

SBH Parent Notification User Guide



Lewistown School District #1

Lewistown School District #1 uses a computer system to manage school bus operations. This system affords the Transportation Office the ability to track school bus activities throughout their routes. Access to the information in the school bus transportation computer system is also available to parents to track their children's school bus arrival times at their designated bus stops.

If you are interested in getting notification of your child / children school bus arrivals, sign up for the School Bus Hub notification service.

Create an account with School Bus Hub

1. Access the web site <https://schoolbushub.com>
2. Select Create an Account

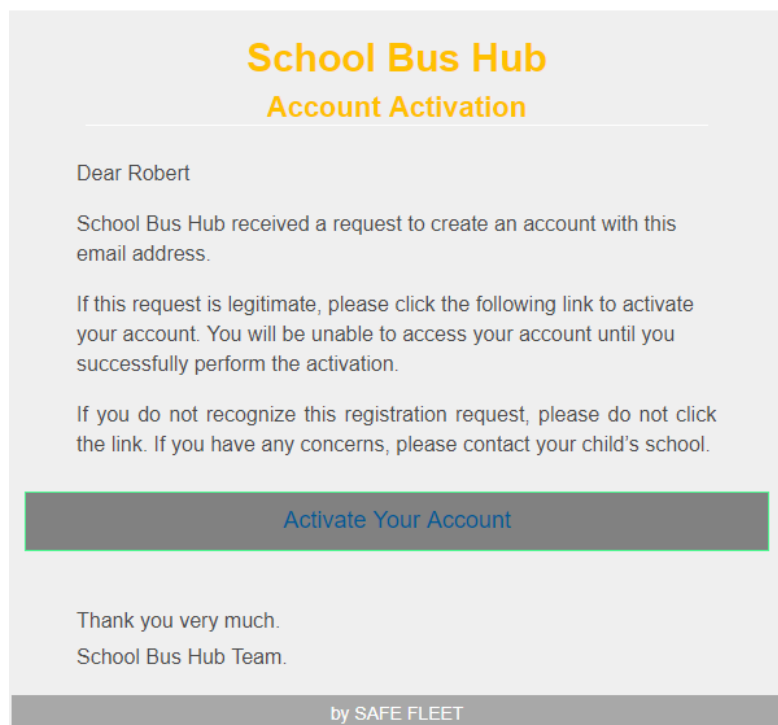


3. Enter **Lewistown** for School District and the School Code, Student ID and date of birth. You can obtain your child's student ID from the school.

4. Fill in the information for your account. Create a **Username** for the Parent/Guardian, provide **first** and **last** name. The **email** address is where the notifications will be sent.

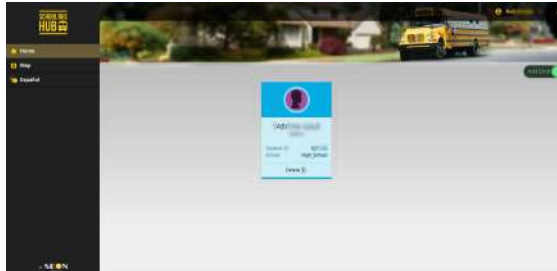
A screenshot of a mobile application interface for 'SCHOOL BUS HUB'. The background shows a yellow school bus parked on a road. Overlaid on the right is a registration form titled 'Please complete your User Profile:'. The form includes input fields for 'Parent/Guardian's Username', 'Parent/Guardian's First Name', 'Parent/Guardian's Last Name', 'Email Address', 'Confirm Email Address', 'Mobile Number', 'Password', and 'Confirm Password'. A note at the bottom states '* Mandatory Field'. At the bottom of the form are 'Cancel' and 'Submit' buttons.

5. Access to your school bus hub account is secured through password protection. Choose an appropriate password. (A mix of upper case, lower case, numbers and special characters is recommended.) Once you have provided the account information and selected **Submit**, a registration email will be sent confirming your account.

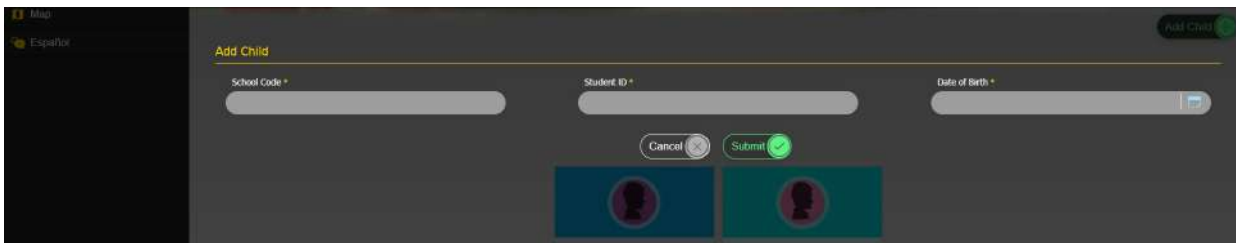


Using School Bus Hub with a web browser (<https://schoolbushub.com>)

