

**ISLAND HEIGHTS BOARD OF EDUCATION
ISLAND HEIGHTS, NEW JERSEY
REGULAR MEETING, JUNE 15, 2022 AT 5:45 P.M.**

M I N U T E S

MINUTES OF THE REGULAR MEETING AND WORKSHOP of the Board of Education of the Borough of Island Heights, County of Ocean, State of New Jersey held on Wednesday, June 15, 2022.

The meeting was called to order at 5:45 p.m. by Maureen DeSanto, President in the Island Heights Grade School gymnasium. She led the flag salute.

MEMBER PRESENT: Sara Bornebusch, Maureen DeSanto, Bob King, Bob MacNeal, Kristofor Sabey, Dr. Smith and Dana Weber

MEMBERS ABSENT: None

ALSO PRESENT: Tim Rehm, Superintendent, Frank Frazee, Business Administrator and Lil Brendel, Board Secretary

OPEN PUBLIC MEETINGS ACT

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board of Education was provided in the following manner:

On June 8, 2022 advance written notice of this meeting was delivered to the Asbury Park Press, and posted at the Island Heights Grade School. The meeting notice was published in the Asbury Park Press on June 11, 2022.

Upon motion of Mr. King seconded by Mr. MacNeal the following resolution was approved:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Island Heights Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

The public shall be excluded from discussion and actions upon the hereinafter specified subject matter(s):

1) Personnel- discussed for half hour action will be taken.

AYES: Sara Bornebusch, Maureen DeSanto, Bob King, Bob MacNeal, Kristofor Sabey, Dr. Smith and Dana Weber

Upon motion of Mr. King seconded by Dr. Smith the meeting moved out of executive session and was resumed at 6:15 p.m.

AYES: Sara Bornebusch, Maureen DeSanto, Bob King, Bob MacNeal, Kristofor Sabey, Dr. Smith and Dana Weber

REGULAR MEETING

Upon motion of Mr. King seconded by Mrs. Bornebusch the following resolution was approved:

BOARD SECRETARY REPORTS

APPROVE MINUTES

RESOLVED, That the Board of Education approve the minutes of the following meetings:

May 11, 2022 – Regular Meeting

AYES: Sara Bornebusch, Maureen DeSanto, Bob King, Bob MacNeal, Mr. Sabey and Dana Weber
ABSTAIN: Dr. Smith

Upon motion of Mr. King seconded by Mrs. Bornebusch the following resolutions were approved:

APPROVE PAYMENT OF BILLS

RESOLVED, That the Board of Education approve the payment of bills for the period June 1-June 20, 2022 as follows:

Current Account	\$278,222.93
Lunch Account	1,056.20

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of April 30, 2022, which are in agreement.

APPROVE FINANCIAL REPORTS

RESOLVED, That the Board of Education approve the Financial Reports of the Business Administrator and the Treasurer of School Money for the month of April 30, 2022, which are in agreement.

APPROVE BOARD SECRETARY’S CERTIFICATION OF NO OVER EXPENDITURES

Pursuant to N.J.A.C. 6A:23-2.11@3 I, Frank J. Frazee, School Business Administrator, certify that as of June 10, 2022 no budgetary line item account has obligations and payments (contracted order) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.1, that the District financial accounts have been reconciled and are in balance.

APPROVE BOARD OF EDUCATION’S MONTHLY CERTIFICATION

Through the adoption of this resolution, we the Island Heights Board of Education, pursuant to NJAC 6A:22-2.11(c)4, certify that as of June 10, 2022 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:22-2.11(c)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ROLL CALL:

AYES: Sara Bornebusch, Maureen DeSanto, Bob King, Bob MacNeal, Kristofor Sabey, Dr. Smith and Dana Weber

Mr. Rehm honored Mrs. Thomas and thanked her for her service. The end of the year has come so quickly and here we are celebrating the end of the school year. Mrs. Thomas is currently training Dorothea. He also thanked Mrs. Thomas for her 28 years of service to the district. Mrs. DeSanto read the plaque and presented it to her. Mrs. Thomas thanked the Board of Education for the recognition. She also thanked Mr. Rehm, Mr. Frazee, Mrs. Brendel, Mrs. Royer and Mrs. Smutz and the rest of the staff.

