#### MAPLE AVENUE LUNCH INFORMATION

#### Lunch Prices (subject to change)

Elementary Student: Daily \$2.70 (includes milk) Elementary Adult: \$3.90 (includes milk) Milk: \$.40

Students who bring a cold lunch may purchase milk using the computer debit system and have it deducted from their lunch account balance, or they may bring \$.40 cash.

## What's for Lunch?

The current lunch menu can be found on the Hamilton School District website at <u>http://hamilton.nutrislice.com/menu/</u>. This menu is interactive and contains nutrition and allergen information.

## How Does the System Work?

Each student has a lunch card with a unique and secure lunch barcode number. As students go through the lunch line, they will scan their barcode cards at the checkout. The purchase price is subtracted from the total account balance. To ensure the proper charge to a student account, photo verification of each child is made at the time of purchase. This accounting system allows parents to send a check to school to pay for their children's lunches or make deposits online in the Infinite Campus Parent Portal to their child's lunch account.

#### Two Ways to Pay

# 1. Via Infinite Campus Parent Portal

Deposits can be made to your child's lunch account via the Infinite Campus parent portal using the Payment tab. An electronic transfer of money is made from your bank account or major credit cards are also accepted. A recurring payment option is available and must be renewed annually. There are no service fees for these transactions. **Follow the instructions on the bottom of this page.** 

#### 2. Check or Cash

A check made payable to Hamilton School District or cash (enclosed in a sealed envelope) may be sent to the school office. To ensure that your child's money is deposited correctly, please clearly mark the student's full name on each check or envelope.

## Free or Reduced Lunch Program

Families who fall under certain income limits may apply after July 31 for Free and Reduced Lunch. To enroll in the program: Log into Infinite Campus and choose "More" from the menu on the left. Choose "Meal Benefits" and "Click here to start the application process."

Applications are accepted anytime during the school year. Applications from the previous school year expire in mid-September and must be completed at the start of the next school year to keep benefits current. Online application is highly encouraged to expedite this process. Strict confidentiality is assured with this program.

<u>PLEASE NOTE</u>: Although a free or reduced lunch includes milk, if a student chooses to bring a cold lunch instead of eating hot lunch, he or she must pay for milk separately.

## Lunch Account Balance

Parents may obtain lunch account balances via the Infinite Campus parent portal. In addition, households will receive an automated phone call when a student's balance is \$11 or less. Please note that phone calls may continue to be received for up to 24 hours after a deposit is made to an account. If your child doesn't have enough money in their account to pay for lunch, they will be given an Emergency Lunch at the cost of \$3.90. You will be notified when this occurs and will be asked to repay the Emergency Lunch account.

# **Dietary Concerns**

If you have any questions regarding the lunch menu or if your child has dietary concerns, please contact Kira Cerroni-King in the Food Service Department at (262) 246-6471, ext. 1142.

#### School Lunch Visitors

We welcome parents and other family members (maximum two people) to join a child for lunch. A parent or guardian must contact the office prior to 8:45 a.m. to notify the school of the visit. Lunches must be ordered by 8:45 a.m.as well. Please call the school office at (262) 246-4220.



# Making a payment to your child's lunch account

# Make a One-Time Payment

- 1. Log into your I/C Account
- 2. Choose Food Service
- 3. Choose child you want to add funds for
- 4. Type in amount to be deposited
- 5. Click Pay
- 6. Click on your cart in upper right-hand corner
- 7. Add in payment method
- 8. Click submit payment

# **Setting Up Recurring Payments**

- 1. Log into your I/C Account.
- 2. Choose Food Service.
- 3. Choose "My Accounts" on the right-hand side of the page
- 4. Choose Recurring Payment.
- 5. At this point if you have more than one student you would choose which student.
- 6. Choose Frequency, Start/End Date, Payment Info, Add Email Address, Save