

*Note: Adopt this policy only if the District receives Federal Impact Aid for Indian students.*

## INDIAN POLICIES AND PROCEDURES

### Purpose

It is the intent of the District that Indian children attending district schools have equal access to all programs, services, and activities offered within the District. To this end, the District shall consult with parents of Indian students and tribal leaders in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures shall be reviewed annually, and revisions made within 90 days of the determination that requirements are not being adequately met.

### Attestations

The Parshall School District attests that it has established IPPs as required in section 7004 of Title VIII of the Elementary and Secondary Education Act (Impact Aid law). for any student claimed who resides on eligible Indian lands. The IPPs have been adequately disseminated to parents of Indian students and tribes residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY24 Impact Aid application.

The Parshall School District attests that it has provided a copy of written responses to comments, concerns, and recommendations received from parents of Indian students and tribal leaders through the IPPs consultation process and disseminated these responses to parents of Indian students and tribal leaders prior to the submission of their **FY24** Impact Aid application.

### Preferred Method of Communication

The preferred method of communication between the **Three Affiliated Tribes** and Parshall School District shall be **via email, phone, and/or in-person meeting**.

### Indian Policies and Procedures

The following Indian Policies and Procedures become effective upon approval of the Board:

Policy 1: The District shall disseminate relevant applications, evaluations, program plans, and information related to the District's educational programs and activities with sufficient advance notice to allow parents of Indian students and tribes the opportunity to review and make recommendations. (34CFR222.94(a)(1))

Procedure 1: The Superintendent or designee shall **use the District webpage, social media, newspapers, and/or in-person, to disseminate** the following documents to parents of Indian students and **tribal leaders** as soon as reasonably possible after such information becomes available, but no later than **1 week** in advance of any meeting to discuss the disseminated information:

1. Impact Aid FY23 application;
2. Assessment/evaluation of equal participation in all educational programs;
3. IPPs;
4. Any program plans and information related to the District's educational programs and activities;

Parents of Indian students, **tribal officials**, and the public shall receive notification for all meetings to discuss disseminated information at least **1 week before** by **the District webpage, social media, newspapers, and the all-call system, and posted publicly per state law**. This will allow tribes and parents of Indian students time to review and provide comments on all documents and information received.

Policy 2: The District shall provide an opportunity for parents of Indian students and the Three Affiliated Tribes to provide their views on the District's educational programs and activities, including recommendations on the needs of their children, and how the District may help those children realize the benefits of the education programs and activities. [34CFR222 .94(a)(2)]

As a part of this requirement, the District shall:

1. Notify parents of Indian students and tribes of the opportunity to submit comments and recommendations, considering the tribe's preference for a method of communication, and
2. Modify the method time for soliciting views from parents of Indian students and tribes, if needed, to ensure maximum participation of parents of Indian students and tribes.

Procedure 2: The District shall make the following opportunities available for parents of Indian students and **tribal leaders** to provide input on educational programs and activities:

1. **The school board holds an Open Hearing, at a regular school board meeting in May of each year, where it is possible for tribal leaders, parents of Indian students, and Indian students to comment on student participation.**
2. **The Local Indian Education Committee will hold quarterly public input meetings in the months of January, April, August, and October of each year.**
3. **The superintendent (or representative) will attend the monthly Three Affiliated Tribes Education Committee and Team Education meetings in order to communicate District needs and gather information regarding the needs of Indian children.**

Parents of Indian students, tribes, and public shall receive notification for all meetings held to provide input on the education programs and activities at least **1 week prior** by **District webpage, social media, newspaper, all-call system, and posted publicly per state law**.

The District shall, to the greatest extent possible, use the preferred method of communication with the parents of Indian students and **tribal leaders** throughout the consultation process. The District shall consult with the parents of Indian students and tribal leaders prior to making any changes to the preferred method of communication.

