

5974

**McDONALD LOCAL BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, MARCH 16, 2016 – 7:00 P.M.
M.H.S. LIBRARY
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Wednesday, March 16, 2016, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Regular Meeting was called to order at 7:00 p.m. by President Kevin O'Connell. Treasurer William Johnson called the roll:

Roll Call:

Members Present: Thomas Hannon, Kevin O'Connell, Catherine Harvey,
Jody Klase, John Saganich

"Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act."

Pledge of Allegiance

Res. 16-44 Approve agenda for Regular Meeting of March 16, 2016

Mrs. Klase moved and Mrs. Harvey seconded
Yeas: Klase, Harvey, Hannon, Saganich, O'Connell
Nays: None

President declared motion carried

Student and Staff Recognition – None

Recognition of Visitors / Audience Participation - None

A. Gary Carkido – High School Facility Issues

- *Walk thru on Saturday, 3/19/16 at 9:00 a.m.
- *Noted several water issues
- *Uninterrupted power supply
- *Alarm system leaks

March 16, 2016

Page 2

5975

Res. 16-45 Approval of Board Minutes:

Regular Meeting – February 8, 2016

Mrs. Klase moved and Mr. Saganich seconded
Yeas: Klase, Saganich, Hannon, O'Connell
Abstain: Harvey
Nays: None
President declared motion carried

Res. 16-46 Approval of Board Minutes:

Special Meeting -- February 22, 2016

Mrs. Harvey moved and Mrs. Klase seconded
Yeas: Harvey, Klase, Hannon, Saganich, O'Connell
Nays: None
President declared motion carried

Old Business: any Old Business to bring before the Board - None

New Business:

A. Finance Committee – Thomas Hannon, Chairperson

Res. 16-47 TREASURER'S FINANCIAL REPORT

Treasurer's Financial Report: February 2016

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer I move to approve the above financial reports for February 2016.

Mr. Hannon moved and Mrs. Klase seconded
Yeas: Hannon, Klase, Harvey, Saganich, O'Connell
Nays: None

5976

Res. 16-48 BUDGET COMMISSION/ACCEPTANCE OF AMOUNTS & RATES

Resolution to approve the Budget Commission/Acceptance of Amounts & Rates. (See Exhibit A)

Upon the recommendation of the district treasurer I move to approve the above amounts and rates.

Mr. Hannon moved and Mrs. Klase seconded
Yeas: Hannon, Klase, Harvey, Saganich, O'Connell
Nays: None
President declared motion carried

B. Personnel Committee – John Saganich, Chairperson

Res. 16-49 SUPPLEMENTAL CONTRACTS – 2015/2016

Resolution to approve the following supplemental contracts for the 2015-2016 school year:

John Fields – Assistant Girls Track Coach, \$2,000.

Emily Dolsak – Volunteer Assistant Girls Track Coach, \$0.

Michelle Titus – Assistant Softball Coach, \$2,000.

Cindy Robinson – Volunteer Assistant Softball Coach, \$0.

Upon the recommendation of the district superintendent I move to approve the above supplemental contracts.

Mr. Saganich moved and Mrs. Klase seconded
Yeas: Saganich, Klase, Hannon, Harvey, O'Connell
Nays: Nays
President declared motion carried

5977

Res. 16-50 PROFESSIONAL LEAVE

Resolution to approve the following personnel for professional leave:

Emily Brown – Meeting with seniors, TCTC, Champion, 2/9/16, \$0.

Emily Brown – TCESC Counselors Meeting, Niles, 2/18/16, \$0.

Cathy Woods – Alternate Assessment Test Prep, Roosevelt Elementary, 2/22/16, substitute \$80.

Jody Conway – Alternate Assessment Pre/Testing, MHS, 3/3/16, 3/15/16, and 3/17/16, substitute \$240.

Dana Lariccia – Alternate Assessment Pre/Testing, MHS, 3/3/16 and 3/17/16, substitute \$160.

Tom Senich – The ABC's of Conduct Unbecoming: Athletes, Boundaries, and Coaches, Niles, 3/7/16, substitute \$80.

Dan Williams – Administrative Leadership, Niles, 3/7/16, substitute \$80.

Patricia Worrell – District Leadership Meeting, Niles, 3/9/16, substitute \$80.

Chuck Mooney – District Leadership Meeting, Niles, 3/9/16, substitute \$80.

Danielle DeChellis – District Leadership Meeting, TCESC, Niles, 3/9/16, substitute \$80.

