

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: May 31, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:03 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Dr. Margaret Ballantyne-Mannion

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - by Edwin Melara

Edwin Melara reported The Student Service Center this month held the 34th Annual Falk-Sysak Student Service Center Recognition Breakfast. There were over 270 students honored at this event, which celebrated over 2,575 hours volunteered this school year! He also reported they recently elected officers for the 2018-2019 school year. For 9th grade: Alvin Tsai, Brendan Morrison, Alice Li and Catherine Ahn, for 10th grade: Meghan Heckelman, Matt Cobos, Peggy Jones and Josh Kessler, for 11th grade: Ericson Velasquez, Theresa McCarey, Julia Rosati and Kristin Tarab, for 12th grade: Miguel Velasquez, Ambar Rivera, Allison Mendes and Roisin Daly and for SO: Jenna Cox, Meaghan McCaffrey, Antonia Ondris, Samantha Tedesco. Abbey Ahamed and Sam Levitan will be the Board of Education Representatives. The SO hosted many events such as the Battle of the Classes and several different fund raiser activities. Edwin said it was such an honor for him to have been a part of SO and to come to the board meetings. Edwin reported the boys baseball and lacrosse teams made it to the playoffs. The Tri-Athlete Breakfast, hosted by the Booster Club and Athletic Department, honored 60 athletes this year with breakfast and a plaque commemorating their participation in 3 high school sports during the 2017-2018 school year. This month we had induction ceremonies for the National Honor Society, Science Honor Society and the TriM and Art Honor Society. Congratulations to both our juniors as well as our graduating seniors. Edwin reported the high school hosted their first TedEd event which he spoke at. Edwin spoke about Mineola Proud Day. He stated the drama department produced The Addams Family which was a huge success. The Guidance Department welcomed the in-coming 7th graders giving them an overview of what the high school has to offer. The seniors are looking forward to the up-coming awards breakfast, boat trip and senior prom along with graduation. On May 1st the seniors wore tee shirts from the colleges they will be attending. Edwin stated he will be attending Molloy College. Edwin congratulated Christine Napolitano and Brian Widman for being re-elected to the board. Edwin stated it has been an honor to be the SO board representative. He thanked the board for having him come to the board meetings. He said he will miss speaking at our board meetings.

Christine Napolitano stated everyone will miss Edwin. We have enjoyed your reports at our meetings. The board wishes you great success in the future and we are confident you will have great success. She asked Edwin to keep in touch and thanked him. Dr. Nagler told Edwin to watch his September board presentation. The difference between September and now is truly remarkable. You have graduated to be a public speaker. Thank you Edwin.

G. BOE Reports

1. Comments from Board Trustees

Patrick Talty reported that he attended the science research symposium. Kids in grades 8-12 got to present their science research projects. He stated he was very proud of everything he saw that evening. He also attended the music awards at the high school. Mr. Talty reported stated on Wednesday, Moody's released their bond ratings and he thanked Jack for doing a fantastic job. We have a prime rating which means we are doing things right.

Cheryl Lampasona spoke about Mineola Proud Day was a fruition of all our hard work and stated #MineolaProud is the perfect hash tag for us. She stated the day was amazing.

Brian Widman thanked everyone who came out to vote for the budget and for re-electing him to the board. He said he is very honored. Mr. Widman reported he attended a few concerts, two concerts his children were in. He also attended the high school music awards. He stated that Mineola Proud Day was a day to be Mineola Proud.

Dr. Margaret Ballantyne-Mannion thanked Christine Napolitano and Brian Widman for running again and congratulated them for being re-elected. Mineola proud day was absolutely phenomenal. What makes her most proud is how inclusive everything is in the district. She stated the 5th grade concert last night was lovely. She also attended the high school concert. She also attended a workshop for the dual language teachers.

2. Comments from Board President

Christine Napolitano thanked the residents for coming out to vote. She stated this will be her fourth term on the board of education and she reflects on how much the district has changed in the nine years she has been on the board. It fills her with pride, joy and excitement to see all the amazing opportunities we have been able to give kids. She stated she is very happy to be working with the other board members.