If the consultation participation by parents of Indian students and tribes is low, the District shall re-evaluate its consultation process. Specifically, the District shall take the following measures to improve or enhance participation:

1. Consult with parents of Indian students and tribal leaders;
2. Change the communication method;

3. Change the time of meeting; and
4. **Advertise meetings in multiple locations and on multiple platforms.**

Policy 3: The District shall, at least annually, assess the extent to which Indian students participate on an equal basis with non-Indian students in the District's education programs and activities. [34CFR222.94(a)(3)]

As part of this requirement, the District shall:

1. Share relevant information related to Indian student's participation in the District's education programs and activities with parents of Indian students and **tribal leaders**; and
2. Allow parents of Indian students and tribes the opportunity and time to review and comment on whether Indian students participate on an equal basis with non-Indian students.
3. **Hold an Open Hearing, at a regular school board meeting in May of each year, where it is possible for tribal leaders, parents of Indian students, and Indian students to comment on student participation.**

Procedure 3: The District shall take the following measures to annually assess the extent to which Indian students participate on an equal basis with non-Indian students in the District's education programs and activities:

1. The Superintendent or designee shall annually calculate from its records the ratio of Indian students compared to non-Indian students participating in all academic and co-curricular programs;
2. The Superintendent or designee shall disseminate its assessment of Indian students compared to non-Indian students and any other related data with the parents of Indian students and **tribal officials** by **letter, email, and/or in-person meeting**. This information will be shared at least **1 week** in advance of any meeting held to annually assess the extent to which Indian students participate on an equal basis with non-Indian students in the District's education programs and activities;
3. Parents of Indian students, **tribal leaders**, and other interested parties may express their views on participation in the following ways:
  - **The Open Hearing, at a regular school board meeting in May of each year;**
  - **The Local Indian Education Committee quarterly public input meetings in the months of January, April, July, and October of each year;**
  - **Written statement submitted to the Local Indian Education Committee.**
4. If it is determined that there are gaps in Indian participation in the educational program and activities, the Board in consultation with **the Three Affiliated Tribes Education Program**, parents of Indian students, and **tribal officials** shall modify its education program in such ways as to improve Indian participation.

Policy 4: The District shall modify the IPPs, if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

Procedure 4: The Board shall schedule a meeting in **May of each year** to discuss the content of the IPPs, equal participation, and educational program and activities. Parents of Indian students and tribes shall be notified via **the District webpage, social media, newspapers, and all-call system** regarding these meetings and their ability to submit comments.

The Board shall evaluate all recommendations for changes to the IPPs and decide on all recommended revisions. Any changes made to the IPPs will become effective immediately upon adoption by the Board. The District shall disseminate copies of the revised IPPs to the parents of Indian students and tribes via **the District webpage and letters mailed** within 30 days of adoption by the Board.

Policy 5: The District shall respond at least annually in writing to comments and recommendations made by parents of Indian students or tribes, and disseminate the responses to the parents of Indian students and tribes prior to the submission of the IPPs by the District. [34CRF222 .94(a)(5)]

Procedure 5: The Superintendent or designee shall annually keep track of and assemble all comments and recommendations received throughout the consultation process by:

1. **Local Indian Education Committee, along with District Administration, will share access to an online document**

The Superintendent or designee shall at least annually respond in writing to all comments and recommendations made by parents of Indian students and **tribal leaders** and disseminate the responses to all parties via **the District webpage and/or letters mailed** prior to submitting the District's IPPs.

Policy 6: The District shall provide a copy of the IPPs annually to the **Three Affiliated Tribes**. [34CR F222.94 (a)(6)]

Procedure 6: The Superintendent or designee shall annually provide a copy of the IPPs to the Three Affiliated Tribes by **the District webpage, email, and/or in-person meeting** prior to submitting the Impact Aid Application.

**Any modification of the POLICY & PROCEDURES RELATED TO INDIAN STUDENTS RESIDING ON INDIAN LANDS will be made at the July school board meeting for the following year. This meeting will be advertised and an open invitation to community members, Local Indian Education Committee members, and the Three Affiliated Tribes Business Council will be extended.**

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- BBBB, School Board Committees
- BCAA, Board Meeting Agenda & Pre-Meeting Preparation
- BCAC, Minutes

**End of Parshall School District Policy LBE ..... Adopted: [05/23]**