COMMITTEE REPORTS:

Mrs. DeSanto reported that we had a curriculum meeting prior to this meeting. Mrs. Royer gave an update of the new curriculum Into Reading and how staff are pleased as well as she is with this curriculum.

Mr. MacNeal stated that the Mr. Rehm and Mrs. Royer presented to the town and he stated it was an outstanding presentation of news about our school district.

Mr. Sabey reported that the Buildings and Grounds Committee met on June 14, 2022 with Mr. Crawford, Facilities Manager along with Mr. Rehm, Mr. Frazee and Mrs. Brendel. He explained what Mr. Crawford stated about going with the Middlesex County Coop which Diamond Construction is a part of and what will happen in the playground area. He also discussed the lining of the parking lot and we would put that on hold for now as he would try and look at other contractors.

Mr. Rehm stated we are at day 177 the next three days will be 1:00 p.m. dismissal. He discussed the end of year breakfast for the 6th graders to be served by the 5th graders. Graduation is Friday, June 17, 2022 at 10:00 a.m. in the gym all are welcome. Mrs. DeSanto will be speaking on behalf of the Board. Our Summer Academy is July 12, 2022-August 4, 2022 from 9-12:00. We have 43 students signed up.

Upon motion of Mr. King seconded by Mr. Sabey the following resolutions were approved:

SUPERINTENDENT'S RECOMMENDATIONS

RECOGNIZE THE RETIREMENT OF CHERYL THOMAS

WHEREAS. Cheryl Thomas has been school secretary for the Island Heights Board of Education of the Island Heights Grade School in the County of Ocean from August 16, 1994 until June 30, 2022, and

WHEREAS, the said Cheryl Thomas has been a faithful and loyal employee of this Board of Education, and

WHEREAS, the said Cheryl Thomas enthusiasm, innovativeness and genuine concerns for the education of students has been exemplary, and has earned her the reputation of an excellent, highly professional employee,

NOW THEREFORE, be it resolved that said Board of Education extend to Cheryl Thomas its best wishes for her happiness and good health in her retirement, and

Be it further resolved, that a copy of this resolution be spread upon the minutes of the Board of Education of Island Heights Grade School in the County of Ocean.

APPROVE TEACHER SALARY RESOLUTIONS

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2022-23 school year.

APPROVE OTHER SALARY RESOLUTIONS

RESOLVED, That the Board of Education approve the salary resolution as presented for the 2021-22 school year.

APPROVE PAYMENT FOR UNUSED SICK AND PERSONAL TIME

RESOLVED, That the Board of Education authorize the Board Secretary to make payment for unused sick and personal time in accordance with the provisions of the contracts.

APPROVE CONTRACT FOR FRANK FRAZEE AS SCHOOL BUSINESS ADMINISTRATOR

RESOLVED, That the Board of Education approve Frank Frazee as School Business Administrator for the 2022-232 school year.

APPROVE MICHELE LEBLANC AS LDTC OVER SUMMER AS NEEDED.

RESOLVED, That the Board of Education approve Michele LeBlanc as LDTC over summer as needed at a cost of \$45 per hour.

APPROVE KIM BELL FOR SUMMER WORK 2022

RESOLVED, That the Board of Education approve Kim Bell for summer work 2022 at a cost of \$45 per hour not to exceed \$2,250.

APPROVE WALTER KARASIEWICZ FOR SUMMER WORK 2022

RESOLVED, That the Board of Education approve Walter Karasiewicz for summer work 2022 at a cost of \$45 per hour not to exceed \$1350.

APPROVE THE FOLLOWING STAFF MEMBERS FOR THE SUMMER ACADEMY PROGRAM

RESOLVED, That the Board of Education approve the following staff members for the Summer Academy Program at the following costs.