3. Comments from Superintendent

Dr. Nagler invited Dr. Whitney Smith to the podium to recognize several students. First he thanked Ms. Fahey, Assistant Principal, Ms. Sheehan, Ms. DiFede and Mr. Woolsey for being here tonight. Dr. Smith spoke about Sareem Jabbar. He stated that we have Ms. Sheehan to thank for discovering Sareem as a tech savvy student early in the year. She provided Sareem an internship opportunity that he took and ran with. Dr. Smith presented him with an award for leadership, service and innovation. Dr. Smith spoke about Edwin Melara's accomplishments and his active role in the Student Service Center. He presented him with an award.

Dr. Smith stated the next group of awards if from the NCWIT, the National Center for Women and Information Technology. The NCWIT Award for Aspirations in Computing (AiC) honors women in grades 9 through 12 who are active and interested in computing and technology, and encourages them to pursue their passions. The Award for AiC recipients are chosen for their demonstrated interest and achievements in computing, proven leadership ability, academic performance, and plans for post-secondary education. Dr. Smith spoke about each of these winners and presented the award to: Raquel Galan - 2018 New York: Greater New York City Affiliate - Winner, Jillian Parrino - 2018 New York: Greater New York City Affiliate - Honorable Mention, Christina Peitler - 2018 New York: Greater New York City Affiliate - Honorable Mention. Dr. Smith then spoke about Kuri DiFede. The NCWIT Aspirations in Computing (AiC) Educator

Award publicly celebrates formal and informal educators who encourage high school women's interest and participation in technology pursuits. Kuri was the 2018 New York: Greater New York City Affiliate - Educator Award Winner.

Dr. Smith reported on the outstanding achievement of the following students as national qualifiers in the "First Robotics Competition": Jillian Parrino, Derek Lee, Qamber Jafri, Shamnas Anil, Jonathan Mathew, Ronit Setia, David Batista, Danny Murray, Sachin Dhiman, Valerie Mallon, Erlisa Kabashi, Carmen Lima, Raquel Galan, Christina Peitler, Shen Yin, Colleen Talty and Jock Li. Kuri DiFede thanked the board for all their support and presented the board with tee shirts with the team's name.

Dr. Nagler stated he is really into our robotics program it's a great vehicle for children to be creative, solve problems and compete and have the joy of all of that. He said he loves watching our team compete at all events. He has been to several. He stated he is super proud of the team and the success of the team. He told the teams members at the board meeting to keep up the hard work. There is a lot more to learn and explore and we are so excited to make this all available to you. Dr. Nagler told Ms. DiFede and Mr. Woolsey they are super stars for making this all work.

Patrick Talty stated the whole season was so enjoyable as a parent of a student on the team as well as being a board member. He thanked Ms. DiFede and Mr. Woolsey for their dedication.

Dr. Nagler reported on the survey which went out to teachers, students and parents. He will share the results at our next meeting on June 14th. He also reported that Mr. Escobar and Dr. Nagler attended a school safety presentation by Homeland Security yesterday. Commissioner Ryder of the Nassau County Police Department spoke. Dr. Nagler felt the meeting was very informative. Yesterday Ed Escobar and Dr. Nagler had a meeting with Seth Sylvan from 3rd Track Constructors, a PR firm that is coordinating the work. Dr. Nagler confirmed the upcoming board meeting dates with the board on July 3rd, August 9th and August 30th. He was very proud of Mineola proud day. It was a feel good day celebrating children, teaching and learning.

Dr. Nagler reported that he and Mr. Escobar went to Amityville High School. Northwell Health invited them to see their career day and asked if Mineola wanted to replicate it. They bring representatives from their whole organization to talk about everything that embodies a hospital. Ms. Fahey also attended. There were lectures by professionals from different parts of the hospital. It was very informational. We are going to partner with them.

Thomas Wilkens was granted tenure. Dr. Smith spoke about Thomas. Ed Escobar also spoke about Thomas. Dr. Nagler praised Thomas along with Christine Napolitano. The board congratulated him on his tenure.

