

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

April 13, 2021  
5:00 PM

## **MINUTES**

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Dean of Students Paula Frank, Board Members: Arthur Boutin, Steve Sherry, Lori Williams, Nina Brown, Mo Chandler and Scott Peterson.

Public attendees: Rebecca Metcalf (via zoom)

Chairman Clark called the meeting to order at: 5:01 pm.

**MOTION MADE BY STEVE SHERRY TO APPROVE THE MARCH 15th, 17th & 31st 2021 BOARD MEETINGS MINUTES, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

### **FINANCIAL:**

Toni has an updated version of the surplus/deficit statement for us. It's looking like we will have a hefty unencumbered balance at the end of the year. This is a healthy end balance. Right now it looks like it should be \$698,312. Toni will give the board the food service report next month. We did our audit with the National Lunch Program and passed with flying colors.

### **BUILDING AND GROUNDS:**

We had a site visit for window RFP on 3/25/21. There is a roof leak in the gym (3/26/21). Roofing contractor will come in on 4/14/21 (T&M) through Garland Co. On 3/29/21 Greg Hartwell ok'd one hood cleaning per year (kitchen). JP Pest will be coming in on 4/19/21. Bear vs. Dumpster - Bear won! A bear has been getting into the dumpster regularly between 4/9 - 4/11/21. Casella is going to bear proof for us. The oil tank inspection will be on 4/26/21 at 8 am. Our yearly smoke test for the elevator will be 4/27/21. We ordered another 55 gal of vital oxide (usually lasts a month).

### **Winning Bids:**

\$21,000 - Accolade Environmental Contracting, Corp (Asbestos abatement)  
\$82,555 - Portland Glass Bid (Windows)

**MOTION MADE BY STEVE SHERRY TO ACCEPT THE BID FROM ACCOLADE ENVIRONMENTAL CONTRACTING, CORP. FOR THE ASBESTOS ABATEMENT, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY NINA BROWN TO ACCEPT THE PORTLAND GLASS BID TO DO THE WINDOWS, SECONDED BY ATHUR BOUTIN. ALL IN FAVOR. APPROVED.**

**BUDGET:**

No Report

**POLICY HANDBOOK:**

No Report

**EXECUTIVE BOARD:**

Last Tuesday the E-Board met and reviewed the Stronger Together updates, learned all about the Systems of Care Grant from Director Watson, and conducted the first reading of grant related job descriptions for the grant.

**NEGOTIATIONS (PROFESSIONAL STAFF):**

No report

**NEGOTIATIONS (SUPPORT STAFF):**

No Report

**TRANSPORTATION:**

No Report

**TECHNOLOGY:**

No Report

**BROWN FUND:**

No Report

**LISBON EDUCATION FOUNDATION:**

They are doing very well! They are looking for requests from the teachers. They are willing to give some money.

**PRINCIPAL'S REPORT:**

Can the baseball/softball teams play Moultonboroug? Can our teams travel there and then have them come here? Mr. Poore (athletic director) is wondering if we can keep them on the schedule.

**MOTION MADE BY NINA BROWN TO ALLOW THE SOFTBALL AND BASEBALL TEAMS TO PLAY MOULTONBOROUGH, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

**Senior Portfolio Defense Presentations and Celebration -**

The class of 2021 will pilot the portfolio defense this year. We are making plans to have this become a celebration of learning and a demonstration of what it means to be a graduate who has met the Exit Outcomes of Lisbon Regional School.