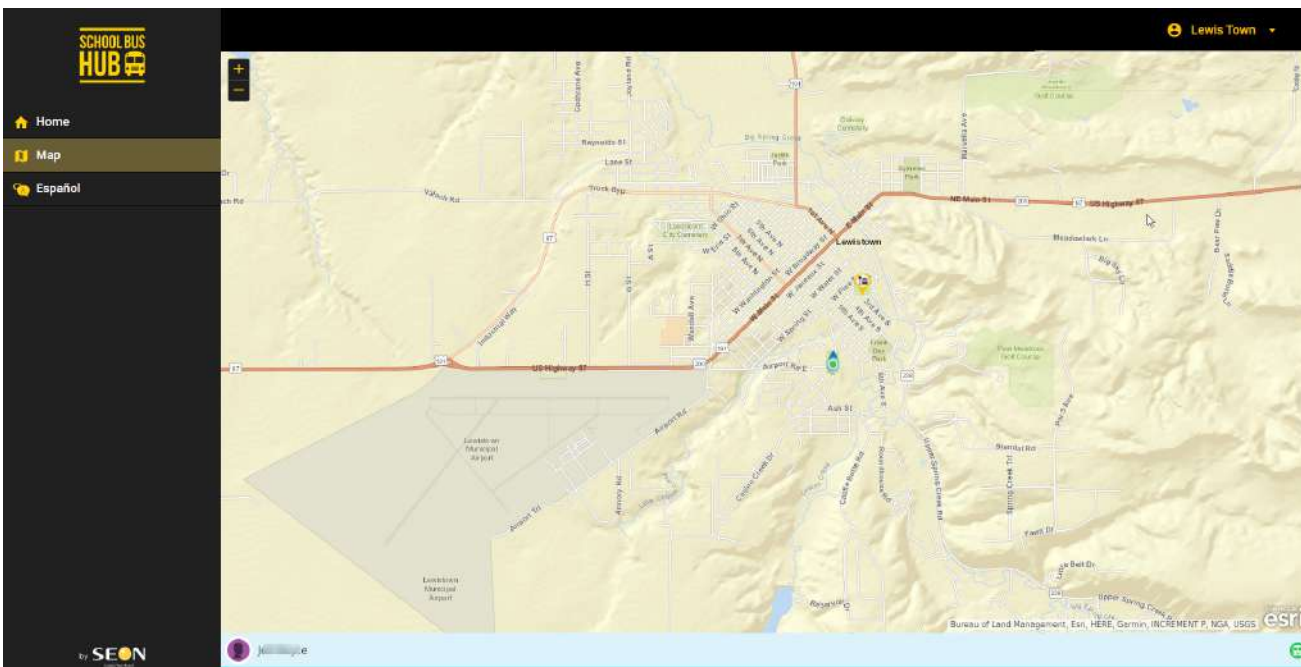
After you've registered with SBH, you can log into the web browser using your newly created username and password. Once you log in, your child will display on the the SBH home page. By default, only one child will appear - the student ID and DOB you initially used to register for SHB.



If you have more than one child, you can add them to your School Bus Hub account by clicking the Add Child button. For each additional child, enter the school code, the student id and the date of birth.

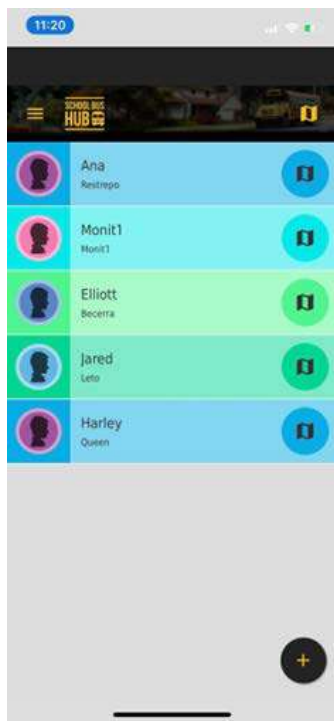


To see the **Bus Location** and **Bus Stop Information**, click **Map** in the left navigation tree. School Bus Hub will show the school bus stop and the current location of the bus for each student. The click the students' names along the bottom to switch details.

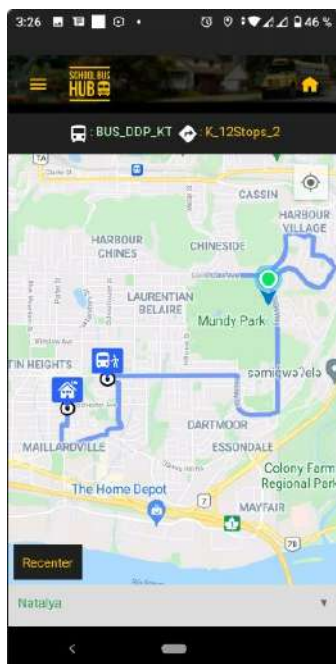
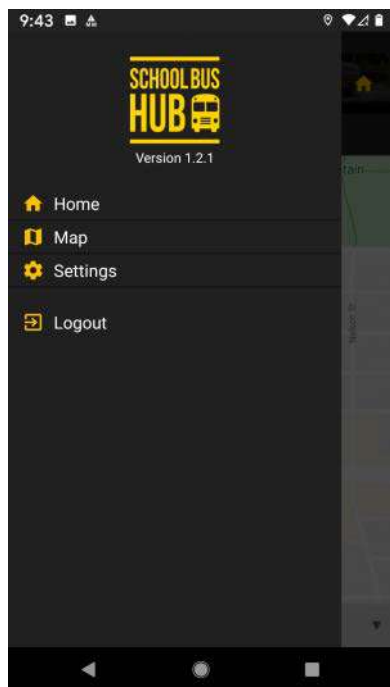


Using School Bus Hub with a Mobile Device

Go to either the Apple App Store or the Google Play Store to download the School Bus Hub app. Login in to the app using your School Bus Hub ID and Password.



Tap the ≡ icon (menu) in the top corner, and select Map to view your child's bus and stop location. Alternate between your children using the drop-down menu at the bottom.



A pair of emails will arrive when:

1. The bus is within a few minutes of arriving.
2. When the bus is actually at the stop.