Dana Lariccia – District Leadership Meeting, TCESC, Niles, 3/9/16, substitute \$80.

Emily Brown – Counselor's Meeting, Niles, 3/17/16, \$0.

Chuck Mooney – Chaperone, Senior Class Field Trip, New York, 4/1/16, substitute \$80.

Angela Sanson – Chaperone, Senior Class Field Trip, New York, 4/1/16, substitute \$80.

Renee Ifft – Chaperone, Senior Class Field Trip, New York, 4/1/16, substitute \$80.

5978

Dana Lariccia – Ohio Longitudinal Transition Study, Boardman, 4/19/16, \$0.

Brian Backur – Chaperone, Eighth Grade Field Trip, Washington, D.C., 5/2-3/16, substitute \$160.

Chuck Mooney – Chaperone, Eighth Grade Field Trip, Washington, D.C., 5/2-3/16, substitute \$160.

Upon the recommendation of the district superintendent I move to approve the above professional leaves.

Mr. Saganich moved and Mrs. Klase seconded
Yeas: Saganich, Klase, Hannon, Harvey, O'Connell
Nays: None
President declared motion carried

C. Program/Policy Committee – Jody Klase, Chairperson

Res. 16-51 OPEN ENROLLMENT 2016/2017

Resolution to adopt an open enrollment policy that permits enrollment of students from all other districts in accordance with existing policy.

Upon the recommendation of the district superintendent I move to approve the above open enrollment policy.

Mrs. Klase moved and Mrs. Harvey seconded
Yeas: Klase, Harvey, Hannon, Saganich, O'Connell
Nays: None
President declared motion carried

Res. 16-52 SCHOOL CALENDAR 2016/2017

Resolution to adopt the 2016-2017 school calendar for McDonald Local School District. (See Exhibit B).

Upon the recommendation of the district superintendent I move to approve the above calendar.

5979

Mrs. Klase moved and Mr. Saganich seconded
Yeas: Klase, Saganich, Hannon, Harvey, O'Connell
Nays: None
President declared motion carried

Res. 16-53 COLLEGE CREDIT PLUS MASTER AGREEMENTS

Resolution to approve the College Credit Plus Master Agreements between the McDonald Local School District and the following:

1. Kent State University (See Exhibit C)
2. Eastern Gateway Community College (See Exhibit D)

Upon the recommendation of the district superintendent I move to approve the above agreements.

Mrs. Klase moved and Mr. Saganich seconded
Yeas: Klase, Saganich, Hannon, Harvey, O'Connell
Nays: None
President declared motion carried

D. Buildings and Grounds/Operations Committee
 Catherine Harvey, Chairperson

Res. 16-54 GYMNASIUM BLEACHER PROJECT

Resolution to approve the proposal from GPD Group to provide architectural and engineering services in connection with the replacement of the bleachers in the Robert H. McClary Gymnasium at an estimated cost of \$12,733. (See Exhibit E)

Upon the recommendation of the district superintendent I move to approve the above proposal.

Mrs. Harvey moved and Mr. Saganich seconded
Yeas: Harvey, Saganich, Hannon, Klase, O'Connell
Nays: None
President declared motion carried

5980

Res. 16-55 **EXECUTIVE SESSION – O.R.C. 121.22**

Mrs. Harvey moved and Mr. Hannon seconded, that the McDonald Local Board of Education go into Executive Session at 7:57 p.m. and that the following resolution be adopted.

WHEREAS, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 - 1. _____ Appointment
 - 2. X Employment
 - 3. _____ Dismissal
 - 4. _____ Discipline
 - 5. _____ Promotion
 - 6. _____ Demotion
 - 7. X Compensation
 - 8. _____ Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the McDonald Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) A (2) (7) and D, as listed above.

5981

Yeas: Harvey, Hannon, Klase, Saganich, O'Connell
Nays: None
President declared motion carried

Res. 16-56 ADJOURN EXECUTIVE SESSION

Mr. Hannon moved and Mrs. Harvey seconded to adjourn executive session and Return to the regular board meeting at 9:45 p.m.

Yeas: Hannon, Harvey, Klase, Saganich, O'Connell
Nays: None
President declared motion carried

Res. 16-57 ADJOURNMENT


Mr. Hannon moved and Mrs. Klase seconded to adjourn regular board meeting at 9:46 p.m.