H. Old Business - no old business

I. New Business

RESOLUTION #62 - **BE IT RESOLVED** that the Board of Education approves the

**TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE
SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 31, 2018,
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,000,000 TAX
ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES
TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

**RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL
DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:**

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$10,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2018 and ending June 30, 2019, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Policies - First Reading of Revised Board Policies

RESOLUTION #63 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

Policy # 5411R Procurement Guidelines
Policy # 5660 Meal Charging
Policy # 5661 Wellness
Policy # 5670 Records Management
Policy # 7222 Diploma Options
Policy # 7131 Education of Students in Temporary Housing
Policy # 7550 Dignity for All Students

Motion: Brian Widman
Second: Patrick Talty

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Stipulation of Settlement

RESOLUTION #64 - BE IT RESOLVED that the Board of Education hereby approves and authorizes the Superintendent of Schools and Board President to execute a Stipulation of Settlement of a disciplinary matter with an employee whose identity has been made known to the Board of Education in Executive Session, the contents of which have been reviewed by the Board in Executive session.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #65 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.3.b., as presented.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

Item J.1.b.4.: states Aislinn Oliveri is being appointed as Probationary Theatre Teacher - should state Aislinn Oliveri is being appointed as a Probationary Teacher of Technical Subjects (CTE) Performing Arts.

A motion was made to amend the consensus agenda.

Motion: Cheryl Lampasona,

Second: Patrick Talty

The Board was polled and all were in favor and the motion passed.

Motion: Brian Widman

Second: Dr. Margaret Ballantyne-Mannion

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

1. **INSTRUCTION**

a. **Resignations**

1. That the Board of Education accepts the resignation of Michael J. Oliveri, ELA/ Special Education Teacher, effective June 30, 2018.
2. That the Board of Education accepts the resignation of Kevin M. LaPlatney, Athletic Trainer, effective May 25, 2018.

b. **Appointments**

1. That the Board of Education approves the appointment of Natalie N. Camacho, to the position of Probationary ELA/ENL Teacher, effective August 30, 2018. Salary: MA+60, Step1, \$80,880; Probationary Period: August 30, 2018 to August 29, 2021.
2. That the Board of Education approves the appointment of Jenna R. Cavuto, to the position of Probationary Elementary Teacher, effective August 30, 2018. Salary: MA, Step 2, \$74,533; Probationary Period: August 30, 2018 to August 29, 2021.
3. That the Board of Education approves the appointment of Gina M. Principato, to the position of Probationary Elementary Teacher, effective August 30, 2018. Salary: MA, Step 1, \$71,517; Probationary Period: August 30, 2018 to August 29, 2022.

4. That the Board of Education approves the appointment of Aislinn Oliveri, to the position of Probationary Teacher of Technical Subjects (CTE) Performing Arts, effective August 30, 2018. Salary: MA, Step 1, \$71,517.00; Probationary Period: August 30, 2018 to August 29, 2022.

c. **Summer Special Ed/Extended School Year Program - Appointments**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary</u>
1.	Teacher	Lisa D. Keegan	1	\$59.60
2.	Teacher	Stephen J. Mitchell	3	\$70.03
3.	Teacher	Kathryn E. Haberman	3	\$70.03
4.	Teacher	Drew Smith	3	\$70.03
5.	Teacher	Janine Miller	1	\$59.60
6.	Teacher	Jillian Vento	3	\$70.03
7.	Teacher	Gina M. Amzler	3	\$70.03
8.	Teacher	Eilis M. OConnell	2	\$64.78
9.	Teacher	Bruce M. Vatske	3	\$70.03
10.	Teacher	Joan Eisele-Cooper	3	\$70.03
11.	Speech Teacher	Erica Perez-Flowers	3	\$70.03
12.	Speech Teacher	Barbara M. Peters	1	\$59.60
13.	Speech Teacher	Elissa J. Olivera	1	\$59.60
14.	Occ. Therapist	Maureen Mekeel	3	\$70.03
15.	Occ. Therapist	Tara Lynch	3	\$70.03
16.	School Psychologist	Manuel A. Romero	3	\$70.03
17.	Registered Nurse	Tracey Kimble-Baumann	1	\$35.00

d. **Tenure Appointment(s)**

That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers and/or Administrators to tenure:

	<u>NAME</u>	<u>TENURE AREA</u>	<u>EFF. DATE</u>	<u>SCHOOL</u>
1.	Thomas Wilkens	Science	09/01/2018	High School

e. **Instruction: Contracted**

1. That the Board of Education approves the Special Education Services Contract for a parentally placed student between Herricks UFSD and the Mineola UFSD for 2017-2018.

