

Washington HOSA

Program of Activities/Program of Work Extended Learning Documentation

Leadership and employability skills are developed and practiced at the highest professional level through state-recognized Career and Technical Student Organizations. Leadership skills empower each student to assume responsible roles in family, community, and business and industry environments. The Health Occupations Students of America Program of Activities (POA)/Program of Work (POW) documentation demonstrates the activities students have an opportunity to be engaged in that extend learning beyond the classroom/laboratory into the community and provide real world value. This will include community service activities and leadership skill development opportunities available at the local, regional, state, national and international level, and will reflect activities available for your local chapter HOSA members. This form should be completed on an **annual** basis to reflect the student-developed program of work and supports student planning efforts. **HOSA specific resources are linked here to help aid local chapters in completing or understanding the purpose of the POW.**

www.wahosa.org, www.hosa.org. Please see the OSPI Student Extended Leadership Companion Document for additional detailed information.

Course Information

School District:	Building(s):	Instructor(s):
Program Area: Choose an item.	CIP Code(s):	School Year: Choose an item.

Minimum Qualifications Checklist – Leadership Organization

(All boxes must be checked.)

- ☒ Student Leadership Structure Established (e.g., Elected officers, committee structure, group roles)
- ☒ Student led organization; activities are planned, conducted, and evaluated by students
- ☒ Activities are conducted under the management and/or supervision of a certified CTE instructor

Program Components Reflected in Program of Activities

(Check all boxes that apply.)

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Organization and Management
<input checked="" type="checkbox"/> Planning and Evaluation
<input checked="" type="checkbox"/> Community Service
<input checked="" type="checkbox"/> Leadership Development or Demonstration | <input type="checkbox"/> Finance and Fundraising
<input checked="" type="checkbox"/> Competitive Events
<input checked="" type="checkbox"/> Employability and Career Skills | <input checked="" type="checkbox"/> Student Recognition
<input checked="" type="checkbox"/> Recreational and Social
<input checked="" type="checkbox"/> Public Relations and Advocacy
<input type="checkbox"/> Other |
|--|---|---|

Annual Program of Activities

Activities reflected should only address extended learning components of the program. These should be learning and teaching activities **related to the career and technical education course** or program competencies which occur **beyond the scheduled school day and/or school year** under the supervision of a

certified CTE teacher. Activities should place emphasis on personal and group activities that improve life skills and align with 21st Century Leadership skills, encourage students to work together, and include cooperative activities with other groups that make the community a better place to live and work.

National or State Events				
Activity/Event	Program Component	Description	Who/When (Responsible Lead/ Expected Completion Date)	Focused 21 st Century Leadership Skill
State Officer Leadership Training	Leadership Development	State Officers will be trained with other state officers from other CTSO's.	Elected State Officer. March 2024	11.A Guide and Lead Others
Washington Leadership Academy	Leadership Development	International Leadership development by the International Executive Committee	State Officers and chartered members are invited to attend. September 2023	11.A Guide and Lead Others
Fall Leadership Conference	Leadership Development If "Other" chosen, describe here.	Leadership Development for all members.	All registered chapter members are eligible to attend with permission from advisor/district. October 28, 2023- Spokane November 18, 2023- Tacoma	11.A Guide and Lead Others
State Leadership Conference	Competitive Events If "Other" chosen, describe here.	State competition to qualify for International Leadership Conference	All registered members. Scheduled for March 9-11, 2023 in Spokane, WA	12.D.Health Literacy
International Leadership Conference	Competitive Events If "Other" chosen, describe here.	International Competition and Leadership Development	Members who qualified through the State Leadership Conference. Scheduled for June 26-29 in Houston, TX	12.D.Health Literacy
International Leadership Conference	Leadership Development	State Officers will attend leadership training session, organize and facilitate chapter connections at registration and opening session. They will serve as Workshop Hosts, and/ or	WA HOSA State Officers (24-25). Scheduled for June 26-29.	11.A Guide and Lead Others

		Courtesy Corps. Serve as Voting Delegates.		
Community Service Project	Community Service If "Other" chosen, describe here.	National Community Service Project Be the Match	All HOSA members	12.A Global Awareness
State Officer Chapter Leadership Chats	Leadership Development If "Other" chosen, describe here.	Virtual meetings with chapter officers and members.	All members, monthly	11.A Guide and Lead Others
Diversity in Health Care Career Panel	Public Relations and Advocacy	Career Panel discussion with health care professionals of diverse backgrounds to discuss obstacles and barriers they dealt with to enlighten the students of Washington about their success stories.	Open to all HOSA and WCTSMA students. Facilitated by the State Officers of each organization.	12.A Global Awareness
CTSO Advocacy Day	Public Relations and Advocacy If "Other" chosen, describe here.	WA CTSO State Officers gather to share their experiences with State Legislators.	WA CTSO State Officers	12.C Civic Literacy
Social Media	Public Relations and Advocacy	State Officers will create and post informational posts to social media throughout the year.	WA HOSA State Officers	11.A Guide and Lead Others
Newsletter	Public Relations and Advocacy	State Officers will create an produce News Letters at least Quarterly to engage and connect with chapters.	WA HOSA State Officers	11.A Guide and Lead Others
Chapter/ Member Recognition	Public Relations and Advocacy	State Officers will recognize active chapters and members through out the year. They will utilize both the newsletter and social media to recognize chapters and members who "Dare to Create!"	WA HOSA State Officers	11.A Guide and Lead Others
Chapter Visits	Public Relations and Advocacy	State Officers will coordinate chapter visits in their local area either by in person visits if time and travel allow or a coordinated Zoom visit.	WA HOSA State Officers/ Local chapters	11.A Guide and Lead Others

Locally Planned and Developed Events

Activity/Event	Program Component	Description	Who/When (Responsible Lead/ Expected Completion Date)	Focused 21 st Century Leadership Skill
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.

Additional activities may be added to this template, as needed.

*Submission of the HOSA Program of Activities/Program of Work - Extended Learning Documentation template is assurance that HOSA Program of Work is **annually** planned and that associated activities are active on campus as a required component of the CTE educational program.*