Yeas: Hannon, Klase, Harvey, Saganich, O'Connell
Nays: None
President declared motion carried

ATTEST:



President



Treasurer

MCDONALD LOCAL SCHOOL DISTRICTEst. Value \$ 52,297,380

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10M. Limitation	County Estimate Rate to be	Auditor's of Tax Levied
			Inside 10 M. Limit	Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund	\$ 266,717	\$ 913,387	5.10	36.80
Bond Retirement Funds		146,433		2.80
Library Fund				
Permanent Improvement		224,877		4.30
Emergency Levy Fund		203,960		3.90
Emergency Levy Fund				
Emergency Levy Fund		397,460		7.60
Classroom Facilities Fund		22,562		0.50
Total	\$ 266,717	\$ 1,908,680	5.10	55.90

TOTAL MILLAGE

61.00

FEBRUARY 2016

**MCDONALD LOCAL SCHOOLS
2016-1017 CALENDAR**

August	17-18	Teacher In-service
August	22	First Day for Students
September	2	No School
September	5	Labor Day – No School
September	12	Waiver Day-No Classes; Staff Reports
October	14	NEOEA Day – No School
October	26	End 1 st Grading Period
November	22	Parent/Teacher Conferences (3:00-9:00 pm)
November	23	Parent/Teacher Conferences
November	24-27	Thanksgiving Recess
November	28	Classes Resumes
December	9	Waiver Day-No Classes; Staff Reports
December	22-Jan. 2	Winter Vacation
January	3	Classes Resumes
January	13	End 2 nd Grading Period
January	16	Martin Luther King Day – No School
February	16	Parent/Teacher Conferences (3:00-9:00 pm)
February	17	Parent/Teacher Conferences
February	20	Presidents' Day – No School
March	21	End 3 rd Grading Period
April	14-18	Easter Vacation
April	19	Classes Resume
May	24	Last Day for Students
May	24	End 4 th Grading Period
May	25	Teacher Inservice
May	27	Graduation

MAKEUP (CALAMITY HOURS) CONTINGENCY PLAN

Since we have now converted from days to hours for the 2016-2017 school year, any school day Student Instructional Hours, which the district is required to makeup, shall be made up by modifying the Winter Recess, Spring Recess, or other previously designated non-school day in the calendar. The necessary modification of the original calendar will be determined by the superintendent, after consultation with the MEA, OAPSE, and consideration of sentiment in the community. The superintendent will make a public announcement of makeup hours as early as feasible. Makeup hours at the end of the school calendar will be a "last resort" option.

COLLEGE CREDIT PLUS MASTER AGREEMENT**Between****Kent State University***(hereafter known as IHE)***And**MCDONALD LOCAL**School District***(hereafter known as LEA)***TERMS OF AGREEMENT****PART 1 – GENERAL PROVISIONS OF AGREEMENT****A. SCOPE**

College Credit Plus shall be provided in accordance with the terms and conditions of this uniform College Credit Plus Master Agreement (*hereafter Agreement*), which supersedes all previous agreements, versions and addenda. This Agreement applies to local education agencies (public school districts, locally chartered and state chartered charter schools, state-supported schools) (*hereafter LEA*). This Agreement applies to all Kent State University campuses. Separate agreements with each campus are not required. The LEA is encouraged to work directly with their closest Kent State University campus. The LEA may complete agreements with multiple Colleges and Universities. The University may complete agreements with multiple LEAs.

B. DEFINITION OF COLLEGE CREDIT PLUS PROGRAM

“College Credit Plus Program” (*hereafter CCP*) means a program that allows secondary school students to enroll in college-level courses on a full or part time basis and complete academic, non-sectarian, non-remedial courses, and simultaneously to earn credit toward high school graduation and a college degree or certificate pursuant to ORC3365.02 (effective 9/29/2015).

C. PURPOSES

The primary purposes of the CCP program are to increase the educational options and opportunities for secondary students. Fundamentally, CCP programs allow students to earn credit at the secondary and postsecondary levels simultaneously. The programs may also encourage more students to consider postsecondary education. Research indicates that CCP programs can lead to better completion rates for both high school and college; reduce the need for remediation; shorten time to a diploma or degree completion; reduce the cost of higher education; reinforce the concept of life-long learning through an educational continuum; provide an alternative for students tempted to leave high school to enter the workforce; and, especially when offered through distance learning, provide equal access to higher education opportunities to students, whether rural or urban.

D. ELIGIBILITY AND APPROVAL

The following general eligibility and approval requirements shall apply to all CCP Agreements.

1. Eligible Courses

College courses that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for CCP. Remedial, developmental, and sectarian courses are not eligible to be taken under CCP. College credit plus courses may be taken as high school electives or as high school core course credits.

