

## MINUTES OF THE REGULAR SCHOOL BOARD MEETING

THE REGULAR SCHOOL BOARD MEETING OF THE HARDING COUNTY SCHOOL DISTRICT NO. 31-1 WAS HELD MARCH 12, 2018 AT 5:30 P.M. AT THE CAMP CROOK AREA COMMUNITY CENTER.

Members Present: Carmen Gilbert, David Wickstrom, Randy Routier, and Laura Johnson. Members Absent: Jesse Glines. Administration Present: Superintendent Josh Page, Business Manager Elizabeth Henderson, Principal/AD Kelly Messmer, Maintenance Supervisor Steve Leithauser.

Visitors Present: Jacie Teller, Lori Teller, Carol Helms, Tammy Bruha, BJ Padden, Ashley Padden.

President Wickstrom called the meeting to order at 5:30 p.m.

Pledge of Allegiance was said.

Unless otherwise noted, all Board action was by unanimous decision.

Motion by Johnson, second by Gilbert to amend the agenda to add Senior Trip, and the change Approve Calendar 2018-19/2019-20 to Discuss Calendars 2018-19/2019-20. Motion carried.

Motion by Routier, second by Johnson to approve the consent agenda as follows:

Approve Agenda as amended

Approve minutes of February 12, 2018 meeting

Approve Financial Report.

Motion Carried.

	GENERAL	CAPITAL OUT.	SPECIAL ED	PENSION	BOND RED.	FOOD SERV.
<b>Beginning Balance</b>	<b>174,266.31</b>	<b>741,483.20</b>	<b>171,032.87</b>	<b>179,761.37</b>	<b>844,981.19</b>	<b>(7,631.49)</b>
Receipts:						
Local sources	56,507.92	65,452.53	18,464.82	53.52	15,911.08	6,784.66
County sources	4,107.83	4867.13	1,371.42		1,167.54	
State sources	65,006.92					
Federal sources	16,128.00					2,746.62
Accounts Receivable						
<b>Total Revenue</b>	<b>141,750.67</b>	<b>70,319.66</b>	<b>19,836.24</b>	<b>53.52</b>	<b>17,078.62</b>	<b>9,531.28</b>
Disbursements	256,636.25	7,203.79	28,983.89			10,699.53
Accounts Payable						
<b>Total Disbursements</b>	<b>256,636.25</b>	<b>7,203.79</b>	<b>28,983.89</b>	<b>0.00</b>	<b>0.00</b>	<b>10,699.53</b>
<b>Ending Balance</b>	<b>59,380.73</b>	<b>804,599.07</b>	<b>161,885.22</b>	<b>179,814.89</b>	<b>862,059.81</b>	<b>(8799.74)</b>

### FEBRUARY PAYROLL & BENEFITS

General	125678.10
Principals and Secretaries	11,259.58
Superintendent	13,172.45
Business Manager	8,148.23
Custodians	15,880.91
X-Curr	28,216.23
Bus	3,655.43
Special Education	19,914.90

Motion by Johnson, second by Gilbert to approve the bills. Motion carried.

