Setting up your online portfolio

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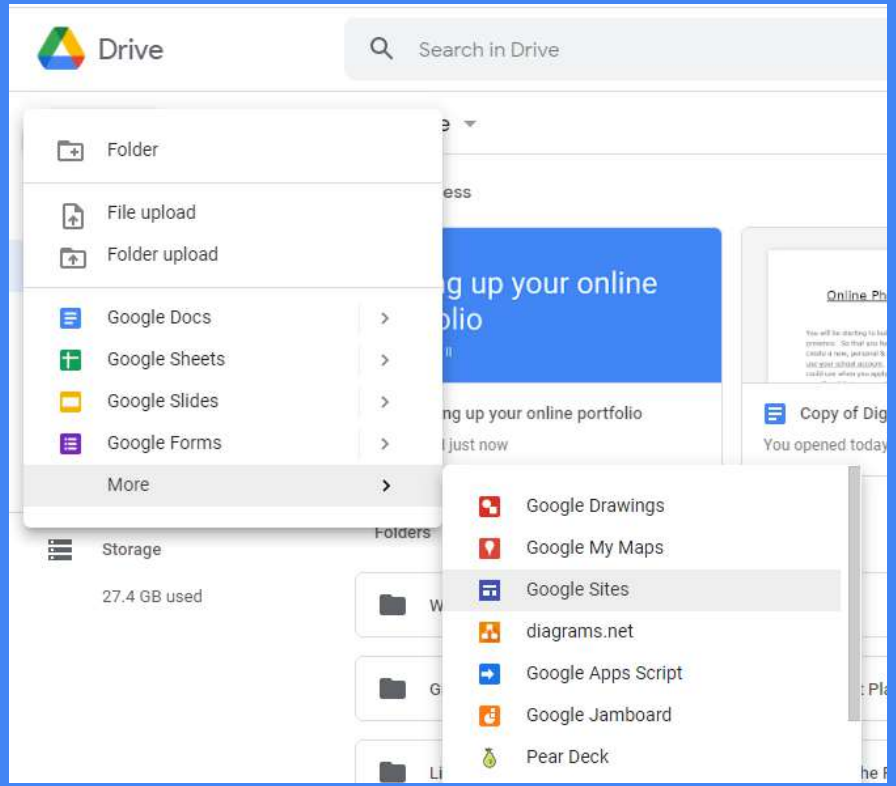
Sample Site:
https://sites.google.com/janesville.k12.wi.us/mrs-mcfadden/home

Creating your Site

Sign into your school gmail account and go to your Google drive to create a Google Site (website).

Follow the directions on the next slides to get started. Then make the site as visually pleasing as you can! You will be adding to this over the semester.

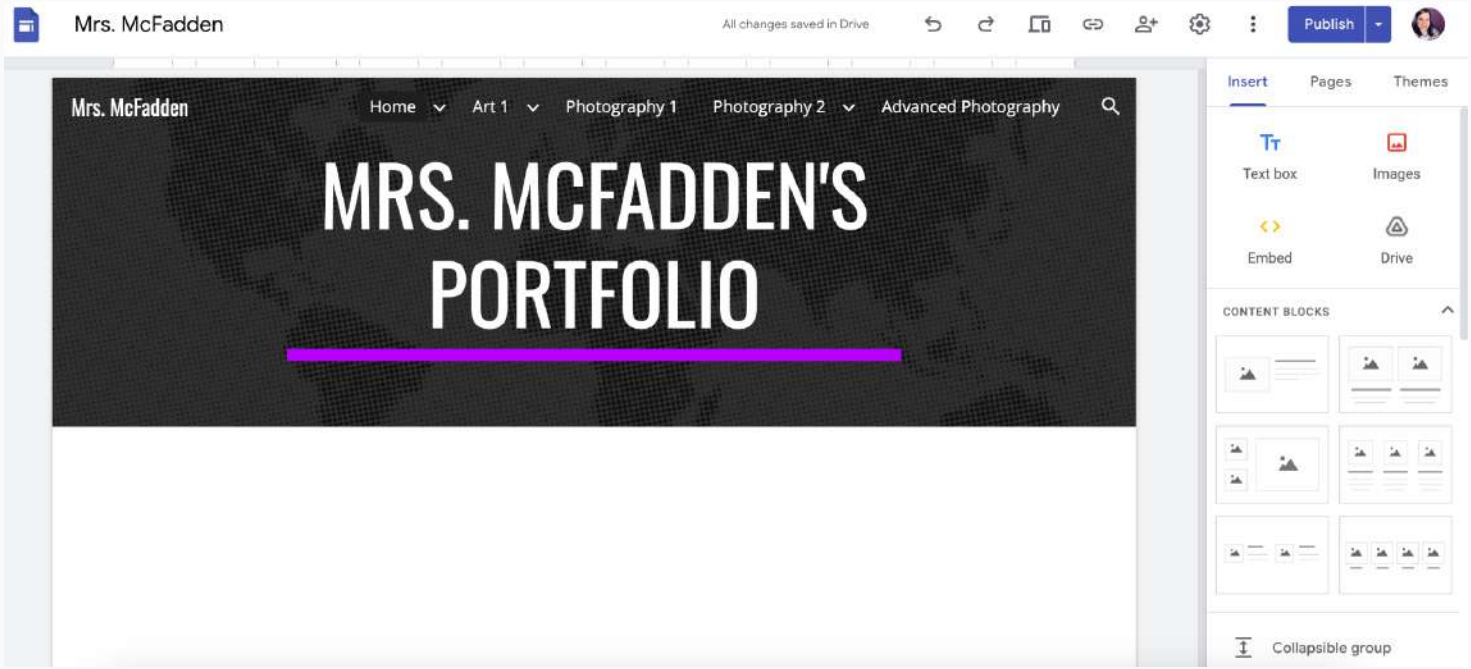
To get to sites:
Go to Drive.google.com
Click New > more> Scroll down and select Google Sites