The LEA in collaboration with the IHE shall determine a list of academic courses and 15/30 credit hour Pathways eligible for CCP credit for inclusion under Appendix A.

CCP courses may be offered at the LEA or at any IHE campus. CCP courses may be delivered during or outside of LEA hours. IHE may offer CCP courses via distance learning (online, hybrid, blended, or compressed video).

2. Academic Quality of College Credit Plus Courses

College courses eligible for CCP credit shall meet the rigor for college credit and be congruent with the IHE's normal offerings. All students enrolled in the IHE under the college credit plus program, must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered.

Classes offered in LEA settings shall conform to the IHE's academic standards, shall follow the same course syllabi, use the same text book and materials, achieve the same learning outcomes, and be assessed using the same methods as the college course delivered on the college campus. For an LEA seeking adjunct faculty approval for their faculty to teach the college course, the LEA shall contact the campus location through which the course will be offered utilizing the campus contacts detailed in Appendix B.

Faculty for all CCP courses shall be evaluated and approved by the appropriate IHE academic unit/department and are expected to meet the requirements set by the IHE and ODHE.

3. Student Eligibility

The LEA and IHE shall qualify and advise candidates entering grades 7-12 for CCP participation. For acceptance into the program the IHE will review the following application materials provided by the student:

- a. Completed CCP application
- b. Secondary school transcripts
- c. ACT or SAT assessment results and/or appropriate assessments required by the campus to which the student applies
 - a) Preferred 3.0 cumulative high school grade point average on a 4.0 scale;
 - b) Preferred ACT composite score of 23 or combined SAT score of 1050 and/or appropriate entrance assessment.

In conjunction with the IHE's admission criteria and prior to making a final admission decision, the IHE shall evaluate each student who is applying under CCP against the standards identified in the "Uniform Statewide Standards for Remediation-Free Status" dated December 2012.

4. Academic Standing

Students whose semester and/or cumulative Kent State University GPAs fall below a 2.0 shall be required to meet with their academic advisor to determine the appropriate actions and/or whether that student is eligible to continue in CCP. Students enrolled in CCP are subject to Kent State University policies regarding academic probation and dismissal.

5. Course Approval

Student approval for CCP courses shall be by the LEA and IHE representatives on a course-by-course basis each semester based on the student's prior coursework, career pathway, and/or academic readiness. The IHE and LEA agree that this agreement cannot be used by either party to limit participation of a student in enrolling in courses not part of the agreement.

The student must meet course eligibility requirements including but not limited to placement and course prerequisites. The student is limited to no more than 16 semester hours of credit per semester; no more than 30 credit hours per academic year; and not more than the equivalent of four academic years, or one hundred and twenty (120) college credit hours total through the CCP program under division (B) of section 3365.06 of the Revised Code, including those students eligible to start participating in the program in seventh and eighth grade.

The LEA is responsible for assuring that each student does not exceed full-time status which is calculated as follows:

- 1) Determine student's number of high school ONLY units.
- 2) Multiply that number by 3, and
- 3) Subtract the result from the number 30.
- 4) That number is the total number of college credits that a CCP student may earn that academic year at any college or university as part of CCP.

6. Course Requirements

The course requirements for high school students enrolled in CCP courses shall be the same as those of regular college students. Course requirements/syllabus information shall include the course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information.

CCP courses delivered online or not on the college campus may include students who are not enrolled in the college under the following conditions:

- All students in the class follow the same course syllabus, use the same textbook and materials, aspire to achieve the same learning outcomes and are

assessed using the same methods as the college course delivered on the college campus; and

- All CCP students (enrolled and therefore receiving college and high school credit) must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered.
- A student (not enrolled in the IHE) shall, along with the student's parents, be notified the student is not earning college credit and would likely be required to retake the course upon college enrollment if college credit is desired. The LEA is responsible for providing this notification in writing.

7. Eligible Semesters

Eligible students may enroll in CCP courses during Summer, Fall and Spring Semester under this Agreement pursuant to the provisions of ORC 3365.

8. State Reporting

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

9. Liabilities of Parties

CCP status will not affect the institutional liability for students while physically present on the respective campuses of the LEA or IHE. The policies and code of conduct will govern the students while physically present on the respective campuses. To the extent permitted by Ohio law, each party agrees only to be liable for the acts and omissions of its own officers, employees and agents engaged in the scope of their employment arising under this Agreement, and each party hereby agrees to be responsible for any and all liability from a claim with respect to that party's role in connection with this Agreement. It is specifically understood that neither party will indemnify the other party. The parties agree that nothing in this provision shall be construed as a waiver of the sovereign immunity of the University and/or the State of Ohio beyond the waiver provided in Ohio Revised Code Section 2743.02.