# **GENERAL FUND**

4E BAR RANCH SERVICES	EQUIPMENT RENTAL	209.00
AMAZON	SUPPLIES	80.42
ATT	PHONE SERVICE	104.97
BENTZ EQUIPMENT	JOHN DEERE PARTS	80.21
CARDMEMBER SERVICES	SUPPLIES	3,669.25
CENTERFOR EDUCATION/EMP LAW	LAW BOOKS	284.95
CONSOLIDATED	PHONE SERVICE	125.09
DAKOTA BUS	CONTRACT SERVICE	4,585.00
ED SMITH ENTERPRIZES	RURAL GARBAGE	20.00
GLINES ELECTRIC	CONTRACT SERVICE	735.28
GRAND ELECTRIC	UTILITIES	7,484.08
H&L SUPERVALU	SUPPLIES	29.53
HENDERSON OIL	FUEL	1,490.96
IMPREST/JO PIEKKOLA	TIMER	85.00
IMPREST/RON SLABA	REFEREE/TIMER/SHOT CLOCK	75.00
IMPREST/TIMBER LAKE SCHOOL	REGION VB LOSS	258.81
IMPREST/JESSE STRICHERZ	REFEREE	531.60
IMPREST/DUSTEE KLINE	REFEREE	270.00
IMPREST/ERIC SCHMID	REFEREE	270.00
IMPREST/BRANDON HUNSUCKER	REFEREE/TIMER/SHOT CLOCK	60.00
IMPREST/PIONEER BANK	REGION MUSIC CASH	61.00
IMPREST/ANDY FORSYTHE	REIMBURSE SUPPLIES	57.69
IMPREST/ANGELA OSTRANDER	REFEREE	110.00
IMPREST/SHYLA BACHMAN	REFEREE	202.40
IMPREST/DEREK OLIVER	REFEREE	202.40
IMPREST/BRENT DIRK	REFEREE	135.20
IMPREST/RANDY THOMAS	REFEREE	110.00
IMPREST/VANCE PETERSON CLINICS	COACHING CLINIC	90.00
IMPREST/SDIAA	CONFERENCE REGISTRATION	190.00
IMPREST/SD DMV	JEEP TITLE/PLATES	21.20
IMPREST/PIONEER BANK	REG/STATE WRESTLING CASH	453.00
IMPREST/FAITH SCHOOL	JH BBB TOURNAMENT	25.00
IMPREST/STANLEY COUNTY SCHOOL	WRESTLING FEE	100.00
IMPREST/WANDA LYONS	REIMBURSE SUPPLIES	12.00
IMPREST/ST STU CONCIL ASSOC.	STATE CONFERENCE REG	1,035.00
IMPREST/HOT SPRINGS SCHOOL	WRESTLING FEE	173.11
LYONS PROPANE	LUDLOW	497.10
MDU	RURAL UTILITIES	481.61
NATION CENTER NEWS	PUBLISHING/ADVERTISING	296.73
NETWORK	SUPPLIES	44.50
NW AREA SCHOOLS	SPRING ASSESSMENT	42,125.00
OLSON CONSTRUCTION	SUBURBAN/ROUTE BUS	403.92
PROPOINT	PROPANE/FUEL	7,333.73
RUNNINGS	SUPPLIES	108.72
SANFORD HEALTH	FLEX FEES	4.00
SDASBO	CONFERENCE REGISTRATION	75.00
SDHSSA	17-18 PARTICIPATION FEES	720.00
SW BUSINESS	SUPPLIES	555.75

TOWN OF BUFFALO	WATER/GARBAGE	434.90
WEX	FUEL	377.03
WRCTC	PHONE SERVICE	600.96
	<b>TOTAL GENERAL</b>	<b>77,486.10</b>
<b>CAPITAL OUTLAY</b>		
PITNEY BOWES	POSTAGE MACHINE LEASE	396.69
WRCTC	PHONE LEASE	72.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>468.69</b>
<b>SPED</b>		
BREWER, PAM	MILEAGE	210.00
CARDMEMBER SERVICES	CONFERENCE REGISTRATION	300.00
CTS	PT/OT SERVICES	1,767.12
SMALL TALK SPEECH THERAPY	SPEECH SERVICES	690.00
WICKSTROM, JENN	MILEAGE	154.56
	<b>TOTAL SPED</b>	<b>3,121.68</b>
<b>FOOD SERVICE</b>		
CANS	FOOD	16.45
SERVALL	SUPPLIES	38.80
US FOODS	FOOD	4,229.71
	<b>TOTAL FOOD SERVICE</b>	<b>4,284.96</b>
	<b>TOTAL EXPENDITURES</b>	<b>85,361.43</b>

Jacie Teller, representing the senior class, shared with the board the plans for the senior trip. They will be going to Rapid City on March 14, and will be bowling, viewing Art Alley, and attending a hockey game in the evening.

Lori Teller, HCEA President, requested to open negotiations with board. Negotiations will begin after March 26<sup>th</sup>, with Laura Johnson and Randy Routier as board representatives.

Motion by Routier, second by Gilbert to offer certified contracts to the following teachers: Jewel Lyons – Elementary, Kaycee Nelson – Elementary, Marisa Hett – Elementary, Chereste Messmer – Elementary, Mackenzie Sperle – Elementary, Carol Giannonatti – Elementary, Carol Helms – Elementary, Tammy Bruha - MS/HS, Holly Costello - MS/HS, Lori Teller - Middle School, Wanda Lyons - Middle School, Jennifer Anders - High School, Frank Maslowski - High School, Erin Wammen - High School, Tonja Montgomery Hansen - High School, Andy Forsythe - High School, Lynnette Stugelmeyer - RTI/SPED, Dawn Littau - RTI/SPED, Joey Buchanan - ½ High School, Jay Wammen - K-12 Health/PE, Brian Holder - K-12 Music. Motion carried.

