

MINUTES  
March 10, 2020

## Mineola Union Free School District, Mineola, NY

### Workshop Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

#### Board of Education Goals 2019-2020

##### Educational

- Design and develop a series of grade-level Learning Pathways. These pathways will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- Continue to develop and expand the primary badge system of assessment to include Pre-K through First grade.
- Implement, monitor, expand, and assess the following curricular initiatives:
  - o Integrated curriculum to include environmental awareness and to actively participate in Green Initiatives
  - o Growth Mindset
  - o Math Expressions
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers.

##### Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

##### Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: March 10, 2020**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

##### **Board of Education**

Christine Napolitano, President  
Margaret Ballantyne-Mannion, Ph.D., V.P.  
Brian Widman  
Patrick Talty  
Cheryl Lampasona

##### **Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Linda Spagnola, District Clerk

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- A. Call to Order - 7:03 p.m.**
- B. Pledge of Allegiance**
- C. Reading of Mission - by Cheryl Lampasona**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. Student Organization Report - no report this evening**
- G. BOE Reports**
  - 1. Comments from Board Trustees - suspended this evening**
  - 2. Comments from Board President - Christine Napolitano reported that Jack Waters, Mike Nagler, Ed Escobar and herself met with the auditors. She also reported that this past weekend Margaret Ballantyne-Mannion, Ph.D. and Patrick Talty, Matthew Gavan and herself went to Albany for the ceremony of Dr. Nagler being recognized as New York State Superintendent of the Year. She thanked Dr. Nagler for representing our district so well and making us incredibly proud.**
  - 3. Comments from Superintendent - Dr. Nagler stated he appreciated the boards' attendance in Albany and all the support of everyone. He stated receiving this recognition is not about him, it is about the work of all the people in this district. He also thanked the board for the work they do. Dr. Nagler spoke about the coronavirus and how we are preparing. He is taking direction from the Department of Health. He spoke about upcoming events.**
- H. Old Business - no old business this evening**

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**I. New Business**

**Annual Election and Budget Vote - May 19, 2020**

**RESOLUTION #46** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 19, 2020:

- (a) The District's Annual Election will be held on **Tuesday, May 19, 2020**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 19, 2020**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$13.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 20, 2020**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 7, 2020** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 5, 2020**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

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Passed: Yes

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**J. CONSENSUS AGENDA**

**RESOLUTION #47** - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.d.1., as presented.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

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Passed: Yes

**1. INSTRUCTION**

**a. Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Karen G. McLaughlin, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately June 3, 2020.
2. That the Board of Education grants a request to Hilary Hunter, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately March 30, 2020.
3. That the Board of Education grants a request to Elyse Preis, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 25, 2020.
4. That the Board of Education grants a request to Heather M. Adamski, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 3, 2020.
5. That the Board of Education grants a request to Karen Lovelace, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 14, 2020.

**b. Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

<u>Employ</u>	<u>Certific</u>	<u>Effectiv</u>
<u>ee Name</u>	<u>ation</u>	<u>e Date</u>

- |             |          |          |
|-------------|----------|----------|
| 1. Stephann | Business | 02/10/20 |
| ia          | &        | 20       |
| Kabanak     | Marketin |          |
| is          | g        |          |
| 2. Jennifer | Childhoo | 03/11/20 |
| Levitt      | d Ed     | 20       |
|             | (1-6)    |          |

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<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
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- |                     |                                 |            |
|---------------------|---------------------------------|------------|
| 3. Samantha Pastore | Physical Ed                     | 03/11/2020 |
| 4. Anthony Polo     | Physical Ed                     | 03/11/2020 |
| 5. Brenda Silverman | Childhood Ed(1-6), Bilingual Ed | 06/01/2020 |

c. **45 Day Sub Appointments**

1. That the Board of Education approves the appointment of Lauren P. Timmerman, to the position of 45 Day Substitute Teacher for Stacey Madden, effective February 25, 2020 to on or before June 30, 2020. Salary: Days 1-45 \$130 per day. Day 46 contract salary BA, Step 1, \$62,452.

d. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

<u>Employee Name</u>	<u>Employee Certification</u>	<u>Effective Date</u>
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- |                     |                                 |            |
|---------------------|---------------------------------|------------|
| 1. Brenda Silverman | Childhood Ed(1-6), Bilingual Ed | 03/16/2020 |
|---------------------|---------------------------------|------------|

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2019-2020 school year:

<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
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- |                          |                  |   |            |
|--------------------------|------------------|---|------------|
| 1. Boys JV Lacrosse Asst | William Gerstner | 1 | \$3,245.00 |
| 2. Varsity Softball Asst | Monique Roberge  | 1 | \$4,561.00 |

f. **Instruction: Student Actions**

1. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
- a. Rory Meehan - Lacrosse

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2. That the Board of Education approves the following overnight/out-of-state field trip:
  - a. Marching Band - Band Camp - Honesdale, PA, Camp Towanda, August 23-28, 2020

g. **Instruction: Other**

Summer Arts Program - Self-Funded, Contingent upon enrollment:

Dates: Weekdays July 1, 2020 through July 24, 2020

To be staffed with:

Teachers: For music, art, drama, dance, technology, phys. ed, library, and foreign language. Teachers will be paid based on MTA Contract.

Student Workers: Students will be paid \$13.00 per hour.

Student Volunteers; Unpaid students entering 10th grade and above.

Courses offered:

Band, Orchestra, Chorus, Art, Dance, Drama, FabLab, Spanish Language, Library, Phys. Ed

Cost:

Students will pay per course based on anticipated staffing expenses.

The anticipated full day summer cost should be approximately \$525.00

**Anticipated 2020 ESY Professional Staff**

**Location: Summer Extended School Year (ESY)  
Hampton Street School**

Dates: 7/6/2020 to 8/14/2020

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

- 2 Special Education teachers (6 hours)
  - Elementary
  - With ABA experience
- 3 Special Education teachers (6 hours)
  - Middle School & High School
  - With ABA experience
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 4 Special Education teachers (3 hours)
  - With LLI, Foundations, EdMark, and/or SOAR experience
- 1 Nurse (6 hours)
- 1 School Psychologist (6 hours)
- 3 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

2. **CIVIL SERVICE**

a. **Resignation(s)**

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1. That the Board of Education accept the resignation of Sandra Batista, 5 hour Bus Driver for Transportation, effective February 14, 2020.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Renee Aufiero, from 11 month Typist Clerk to 11 month Account Clerk in Buildings & Grounds, effective March 2, 2020. Salary is \$50,174 on Step 5; probation is 8 weeks.
2. That the Board of Education approve the appointment of Kelly Grodotzke from 11 month Principal Typist Clerk at Jackson Avenue School, to 11 month Account Clerk in Central Office, effective March 16, 2020. Salary is \$48,702 on Step 3; probation is 8 weeks.
3. That the Board of Education approve the appointment of Taliana Francois to the position of part time Lunch Aide, to replace Martha Teixeira, effective February 24, 2020. Salary is \$13.95 on Step 1; probation 26 weeks.
4. That the Board of Education approve the appointment of Eric Brand, to the position of Bus Attendant, to replace Dolores Delape who is retiring, effective March 2, 2020. Salary is \$22,221 on Step 1; probation 26 weeks.
5. That the Board of Education approve the appointment of Mariacamila Santoli, to the position of Bus Attendant, to replace Kathleen Diskin who retired, effective February 24, 2020. Salary is \$22,221 on Step 1; probation 26 weeks.
6. That the Board of Education approve the appointment of Cesar Juela Juela to the position of Custodial Substitute, effective March 11, 2020. Salary is \$13.00 per hour.

c. **Retirement(s)**

1. That the Board of Education accept, the resignation of Mary Mazzola, part time Teacher Aide at Meadow Drive School, with regret, for the purpose of retirement, effective June 30, 2020.

d. **Leave of Absence - Paid Medical**

1. That the Board of Education approve an extension of a paid Medical Leave of Absence to Felix Cappuccio, 12 month Bus Driver, due to additional surgery. He is expected to return to work the first week in April.
2. That the Board of Education approve a paid Medical Leave of Absence to Joan DiFranco, part time Teacher Aide at the High School, effective May 19, 2020, due to surgery, She is expected to be out until the end of the school year and return in September, 2020.