Each party warrants and represents that it has adequate insurance coverage for any liabilities arising out of the presence of students on its campus.

10. Appeals

Each student has the right to appeal decisions concerning the CCP program. The LEA and IHE shall have a student appeals process. LEA and IHE decisions are final.

11. Relevant laws.

At all times, the parties agree to follow and be responsible for their own compliance with all local, state and Federal laws and regulations related to the CCP program, including but not limited to the provisions of section 3333-1-65, et seq. of the Ohio Administrative Code, as amended.

PART 2 -- SPECIFIC PROVISIONS OF AGREEMENT

The following provisions outline the specific responsibilities and duties that apply to the IHE, LEA, and students participating in the CCP program to ensure adequate participation by each party.

A RESPONSIBILITIES AND DUTIES OF THE IHE and LEA: The following applies:

1. The LEA and IHE shall designate a representative at each campus who will be the CCP representative and insure that only a form endorsed by all parties shall constitute a CCP approval request.
2. The LEA and IHE shall provide information and orientation to the student and parent or guardian regarding the responsibilities of CCP enrollment including academic rigor, time commitments, behavioral expectations, and the importance of satisfactorily completing the college course(s).
3. The IHE CCP representative, in collaboration with the LEA, shall review the appropriateness of each student's enrollment in a course prior to registration in terms of academic readiness, age requirements, and to ensure compliance with course prerequisites. This agreement cannot be used by either party to limit participation of a student in courses not part of the agreement.
4. The CCP application fee is waived.
5. Parents will be advised of the federal Family Educational Rights and Privacy (FERPA) rules.
6. Student educational records created as a result of the Agreement shall be retained and disseminated in accordance with FERPA requirements.
7. The IHE shall approve, supervise, and evaluate instructors for courses that result in the awarding of college credit. The IHE shall maintain the same standards for the evaluation of instructional effectiveness and learning outcomes for the CCP courses covered by this agreement.
8. The LEA will follow the same course syllabus, pacing and learning outcomes, use the same text book, materials and assessments as the college course delivered on the IHE campus.
9. The IHE shall use the same approval procedures and standards to select high school instructors who teach CCP courses as used to approve adjunct faculty responsible for teaching the same courses at the IHE.
10. The IHE will provide faculty as consultants to high school instructors teaching college courses to assure college level work is maintained.
11. The IHE shall provide all secondary teachers who are teaching at least one CCP course with at least one three-hour professional development session per academic year. The IHE shall provide no financial compensation to teachers related to the professional development session.
12. The IHE shall conduct at least one full-period classroom observation of each CCP course taught by a secondary teacher during the first academic year the secondary teacher instructs the college course. After the first academic year of teaching, full-period classroom observations will be completed in alternating academic years for all CCP courses taught by a secondary teacher. All CCP students will have access to complete an end of course survey for CCP courses.

13. The IHE will assign an advisor to each CCP student and schedule a meeting between the CCP student and advisor prior to the institution's effective academic no-fault course withdrawal date. The advisor meeting may be individual or group, in person or virtual.
14. CCP students will be given reasonable access to university student support services and university libraries.
15. Transcription of college credit shall be done upon completion of the academic semester/term.
16. The IHE agrees that they will provide any necessary information needed for EMIS reporting.
17. The IHE will provide accommodations and services for special education students while the students are enrolled in on-campus CCP classes. Eligible students shall be advised regarding how to make the appropriate arrangements.

B. RESPONSIBILITIES OF STUDENTS AND PARENTS/GUARDIANS: For a student to be accepted and enrolled into a CCP program, the STUDENT/PARENT/GUARDIAN shall:

