

Lisbon Board of Education

Lisbon Regional School

Lisbon, New Hampshire

January 12, 2023 Minutes

PRESENT: Chair Owen Clark, Vice Chair Robert Adams, Principal Sam Natti, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members, Steve Sherry, Nina Brown, Arthur Boutin, Scott Peterson, Cathy Colby, Tucker Clark, and Mo Chandler.

Public: Dan Walker, Debbie Vintinner, Katie Johnson, Mariah Langdoc, Kevin Stratton

I. Call to Order: Owen Clark called the meeting to order at 5:33

II. Approval of the Minutes motion to approve the minutes was made by Arthur Boutin, seconded by Tucker Clark and approved by all.

III. Public Input

Any citizen wishing to speak before the Board must sign in with the administrative assistant prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDH.

Debbie Vintinner asked if the board received a salary. Owen Tucker replied that board members receive a stipend of \$1,000 and board chair receives an additional \$100.00.

IV. New Business

Business Manager Toni Butterfield stated that the Moderator and Three Board seats are up for re-election (Two from Lisbon, one from Lyman) Anyone interested in running can get a candidacy form from Toni Butterfield at the SAU.

V. Continuing Business

A. Review of ESSER Grants Fund: Superintendent Kate Segal stated that Principal Sam Natti is working with the SAU to potentially submit a plan to the NH DOE for approval to use ESSER III funds for an alternative school, (perhaps including preschool). In addition, the team is working on the Clean Energy Grant which is described as a high impact energy efficiency grant from the New Hampshire Department of Energy to fund the roof project, including replacement of the HVAC systems. The deadline to submit the Concept Paper is January 16, 2023, the application due date is April 21, 2023, and notification will be on June 12, 2023. The cost share is at least 5% of the total cost project.

B. Review of Federal Grants: Superintendent Kate Segal stated that Lisbon has received SAFE Grant Round II for \$5,000, will begin using the \$26,447.93 of Title IIA funds for teacher professional development including college courses and workshops. LRSD has also been approved for a Promising Future Grant of \$24,978.25.

VII. Standing Reports

A. Principal Monthly Report: Principal Natti gave an update on the revision of Lisbon Regional Mission and Vision. The LRSD Leadership team has been working with Evolve and Effect, facilitated by Michael McSheehan for almost two years on this grant funded initiative. The following drafts are supported by the Lisbon faculty and staff: The proposed vision states that the Lisbon Regional School will empower students to become productive citizens of their community. The proposed mission states that the Lisbon Regional School will create a learning environment that encourages high expectations through rigorous instruction that addresses the individual needs and learning styles of our students. Our school will support our students' social and emotional needs by promoting an environment of respect and understanding. We believe community involvement and partnership are essential to our students' success.

Principal Natti stated that the holiday concert issues have been addressed with the family, SAU and NH DOE. Superintendent Segal stated that as the Superintendent and as a Lisbon tax payer, she is proud of the faculty of Lisbon, now under the leadership of Principal Natti and confident that they are not just a committed and effective teaching staff, but they are student-focused, caring, and compassionate. Teachers deliver targeted instruction informed by academic, behavior, and social/emotional data to ensure inclusion, differentiation, and student choice.

Principal Natti, with agreement of the board, was proud of the December student community involvement and engagement. This year's Lisbon senior Class participated in Toys for Tots and Shop with a Cop. The Lisbon National Honor Society delivered their annual Christmas Sweets, home baked cookies and candies, to over 190 seniors in the area.

B. Superintendent: Superintendent Segal handed out the New Hampshire School Board's Individual Board Member Self-Evaluation Worksheet for boards members to review.

C. Business Manager: Business Manager Toni Butterfield reported that the district received \$10,000.00 from Styles.

1. Surplus/Deficit Report: Business Manager Toni Butterfield presented the Surplus/Deficit Report, including expenditures and encumbrances, resulting in an estimate of \$69,967.00 ending balance. Toni Butterfield answered questions on Revenues as of 12/31/2022. Toni Butterfield, Chair Owen Clark and Tucker Clark answered several questions from the public.

2. Budget: Business Manager Toni Butterfield handed out a 23-24 Budget Proposal Draft by Function, resulting in a 3.02 percent change, which included the increases in health insurance and salary, based on the current collective bargaining agreement.

3. Warrant Articles: Business Manager Toni Butterfield informed the board that they will have similar warrant articles as last year, except we will not need a warrant article on the collective bargaining agreement with Support Staff, as that was approved last year. Discussion followed in drafting the 5 articles that will be in the Fifty-Fourth Annual Report of the Lisbon Regional School District

4. Bus Transportation Bid: Business Manager Toni Butterfield introduced Dan Walker, one of the owners of Notchview Transportation, who discussed their history and their bid for Lisbon and SAU 35 transportation needs. Their proposal for a one year bid is level with last year. The two-year proposal is a 3 percent increase and a 2 and a half percent increase in the 3rd year. Notchview Transportation is looking for an SAU 35 contract with all 5 districts. Dan Walker reported that they have yet to give overage charges this year, as they contract their oil through the state. He answered several questions by the board. He also explained the dropping of the law that required 10-year-old buses to be replaced, which would be a change in the current contract. SAU35 would be their priority if all districts move forward with their bid. Safety inspections are twice a year and a school bus safety inspection is once a year.

VI. Committee Reports

A. Building and Grounds (RA, SS, OC) Steve Sherry reported that the gym roof is leaking and Chris Leavitt is looking into the cost of a \$2,500 Thermal Imaging to assist with the repairs. The generator and Oil Burner have been repaired. The issues with the oil boiler were due to a power surge in the circulator pump. We now have an account with WB Mason, which should help reduce the cost of building and office supplies. The multi-purpose room flooring has been installed. The Ansul and E light inspections were completed on January 17, 2023. The new Kiln arrived.

B. Budget (OC, MC, TC, AB) Previously discussed.

C. Executive Board (OC): Chair Owen Clark reported that the E-Board reviewed the SAU district budget hearing, the annual meeting schedules and times, and the bus transportation bids. The superintendent evaluation was discussed in non-public.

D. Negotiations with Professional Staff (RA, AB, NB) E. Negotiations with Support Staff (RA, AB, NB) F. Transportation (SP,TC) N/A

G. Technology (SS, MC) Steve Sherry reported that the vape detectors have been installed. The Chromebooks with the chip errors have been fixed, covered by a three-year warranty. Principal Natti explained that new chrome books are given to all freshmen. Other grades share carts, and are replaced as needed, about 3-5 years. The proposed budget includes 20 for

kindergarten; 10-15 for the 4th grade cart, and 23-30 freshmen. There is a device per child K-12. Discussion continued.

H. Brown Fund (SP, –) N/A

I. Lisbon Educational Foundation (SP, NB) N/A

VII. Policy Handbook (SS, MC, –) N/A

VIII. School Staffing Notifications & Approvals N/A

IX. Non Public Session as per RSA 91A:3, I, II (if needed) X. Arthur Boutin made a motion to go into non-public, after a second by Cathy Colby, there was a roll call vote at 6:00.

Adjournment: Arthur Boutin made a motion to adjourn, seconded by Tucker Clark. Approved by all at 6:58.

Next Board Meeting: February 15, 2023