Michael Bruner \$2,160 3 days a week, 4 hours a day for four weeks
Jessica Christiansen \$2,160, 3 days a week, 4 hours a day for four weeks
Jennifer Wisniewski \$2,160, 3 days a week, 4 hours a day for four weeks
Jennifer Pudowkin \$1,620, 3 days a week, 3 hours a day for four week
Megan Shoemaker \$1,080 3 days a week, 4 hours a day for two weeks
Kristen Russo, \$1,080 3 days a week, 4 hours a day for two weeks
Michelle Brick \$320 1 day a week, for 4 weeks
Stephanie Kitzmiller \$320 1 day a week for four weeks
Gianna Crosby \$720 3 days a week, 3 hours a day for four weeks
Kara Thomas \$720 3 days a week, 3 hours a day for four weeks
Alexandra Patestos \$576 3 days a week, 3 hours a day for four weeks
Lela Cavanaugh \$576 3 days a week, 3 hours a day for four weeks

APPROVE PETTY CASH FUND

RESOLVED, That the Board of Education approve a petty cash fund for the 2022-23 school year in the amount of \$350.00.

MONTHLY REPORT: HARASSMENT, INTIMIDATION & BULLYING INCIDENCES
MAY 2022

Number of Incidences: None

APPROVE GENERAL FUND AND DEBT SERVICES TAXES FOR THE 2022-23 SCHOOL YEAR

CURRENT EXPENSE	DUE DATE	AMOUNT
	July 6, 2022	\$193,922
	August 3, 2022	193,918
	September 7, 2022	193,918
	October 12, 2022	193,918
	November 2, 2022	193,918
	December 7, 2022	193,918
	January 4, 2023	193,918
	February 1, 2023	193,918
	March 1, 2023	193,918
	April 5, 2023	193,918
	May 3, 2023	193,918
	June 7, 2023	193,918
		\$2,327,020
DEBT SERVICE		
	July 6, 2022	113,231
	October 12, 2022	39,867
	January 4, 2023	23,561

APPROVE BUDGET TRANSFER THROUGH MAY 2022

RESOLVED, That the Board of Education approve the budget transfers through May 2022 as presented.

APPROVE NECESSARY TRANSFERS AND PAYMENT OF BILLS IN THE 2021-22 BUDGET

RESOLVED, That the Board of Education authorize the Board Secretary, with the approval of the Superintendent to make any transfers necessary between June 21 and June 30, 2022. The transfers and bills list will be approved at the July 2022 board meeting.

APPROVE SUBSTITUTE TEACHERS FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the substitute list for the 2022-23 school year as presented.

APPROVE HEATHER ARNOLD AS SUBSTITUTE TEACHER FOR THE REMAINDER OF THE 2021-22 SCHOOL YEAR 2022-23 SCHOOL YEARSUBSTITUTE TEACHERS FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the substitute list for the 2022-23 school year as presented.

APPROVE SAFETY GRANT FACILITATED BY NJSIG FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the safety grant facilitated by NJSIG in the amount of \$2,028.00 for additional cameras for the outside for the 2022-23 school year.

APPROVE REALTIME INFORMATION SYSTEM FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the Realtime Student Information System for the 2022-23 school year at a cost of \$4,462.85.

APPROVE SCHOOL NUTRITION VENDED MEALS CONTRACT WITH CENTRAL REGIONAL

RESOLVED, That the Board of Education approve the school nutrition vended meals contract with Central Regional at a cost of \$3.00 per meal for lunch, \$2.25 for breakfast and \$3.00 for delivery from September 1, 2022-June 30, 2023.

APPROVE TUITION FOR S.C. FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the tuition for Seaside Heights School District for S.C. at a cost of \$52,500.

APPROVE TUITION FOR S.C. FOR ESY 2022

RESOLVED, That the Board of Education approve the tuition for S.C. to attend Seaside Heights School District from July 5-28, 2022 at a cost of \$1,000 plus transportation.

