

Washington DECA

Program of Activities/Program of Work Extended Learning Documentation

Extended Learning Documentation Leadership and employability skills are developed and practiced at the highest professional level through state-recognized Career and Technical Student Organizations. Leadership skills empower each student to assume responsible roles in family, community, and business and industry environments. The DECA Program of Activities (POA)/Program of Work (POW) documentation demonstrates the activities students have an opportunity to be engaged in that extend learning beyond the classroom/laboratory into the community and provide real world value. This will include community service activities and leadership skill development opportunities available at the local, regional, state, national and international level, and will reflect activities available for your local chapter DECA members. This form should be completed on an **annual** basis to reflect the student-developed program of work and supports student planning efforts. **DECA specific resources are linked here to help aid local chapters in completing or understanding the purpose of the POA/POW:** www.wadeca.org, www.teachdeca.org, www.deca.org. Please see the OSPI Student Extended Leadership Companion Document for additional detailed information.

Course Information		
School District:	Building(s):	Instructor(s):
Program Area: Choose an item.	CIP Code(s):	School Year: Choose an item.
Minimum Qualifications Checklist – Leadership Organization (All boxes must be checked.)		
<input type="checkbox"/> Student Leadership Structure Established (e.g., elected officers, committee structure, group roles) <input type="checkbox"/> Student led organization (I.e., activities are planned, conducted, and evaluated by students) <input type="checkbox"/> Activities are conducted under the management and/or supervision of a certified CTE instructor		
DECA Program Components Reflected in Program of Activities (Check all boxes that apply)		
<input type="checkbox"/> Organization and Management <input type="checkbox"/> Planning and Evaluation <input type="checkbox"/> Community Service <input type="checkbox"/> Leadership Development or Demonstration	<input type="checkbox"/> Finance and Fundraising <input type="checkbox"/> Competitive Events <input type="checkbox"/> Employability and Career Skills <input type="checkbox"/> Business Engagement	<input type="checkbox"/> Student Recognition <input type="checkbox"/> Recreational and Social <input type="checkbox"/> Public Relations and Advocacy <input type="checkbox"/> Other

Annual Program of Activities

Activities reflected should only address extended learning components of the program. These should be learning and teaching activities related to the career and technical education course or program competencies which occur beyond the scheduled school day and/or school year under the supervision of a certified CTE teacher. Activities should place emphasis on personal and group activities that improve life skills and align with 21st Century Leadership skills, encourage students to work together, and include cooperative activities with other groups that make the community a better place to live and work.

National or State Events

Activity/Event	Program Component	Description	Who/When (Responsible lead/ expected completion date.)	Focused 21 st Century Leadership Skill
Chapter Leadership Academy	Leadership Development If "Other" chosen, describe here.	Leadership Development session for local chapter officers. Virtual event.	Chapter advisor will register officers, chapter president will serve as liaison with state officers	11.A Guide and Lead Others
Advisor Professional Development Workshop	Organization and Management, Planning and Evaluation, Competitive Events	Professional Development for teachers in the field of Entrepreneurship, Competition, Technology, Finance, Management	Registration is due on September 20. Advisors will self-register and book hotel rooms. Workshop is September 25, 2023	11.B Be responsible to others 12.B Financial, Economic, Business, and Entrepreneurial Literacy.
Fall Leadership Conference	Employability and Career Skills If "Other" chosen, describe here.	Leadership Development with a focus on developing entrepreneurial skills, financial literacy, and mock competition	All registered chapter members are eligible to attend with permission from advisor/district. November 5-7, 2023, in Bellevue.	12.B Financial, Economic, Business and Entrepreneurial Literacy
Fall Community Awareness Project	Community Service If "Other" chosen, describe here.	Statewide Community Awareness Project on Blood Donation	State Officers launch project and train local chapter members during CLA and DECA Month (November).	11.B Be Responsible to Others
DECA Competition Bootcamps	Competitive Events	Training for students in low-income Regions and schools. Currently scheduled in Spokane and Tri-cities for early October	Staff will travel to the location and assist with increase competition skills.	12.B Financial, Economic, Business and Entrepreneurial Literacy
DECA Area Competition	Competitive Events	Regional competition to qualify for state. 11 locations.	All members can compete at the Area Level, check with Area Leader for dates in December/January.	12.B Financial, Economic, Business and Entrepreneurial Literacy
State Career Development Conference	Competitive Events	State Competition in Bellevue, WA	Qualifiers – through written events and Area Competition. Registration opens in February.	12.B Financial, Economic, Business and Entrepreneurial Literacy

			Written projects must be uploaded and judged prior to the event. Conference scheduled for March 3-5, 2024, in Bellevue, WA.	
International Career Development Conference	Competitive Events If "Other" chosen, describe here.	International Competition 55 events	Qualifiers – through State Competition. Scheduled for April 23-28, 2024, in Anaheim, California.	12.B Financial, Economic, Business, and Entrepreneurial Literacy
Pro Sports Career Day	Employability and Career Skills If "Other" chosen, describe here.	DECA Day at the Mariners, panel discussion which includes 8-10 departments in Pro Sports	Advisors register through Seattle Mariners representative. Date is mid-May.	9.B Work Effectively in Diverse Teams
Locally Planned and Developed Events				
Activity/Event	Program Component	Description	Who/When (Responsible lead/ expected completion date.)	Focused 21st Century Leadership Skill
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
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Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter text.	Choose an item. If "Other" chosen, describe here.	Click here to enter text.	Click here to enter text.	Choose an item.

Additional activities may be added to this template, as needed.

*Submission of the DECA Program of Activities/Program of Work - Extended Learning Documentation template is assurance that DECA Program of Work is **annually** planned and that associated activities are active on campus as a required component of the CTE educational program.*