Grade; Jarrett West- UMS/UHS Vocal Music Director. Financials. Open Enrollment Requests. Fundraisers. On a motion by Pipho, second by Hanson, the consent agenda was approved as presented. Motion carried 5-0.

Superintendent Report: Instructional- We have been asked to present at a KKH Conference in Des Moines because of the great strides we have made in implementing this program; Communication will go out soon regarding the Conditions for Learning Survey scheduled for April; ISAP testing will be held in late April; Agreed to work with Dr. Townsley for 24-25 to continue work on SBG at UMS and UHS. Facility Updates- Replacing the water heater at UMS; I attended a session on passing a bond issue at the ISFLC conference last month. Safety/Security- Hawkeye Alarm is finishing the key card access at UHS. LPC Elementary will be next. Almost all elementary and middle school classrooms have security buckets in their classroom for use in case of emergencies; Our Iowa Incident Critical Mapping is done. Staffing/Transportation- There are a few days this spring where we are short drivers for activities, and we're working on a plan to address this issue; building principals are continuing to post and interview for open positions for 2024-2025. Other info- Insurance committee met and looked at different plans for FY25; The Tax notice was sent last week. FY25 tax rate was communicated as lower than last year! Special thanks to Kim for all her hard work. This was very difficult to do without knowing the SSA for 2024-2025. The water reduction order in Tama County does not impact the school. Interviews with candidates for LPC Elementary principal position will be held April 1. Congratulations Corner- To all associated with the 2024 musical! What a tremendous performance. The students and staff did a phenomenal job; to all our FFA students; to our Academic Decathlon Team and Mrs. Michael for advancing to Nationals; to our students who were recognized at the NICL Academic Awards Banquet. Conclusion- Our next board meeting will be Monday, April 1.

New Business:

Consider approval of agreement to participate in the Iowa Local Government Risk Pool for FY25. On a motion by Hanson, second by Pipho, the board approved the agreement to participate in the Iowa Local Government Risk Pool for FY 25. Motion carried 5-0.

Consider approval to eliminate the transitional kindergarten program for the 2024-2025 school year. On a motion by Pipho, second by McGivern, the board approved the recommendation to eliminate the transitional kindergarten program for the 2024-2025 school year. Motion carried 5-0. The reason for this recommendation was the low number of students. If the numbers increase the program can be reinstated in the future.

Consider approval of the quote for Chromebooks from BlueAlly. On a motion by Carlson, second by Hanson, the board approved the quote from BlueAlly for Chromebooks in the amount of \$84,375. Motion carried 5-0.

Consider approval of the quote for Capturing Kids' Hearts (CKH) for the 2024-2025 school year. On a motion by Hanson, second by Pipho, the board approved the quote in the amount of \$20,285.00, from Capturing Kids' Hearts for the 2024-2025 school year. Motion carried 5-0. Professional Development funds will be used.

Consider approval of the AEA Purchasing Agreement for the 2024-2025 school year. On a motion by Carlson, second by Pipho, the board approved the AEA purchasing agreement for the 2024-2025 school year. Motion carried 5-0.

Consider approval of keeping current substitute pay for FY25. On a motion by Hanson, second by McGivern, the board approved keeping the current pay for substitutes for FY25. Motion carried 5-0. Current sub pay is \$125. The average for the NICL conference is \$124.14.

Consider approval of an agreement with the University of Northern Iowa. On a motion by Pipho, second by Hanson, the board approved the agreement with the University of Northern Iowa for student teacher placement in the 2024-2025 school year. Motion carried 5-0.

Consider approval to set the second public hearing for the 2024-2025 budget for Monday, April 15th, 2024, prior to the regular board meeting. On a motion by Carlson, second by Pipho, the board set the date for the second public hearing on the 2024-2025 budget for Monday, April 15, 2024, prior to the regular board meeting. Motion carried 5-0.

Consider approval of the resolution for budget adjustment for 2024-2025. Hanson moved, second by McGivern.

WHEREAS, the Union Community School District would qualify for the regular program budget adjustment provision of the Iowa Code for certified budget purposes for the 2024-2025 fiscal year and because of this circumstance it is required to adopt a budget adjustment resolution to qualify for said adjustment:

IT IS THEREFORE HEREBY RESOLVED that the Board of Directors of the Union Community School District, will levy property tax for fiscal year 2024-2025 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Passed by the Board of Directors of the Union Community School District this 19th day of March, 2024.

Roll call vote: Lorenzen, aye; McGivern, aye; Pipho aye; Carlson aye; Hanson aye. Motion carried 5-0.