1. Discuss potential CCP courses with the appropriate LEA and/or IHE staff, including university admission and registration requirements, course requirements, prerequisites, scheduling under CCP, and implications for failure to successfully complete courses.
2. Meet the prerequisites and requirements of the course(s) to be taken.
3. Review the Undergraduate Course Catalog for a full listing of course offerings by the IHE. Generally, the IHE will be offering Kent CORE courses to CCP students.
4. Complete the CCP application process with the required signatures, and if applicable, provide a current high school transcript and any college entrance exam and/or assessment results.
5. Register for courses during the university's registration period for CCP courses which occurs after priority registration for its other students.
6. Meet with an advisor at least once each academic term prior to the institution's effective no-fault course withdrawal date.
7. Discuss any request for change in registration such as add, drop, or withdraw with the LEA and IHE within the appropriate timeframes.
8. Comply with IHE and LEA student code of conduct and other institutional policies.
9. Have the right to appeal, in writing, to the LEA or IHE, as applicable, any decision regarding initial enrollment and continued participation in the CCP program.
10. Return textbooks to the LEA and supplies provided by the IHE to the IHE when the student completes the course or withdraws from the course.
11. Arrange transportation to the site of the CCP.
12. Comply with FERPA regulations. Student educational records created as a result of this Agreement shall be retained and disseminated in accordance with FERPA requirements.
13. Comply with the requirements of both the LEA and IHE official calendars.

C. Financial Structure:

1. The IHE will retain all State Support of Instruction (SSI) funds for students completing CCP courses.
2. The cost of the textbooks will be incurred by the school district unless alternative arrangements have been made with the campus through which the student(s) is(are) enrolled and the IHE shall waive payment of all other fees related to participation in the program pursuant to ORC 3365.07 with the exception of students enrolled under ORC3365.06 (A).
3. The IHE will invoice based on the following formula subject to submission of a signed Alternative Funding Structure Agreement submitted to the Ohio Department of Higher Education by February 1, 2016, and approval by the Chancellor, Ohio Department of Higher Education:
 - **If an approved high school teacher or IHE faculty member is teaching the course at the LEA location, or the course is being taught via distance learning, the rate will be \$40/semester credit hour x number of credit hours/course x number of students.**
 - **In the absence of a signed Alternative Funding Structure Agreement submitted prior to the February 1, 2016 deadline, if an approved high school teacher or IHE faculty member is teaching the course at the LEA location, the rate will be \$41.50/semester credit hour x number of credit hours/course x number of students.**
 - **If a university faculty member is teaching the course at the IHE, the rate will be \$120/semester credit hour x number of semester credit hours/course x number of students.**

For districts where the student poverty level according to the Ohio Department of Education is 40% or higher, the IHE will invoice based on the following formula subject to approval by the Chancellor, Ohio Department of Higher Education:

- **If an approved high school teacher or IHE faculty member is teaching the course at the LEA location, or the course is being taught via distance learning, the rate will be \$30/semester credit hour x number of credit hours/course x number of students for school districts where student poverty level according to the Ohio Department of Education is 40% or higher.**
- **In the absence of a signed Alternative Funding Structure Agreement submitted prior to the February 1, 2016 deadline, if an approved high school teacher or IHE faculty member is teaching the course at the LEA location, the rate will be \$41.50/semester credit hour x number of credit hours/course x number of students.**
- **If a university faculty member is teaching the course at the IHE, the rate will be \$90/semester credit hour x number of semester credit hours/course x number of students for school districts where student poverty level according to the Ohio Department of Education is 40% or higher.**

PART 3 – TERMS AND CONDITIONS

The initial term of this Agreement shall be from July 1, 2016 to June 30, 2017. This Agreement may not be altered or modified by any party adhering to it, with the exception of the Appendix. The IHE may modify the list of college credit plus courses in the Appendix of this Agreement. Modifications to the Appendix must be submitted to the LEA prior to the beginning of a new semester. This Agreement shall expire on June 30, 2017.

Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.


This Agreement shall be interpreted and construed in accordance with the laws of the State of Ohio.

PART 4 – APPROVALS

IHE (Kent State University):


Provost/Senior Vice President for Academic Affairs

14 January 2016
Date


Senior Vice President for Business and Finance

1/21/16
Date

LEA (MCDONALD LOCAL


District Charter Representative/ Superintendent

02 March 2016
Date


Treasurer

3-2-16
Date

**Memorandum of Understanding
For College Credit Plus Alternative Funding Agreement**

**Between
Eastern Gateway Community College and McDonald Local Schools**

Fall 2016/Spring 2017

Eastern Gateway Community College and McDonald Local Schools agree to enter into a dialogue to offer college level coursework to McDonald Local School students. This College Credit Plus arrangement will provide students the opportunity to earn Eastern Gateway Community College credit and high school credit at the same time. This partnership will support the mission of Eastern Gateway Community College, which "provides quality, student-centered, future-focused higher education. Valuing accessibility, affordability and equity, the College helps students achieve successful learning outcomes, engages educational and community partners, and serves the citizens of Columbiana, Jefferson, Mahoning and Trumbull Counties."

