

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

January 13, 2021  
5:30 PM

## **MINUTES**

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Lori Williams, Scott Peterson, and Mo Chandler.

Public Attendees: Sandra Roberts, Rebecca Metcalf, Bruce Grover, Jason & Samantha Hudson, Deana Trombley, Daniel McDonald, Maria & Gary Thouin

Chairman Clark called the meeting to order at: 5:32 pm.

Public Input: None

**MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE DECEMBER 2020 BOARD MINUTES, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE DECEMBER 2020 NON PUBLIC MINUTES, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

### **FINANCIAL:**

Toni passed around a packet of papers - the MS-22-R (DRA Revised/Reviewed Appropriations) and the MS-24-4 ( Revised Estimated Revenues Summary) which are the state forms that we have to complete. Toni went over them again with the DRA. The money that we got from the state was supposed to be a one time gift of \$393,000. This is because a few years ago the NHDOE reduced the amount of state adequacy aid we were receiving with the intent of doing away with it all together after 25 years. So this was money being returned to the school from the cut. It was a one-time adequacy appropriation available to our district as part of the 2021 state adequacy funding.

We put in a warrant article that was passed and kept the money to put in our building and grounds capital reserve account. Then the state removed that money which shorted us, and in turn raised our taxes. It was presented to the board as a gift, to help our situation, not to hurt it and not to raise our taxes.

A few members of the town were talking about the tax increase. Asking how to get that money back, who to contact in Concord and where to go from here. Robert Moore was attending the meeting via zoom. He told the board that it is their job to figure out how to cut the spending, how to make up for this “mistake,” and how to repay the taxpayers.

Nina told everybody that the state came to us and told us that we got awarded this amount of money. We knew that we were going to have building projects coming up and that it made sense to put this one time “free money” into the building and grounds account, this way when roof and window repairs come up, we can just have them fixed. We are under the same impression as everyone else here that this money was not supposed to increase taxes. It was explained to the board that it was a one time gift - a one time payment. We didn't know it would be taken off our numbers. Robert says the board not “fixing” this is a cop out. Jason Hudson said that we should be going after the old superintendent - saying that he lied to the board and in turn has lied to the townspeople.

**MOTION MADE BY ARTHUR BOUTIN TO TAKE ALL OF THIS INFORMATION UNDER ADVISEMENT AND WILL GET BACK TO EVERYONE AT THE NEXT MEETING, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

**BUILDING AND GROUNDS:**

The propane bills are increasing per gallon since early December. The oil tank was filled on 12/23/20 - \$1.446/gal. The boiler rep was onsite with the technicians on 12/14. 12/22/20 CDB & Paul from ENE were here trying to figure out the boiler issues. The circulator pump for the boiler loop needs to be left on continuously (this might be the remedy). We ordered a flapper for the heat exchanger. It tripped twice on 1.11.21 at 6:40 am and 7:30 am. Chris emailed both companies when this happened. The trees and limbs were cut on 1.8.21. Capitol Fire Inspection was on 1.13.21. We have a new contract for generator service that will need to be signed. We can do a one, two or three year generator contract at the same price.

**MOTION MADE BY NINA BROWN TO ACCEPT THE GENERATOR CONTRACT AT A 3 YEAR FIXED PRICE, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

**BUDGET:**

We are working on making significant cuts. Principal Daniels will have updated numbers out to the board very soon.

**POLICY HANDBOOK:**

No Report

**EXECUTIVE BOARD:**

They met. They talked about the Superintendent search.

**NEGOTIATIONS (PROFESSIONAL STAFF):**

No report

**NEGOTIATIONS (SUPPORT STAFF):**

Ongoing

**TRANSPORTATION:**

No Report

**TECHNOLOGY:**

No Report

**BROWN FUND:**

Student's are getting their grades in and are getting their checks for the second semester.

**LISBON EDUCATION FOUNDATION:**

There is a meeting this month.

**PRINCIPAL'S REPORT:**

We have eight students that have been remote learning coming back into the building for the second semester. We are getting the MyMedBot app up and going. Vocational students are returning to face to face learning in Littleton tomorrow. Mr. Jellison (Technology director/transportation person) found out that W.W. Berry Bus Co. is selling a 14 person short bus for \$9,000. It is the same year as our current little bus and is in great condition. We can cover the cost to buy it out of this year's budget because we haven't had the special education bus driver . Instead, we've had other people in-house covering the bus duties, some sports have had fewer trips, etc., therefore, we have additional money to pay for it. We also have additional staff members that have received their bus driver certification.

**MOTION MADE BY NINA BROWN TO PURCHASE THE 14 PASSENGER BUS THROUGH W.W. BERRY BUS CO. FOR \$9,000, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

The town would like to use the gym for voting day, so we would like to move our staff development day from May to March.

**MOTION MADE BY NINA BROWN TO MOVE THE MAY STAFF DEVELOPMENT DAY TO MARCH FOR VOTING, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

Sylvie Locke was asking if she should postpone the trip to Puerto Rico for another year or cancel it to get the money back. Vice Chairman Adams told Principal Daniels that the board does not give permission or not for any students to take field trips.

**IMPORTANT DATES:**

January 12 - PALS meeting in room 112 at 6:30 PM. Contact Nikki Woods, [niwood@lisbon.k12.nh.us](mailto:niwood@lisbon.k12.nh.us) for a Google Meet link if you would like to join the meeting remotely.

January 13 - School Board Meeting 5:30. A Google Meet link will be posted on Facebook and the school website. If you would like the link emailed to you, please let us know.

January 18 - Civil Rights Day - no school

January 22 - Semester one/quarter two ends

January 25 - Semester two/quarter three begins

**SUPERINTENDENT:**

Staff Resignations:

Zach Hawkins - Title One

Samantha Hudson - Bus Driver

**MOTION MADE BY ARTHUR BOUTIN TO ACCEPT BOTH OF THE STAFF RESIGNATIONS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

The budget hearing and annual meeting format - Superintendent Thomas has been doing research to determine how to go forth with these meetings. Our attorney will give us specific guidance of how to proceed during Covid. Superintendent Thomas asked the board if they are planning on keeping the budget hearing in February or if they wanted to push it out. Chairman Clark said that as of right now he plans on the budget hearing being in person in February and the annual meeting in March.

Revised calendar for the 2021-2022 school year - February Vacation will be moved one week so that we can link up to our neighbors in the North Country for CTE at Littleton High School.

Superintendent Thomas thanked the staff for being so remarkable! She also sent out her January newsletter a little early - she encouraged everyone to take a peek at it. So far it has had 650 views on social media - it is becoming a source of information which is good.

**MOTION MADE BY STEVE SHERRY, SECONDED BY ARTHUR BOUTIN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 7:12 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

**There being no additional business to come before the Board, MOTION MADE BY NINA BROWN, SECONDED BY ARTHUR BOUTIN TO ADJOURN THE MEETING AT 8:05 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Amanda Bailey  
Board Clerk