APPROVE THE SECOND READING OF THE FOLLOWING MANDATED POLICIES AS PRESENTED BY STRAUSS ESMAY

- Policy 2415.05 Student Surveys. Analysis, Evaluations, Examinations, Testing or Treatment
- Policy 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries
- Policy 2622 Student Assessment
- Policy 3233 Political Activities
- Policy 5541 Anti-Hazing
- Policy 8465 Bias Crimes and Bias Related Acts
- Policy 9560 Administration of School Surveys
- Policy 1648.15 Recordkeeping for Healthcare settings in school buidings COVID 19
- Policy 2415.04 Title 1- District Wide Parent and Family Engagement
- Policy 2415.50 Title 1 – School Parent and Family Engagement
- Policy 2416.01 Postnatal Accommodations for Students
- Policy 2417 Student Intervention and Referral Services

- Policy 2461 Special Education Receiving Schools
- Policy 3161 Examination for Cause

- Policy 4161 Examination for Cause
- Policy 5512 Harassment, Intimidation and Bullying
- Policy 7410 Facilities Maintenance & Repair
- Policy 8420 Emergency and Crisis Situations
- Policy 9320 Cooperation With Law Enforcement Agencies

APPROVE THE FOLLOWING GRANTS FOR THE 2022-23 SCHOOL YEAR

RESOLVED, That the Board of Education approve the following grants for the 2022-23 school year as presented:

TITLE 1 A: \$19,993

TITLE II A: \$3,395

BE IT FURTHER RESOLVED, That the Board of Education approve Maggie Orellana for partial salary of the Title 1A grant.

APPROVE PITBULL SECURITY TECHNOLOGIES

RESOLVED, That the Board of Education approve Pitbull Secure Technologies for an internal audit to secure student data and software and network weakness at a cost of \$3,500.

APPROVE ASPHALT PLAYGROUND AREA PAVEMENT IMPROVEMENTS AND ACCESSIBILITY UPGRADES AT THE ISLAND HEIGHTS GRADE SCHOOL TO REMEDIATE EXCESSIVE CROSS SLOPE OF EXISTING PLAYGROUND PERFORMED BY DIAMOND CONSTRUCTION WHO IS IN THE MIDDLESEX COUNTY COOP.

RESOLVED, That the Board of Education approve asphalt playground area pavement improvements and accessibility upgrades at the Island Heights Grade School to remediate excessive cross slope of existing playground performed by Diamond Construction who is in the Middlesex County Coop at a cost of \$194,000.

AUTHORIZE THE BUSINESS ADMINISTRATOR TO TRANSFER MONIES INTO MAINTENANCE RESERVE

RESOLVED, That the Board of Education authorize the Business Administrator to transfer monies into Maintenance to keep the balance below \$250,000 for the 2021-22 school year.

AUTHORIZE THE BUSINESS ADMINISTRATOR TO WITHDRAW MONIES FROM MAINTENANCE RESERVE FOR THE 2021-22 SCHOOL YEAR

RESOLVED, That the Board of Education authorize the Business Administrator to withdraw \$60,000 from the Maintenance Reserve for the completion of the playground.

ANNOUNCEMENTS

Wednesday, July13, 2022 Regular Meeting 4:00 p.m.

UNFINISHED/NEW BUSINESS

Mrs. Weber discussed Resource Officer and Crossing Guards. Mr. Rehm stated that we would look into this, we will speak to mayor and police and then send out surveys. Discussion arose. Mr. King had a discussion with Mrs. Cowdrick about the Island Heights students and how they were doing at Central.

PRIVILEGE OF FLOOR –

None at this time.

Upon motion of Mr. King seconded by Mr. Sabey meeting was adjourned into executive session to discuss the CSA evaluation at 7:00 p.m. The meeting resumed at 7:45 p.m and was adjourned at 7:50 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

APPROVED: LB 7/13/2022