

ABINGTON SCHOOL DISTRICT
ABINGTON, PENNSYLVANIA

BOARD POLICY STATEMENT

REGARDING: **Lesson Plans**

Section: **Curriculum**

Approved: February 28, 2017

Supersedes/Amends Policy

See Also: Related SAP

Dated: 8/26/08

Careful planning is a prerequisite for good teaching. Lesson plans are crucial for the organization of instruction and are the first step in ensuring effective teaching. All members of the staff who teach shall be expected to prepare lesson plans using the building or District format. The procedures for review shall be determined and promulgated by the individual principals and supervisors.

Principals and supervisors are directed to establish procedures which ensure that teachers prepare lesson plans, that the plans are appropriate to the class and to the curriculum, and that they are presented regularly for review by the principal or supervisor.

To assist in providing for instructional continuity, teachers are required to have available for the use of substitutes either the regular lesson plans and/or emergency lesson plans. Principals and supervisors will issue specific instructions regarding which type(s) must be available.

Guidelines for lesson plans are provided the Superintendent's Administrative Procedure regarding "Lesson Plans" in this section.