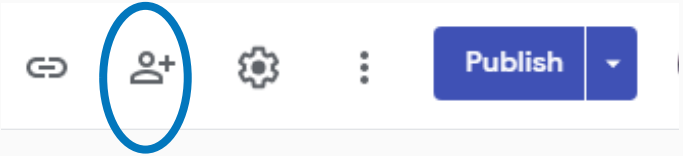
Click to view my sample portfolio

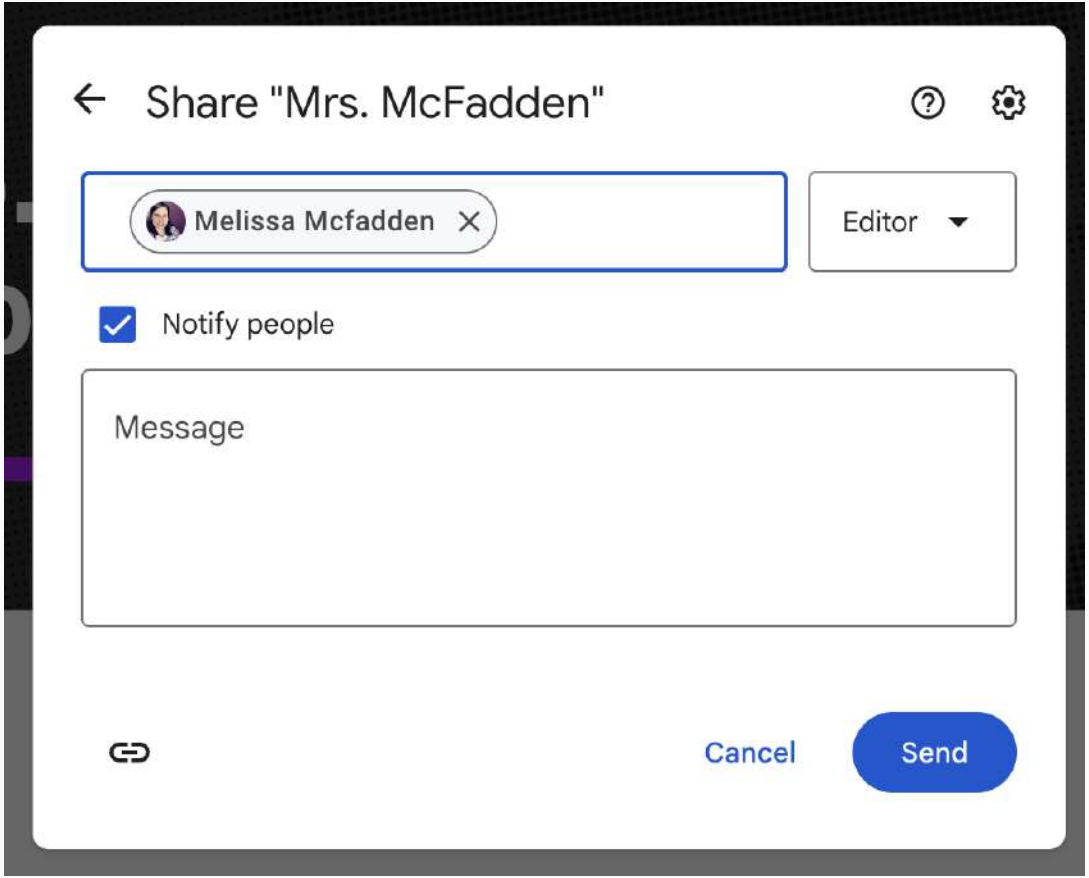
Create your site

-Title your site at the upper left corner with your name
-Come up with a creative "Page Title." Your title can be inspired by your name (such as Julie Diaz Photography/Art), or something more creative (Art and Soul Photography).
Drag the text box wider/larger so your website title is one line. Alternatively, when you click on themes at the right, some themes might look fine with your title on 2 lines. It depends on the length of the title and the visual presentation.