Consider approval of an agreement with Denovo Construction for long-range facility planning. On a motion by Hanson, second by Carlson, the board approved the agreement with Denovo Construction for long-range facility planning. Motion carried 5-0.

Consider approval of the last day for teachers to be Monday, June 3, 2024. On a motion by Carlson, second by McGivern, the board approved the last day for teachers to be Monday, June 3, 2024. Motion carried 5-0. The last day of school for students will be Thursday, May 30th at 11 a.m.

Consider approval of a sealed bid to sell van #31. On a motion by Pipho, second by Hanson, the board approved the sale of Van #31 to John Mix in the amount of \$650. Motion carried 5-0.

Consider approval of the bid for construction and installation of the DG Elementary Playground. On a motion by Carlson, second by McGivern, the board approved the bid for construction and installation of the DG Elementary Playground. Motion carried 4-1, with Lorenzen abstaining. Three bids were received and Cardinal Construction was the successful bidder. They will work with Boland Recreation and must keep the total cost less than \$175,000.

Consider approval of the quote from Young Plumbing and Heating to replace a hot water heater at UMS. On a motion by Hanson, second by Pipho, the board approved the quote from Young Plumbing and Heating to replace a hot water heater at UMS in the amount of \$32,500. Motion carried 5-0. Due to the urgent need to replace the hot water heater, the AEA gave the district a waiver of normal bidding procedures and timelines.

Closed Session. On a motion by Pipho, second by Hanson, the board went into a closed session as provided in Section 21.5(1)(i) of the Iowa Code; to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote: Carlson, aye; Hanson aye; Lorenzen aye; McGivern aye; and Pipho aye. Motion carried 5-0.

Adjourn Closed Session. On a motion by Hanson, second by Carlson, the closed session was adjourned. Roll call vote: Hanson aye; Lorenzen aye; McGivern aye; Pipho aye; and Carlson aye. The board returned to Open Session at 9:48 p.m.

Consider approval of the Superintendent's contract. On a motion by Pipho, second by McGivern, the board approved the Superintendent's contract. Motion carried 5-0.

Adjourn. On a motion by Hanson, second by Carlson, the meeting adjourned at 9:49 p.m.

Corey Lorenzen, Board President
Diane Roberts, Board Secretary

MARCH 2024 BOARD BILLS

Approved March 19, 2024

GENERAL FUND

AHLERS & COONEY, P.C., LEGAL SERVICES, 563.50
AIRGAS USA, LLC, BUS SUPPLIES, 185.62
BLACK HAWK RENTAL SERVICE, INC, RENTAL, 225.00
BLACK HAWK WASTE DISPOSAL, INC, DUMPSTER, 150.00
BLAND, CINDY, REIMB GASOLINE, 15.00
BMO HARRIS COMMERCIAL CARD, CREDIT CARD PURCHASES, 5,469.62
BOBBY'S GROCERY AND BBQ, FOOD & SUPPLIES, 111.80
BUSINESSOLVER.COM, INC, APR 2024 INSURANCE, 111,053.19
CAROLINA BIOLOGICAL SUPPLY CO, SUPPLIES, 71.36
CENTRAL IOWA DIST, INC, SUPPLIES, 5,883.00
CENTRAL RIVERS AREA EDUCATION AGENCY, SUPPLIES, 43.00
CENTURY LINK, LONG DISTANCE PHONE, 72.11
CITY OF DYSART, UTILITIES, 12,902.27
COMMUNICATIONS INNOVATORS, INC, PHONE SUPPORT, 300.00
COMPRESSED AIR & EQUIPMENT CO, INC, REPAIR SERVICE, 448.79
CONSOLIDATED ENERGY CO, LLC, FUEL, 9,459.80