Golf coach contract was tabled until after executive session.

Principal Messmer and Supt Page presented a preliminary set of calendars to the board for the 2018-19 and 2019-20 school years. They are the same as the current calendar with only minor changes. Discussion was held about taking off for Veteran's Day while still holding the Veterans' program, taking the Wednesday before Thanksgiving, and the how the Christmas breaks and graduations fall. The calendars will be brought back to the April board meeting.

Supt Page brought forward a lease for a new phone system from West River Telephone for the school. The current system is over ten years old and has begun to present issues including dropping calls. They no longer make replacement parts for the current system. Motion by Gilbert, second by Routier to accept the lease agreement as presented. Motion carried. The system will be installed over summer break.

**OPEN FORUM:** No new business

David Wickstrom was appointed to the Board of Equalization which will meet Monday, March 19<sup>th</sup> at the Buffalo Town Office.

Discussion was held about the old Camp Crook trailer. Some items are currently stored inside the building. Those items belonging to the school will be retained by the school. Supt. Page will work with the community to set up times for the building to be open for those interested to pick up any of the salvageable library books or items that they donated. If you have items, please contact Mr. Page at the school.

Motion by Routier, second by Johnson to surplus the old Camp Crook building/trailer at no value. Motion carried. Any individual who is interested in the building may contact Josh Page at the school before April 9<sup>th</sup>, 2018. The building will be removed at the interested party's expense.

Supt Page gave a brief overview of the proposed budget for next year. The budget will continue to evolve as more information is received.

Randy Routier gave the NWS report. Mr. Routier will be going to Isabel for salary negotiations. The cooperative has a better idea of the changes to the CTE classes for next year.

Steve Leithauser gave the Maintenance report – prepping for spring grounds work and looking at some minor fixes to the football concessions stand. Mr. Leithauser also discussed a replacement shed to go over the water connection/pressure pump at Camp Crook School. He has asked for quotes and will have more information at the next meeting.

Elizabeth Henderson gave the Business Manager Report. The office is gearing up for negotiations, budget, and the end of the year. Insurance pool meeting is in Huron on March 20 & 21.

Motion by Gilbert, second by Johnson to transfer \$400,000 from the Capital Outlay fund to the General fund as budgeted in the 2017-2018 budget. Motion carried.

Kelly Messmer gave the Principal/AD report. Smarter Balanced testing will be begin later this month. There are many activities and events upcoming as we finish out the year. Please keep an eye on calendars and announcements for changes. Congratulations to Sam Adams for his 3<sup>rd</sup> place finish at State Wrestling. Congratulations to the character counts and students of the month.

Camp Crook: Alexys Glines - Trustworthy

Ludlow: Rocky Long - Compassion

Buffalo: Anastasia Bowen - Neighborly

Middle school: Colby Collins - Perseverance

MS Student of the Month: Hadley Pihl

High School: Summer Hulse - Compassion

HS Student of the Month: Karissa Rasmussen

Josh Page gave the Superintendent report. Lion's KidSight Program will be at the school April 3<sup>rd</sup> & 4<sup>th</sup>. Fliers and forms were sent home with families. A big thank you to Bob Johnson and the Buffalo Lions Club for bringing the program to the school's attention and helping to get it here.

Motion by Routier, second by Johnson to enter into executive session at 6:19 pm pursuant to SDCL 1-25-2(1) for a personnel matter. Motion carried.

President Wickstrom declared the board out of executive session at 6:56 pm.

Motion by Routier, second by Gilbert to offer the following contracts

Jay Wammen – ½ Head Golf Coach, \$2232.00

Jeana Hunsucker – ½ Head Golf Coach, \$2232.00

Motion carried.

**President Wickstrom reminded everyone of Board Policy KL: Public Complaints. He wanted to stress the importance of the policy and to remind the community, staff, and board that complaints must follow the chain of command which is as follows:**

- 1. Supervisor/teacher/coach**
- 2. Principal**
- 3. Superintendent**
- 4. Board of Education (as a whole)**

**It is important to follow the chain of command so that all issues are able to complete their due process. If someone is not comfortable taking an issue to the Principal or Superintendent, they can take it to the Business Manager who will relay it to the Superintendent.**

President Wickstrom declared the board adjourned at 6:58 pm.

Submitted By:

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Elizabeth Henderson  
Business Manager

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David Wickstrom  
Board President

Approximate cost of this publication is \$115.00.