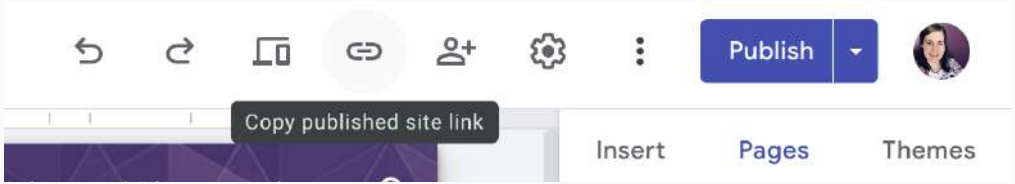
Click the Share icon and share the Google Site with your art teacher(s) school email, make sure that EDITOR is selected.





Share your Google Site link with your art teacher

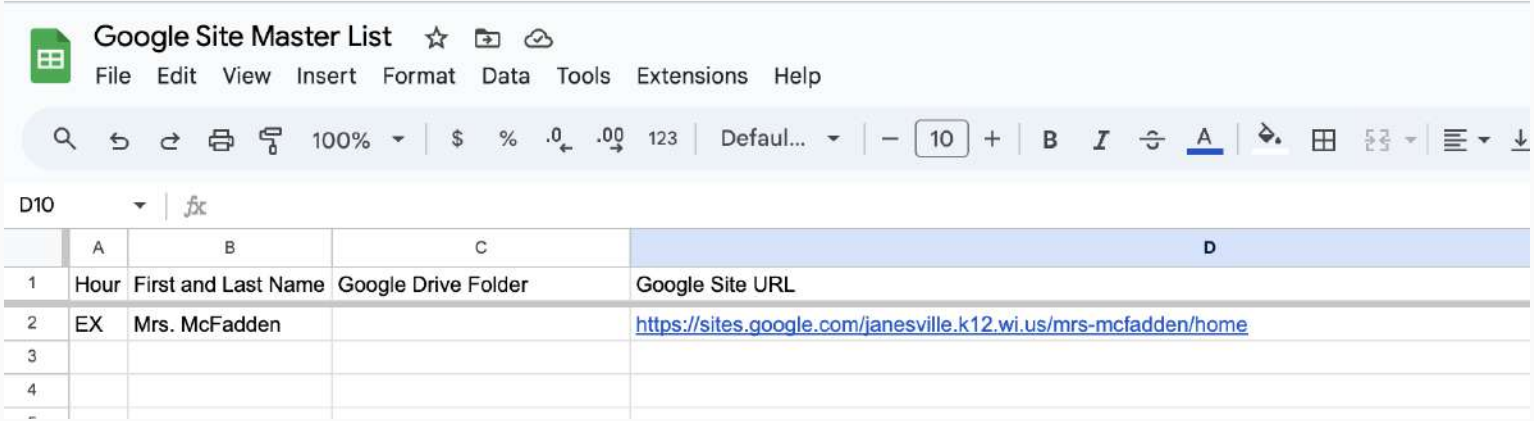
From your “Home” page in the site editor, click the link button



Copy the link displayed in the box. It should end in “home”

Share your Google Site link with your art teacher

Paste your website link into the document that was shared in Google Classroom. Make sure you are inserting it in the correct hour's sheet!