DECKER EQUIPMENT / SCHOOL FIX, SUPPLIES, 3,337.95
 DEPARTMENT OF EDUCATION, BUS INSPECTIONS, 1,350.00
 DOORS INC., KEYS, 101.40
 DYSART TIRE & SERVICE, INC, VEHICLE REPAIRS, 242.79
 ENCOMPASS IOWA, LLC, MAR TECH SERVICE, 8,946.00
 FAREWAY STORES, INC, FOOD & SUPPLIES, 67.50
 FARMERS COOP TELEPHONE CO, LOCAL SVC/INTERNET, 1,564.26
 GOODYEAR TIRE & RUBBER COMPANY, THE, TIRES, 474.80
 HAWKEYE COMMUNICATION/FANDEL ALARM, FIRE SYSTEM MONITORING, 188.00
 HAWKEYE COMMUNITY COLLEGE, BUS DRIVER CLASSES, 300.00
 HOWARD, JOHN, REIMB. MILEAGE, 346.39
 IA ASSOCIATION OF SCHOOL BOARDS, REGISTRATION, 1,035.00
 IOWA COMMUNICATIONS NETWORK, HS INTERNET, 19.98
 IOWA DEPT OF HUMAN SERVICES, MEDICAID, 1,580.54
 IOWA WATER MANAGEMENT COMPANY, SUPPLIES, 920.00
 J.W. PEPPER & SONS, INC, VOCAL MUSIC, 56.50
 JOHNSTONE SUPPLY, SUPPLIES, 234.09
 JONES SCHOOL SUPPLY CO., INC, SUPPLIES, 165.00
 KNIGHT STOP, FUEL, 108.50
 KROP, GARY, REIMB BUS PHYSICAL, 100.00
 L & G HARDWARE, LLC, SUPPLIES, 636.74
 LA PORTE CITY CONNECT, LOCAL SVC/INTERNET, 2,135.39
 LA PORTE CITY UTILITIES, UTILITIES, 14,949.63
 LAPORTE MOTOR SUPPLY, INC, SUPPLIES, 297.68
 LOCKSPERTS, INC, SUPPLIES, 235.00
 MADISON NATIONAL LIFE INSURANCE CO, INSURANCE, 2,334.73
 MASON, DUSTIN, REIMB EXPENSES, 150.00
 MENARDS, SUPPLIES, 176.89
 MENARDS, SUPPLIES, 987.85
 MINNESOTA CLAY USA, SUPPLIES, 269.80
 OBROSK CATERING, PT CONF MEALS, 225.00
 ONE SOURCE THE BACKGROUND CHECK COMPANY, INC, BACKGROUND CHECKS, 40.50
 ORKIN, LLC, PEST CONTROL, 426.95
 PAPER CORPORATION, THE, PAPER, 1,297.20
 PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC, POSTAGE MACHIN, 163.53
 PROVIDENT LIFE AND ACCIDENT INSURANCE, COMPANY, INSURANCE, 404.18
 RYAN LINDAMAN COMPANY LLC, TIRES, 766.04
 SCHARNWEBER INC, REPAIR SERVICE, 252.00
 SCHOOL BUS SALES CO, SUPPLIES, 124.16
 SERVICE ROOFING COMPANY, REPAIR SERVICE, 1,250.00
 SHIFFLER EQUIPMENT SALES, INC, SUPPLIES, 264.69
 STOAKES, DAWN, REIMB MILEAGE, 275.40
 SUPERIOR WELDING SUPPLY CO, EQUIPMENT, 3,599.17
 TERRAPIN, SUPPLIES, 965.16
 THOMPSON TRUCK & TRAILERS, INC, BUS REPAIR, 1,095.07
 THRIFTWAY, FOOD & SUPPLIES, 44.23
 TIMBERLINE BILLING SERVICE LLC, MEDICAID, 226.08
 UNION COMMUNITY SCHOOL DISTRICT, START UP CASH, 133.00
 UNIVERSITY OF NORTHERN IOWA, REGISTRATION, 225.00
 VAN METER, INC., SUPPLIES, 79.32
 VENTRIS LEARNING LLC, SUPPLIES 160.00
 VINTON-SHELLSBURG COMM SCH, OPEN ENROLLMENT, 40,851.28
 WAVERLY-SHELL ROCK COMMUNITY SCHOOL DIST, LIED CENTER 2ND QTR, 3,537.42
 WEBER HEATING, PLBG & AIR COND, REPAIR SERVICE, 225.00
 WEBER, DAVID, REIMB BUS PHYSICAL, 100.00
 WEST MUSIC CO, SUPPLIES, 298.75
 YOUNG PLUMBING AND HEATING, REPAIR SERVICE, 377.50
Fund Total: 247,673.10
MANAGEMENT FUND
 SU INSURANCE COMPANY, BREAKDOWN INSURANCE, 37,188.25
Fund Total: 37,188.25
SAVE FUND
 MARTIN GARDNER ARCHITECTURE, MASTER PLANNING, 2,875.00
 OGDEN TURF & GRADING LLC, RENOVATION, 4,228.52
 TURF TANK, EQUIPMEN, 10,000.00
Fund Total: 17,103.52
PPEL FUND
 ENCOMPASS IOWA, LLC, MAR TECH SERVICE, 3,115.00
 FUSION FORWARD LLC, SERVICES, 1,200.00
 HAWKEYE ALARM & SIGNAL COMPANY, INSTALL ACCESS SYSTEM, 116,420.00
 MARCO, COPIER AGREEMENT, 2,958.44
 TECH SOLUTIONS, CABLE INSTALLATION, 1,399.74
 THOMPSON TRUCK & TRAILERS, INC, BUS REPAIR, 3,925.44
Fund Total: 129,018.62
ACTIVITY
 4 SEASONS FUNDRAISING, STRAWBERRIES, 2,812.50
 ACE FUNDRAISING, REGISTRATION, 500.00
 ADKISSON, ALEXANDER, MUSICAL PIT BAND, 200.00
 ATHLETICO MANAGEMENT, LLC, ATHLETIC TRAINER, 5,210.00
 BERRY'S LANES, INC, HS FFA BOWLING, 211.25
 BMO HARRIS COMMERCIAL CARD, CREDIT CARD PURCHASES, 6,266.39
 BOBBY'S GROCERY AND BBQ, FOOD & SUPPLIES, 80.84
 BUHR, BLAKE, OFFICIAL, 80.00
 BUHR, DEAN, OFFICIAL, 160.00
 CENTRAL RIVERS AREA EDUCATION AGENCY, SUPPLIES, 4.80
 COMFORT INN & SUITES - DES MOINES, IA, HOTEL ROOMS, 5,139.45
 CORRIDOR PHOTO BOOTHS, AFTER PROM 2024, 450.00
 EAST CENTRAL IOWA SOCCER OFFICIALS ASSOCIATION, ASSIGNING SERVICES, 140.00
 ELITE SPORTS, GOLF APPAREL, 1,270.00
 HANCOCK, CRAIG, MUSICAL PIT BAND, 825.00
 HARTLEIP, JONATHAN, MUSICAL PIT BAND, 100.00
 HENNINGS, KASSIE, MUSICAL PIT BAND, 100.00
 IOWA HIGH SCHOOL ATHLETIC ASSOCIATION, STATE WRESTLING, 528.00
 IOWA HIGH SCHOOL MUSIC ASSOCIATION, REGISTRATION, 900.00
 IOWA HIGH SCHOOL SPEECH ASSOCIATION, REGISTRATION, 315.00
 IOWA SPORTS SUPPLY, SUPPLIES, 2,509.00
 IOWA STATE UNIVERSITY, ON SITE PERFORMANCE, 1,500.00
 KOLDER, RODNEY, OFFICIAL, 160.00

