

MINEOLA UNION FREE SCHOOL DISTRICT MINEOLA, NY

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: November 30, 2017

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:09 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Jack Waters

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - by Molly Donelan

Molly presented the Student Organization Report this evening. She stated a lot has happened in November. We had our fall drama play, Curious Savage. She named several students who were in the play. Molly reported that State Senator Elaine Phillips came to their S.O. representative meeting to talk about community service. We did the H2O for Puerto Rico Project with her. We had students from the student service center donate bottled water and Senator Phillips got them to Puerto Rico. Molly reported we are having on the spot interviews in the guidance department for any seniors that are interested in having an immediate decision from colleges. We have Adelphi, Hofstra, Farmingdale, Molloy, St. John's, Mercy College and LIU Post are coming. We have concerts coming up which are on the calendar. We have a pep rally tomorrow. Dr. Nagler asked Molly how the first Advisory meeting was and asked her to explain a little about it. She explained everyone in the school is paired with an advisor and it goes by grade. We had our first one this month. We spoke about having a growth mind set and what it means to have a growth mind set and how we can make that stronger. Each teacher is assigned a small group of kids and she thinks it is going to be a good program. We are doing the Follett Challenge again. Last year we won an award and received \$8000 for it.

Dr. Nagler stated Ralph Amitrano has 6 athletes we are going to recognize tonight. These students were All-County Winners for the Fall 2017 Season in their sports. Mr. Amitrano spoke about Nicole Genova, Girls Soccer and Samantha Schroeder, Volleyball, who were unable to attend tonight. He introduced our coaches Coach Pereira, Coach Cavalluzzo and Coach Lenninger.

Paul Pereira thanked everyone for having him and our coaches here tonight. He thinks it is a great idea to recognize our student athletes. He had the honor and privilege of coaching 2 of the young men here tonight, Christian Melendez, Soccer-Honorable Mention from All county and Flabio Anjo, Boys Soccer, Defensive Player of the Year - Scholar Athlete. Paul Pereira announced he is resigning as a soccer coach after 25 years of coaching here in Mineola.

Coach Lenniger coaches Cross Country Track. Ryan DeMagistris and Gabriel Silva were both All-County Winners for the Fall 2017 season. Coach Lenninger praised the boys.

On behalf of the Board, Dr. Nagler thanked coach Pereira for all his years of coaching.

G. BOE Reports

a. Comments from Board Trustees

Patrick Talty started by saying he has late breaking news - the 8th grade Girls' Volleyball Team beat Garden

City just a little while ago. He said a few weeks ago he had the privilege of attending our district's unveiling of a Read to Succeed program which is an early literacy program and we use an app called Footsteps to Brilliance. It's a unique program because it doesn't wait for the children to get into the school system. He attended the Friday evening show of Curious Savage. It was a fantastic story and the final scene blew him away. He said our students did a fantastic job. He congratulated Matt DeLuca, Bette Sloane and all the cast and crew.

Cheryl Lampasona reported that last night she attended the Gingerbread University at Hampton Street that the PTA sponsored. She said there were over 40 families in attendance. The new gym at Hampton was packed. There were kids making gingerbread houses along with grandparents making gingerbread houses. There was hot chocolate and Christmas caroles. She said it was a really nice event in our new gym. Everyone helped clean up which was also very nice to see.

Brian Widman - No report tonight.

Dr. Margaret Ballantyne-Mannion reported she went to the Narrative Writing Celebration at Meadow Drive. She really enjoyed the time she spent at Meadow. She started out in a dual language class and she sat at a table with an English speaking family and a Spanish speaking family. The children read in both languages. We are very proud of their work. It was so beautifully organized. There were stories they wrote and stories on their ipads. They had a craft to do based on their stories. They had written a poem about what was on their Thanksgiving plate. They also wrote a story about a day in the summer. You could see the children's pride and the parents pride in seeing their children becoming authors. The staff did a wonderful job. Dr. Ballantyne-Mannion stated she is looking forward to what will be her first holiday activity - the SEPTA party on Saturday morning in the Jackson gym. It is for every child in the district it is not just for children who are in special education. SEPTA opens it up to the entire district. It is always a great party and a special day.

