



Lisbon School Board  
Lisbon Regional School  
October 12, 2022  
5:30PM

## MINUTES

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Sam Natti, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members Steve Sherry, Scott Peterson, Tucker Clark, Nina Brown and Cathy Colby at 6:15.

Public attendees:

Chairman Owen Clark called the meeting to order at: 5:37 pm.

- I. **Call to Order** made by Owen Clark at 5:37.
- II. **Announcements & Good News.** DOE-25 is complete! Discussed preschool, possible increasing enrollment and accommodating numbers with space available.
- III. **Approval of the Minutes.** Motion made by Tucker Clark and seconded by Arthur Boutin. Passed unanimously.

#### IV. Public Input

*Any citizen wishing to speak before the Board must sign in with the administrative assistant prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDG. Public Input will be up to 30 minutes.*

- V. **New Business:** None

#### VI. Continuing Business

- A. **Review of ESSER Grants:** ESSER III allocation is \$1,727,547.36 20% needs to be used on education.(\$345,509.47.) 80 % could be spent on the H-Vac system. Discussion included not doing the total HVAC system, and using some of the funds for portables for Alternative School. Discussion continued on the plan presented in June 2020 including the potential to lower special ed costs and bringing in tuition.
- B. **Review of Federal Grants:** IDEA: \$100,879.97 approved. IDEA Preschool: \$873.16 approved. Title 1 \$202,743.79 approved. Robotics; \$9,920.00 approved. Working on Title II and Title IV. Will have an update for the Crotched Mountain Grant and SOC Grant.

## VII. Standing Reports

### A. Principal

**1. Monthly Report:** Principal Natti presented his monthly report. Open House on October 5th was very successful with almost 100% attendance in the elementary school and almost 60% attendance in the middle and high school. Scheduling committee has started, collecting data from students, parents, and community members. The committee is made up of 3 high school teachers and 2 middle school teachers, 1 elementary teacher and 3 multi-grade teachers serve on the committee. Sam Natti described the new fire drill procedures. He also presented an update on discipline procedures, increasing transparency and improving communication. Discussion included discipline action for various offenses. Principal Natti answered clarification questions from the board including the range of discipline actions, consequences, and description of in school suspension. Board members were very supportive of the principal's discipline procedures.

Principal Natti discussed the guidance plan in place for Lisbon (refer to September LRS Update by Paula Frank, Dean of Students, from the Lisbon September Board Meeting) He will follow up with the Dean of Students. College scholarships were also discussed.

### B. Superintendent

#### **1. Monthly Report:**

SAU 35 Preventing Bullying - Supt. Segal presented her SAU 35 Preventing Bullying Report, which included the number of Bullying Reports, founded and unfounded, details of the Bullying Prevention Programs and curriculum in all districts, and up-to-date Pupil Safety and Violence Prevention policies in all 5 districts. Staffing is in place to meet the social emotional needs of the students, and information resources are available to address bullying issues. All schools have an anti-bullying curriculum and all staff have required yearly professional development.

**2. October Enrollment Numbers** were presented to the board.

### C. Business Manager

#### **1. Surplus/Deficit Report**

#### **2. Primex CAP agreement for Property & Liability**

#### **3. Primex CAP agreement for Workers' Compensation**

Toni explained that Primex is offering Lisbon the three year CAP agreement for Property & Liability and Workmen's Compensation because of their demonstrated commitment to the Primex pool. This helps allow for budgeting and prevent large hikes should large claims be made in the next three years.

**Motion made by Tucker Clark, seconded by Nina Brown to accept. Motion passed unanimously and board members signed contracts.** Discussion included the Contribution Assurance Program three year agreements with Primex

for a maximum increase for both Property and Liability Program at 9% and Workmen's Compensation Program at 10%.

## **VII. Committee Reports**

### **Building and Grounds:**

Sam Natti will look into the plans for the elevator, using Trust Funds.

The clay trap strainers have been made, 2 for \$1,000, which is a significant savings  
Royal Electric serviced two lights and 3 switches.

The new milk cooler arrived on October 11th.

Annual water tests have been sent to the state labs.

Roofer fixed 'fish mouths' on the roof, including sealing the seams of the top cap.

Ice melt has arrived.

School needs a new Kiln for the art room, about \$3,400.00 including shipping.

Oct 7th the sprinkler system was inspected. Pressure gauges need to be replaced, as part of standard maintenance (need to be done every five years), and pipe integrity tests need to be completed. \$2379.18 was quoted for the sprinkler system.

Dead River did the inspection for the kitchen which needs flex pipes.

Need to look into the \$10,000 credit owed to the Lisbon district from Stiles Fuel.

Quotes for new trucks coming in around \$53,915.00 with plow. The truck we have needs to be replaced for multiple reasons, including rust.

**Ed Foundations** Scott Peterson explained conversations at the EF. THE EF wants to be spending more above and beyond what is covered in the school budget. The Foundation is working with Principal Natti for purchasing a new kiln in partnership with another funding source.

Bus contracts were discussed, school to home and for athletics. There is a statewide bus driver shortage. Need to review the contract. School board has the option to change the transportation policy for athletics/extra curricular activities requiring travel. Concerns about transporting athletes to away games were discussed.

**E-Board Report:** Discussed the SAU draft budget for 23-24 including a conversation of potential percentage salary increases for SAU employees. The discussion included a possible 4% or 5% raise. Further discussion included cash rich districts vs. cash poor districts, speech moving from an SAU employee to Lisbon District employee and the pros and cons of moving the SAU psychology position to a district position.

## **VIII. Policy Handbook (SS, MC, –)**

- A. EBBC/JJCE Emergency Care and First Aid – first reading
- B. IHCD-LEB Advanced Course Work/Advanced Placement Course & STEM Dual & Concurrent Enrollment Program – first reading
- C. IKE – Promotion and Retention of Students – first reading
- D. IKF – High School Graduation Requirements – first reading
- E. IFKA – Early Graduation – first reading
- F. JIC – Student Conduct – first reading
- G. JICFA – Hazing – first reading

- H. JKAA – Use of Restraints and Seclusion – first reading
- I. JLDBA – Behavior Management and Intervention – first reading
- J. KB – Title I Family and Community Engagement – first reading
- K. BBBF Student Board Members – first reading
- L. EBB School Safety Program – first reading
- M. EHB Data/Records Retention and Destruction – first reading
- N. EHAB Data Governance and Security – first reading
- O. EBBB Indoor Air Quality & Water Quality – first reading
- P. IHBA Evaluation Requirements for Children with Specific Learning Disabilities

**Motion made by Robert Adams seconded by Arthur Boutin to accept all the above policies for first and second readings, with approval. Motion passed unanimously.**

There is a new State policy that we will need one high school student representative on the School Board. He/She will be a non-voting member and will not attend non-public sessions. A discussion followed about how the student will be chosen and what part they will play in the meeting. (refer to Policy BBBF)

**IX. School Staffing Notifications & Approvals: None**

**X. Non Public Session as per RSA 91A:3, I, II** Arthur Boutin made a motion to go into Non Public,, seconded by Robert Adams, following a roll call vote, to discuss homeless issues at 7:37pm.

Motion to come out of non-public made by Tucker Clark, seconded by Arthur Boutin, roll call vote approved motion @ 7:55.

**XI. Adjournment.** Motion to adjourn made by Nina Brown, seconded by Arthur Boutin and approved unanimously at 8:12.

Next Board Meeting: November 9, 2022