

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Workshop MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2017-2018**

***Educational***

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - o Emphasis on increasing student choice
  - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: November 9, 2017**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Dr. Michael Nagler, Superintendent of Schools-absent  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order - 7:00 p.m.**

**B. Pledge of Allegiance**

**C. Reading of Mission - Brian Widman**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F.**

**G. BOE Reports**

**a. Comments from Board Trustees**

Cheryl Lampasona reported that four of the board members went to the Homework debate mediated by Mr. Gaven and Dr. Nagler. It was very well attended. The conversations that came out of it were excellent. There were about 50 parents there who came out on a cold rainy night. Ms. Lampasona stated it was good because she feels it will lead to future workshops and more parental involvement. She thanked all our veterans for their service in honor of Veterans Day. She thanked all the teachers and administrators who worked hard to insure that our children knew a little bit more about Veterans Day. She liked seeing all the tweets and she hoped that everyone has a nice Thanksgiving.

Patrick Talty gave us an update on his ST math experience. He is almost halfway through. Christine Napolitano suggested he do a blog about his ST Math experience.

Brian Widman stated he was unable to attend the Homework Debate because he was at the Marching Band Dinner which marks the end of the Marching Band season. In Syracuse on October 29th the Marching Band came in 2nd place out of 9 bands. This was a huge improvement from last year. Mr. Toomey and the staff did a great job. Although the kids came in second it was a huge achievement and there were no disappointed faces on the students. The Marching Band went from 40 students last year to over 80 students this year and to receive 2nd place is remarkable. Mr. Widman said My hat is off to mr. Toomey and the staff and all the students. On Thursday, they announced the theme of next year's show. This year was a tribute to the hunger games. Next year is A.I. artificial intelligence written by one of the staff members.

Dr. Margaret Ballantyne-Mannion reported she had the pleasure this month to attend the joint high school PTA /SEPTA meeting. This is the 2nd joint meeting she has attended this year. It is a great way for all the parents to get to know each other. She stated the most exciting thing at the meeting was the presentation Ms. Dvorak and Ms. Gielarowski made. They presented on the Advisory Plan for the high school which is part of the Growth Mindset initiative at the high school. Dr. Ballantyne-Mannion stated it was very exciting for her to hear all about this. She thanked everyone at the high school who was involved with this.

**b. Comments from Board President**

Christine Napolitano congratulated the Girls' high school Volleyball Team that made it to the semi-finals. She said she was lucky to have been able to attend a few of their matches beginning with Carey high school. the garden city match was absolutely thrilling beyond belief. Even though at the end they lost to Manhasset she

couldn't have been more proud of them. What a wonderful group of girls. Thanked them for such a thrilling season. She is looking forward to seeing them next year. She went to Hampton and Jackson on Halloween. She said she had a lot of laughs at the haunted house at Jackson. At first she didn't know that it was Dr. Nagler was laying in the coffin. Afterwards she was in a 2nd grade classroom, the teacher has noticed a difference in focus of the children due to the new furniture.

#### **c. Comments from Superintendent**

Mr. Edward Escobar was in charge of tonight's meeting. He reported that Dr. Nagler was in Florida being recognized as one of the top 30 digital educators. He went on to say Dr. Nagler is a trailblazer when it comes to innovative technology and he likes to always say how proud he is of our students and our school community. Ed Escobar stated that we are very proud of Dr. Nagler and all his efforts leading Mineola creatively and transforming education in our school district.

Mr. Escobar reported we will be having a press conference at Hampton Street, Footsteps to Brilliance, on Tuesday, November 14th. It's an early literacy initiative that we have. It will be a very exciting day. We are the first school district in New York State that is using it.

Mr. Escobar reported we are having Our Future Ready Library Summit at Hampton Street on November 29th. For anyone interested, it will give you a chance to see how libraries have transformed. Libraries are very different from when we were in school. It shows you Dr. Nagler's and the Board's vision for how learning was going to change. When you go into the Hampton Street and the Meadow Drives libraries you see a fascinating place for young children to learn. Dr. Smith has done wonderful things in the high school library as well. The middle school library and Jackson Avenue are headed in this direction too.