b. Comments from Board President

Christine Napolitano stated it has been a very busy two weeks since our last board meeting. She had the distinct pleasure of attending our Future Ready Library presentation yesterday at Hampton Street. It was a packed house. We had a lot of districts send their librarians over basically to see what we as a district are doing in our libraries. All the administrators were there. And the best part was we had a lot of our students there. Dr. Nagler gave his presentation and showed an interesting Ted talk about librarians and the future of libraries. Ms. Napolitano found these very interesting seeing where Mineola is was very exciting. She could hear a lot of the librarians talking about our district and they were just 'wow'd' by everything they saw. What she really found so interesting it sort of is a by product of everything we do here. Our kids are tremendous from the youngest to the oldest. They are so comfortable speaking to strangers in a very adult-like way explaining to adults what they are doing. She could not be more proud of our students. It was a really exciting day. She thinks a lot of school districts took a lot away with them. She feels we inspired them greatly. She said thank you to everyone involved with this. She said she had the distinct pleasure of attending a holiday fun night Angelina's with the PTAs. I hope that we continue this tradition. She really enjoyed it and said it was a lot of fun. She loved the bingo. She felt that it was so nice to get administrators, principals, moms and board members all together to get to know each other better.

c. Comments from Superintendent

Dr. Nagler stated that the last board meeting, November 9th, was the first board meeting he has missed in 9 years of being superintendent and he said he did not like it. He watched the meeting on Livestream and stated he is back where he belongs. Dr. Nagler said he was away receiving an award on behalf of the district. We applied for and received recognition to be part of one of the 25 most innovative schools in our country. It is sponsored by AASA which is the Superintendent's National Organization as well as the School Partner Network, SPN. These two organizations teamed up together and they are going to be writing case studies about districts throughout the country and unveil those at the annual meeting of AASA in February. Dr. Nagler stated he will be presenting at the meeting and he is looking forward to see how our case study is written. He reported Dr. Jones spent 2 days here, most of the day at the high school speaking to kids, teachers and then walking the buildings. He went to every building with the exception of Meadow and really got a feel for our district. Dr. Nagler shared what Mr. Jones wrote to all the administrators - *"I left very impressed with the learning environment you have created at Mineola. I have become a strong advocate for what you are developing, you should be MineolaProud. When I left yesterday afternoon talking with Mike, Matt and Margarita, I thought of the phrase "a cognitively-engaged school" which seems to be a good description not quite as good as the 7th grade student who described the middle school as "magical." I don't see that very often. I hope I can capture in the case study the impressive observations."* Dr. Nagler said that this is an interesting validation from a person who has been in the business for 40 something years whose job is to coach districts and observe districts.

Dr. Nagler spoke about our Future Ready Library symposium. He stated he is the president elect of Nassau County Superintendents and he also chairs their technology committee, so as part of his work on the technology committee they developed collectively this symposium. They just decided to hold it in our district because he thinks we are far enough along to showcase what a future ready library looks like. We had 21 districts and over 80 people here. The vast majority of them were librarians. He has been receiving emails since yesterday from administrators, other superintendents, and other librarians, all with praise and a little jealousy of what they've seen here in Mineola.

Dr. Nagler spoke about expanding our drama program.

Dr. Nagler reported that Mr. Gaven and Mr. Escobar attended a meeting with him at Adelphi on Wednesday regarding their residency program. Adelphi is a little nervous about the sustainability of the program the way it currently exists. So we are going to be brain-storming some possible changes or additions to it. We are in conversation with BOCES that perhaps we can make a coser for the residency program to enable us to keep the residents for a full year and perhaps a year after which is a way to feed our vacant positions and/or perm sub positions. More information will follow.

Dr. Nagler went on to speak about the ipad nights at Meadow and Hampton. He attended and showed us a chart showing the parents experiences with all the different apps and way the children learn. There was a good turn out and they did a great job.

Patrick Talty asked Dr. Nagler to explain why Adelphi is concerned about the sustainability of the residency program. Dr. Nagler stated it is a big commitment for the college student to be here every day for an entire year and go to classes. Most of them need some kind of income. If they were in a traditional program they would have plenty of time to have a job and make money.