Here is an outline of the plans: ● There will be 6 rooms. Each senior advisor and Nikki Woods, who started with two of the seniors, will be in a classroom. ● Each senior will have 30 minutes for the presentation as well as questions and answers. ● In the room will be the student's advisor, 2 other advisors of underclassmen, 3 juniors, and 2 adults of the senior's choosing. ○ The official scoring will be done by the advisors in that classroom. ○ The juniors will score the presentation as practice only, not to be included in the official tally. ○ The other seniors presenting in that room may watch their classmates. ● We will Google Meet other family members into the presentations and the student can record from the Google Meet that the advisor will set up. ● The superintendent as well as School Board members will be invited to attend a presentation or two. Following all of the presentations, there will be cake and drinks in the gym or multipurpose room. Families of the students who present early can wait or leave and come back. There will be entertainment in the gym/multipurpose room, which may include an art show as well as band and choral recorded performances.

**Plans for Graduation:** Graduation will be on Sunday, June 13 at 2:00 in the gym. The seniors will be in chairs on risers spaced across the length of the gym. We will not use the stage. Family members will be seated in a column of five rows of 2 in front of their graduate. There will be spacing between each family group. Each graduate will have 10 tickets. The ceremony will be live streamed for family and friends. All in attendance will wear masks. The tickets are not allowed to be given to people outside of the graduates family.

**IMPORTANT DATES:**

April 12-16 - Fourth grade State testing - NH SAS

April 13 - School Board Meeting - 5:00 - Lisbon School Annual Meeting - 7:00

April 14 - Applying to College 101 for the juniors - 7:45-9:15

April 15 - Grade 11 State science test - NH SAS

April 23 - High School Spring Fling April 26-30 - Spring vacation - no school

May 3-7 - Staff Appreciation Week

May 10-13 - Grade 7 & 8 State Testing - NH SAS

May 12 - School Board Meeting - 5:30

May 27 - Senior Portfolio Defense Presentations and Celebration - 6:00-8:00

**MOTION MADE BY NINA BROWN THAT THE LISBON PROM WILL BE OPEN TO LISBON STUDENTS ONLY, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

Dean of Students Paula Frank went over the discipline report with the board.

**SUPERINTENDENT:**

**New Board Clerk Appointment-**

Alexis Blowey will be taking over Mandy's position as the Board Clerk of the Lisbon Regional School Board starting in May.

**MOTION MADE BY ARTHUR BOUTIN TO APPROVE ALEXIS BLOWEY'S NOMINATION AS THE BOARD CLERK, SECONDED BY SCOTT PETERSON. ALL IN FAVOR. APPROVED.**

**Staff Resignation-**

Cheryl Peterson is resigning from her position as an elementary special education teacher.

**MOTION MADE BY ARTHUR BOUTIN TO ACCEPT CHERYL PETERSON'S RESIGNATION (at the end of the school year), SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

**New Hire-**

Kristen Leigh Moody is being hired to replace Robin Lubguban, who is retiring.

**MOTION MADE BY NINA BROWN TO ACCEPT KRISTEN MOODY AS THE MS MATH TEACHER, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY NINA BROWN TO APPROVE THE SUPPORT STAFF APPOINTMENTS FOR THE COMING YEAR, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

Updating has occurred in the SAU document to the shirt in the travel guidance; while it is encouraged that non-vaccinated staff and students quarantine, it is not required.

JV Boys Coach - Just Demo (7th/8th and new 9th graders)

**MOTION MADE BY ARTHUR BOUTIN TO ACCEPT JUST DEMO AS THE JV BOYS BASEBALL COACH, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY ARTHUR BOUTIN, SECONDED BY NINA BROWN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 5:52 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

Came out of Non-Public and returned to Public session at 6:13 pm.

**MOTION MADE BY NINA BROWN TO RETURN TO ELEMENTARY STUDENTS HAVING THEIR SPECIALS IN THEIR CLASSROOMS INSTEAD OF THE STUDENTS GOING TO THE SPECIALS ROOMS, SECONDED BY LORI WILLIAMS. ALL IN FAVOR. APPROVED.**

There being no additional business to come before the Board, MOTION MADE BY ARTHUR BOUTIN, SECONDED BY LORI WILLIAMS TO ADJOURN THE MEETING AT 6:18 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey  
Board Clerk