Dr. Nagler wanted me to mention A Successful Practice Network which is something that we applied for. We are one of 25 schools in the country that have been recognized. The group is coming on November 20th to visit. It is to recognize our innovative school practices.

Mr. Escobar spoke about the Girls' Volleyball Team and how volleyball is always very exciting. He said Coach Parke does a great job. Mr. Escobar missed the semi-final game but he did see the quarter final game between Garden City. He said it is always fun to see the gym crowded with the students all excited about being in school. Congratulations to the team.

The fall play is this weekend, Curious Savage. It is Friday and Saturday night at 7:30 p.m. along with a Thursday afternoon show at 3:00 p.m. and as we know from Mr. DeLuca's past directions, his plays are wonderful. We have very talented students and a very talented, dedicated staff.

He also thanked our veterans for all their service and dedication to our country. And wished a Happy Thanksgiving to everyone in our school community.

#### **H. Old Business - none**

#### **I. New Business - none**

#### **J. Consensus Agenda**

**RESOLUTION #20** - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.3.e., as presented.

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Cheryl Lampasona

**Yes:**

**No:**

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

**Passed:** Yes

1. **INSTRUCTION**

a. **Appointments**

1. That the Board of Education approves the appointment of Karen Lovelace, to the position of Probationary Speech Teacher, effective October 30, 2017. Salary: MA, Step 1, \$70,809.00; Probationary Period: October 30, 2017 through October 29, 2021.

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

**Employee Name**

**Employee Certification**

1. Elizabeth Gilmore Childhood Education (Grades 1-6)

c. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

**Club**

**Teacher**

**Stipend**

- |                        |                     |            |
|------------------------|---------------------|------------|
| 1. TEDx Club - Meadow  | Samantha Sanchez    | \$1,456.00 |
| 2. TEDx Club - Meadow  | Katelynn R. Schmidt | \$1,456.00 |
| 3. TEDx Club - Hampton | Jenny L. Amendolare | \$1,456.00 |
| 4. TEDx Club - Hampton | Diane P. Nodell     | \$1,456.00 |

d. **Instruction: Committee on Special Education**

1. That the Board of Education approves the CSE/CPSE/SCSE recommended programs and services. Please be advised that all the parents have received the student's IEP and a copy of their DUE Process rights.

e. **Instruction: Student Actions**

1. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
  - a. Nicholas Schneider - Bowling

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Frank Cassidy, Custodian at Willis Avenue, effective October 20, 2017.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Deana Allen, to the position of Lunch Aide, effective October 16, 2017. Salary is \$13.95 per hour on Step 1.

c. **Leave of Absence - Child-Rearing**

1. That the Board of Education grant a request to Kelly Grodotzke, Sr. Typist Clerk at Jackson Avenue School, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting January 11, 2018.

d. **Retirement(s)**

1. That the Board of Education accept, with regret, for the purpose of retirement, the resignation of Lynda Monez, Senior Library Clerk at the Middle School, effective January 31, 2018.

e. **Civil Service - Section 211**

1. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Lee Dunninger, Bus Driver, in order for him to continue to work for the Mineola UFSD.
2. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for James Gallagher, Bus Driver, in order for him to continue to work for the Mineola UFSD.
3. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Anthony Reid, Bus Driver, in order for him to continue to work for the Mineola UFSD.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending August 31, 2017.

That the Board of Education approves the Treasurer's Report for the period ending September 30, 2017.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2017.

A/P Warrant #5	Sept. 13, 2017	\$359,496.80
A/P Warrant #6	Sept. 27, 2017	\$647,042.46

<b>TOTAL EXPENSES</b>	<b>\$1,006,539.26</b>
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**PAYROLL #5 and #6**

General	\$4,032,433.96
Federal Fund	\$62,450.37

<b>TOTAL PAYROLL</b>	<b>\$4,094,884.33</b>
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2. That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2017.