H. Old Business - Christine Napolitano had some old business. She started a discussion on the possibility of later start times for the high school. She stated a couple of weeks ago we received an email from a resident asking us about visiting the topic of a later start time at the high school. We have talked about this before. Dr. Nagler said some high schools flipped where the older students start later and the younger students start earlier which he feels makes a lot of sense. He said younger children are usually up early and ready to go where as teenagers are harder to get up. The stumbling blocks typically are our young parents do not like the early start time primarily because it is dark at the bus stop for a good part of the year and they don't know what to do with the the younger students when they get home. If the younger students get home early there is a problem with childcare until parents get home. We could form a committee to discuss changing the start times.

I. New Business

Removal of Board Policies

RESOLUTION #21 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the removal of the following policies.

Policy #4410 - Professional Development Opportunities

Policy #4420 - Compensation and Related Benefits

Policy #5340 - Borrowing of Funds

Policy #5680 - Safety and Security

Policy #6510 - Health Insurance

Policy #8230 - Guidance Program

Policy #8270 - Instructional Technology

Policy #8310 - Purposes of Instructional Materials

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes: **No:** _____

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

RESOLUTION #22 - **BE IT RESOLVED** that the Board of Education hereby approves a Memorandum of Agreement between the District and the Mineola Custodial, Grounds, Maintenance, and Transportation Unit of the United Public Service Employees' Union dated November 17, 2017, and be it further

RESOLVED that the Superintendent of Schools and Counsel are authorized to incorporate the provisions of said Memorandum of Agreement into a more formal Collective Bargaining Agreement document.

Motion: Patrick Talty

Second: Brian Widman

Yes: **No:** _____

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

RESOLUTION #23 - BE IT RESOLVED that the Board of Education, having reviewed the complete hearing record from a hearing conducted on November 1, 2017, hereby affirms the Superintendent's findings and penalty determination and denies the student discipline appeal made by the parents of the student in its entirety.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes: **No:** _____

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

WALK-ON ITEM

Discussion: Dr. Nagler stated the following item needs to be added to the agenda under New Business. A motion was made to amend the agenda.

Motion: Cheryl Lampasona and **Second:** Dr. Margaret Ballantyne-Mannion

The Board was polled, all were in favor and the motion passed.

RESOLUTION #25 - Be it resolved: that the Board of Education hereby approves a cooperative procurement membership agreement between the 1 Governmental Procurement Alliance (1GPA) and the Mineola Union Free School District, effective November 30, 2017.

Motion: Brian Widman

Second: Dr. Margaret Ballantyne-Mannion

Yes: **No:** _____

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

J. Consensus Agenda

RESOLUTION #24 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1. through J.4.a.2., as presented.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

No:

Passed: Yes

1. **ACCEPTING OF MINUTES**

That the Board of Education accepts the minutes of the October 5, 2017 Workshop Meeting, and the October 26, 2017 Business Meeting, as presented.

2. **INSTRUCTION**

a. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

Employee Name

Certification

1. Kelsey A. Baumann

Childhood Education (Grades 1-6)

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

Employee Name

Employee Certification

1. Kelsey A. Baumann

Childhood Education (Grades 1-6)

c. **Instruction: Contracted**

1. That the Board of Education approves the Special Education Services Contract between Great Neck UFSD and the Mineola UFSD for the 2017-2018 school year.

2. That the Board of Education approves the IDEA Flow-Through Allocations Contracts between the following schools and the Mineola UFSD for the 2017-2018 school year.
 1. All About Kids
 2. ACDS, Inc.
 3. Brookville Center for Children's Services
 4. Center for Developmental Disabilities Institute
 5. Hagedorn Little Village School
 6. ICCD-Interdisciplinary School for Child Development
 7. Just Kids Early Childhood Learning Center
 8. Kidz Therapy Sevices, LLC
 9. Mill Neck Manor School for the Deaf
 10. Variety Child Learning Center
 11. SCO Family of Services
 3. That the Board of Education approves the Special Education Service Contracts for Parentally Placed students between the following school disticts and the Mineola UFSD for the 2017-2018 school year:
 1. Bellmore-Merrick CHSD
 2. East Meadow School District
 3. East Williston School District
 4. Glen Cove City School District
 5. Great Neck Public Schools
 6. New York City Department of Education
 7. North Shore Central School District
 8. Plainview-Old Bethpage Central School District
 9. Rockville Centre UFSD
 10. South Huntington UFSD
 11. Syosset School District
 4. That the Board of Education approves the Instructional Services Contract between Harmony Heights and the Mineola UFSD for the 2017-2018 school year.
 5. That the Board of Education approves the Special Education Services Contract between Garden City Public Schools and the Mineola UFSD for the 2017-2018 school year.
- d. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-state field trips for the Colorguard Competitions:

Number of Students:	Approx. 28
Supervision:	Tracy Bapst and Colorguard Staff
January 27, 2018	West Orange, NJ
February 10, 2018	Morristown, NJ
February 24, 2018	South Brunswick, NJ
February 25, 2018	South Brunswick, NJ
March 3, 2018	South Brunswick, NJ
March 17, 2018	Bethlehem, PA
March 18, 2018	Bethlehem, PA
April 7, 2018	Somerville, NJ
April 12/14, 2018	Dayton, OH - OVERNIGHT
April 21, 2018	South Brunswick, NJ

2. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
 - a. Jason Martinez - Bowling

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Jaclyn Sobiesiak, part time Lunch Aide at Jackson Avenue School, effective November 17, 2017.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Jaclyn Sobiesiak to the position of Teacher Aid Substitute, effective November 27, 2017. Salary is \$13.95 per hour.
2. That the Board of Education approve the appointment of Joanne Thomas, to the position of part time Teacher Aide at Hampton Street School, effective October 23, 2017. Salary is \$13.95 per hour on Step 1.
3. That the Board of Education approve the permanent appointment from provisional, of Barbara Wenz, to the position of 12 month Principal Typist Clerk at the High School, effective November 16, 2017. Salary is \$69,368 on Step 14.
4. That the Board of Education approve the appointment of Deborah McCallum, to the position of full time Bus Attendant, to replace Karen Dombeck who is retiring, effective December 1, 2017. Salary is \$22,221 on Step 1; probation is 26 weeks.
5. That the Board of Education approve the appointment of Clara L. Riera, to the position of part time Bus Attendant, effective December 1, 2017. Salary is \$10.91 per hour on Step 1; probation is 26 weeks.
6. That the Board of Education approve the appointment of Clara P. Riera, to the position of part time Bus Attendant, effective December 1, 2017. Salary is \$10.91 per hour on Step 1; probation is 26 weeks.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approve the extension of a paid Medical Leave of Absence to Steven Christiansen, 12 month Bus Driver, effective October 25, 2017 through December 1, 2017.

d. **Civil Service Salary Adjustment(s)**

1. That the Board of Education approve the salary adjustment of Audry Jakubek, Provisional Senior Account Clerk from \$75,746 to \$72,234, effective December 1, 2017.

4. **BUSINESS / FINANCE**

a. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for September 1, 2017 through September 30, 2017.
2. That the Board of Education approves the Internal Claims Audit Report for October 1, 2017 through October 31, 2017.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Annual Report from Ralph Amitrano, Supervisor of Health, Athletics and Physical Education.

Health, Physical Education and Athletics

Athletic Teams Grades 7-12

52 Teams 69 Coaches

Over 800 events per year

249 Middle School Athletes

359 High School Athletes

THE 4 C's

COMPETENCE

Skill development

Knowledge of strategies

Conditioning

CHARACTER

Responsibility

Accountability

Self Control

CIVILITY

Respect

Fairness

Caring

Citizenship

Commitment

Teamwork

Role Modeling

Highly Qualified Staff

- All coaches are CPR and First Aid Certified and have required coaching certification coursework from the State of New York.
- CPR, FA,AED, Head Trauma Certified
- Heads Up Tackling Certified- USA Football-includes equipment fitting
- Non teacher coaches are required to file for coaching license through NY State.
- All records for valid and current certifications are monitored and reviewed yearly.
- Most recently updated in 11/17 CPR/FA/AED
- 56 of 70 Coaching position are now filled with in district teacher/coaches