KRUSE, KEATON, MUSICAL PIT BAND, 100.00
LIFECORE FITNESS INC, EQUIPMENT, 3,799.00
MARTIN BROS DISTRIBUTING CO, INC, FOOD & SUPPLIES, 1,120.26
MENARDS, SUPPLIES, 387.62
MUSSIG PIANO WORKS, PIANO TUNING, 562.34
OLACHNOVITCH, MARCO, MUSICAL PIT BAN, 100.00
PEPSI-COLA, BEVERAGES, 1,792.64
PORTA PHONE, EQUIPMENT, 3,590.12
SPORTS WORLD, TRACK APPAREL, 1,192.11
STRATEGIC IMAGING, SUPPLIES, 340.02
TECH SOLUTIONS, CABLE INSTALLATION, 1,399.74
TOWN & COUNTRY WHOLESALE CO., FOOD & SUPPLIES, 447.96
UNION COMMUNITY SCHOOL DISTRICT, HS START UP CASH, 2,500.00
UNITED STATES ACADEMIC DECATHLON, REGISTRATION, 700.00
UNITED STATES POSTAL SERVICE, 2024 BULK MAILING PERMIT, 320.00
WAUTERS, JANIS, SCORE TABLE, 30.00
WAUTERS, RICHARD, SCORE TABLE, 30.00

Fund Total: 47,874.04

NUTRITION FUND

ANDERSON ERICKSON DAIRY, MILK / OJ, 4,742.20
BMO HARRIS COMMERCIAL CARD, CREDIT CARD PURCHASES, 991.32
BRECKE MECHANICAL CONTRACTORS, REPAIR SERVICE, 171.30
EMS DETERGENT SERVICES, SUPPLIES, 1,154.21
MARTIN BROS DISTRIBUTING CO, INC, FOOD & SUPPLIES, 25,613.52
UNION COMMUNITY SCHOOL, MAR 2024 PAYROLL, 33,920.53

Fund Total: 66,593.08