Funding

A. Tuition: Tuition rates per credit hour by delivery method:

- a. If the course is taught at the high school campus or online by an approved high school teacher or EGCC faculty member the rate will be \$40
- b. If the course is taught at an EGCC location the rate will be the FY16 tuition rate determined by the student's county of residence
- c. If the course is taught online and the student is enrolled in an existing EGCC section the rate will be the SP16 tuition rate determined by the student's county of residence + a \$35 technology fee

B. Textbooks:

- a. The high school is responsible for the purchasing of textbooks approved by the college.
- b. Eastern Gateway Community College will honor the use of a textbook for 3 years.
- c. The return policy of the Eastern Gateway Bookstore operated by Follett Book Company will apply.

Instruction

A. HS instructor approval process:

- a. Eastern Gateway Community College requires each teacher interested in providing instruction for a College Credit Plus course to have a Masters degree in the discipline or a Masters degree with at least 18 graduate hours in the discipline. This requirement must be met by providing official college transcripts from all previously attended higher education institutions and a resume. Once the teacher is granted adjunct faculty status, they are required to complete an Eastern Gateway Community College employment application.

* **Conditional approval:** Teachers who do not meet this requirement may be provided conditional approval by the Eastern Gateway Executive VP of Academic and Student Affairs.

B. Training:

- a. Eastern Gateway Community College will provide training at the high school for approved high school instructors prior to each semester. This training will cover roster verification and grade reporting via the college's web based student information system, Self- Service.
- b. EGCC will provide a professional development opportunity to all approved high school instructors teaching a CCP course as an adjunct.

C. Syllabi:

- a. Each approved high school instructor will utilize the provided course syllabus and will customize fields as appropriate. Each syllabus must be submitted to EGCC within the first month of instruction.

D. Evaluation:

- a. EGCC will conduct at least one observation of each section of each college course taught in the high school per year.

Student Eligibility Requirements

- A. **Application:** Students should complete the general admissions application online at egcc.edu and select their program as "High School Student".
- B. **Assessment Testing:** In order to be eligible to participate in CCP, students will be required to establish college readiness in Reading by taking the ACCUPLACER assessment and scoring an 80 or higher or by providing an equivalent ACT (21) or SAT (450) reading score.
- C. **Placement Testing:** If the student wishes to enroll in a course which has an English or math prerequisite the student will need to take Eastern Gateway's approved assessment test and score at college level. The student may waive the colleges approved assessment test by one of the following:
 - a. providing an ACT Math score report of 22 or higher and/or English score report of 18 or higher;
 - b. providing an SAT Math score report of 441 or higher and/or English score report of 499 or higher;
 - c. A student may waive the standardized math placement testing requirement, to enroll only in MTH120 or MTH128 taught by an approved high school instructor, if the high school is able to provide a transcript showing that they have obtained a final grade of A or B in an Algebra II course in the academic year immediately preceding enrollment. Proficiency testing is also available to waive pre-requisite coursework for General Chemistry and Human Anatomy and Physiology.

Priority Deadlines

- A. **Application:** Student should apply to EGCC by May 15
- B. **Placement:** Student should complete placement testing or supply ACT/SAT scores to the EGCC Admissions Office by May 15
- C. **Registration:**
 - a. Students should register for courses to be taken on the EGCC campus or online in a regularly scheduled EGCC course with an admissions advisor by August 15th.
 - b. The high school should provide Rosters for all students taking courses via EGCC at the high school campus to Admissions no less than 7 calendar days prior to the start of the course. No requests to add a student after the 7th day of the course will be granted. (See "Course Add, Drop or Withdrawal" procedure below)

Course Add, Drop or Withdrawal

It is the responsibility of the high school, for those courses being taught at the high school and those being taught online specifically for the high school by an approved high school instructor, to verify via Self-Service that the rosters are correct by the 5th calendar day of the course start.

- A. Students may only be added to a course within the first 7 calendar days of the course start.
- B. Students enrolled in College Credit Plus courses will follow the drop and withdraw policies in the Eastern Gateway Community College catalog.
 - a. Students may only drop courses from their schedule within the first 14 calendar days of the course start. Dropped courses will incur no tuition charges.

- b. Students may only withdraw from a course within the first 10 weeks of the course start, a grade of "W" will be received. Withdrawn course will incur all regular charges.
- c. Students will be assigned an EGCC academic advisor who will contact the students via email before the no-fault withdrawal date. The information presented to the students are as follows: academic resources available to students, availability of advisors, process for engaging faculty and other campus resources for academic assistance, EGCC's student handbook and codes of conduct and the academic impact of withdrawing from a course after the prescribed no-fault withdrawal date.