College Recruitment

- Many athletes play in college. Most recently;
- Boys Soccer players move on to college careers at DI, DII and DIII. Fairfield, New Paltz, Molloy , Adelphi, RPI, NYU, etc.
- Baseball Mt. St Vincent, Nassau Community, Molloy, Western Connecticut, Lesley College Boston campus (2)
- Girls Soccer- Western Connecticut-
- Boys Basketball- Kings Point
- Track- CW Post, Molloy, Stonybrook
- Girls Volleyball- Queens College, Mt. St. Vincent's.

- Softball- Adelphi, Maria Regina College,
- Lacrosse- St . Johns, Adelphi, Oneonta, Stonybrook, U-Mass ,Mercy College, Cortland
- Girls Lacrosse- Adelphi, Fairfield
- Bowling- St. Johns University

Academic Eligibility

- Students failing 2 or more classes are put on probation
- They meet weekly with Director to maintain eligibility for sports
- Students, the majority of the time, improve poor grades to stay eligible.

College Recruitment Night

- Wayne Mazzoni- Established Author on subject of recruitment
- Baseball Coach at Sacred Heart University

Student Safety

- Proper Equipment in contact and collision sports. 5 star helmets . Regularly replaced equipment.
- Reconditioned helmets and safety wear
- Impact Program done for all Athletes grades 8-12

Impact Program

- We are among the first schools in Nassau County with program
- Impact is a baseline brain function test
- Measures reaction time, short term memory, word recognition, shape recognition.
- Administered as a measure after a head injury is sustained

Health Education

- Health Education

7th Grade - Health

10th grade - Health

12th Grade - Family Living - Parenting

Based around NYS guidance Document for Health Education 7 personal and health skills:

Self Management- personal application of stress management, communication, Decision making, Goal Setting

Relationship Management -evaluate personal behavior to enhance family and personal relationships.

Stress Management - Managing positive and negative stress

Communication- Listening , understanding and expressing yourself

Decision Making - Process leading to making well thought out and well informed choices

Planning and Goal Setting- Develop short and long term goals through a process

Advocacy - An outgrowth of the culmination of skills. For the student , a cause or someone else.

Functional knowledge Units- Nutrition, Sexuality, alcohol and other drugs, decision making, tobacco/vaping, relationships

Health 7 and 10 Survey measured student experiences and set a course for curriculum writing.

Physical Education - SLO K-12

- K/1 Gross Motor Assessments

- Grade 2 Personal and Social Responsibility
- Grade 3 and 4 Beginner fitness assessments
- Grade 5 Muscle Identification and actions
- Grades 6 Fitness Understandings
- Grade 7 Game Rules and Understandings

SLO's

- Grade 8 and 9- Personal Fitness Understandings
- Grade 10,11,12- Self-Prescription for exercise

Elementary Physical Education

Interdisciplinary Common Core PE Program

- Align PE Objectives with ELA and Math Common Core by grade
- Create a Math / Map to coincide with monthly unit map for PE
- Create lessons to focus on pertinent topics supporting common core
- Teacher challenge - maintain movement while teaching content

Middle School Physical Education

Sport Education Teaching Model

Student Responsibility and Accountability

Teacher Preparation creates a Student Centered Environment

Secondary Physical Education

- **Leadership Program- 2 year program**

Year 1- teacher education and leadership classes based in ;

Leadership Characteristics-Character /Competence/Compassion

Communication

Bullying

Decision Making

Competition

Motivation

Year 2 practical leadership experience in grade 8/9 PE

Service project, assist in field days etc.

Dance Program-

- PE 8/9 Personal Fitness- Muscular Endurance, Body Comp. Body types, calorie Expenditure, Aerobic Fitness, lifetime benefits of exercise.
- Heart Rate monitor program at HS and soon at MS.

2. Report on the Internet Safety Policy in compliance with CIPA. Dr. Nagler explained how we are in compliance with CIPA.

Superintendent Comments

L. Public Comments - none

M. Executive Session Time: 8:59 p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Under adjournment code:

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**