

Washington FCCLA

Program of Activities/Program of Work Extended Learning Documentation

Leadership and employability skills are developed and practiced at the highest professional level through state-recognized Career and Technical Student Organizations. Leadership skills empower each student to assume responsible roles in family, community, and business and industry environments. The Family, Career and Community Leaders of America Program of Activities (POA)/Program of Work (POW) documentation demonstrates the activities students have an opportunity to be engaged in that extend learning beyond the classroom/laboratory into the community and provide real world value. This will include community service activities and leadership skill development opportunities available at the local, regional, state, national and international level, and will reflect activities available for your local chapter FCCLA members. This form should be completed on an **annual** basis to reflect the student-developed program of work and supports student planning efforts. **Family, Career, and Community Leaders of America (FCCLA) specific resources are linked here to help aid local chapters in completing or understanding the purpose of the POA/POW: <https://fcclainc.org>. Contact the Executive Director at executivedirector@wa-fccla.org for more information.**

Course Information

School District:	Building(s):	Instructor(s):
Program Area: Choose an item.	CIP Code(s):	School Year: 2024-2025

Minimum Qualifications Checklist – Leadership Organization

(All boxes must be checked.)

- ☐ Student Leadership Structure Established (e.g., Elected officers, committee structure, group roles)
- ☐ Student led organization; activities are planned, conducted, and evaluated by students
- ☐ Activities are conducted under the management and/or supervision of a certified CTE instructor

Program Components Reflected in Program of Activities

(Check all boxes that apply.)

<input type="checkbox"/> Organization and Management <input type="checkbox"/> Planning and Evaluation <input type="checkbox"/> Community Service <input type="checkbox"/> Leadership Development or Demonstration	<input type="checkbox"/> Finance and Fundraising <input type="checkbox"/> Competitive Events <input type="checkbox"/> Employability and Career Skills	<input type="checkbox"/> Student Recognition <input type="checkbox"/> Recreational and Social <input type="checkbox"/> Public Relations and Advocacy <input type="checkbox"/> Other
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Annual Program of Activities

Activities reflected should only address extended learning components of the program. These should be learning and teaching activities **related to the career and technical education course** or program competencies which occur **beyond the scheduled school day and/or school year** under the supervision of a certified CTE teacher. Activities should place emphasis on personal and group activities that improve life skills and align with 21st Century Leadership skills, encourage students to work together, and include cooperative activities with other groups that make the community a better place to live and work.

National or State Events

Activity/Event	Program Component	Description	Who/When (Responsible Lead/ Expected Completion Date)	Focused 21 st Century Leadership Skill
Talk about it Tuesday (Virtual)	Networking / Public Relations	Monthly webinars for updates and idea sharing among chapters	State Officers led – Open to all members. Feb. 29, 2025	3.B Collaborate with Others
Chapter Officer Training (Virtual)	Leadership Development	Training for local chapter officers to learn more about how to serve their local chapter and implement FCCLA programs	State Officer led – Open to all chapter officers. December 10, 2024	3.B Collaborate with Others
National Fall Leadership Institute	Leadership Development Industry Immersion	Leadership development experience with Disney Imagination Campus and National FCCLA.	Open to All Members: 2 Options for locations: Orlando, FL Oct. 18-22, 2024, Anaheim, CA Oct. 24-27, 2024	11.A Guide and Lead Others
Regional Fall Conferences	Leadership Development If "Other" chosen, describe here.	(10) One day leadership conferences across the state during the fall for chapters in respective regions to come together for leadership training, chapter planning, and community service.	Open to all Members. Led by State Officers / Region Advisers – Oct. 31, 2024	11.A Guide and Lead Others
Winter Executive Council Meeting	Planning and Evaluation If "Other" chosen, describe here.	Meeting for State Officers / Advisers on spring planning and SLC.	State Officers / State Officer Advisers / State Staff November 12-13, 2024	2.C Make Judgements
Legislative Advocacy Day	Public Relations / Advocacy	State Officers joining other CTSOs to advocate for CTE and CTSO	State Officers/ State Staff January 29, 2024	12.C Civic Literacy
Region Competitive Events	Competitive Events If "Other" chosen, describe here.	Opportunity for members showcase their competitive events for SLC and gain feedback before March competition	Open to members to compete. Led by Region Advisers / State Officers – Feb. 28, 2025	1.A Think Creatively
State Leadership Conference	Leadership Development Student Recognition, and Competitive Events	Conference for members to recognize accomplishments, develop leadership skills, and compete	State Officers / Advisers / State Staff / Chapter Advisers / Members - March 4-7, 2025	11.A Guide and Lead Others

Locally Planned and Developed Events				
Activity/Event	Program Component	Description	Who/When (Responsible Lead/ Expected Completion Date)	Focused 21 st Century Leadership Skill
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.

Additional activities may be added to this template, as needed.

*Submission of the FCCLA Program of Activities/Program of Work - Extended Learning Documentation template is assurance that FCCLA Program of Work is **annually** planned and that associated activities are active on campus as a required component of the CTE educational program.*