Google Site Master List

File Edit View Insert Format Data Tools Extensions Help

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D10

	A	B	C	D
1	Hour	First and Last Name	Google Drive Folder	Google Site URL
2	EX	Mrs. McFadden		https://sites.google.com/janesville.k12.wi.us/mrs-mcfadden/home
3				
4				

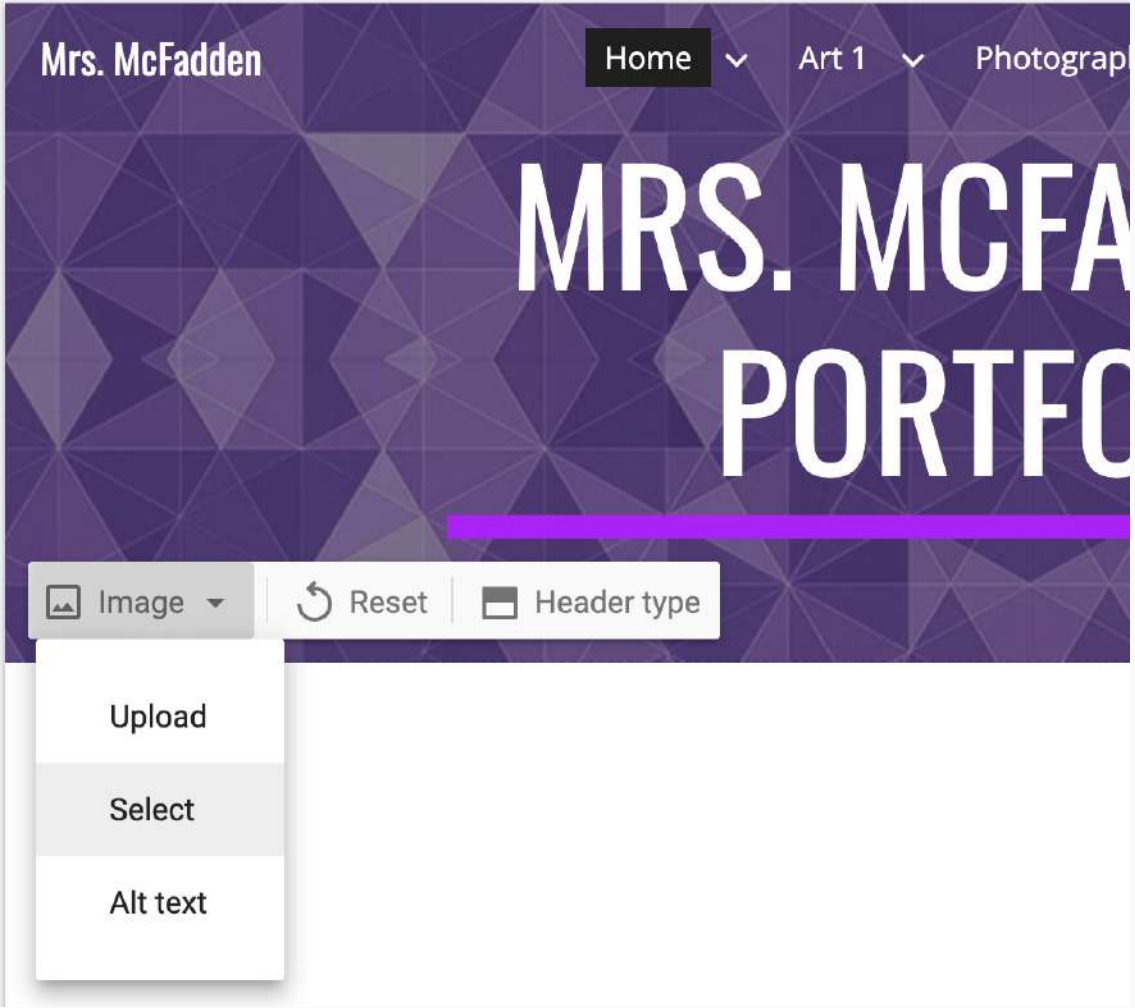
Home Page Requirements:

1. A photo of yourself. Feel free to edit it according to your own artistic preferences.
2. A quote that is meaningful to you.

Change the header background (optional)

This will be the first visual seen, so choose one that works behind the title. Later you can change this photo to an image of your own artwork, if you choose.