Course Calendar

- A. College Credit Plus students will follow the college's academic calendar, including weather and emergency cancellations if they are attending a course on the college campus or are enrolled in an existing EGCC online course.
- B. College Credit Plus students will follow the school district's academic calendar, including weather and emergency cancellations if they are attending a course at the high school.

College Transcripts

Eastern Gateway Community College will provide the school district with official transcripts of all students enrolled in College Credit Plus courses after all grades have been posted for all courses.

Indemnification

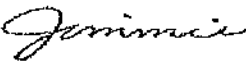
Each party agrees to be responsible for any personal injury or property damage caused by the negligent acts or omission by or through itself or its agents, employees, and contracted servants, and each party further agrees to defend itself and be responsible for those judgments and costs which arise from such negligent acts or omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

Provision

This Memorandum of Understanding will be reviewed before June 30, 2016. If any changes are considered necessary by either party, there must be a change request in writing thirty days prior to change taking place.

Federal Education Rights and Privacy Act (FERPA)


The FERPA legislation consists of many pertinent rules and regulations. CCP instructors for Eastern Gateway must adhere to FERPA legislation including but not limited to the requirement that instructors teaching the college course are prohibited by law from sharing any individual student grade information with anyone but the student taking the class and the high school designated educational designee of the dual student(s).



Jimmie D. Bruce, Ed.D., President
Eastern Gateway Community College

1/20/2016

Date



Robert Rostan
McDonald Local Schools, Superintendent

3-17-16

Date

**McDonald Local School District
GYMNASIUM BLEACHER SEATING REPLACEMENT – MCDONALD HIGH SCHOOL
Architectural and Engineering Services**

	<u>Vice President</u>	<u>Proj. Mgr.</u>	<u>Proj. Arch/Eng.</u>	<u>Proj CAD</u>	<u>Clerical</u>	<u>Reim- bursables</u>
I. DOCUMENTATION (Schedule: 2 weeks)						
1) Project Initiation						
- Field Survey			8			\$50
2) Contract drawings						\$50
- Preparation of design		2	40	20		
- Drafting						
- Administration		4			4	
II. BIDDING						
- Pre-Bid Meeting		3			2	\$50
- Bid Opening		3			2	\$50
- Administration		3			2	
III. CONTRACT ADMINISTRATION						
- Contractor coordination			18		6	\$150
- Administration		6				
<hr/>						
Sub-Total	0	21	66	20	16	
Hourly Rate	\$173	\$161	\$99	\$73	\$63	
Fee	\$0	\$3,381	\$6,534	\$1,460	\$1,008	\$350

SUB-TOTAL: \$12,383.00, plus \$350.00 reimbursables (travel between the project site & GPD's offices, reproduction of documents, mailings, etc.)

**McDonald Local School District
GYMNASIUM BLEACHER SEATING REPLACEMENT – MCDONALD HIGH SCHOOL
Architectural and Engineering Services**

SCOPE OF SERVICES

It is our understanding that the scope of the project is to provide architectural and engineering services for an replacement of the existing bleacher seating in the High School Gymnasium with new retractable bleacher seating. It is understood that the new bleacher seating is to provide a seating capacity of approximately 900 seats and that the retraction mechanism is to be electrically operated.

The scope of services includes the following items:

1. Field survey existing conditions and field verify as necessary.
2. Development of Construction Documents suitable for bidding and for demolition of the existing bleachers and construction of the replacement seating.
3. Preparation of an Opinion of Probable Cost of the proposed work.
4. Assistance with the bidding process, including attending a pre-bid meeting and a bid opening as well as review of bids and recommendation of bid acceptance.
5. Construction observation services which would include review of contractor submittals, attendance at regular construction meetings, response to requests for information, issuance of proposal requests and change orders.
6. Close-out services including preparation of record drawings, review of warranty and maintenance data etc.

TIME-LINE

We anticipate the following milestone dates:

Approval of our Proposal:	03/21/2016
Completion of Bidding Documents:	03/31/2016
Advertisement for Bid:	04/05/2016
Pre-Bid Meeting:	04/12/2016
Bids Due:	04/21/2016
Commencement of Construction Activities on site:	05/30/2016
Substantial Completion of Construction:	07/15/2016
Project Close-out:	08/12/2016