A/P Warrant #7	October 11, 2017	\$1,361,905.46
A/P Warrant #8	October 25, 2017	\$1,772,844.91

<b>TOTAL EXPENSES</b>	<b>\$3,134,750.37</b>
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**PAYROLL #7 and #8**

General	\$4,555,769.51
Federal Fund	\$56,316.95

<b>TOTAL PAYROLL</b>	<b>\$4,612,086.46</b>
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c. **Business: Other**

1. That the Board of Education approves a \$2,000 stipend for Kim Baker for the position of Training Instructor for Transportation for the school year 2017-2018.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves an Instructional Services Contract between The Center for Developmental Disabilities and the Mineola UFSD for 2017-2018.

e. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete.

<b><u>From Room</u></b>	<b><u>Model</u></b>	<b><u>Model Number</u></b>	<b><u>Serial #</u></b>	<b><u>Asset Tag</u></b>
MS-210	Sanyo Pro Xtra	PLC-XW55A	68527111	15448
MS-211	Mitsubishi-DLP	XD221U	9011813	16416
MS-212	Sanyo Pro Xtra	PLC-XW55A	68527932	15466
MS-213	Sanyo Pro Xtra	PLC-XW55A	68527104	15460
MS-304	Sanyo Pro Xtra	PLC-XW55A	68527106	15438
MS-306	NEC	NP-V311X	4300300EA	No tag
MS-308	Sanyo Pro Xtra	PLC-XW55A	68527124	15442
MS-309	Sanyo Pro Xtra	PLC-XW55A	68833658	15565

## **K. Superintendent's Report**

### Superintendent of Schools' Reports

#### Presentations:

High School PowerPoint on "Continuing on the Road to College & Career Readiness.

Dr. Whitney Smith, Principal of Mineola High School along with his administrative staff Ms. Downey, Ms. Dvorak and Ms. Fahey, did their presentation - "Continuing on the Road to College and Career Readiness". They spoke about the Regents Enrollment for "Elective" Exams, they highlighted Academic Achievement for US History, Global History, English, Algebra I, Algebra II, Geometry, Earth Science, Living Environment, Chemistry, and Physics.

Schedule structures and teacher assignments have been refined for 2017-18 with added bilingual courses, partner all special education teachers in support classes, provided content area support during the school day and after school. Team meetings focus on developing common formative assessments and analyzing data. All teams are meeting more frequently. ILs/APs facilitate the meetings in absence of teacher leaders. ILs are coaching all new teachers (1:1 and New Teacher Workshops).

Categorical Improvement at Mineola High School:

#### **Academic...**

- ⇒ AP Capstone- AP Seminar
- ⇒ CDOS pathway for graduation
- ⇒ Bilingual Strands - Beginners in all Grades
- ⇒ QCC Internet & Information Technology Program
- ⇒ QCC Manufacturing Program
- ⇒ Entrepreneurship Class
- ⇒ Institute of Creative Problem Solving
- ⇒ Library: Research / Book Talks / Choice Activities

#### **Social Emotional...**

- ⇒ Parent Evening Presentations
- ⇒ Student Assemblies
- ⇒ Advisory Program

#### **Culture / Communication...**

- ⇒ Flexible Spaces - FabLab, Classrooms & Library
- ⇒ Fusfoo
- ⇒ Mustang Media
- ⇒ Monthly Community Newsletters
- ⇒ Weekly Faculty Newsletters

**L. Executive Session      Time: 8:10 p.m.**

**Motion:    Christine Napolitano**



**Second: Dr. Margaret Ballantyne-Mannion**

**Yes:**

**No:**

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**Passed: Yes**

**M. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:**

**Second:**

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**Yes:**

**No:**

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_____	_____
_____	_____

**Passed: \_\_\_\_\_**

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**