Teacher: **Giuffre**		Course: Technology Period 1/2/7		
Email: Robert.giuffre@k12.sd.us		Online Textbook:		
Mission: Motivate… Educate… Empower		Vision: Provide a quality education that empowers students for success		

	Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
Content Standard(s)	INDICATOR #FT 1: Create and format word processing documents for a variety of personal and work applications	INDICATOR #FT 1: Create and format word processing documents for a variety of personal and work applications	INDICATOR #FT 1: Create and format word processing documents for a variety of personal and work applications	INDICATOR #FT 1: Create and format word processing documents for a variety of personal and work applications	INDICATOR #FT 1: Create and format word processing documents for a variety of personal and work applications
Objective(s)	- Enter text in a Word document - Check spelling as you type - Format paragraphs - Format text - Undo and redo commands or actions - Change theme colors - Insert digital pictures in a Word document - Format pictures - Add a page border - Adjust spacing - Change document properties - Correct errors and revise a document - Print and read a document	- Enter text in a Word document - Check spelling as you type - Format paragraphs - Format text - Undo and redo commands or actions - Change theme colors - Insert digital pictures in a Word document - Format pictures - Add a page border - Adjust spacing - Change document properties - Correct errors and revise a document	- Enter text in a Word document - Check spelling as you type - Format paragraphs - Format text - Undo and redo commands or actions - Change theme colors - Insert digital pictures in a Word document - Format pictures - Add a page border - Adjust spacing - Change document properties	- Enter text in a Word document - Check spelling as you type - Format paragraphs - Format text - Undo and redo commands or actions - Change theme colors - Insert digital pictures in a Word document - Format pictures - Add a page border - Adjust spacing	Create a document using the objectives covered during the week

		• Print and read a document	• Correct errors and revise a document • Print and read a documents	• Change document properties • Correct errors and revise a document • Print and read a document	
Bell-ringer	How does this game/phone/computer/tablet benefit your family?	The Net is an exciting place to be. Do you know how to find your way around it?	If you wish to go back to the web page you just came from, which button do you use?	If a web page is not displayed properly, which button should you press to reload the page? ?	To get back to the default page of your web browser, which button do you press?
Activity/ Lesson	Creating a class schedule using the tools under the Home categories	Create an image using the Draw tool	Create a letter using the Design Layout categories	Create a table using the Table Design category	Week Quiz using previous lesson information
Homework/ Due Date	None	None	None	None	None
Additional Comments					

Lesson Plans - http://www.cubs.org/start/ (Towards the top of the page)

>Lesson plans should be completed for at least one week at a time. Lesson plans are to be turned in by 8:20 a.m. of the week they are to be implemented. All CHS teachers will use a similar formatted lesson plans.

Lesson plans should be written in a way that students and parents can understand

Avoid using codes and abbreviations