e. **Civil Service - Other**

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1. That the Board of Education approve the following positions for the summer of 2020 for Mineola High School, effective July 1, 2020 through August 31, 2020:

1	Clerical	Main Office	Assists with opening & closing of school; ordering supplies & assisting with Mineola EAST.
1	Clerical	Guidance Office	Update student files, reorganize incoming 8th grader files, removal of graduate files, assist with scheduling, prepare schedules for Mineola EAST
1	Student	Textbooks/Main	Barcode new books, organize the Worker Office bookroom, unpack new supplies, assist with Mineola EAST & distribution of parochial school books & iPads.
3	Clerical	Mineola EAST	Two days (9:00 am - 1:00 pm) plus two evenings (5:00 pm to 8:00 pm) to assist with Mineola EAST one week prior to school opening.

2. That the Board of Education approve the following positions for the Special Education Summer Program beginning July 6, 2020 through August 14, 2020. The hours will be 8:00 am to 2:00 pm (full day) and 8:00 am - 11:30 am (half day). Salaries are below:

- 1 Part Time Clerical - Hourly wage & step (1)
- 1 Greeter - \$13.00 hr. (1)
- 15 Special Education Aides - Hourly wage & step (15)
- 15 Teachers-in-Training - \$13.00 per hour (15)

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3. That the Board of Education approve the following Bus Drivers for summer work effective July 1, 2020 through August 31, 2020, at a salary of \$27.00 per hour:

Ronald Albano	Wendy Bonczek	Fenel Deccueil
Maria David	Barbara DiRamio	Lee Dunninger
Jamil Dutaille	Phillip Elefonte	Daniel Ferreiras
Brian Flynn	James Gallagher	Alberto Gonzalez
Andrew Greenberg	Emanuel Kirkorian	Sandra Moon
Ramona Moran	Yale Napier	Barbara Nichols
Angel Preza Sosa	Cary Rachell	Anthony Reid
Joan Selvin	Cheryl Thwaites	Lusman Touze
Olga Ventura		

That the Board of Education approve the following Bus Attendants for summer work effective July 1, 2020 through August 31, 2020, at their hourly salary:

Donna Buckley	\$39.38
Melissa DaSilva	\$19.72
Lauren Gries	\$18.90
Diane Hein	\$18.90
Rhonda Kaletsky	\$24.82
Michelle Krumholz	\$37.12
Fran Lapoff	\$37.12
Deborah McCallum	\$19.72
Bernadette Pesa	\$18.90
Giovanna Randazzo Klein	\$32.02
Clara Riera	\$18.90
Olga Santoli	\$21.38

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Report for the period ending January 31, 2020.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending February 29, 2020.

**Invoices**

A/P Warrant #14 & #15	Feb 12, 2020	\$2,159,405.94
<b>TOTAL EXPENSES</b>		<b>\$2,159,405.94</b>

**Payroll's #15 (Feb 14, 2020) & #16 (Feb 28, 2020)**

General	\$4,328,324.22
Federal Fund	\$54,998.03
<b>TOTAL PAYROLL</b>	<b>\$4,383,322.25</b>

c. **Internal Claims Audit Report**

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1. That the Board of Education approves the Internal Claims Audit Report for January 1, 2020 through January 31, 2020.
2. That the Board of Education approves the Internal Claims Audit Report for February 1, 2020 through February 29, 2020.

d. **Business/Finance: Donation**

1. That the Board of Education of the Mineola Union Free School District accepts the following donations for the Robotics Club:  
Sherri Levine \$100.00  
Irene Parrino \$100.00  
Festo \$500.00

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**K. Superintendent's Report**Superintendent of Schools' ReportsPresentations:

1. Budget Session II
2. Farmingdale College Program Review

Superintendent Comments**L. Public Comments - no public comments this evening****M. Executive Session - No executive session this evening****N. Adjournment     Time: 8:30 p.m.**

Motion:     Margaret Ballantyne-Mannion, Ph.D.

Second:     Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

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Passed:    Yes

**Respectfully Submitted,**

**Linda M. Spagnola**

**District Clerk**