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Phillip Elefonte, to the position of 5 hour Bus Driver, effective June 1, 2018. Salary is \$22,037 on Step 1; probation is 8 weeks.
2. That the Board of Education approve the appointment of Emily McGuire, to the position of Student Worker for the High School Summer Textbook Dept., effective July 2, 2018. Salary is \$11.00 per hour.

b. **Retirement(s)**

1. That the Board of Education accept, with regret, the resignation for the purpose of retirement, of Vincent Sanseverino, 5 hour Bus Driver for Transportation, effective May 18, 2018.
- c. **Civil Service - Other**

1. That the Board of Education approve the following individuals for the Summer Special Education Extended Program for 2018/2019.

Clerical:

Madeline Cegelski	21.03 hr	3 Hours
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Technology Aide:

Jacqueline Teemsma	32.02 hr	Step 18	6 Hours
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Teacher Aides:

Donna Coulon	32.98 hr	Step 19	6 Hours
Marianne Wachter	22.20	7	6
Amanda Hagan	14.99	3	6
Angela Hagan	22.20	7	6
Rosina Sarno	26.55	11	6
Lorena Romano	29.30	15	6
Nancy Gessner	23.03	8	6
Cristina Santos	18.90	3	6
Marie Sallie	33.97	20	6
Judith Granath	32.98	19	6
Carla Attard	23.03	8	6
Rose Constantino	24.82	10	6
Barbara Miller	31.09	17	6
Joseph Lloyd	21.38	6	6
Melanie Reif	26.25	22	3 Wks/6 Hrs
(Summer Arts Coverage)			

Greeter:

Madeline Antoine	11.00 hr	6 Hours
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Teacher Aide Subs:

Kathy Polumbo	13.95 hr
Kathy Aiello	13.95
Melanie Reif	13.95
Gladys Cuzco	13.95
Alice Ruggerio	13.95
Susan Camarda	13.95

Teachers-In-Training:

**Proposed Agenda
May 31, 2018**

Noor Abdeelaziz	11.00 hr	6 Hours
Andrea Agurto	11.00	6
Meaghan Doherty	11.00	6
Chloe Katinas	11.00	6
Sara McCarthy	11.00	6
Manuel Martins	11.00	6
Victoria Ondris	11.00	6
Brian McCray	11.00	6
Alyssa Garcia	11.00	6

3. **BUSINESS / FINANCE**

a. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following districts and Mineola UFSD, whereby said districts provide health and welfare services for the 2017-18 school year.
Port Washington UFSD
NHP-GCP UFSD
2. That the Board of Education approves an agreement with E-Rate Central to assist in our E-rate application and processing activities for the period July 1, 2018 through June 30, 2020.

b. **Business/Finance: Disposal of District Property**

Mineola Union Free School District

Proposed Agenda May 31, 2018

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete.

Brand	Description	Model Number (if available)	Mineola Asset Tag (if available)
Woodtek	Lathe	20151112	00313
DeWalt	20" Scroll Saw	DW788	
Delta	Drill Press 16.5"	17-965	
Shopfox	Wood Shaper	W1674	00583
Rockwell	Drill Press 65-000	1311205	
Lincoln	Arc Welder AC-225	000411	00283
Grizzly	Sandblast Box GO473		
Miller	TIG Welder Matic 35s		
Delta	10" Table Saw	12E13698 2012	20151113
Baldor	2 sided grinder	g8-24-60	
Craftsman	3 gallon pancake compressor		
Jet	10" Supersaw		
Grizzly	Benchtop Drill Press	G7945	000823
Dewalt	20" Scroll Saw	DW788	
Rockwell	3 Phase 12" Disc Sander		
Carba Tec	Pen Lathe	CML4SE	
Grizzly	4" Disc Sander		
Lincoln	Arc Welder AC-225		000411
Rockwell	Drill Press		20151301
Pexto	Metal Brake		
DeWalt	Contractor Table Saw	DW746	

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Tenure Appointment - Thomas Wilkens
2. Student Recognitions

Superintendent Comments

L. Public Comments - no public comments this evening

M. Executive Session Time: 8:29 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Brian Widman

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**