

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

March 16, 2022
5:00 PM

MINUTES

PRESENT: Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Scott Peterson, Mo Chandler, Tucker Clark

Public attendees: Kiley Hill, Amy Hill

Chairman Owen Clark called the meeting to order at: 5:02 pm.

Public Input:

N/A

February 16th minutes will be approved in April

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE THE MARCH 2 '21 BOARD MINUTES, SECONDED BY BOARD MEMBER STEVE SHERRY ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO SIGN ALL PAYROLL MANIFESTS IN THE FUTURE VIA DOCUSIGN. SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER BOB ADAMS TO APPROVE THE LAST TWO PAYROLL MANIFESTS, SECONDED BY BOARD MEMBER TUCKER CLARK. ALL IN FAVOR. APPROVED.

ANNOUNCEMENTS & NEW BUSINESS

Principal Jackie Daniels shared this year, the middle school is moving to an end-of-the-year awards ceremony that includes all middle school students. This will allow all middle schoolers to have the chance to be recognized for their accomplishments throughout the year at a time reserved specifically for them. Eligible eighth-grade students will still receive certificates of completion. It has tentatively been scheduled for June 8th at 1:30 pm.

Current job openings include an immediate need of paraprofessionals, 2022/2023 school year K-12 Art Teacher, 2022/2023 school year Special Education Teacher, and Driver Education Teacher. All applications can be found on SchoolSpring.

Nikki Woods has begun creating podcasts with the Lisbon Regional Students. Listen to learn a lot of great things about our school and other important information. If you have ideas of what you would like to have as a topic for a future PAWDcast, you can reach out to Mrs. Woods. Thank you to the Lisbon Education Foundation for supporting this new activity with money to purchase sound equipment for recording the programs.

Elementary K-2 just completed their 2nd trimester. The new Fontus and Panell program is seeing results in the growth of the children.

Family communication was sent out on the 11th of March with updates on COVID protocols established at the March 2nd meeting.

Board members discussed Prom and the option to allow students to bring a guest from other schools. Board members discussed the current COVID numbers being low and the possibility of the COVID numbers rising before Prom. If the numbers do rise board members agreed the decision could be revisited in April.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO ALLOW PROM PARTICIPANTS TO BRING STUDENTS FROM OTHER SCHOOLS SUBJECT TO CHANGE IN APRIL, SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Board members wanted to be sure teachers are not forcing students to wear masks. Masks were voted by the board to be optional for students, staff, and visitors. Principal Jackie Daniels said she would be sure teachers are not forcing students to wear masks.

FINANCIAL:

Business Administrator Toni Butterfield explained there are pieces of the budget that need to be combed through more to get to the ending balance that was estimated. Business Administrator Butterfield stated she believes this can be done and will be working on it with Principal Jackie Daniels. Board members agreed the sooner this gets figured out the better so that next year's budget does not get frozen. Toni assured them they will be able to get a better ending balance and are still aiming for the \$400,000. The reason it is not closer to the ending estimated balance as-is is that our tuition is down from what it was estimated to be as more families decided to send their children to other schools.

Landaff voted to approve the tuition amounts to Lisbon at their last meeting. Board members discussed the tuition agreement with Landaff regarding the grades 4-12 students.

BUILDING AND GROUNDS:

Aable Kitchen Service was at the school on March 3rd for the oven. They said it needs a new motor costing around \$1000 or over; the part is on order and the current one is still working enough. On February 25th the kitchen was emptied out and the floor was deep scrubbed. On February 28th the multipurpose room was scrubbed and 3 coats of wax were applied. On the plow 3 cutting edges and a seal were replaced. On February 28th it was found the hot water storage tank was leaking. On March 10th the tank was replaced with a stainless one costing \$1908.94. Mixing valve stops were seized and replaced on March 2nd. Cintas came and did a hood inspection, extinguishers, and emergency lighting; all inspections went well. The brush motor in the floor sweeper needs to be replaced. The roof began leaking and Chris has reached out to the company and is waiting on a response. Main hallway roofing materials have been ordered and pricing for the multipurpose room is to come. Looking at options for science acid neutralizer for getting rid of things from the labs looking for another option through the Wire Mill. New gaskets and flapper valve was done on the ModCon boilers. Rac-4 (office) 3-way valve replaced.

BUDGET:

The board reviewed the budget changes being shared at the Annual Meeting. The board explained they were able to get the budget down due to moving items into grants and cutting one position of a teacher retiring this year. The changes to this budget will allow for a \$0.14 savings for Lisbon residents and \$1.02 savings for Lyman residents.

ANNUAL MEETING PLANNING

Chairman Owen Clark announced Cindy Derosia has resigned as the Board Clerk.

MOTION TO APPROVE ALEXIS BLOWEY AS BOARD CLERK FOR THE ANNUAL MEETING BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Board members discussed the agenda for the Annual Meeting so the meeting could run smoothly.

POLICY HANDBOOK:

The policy handbook will be revisited in April.

EXECUTIVE BOARD:

Superintendent Tari Thomas shared updates from the Executive Board. The Executive Board discussed the onboarding for the new superintendent, the need to look at IEPs that require certain services such as Speech and see how the system could be improved financially for our schools

and their populations, and services are working on the Medicaid billing and getting things approved.

SCHOOL STAFFING NOTIFICATIONS & APPROVALS

Spring coaching nominations include Jeremy Aldrich for Varsity Boys Baseball, Arthur Boutin for Varsity Girls Softball, and Les Poore for Middle School Softball. Principal Jackie Daniels shared there are not enough boys for a middle school baseball team and if students are interested in playing they may play up with the high school boys possibly creating a Junior Varsity.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO ACCEPT ALL 3 SPRING COACHING NOMINATIONS, SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

NEGOTIATIONS (PROFESSIONAL STAFF):

N/A

NEGOTIATIONS (SUPPORT STAFF):

N/A

TRANSPORTATION:

N/A

TECHNOLOGY:

N/A

BROWN FUND:

N/A

LISBON EDUCATION FOUNDATION:

N/A

PRINCIPAL'S REPORT:

N/A

IMPORTANT DATES:

March 24 - SAT Pre-administration 9:30 AM-10:30 AM, juniors

March 25 - SAT - used as the high school State accountability test - 7:45 AM-12:00

- Early Release at noon - professional development

April 1 - Quarter 3 ends⁴

SUPERINTENDENT:

Superintendent Thomas shared she has started the transition work with the new Superintendent Kate Harrington Segal of Lisbon, NH. They started looking at the basics of the information on each of the buildings. Once Annual meetings are finished Superintendent Thomas will be meeting with Kate on a weekly or bi-weekly basis. Kate is connected with all the Principals from the schools. Superintendent Thomas will also give a legislative update after the annual meetings are complete.

MOTION MADE BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD MEMBER ARTHUR BOUTIN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 5:52 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO RETURN TO PUBLIC SESSION AT 6:22 PM, SECONDED BY SCOTT PETERSON. ALL IN FAVOR. APPROVED.

THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD, MOTION MADE BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD MEMBER STEVE SHERRY TO ADJOURN THE MEETING AT 6:22 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Alexis Blowey
Board Clerk