Change Image→ select image→ choose gallery/url/search/album /drive

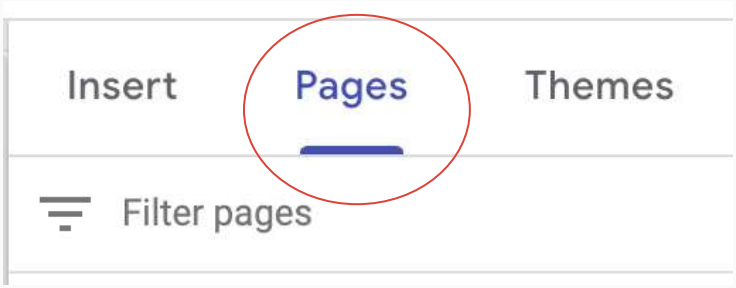


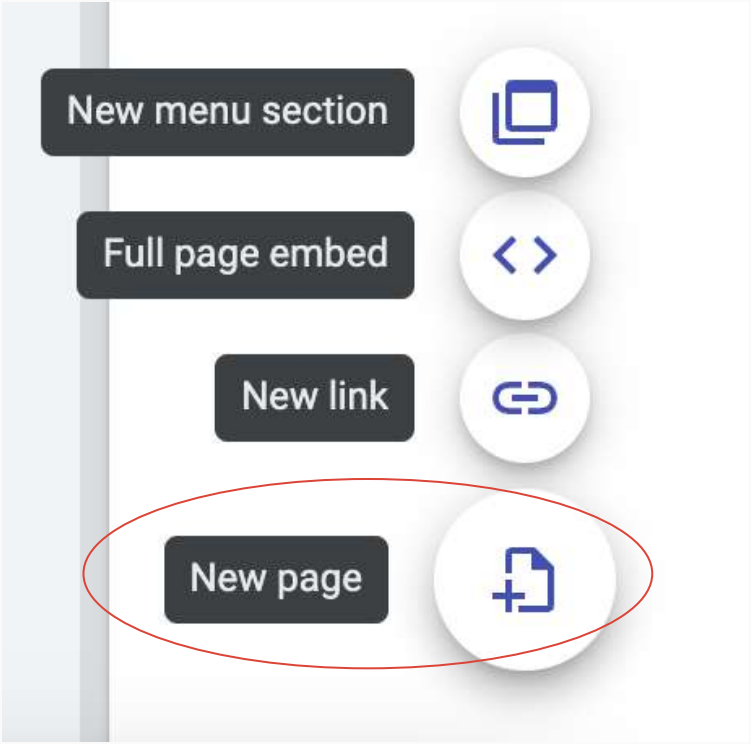
Adding Pages

Create a new PAGE:

1. Your class name
   (Art 1, Photography 1, Etc.)

To create a page:
→ Click PAGES menu on right→ Click + → Create a title.

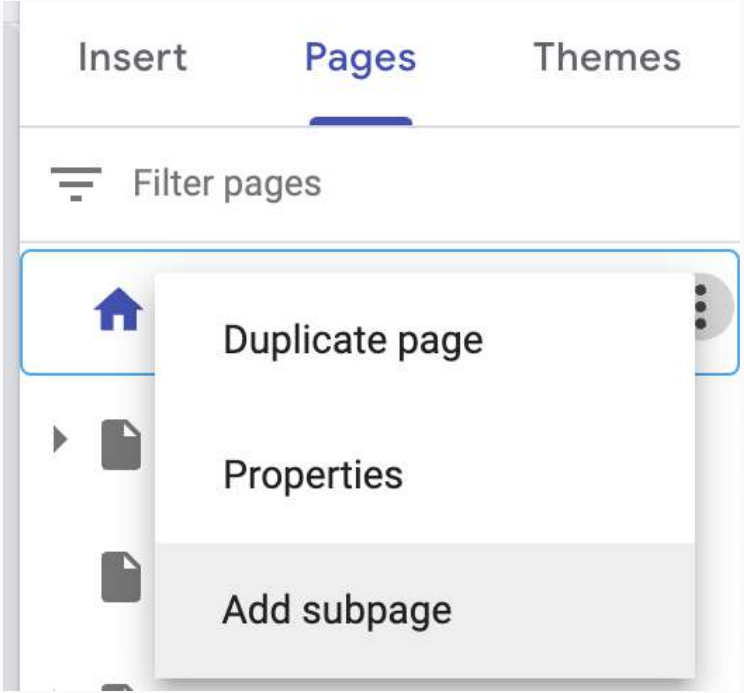


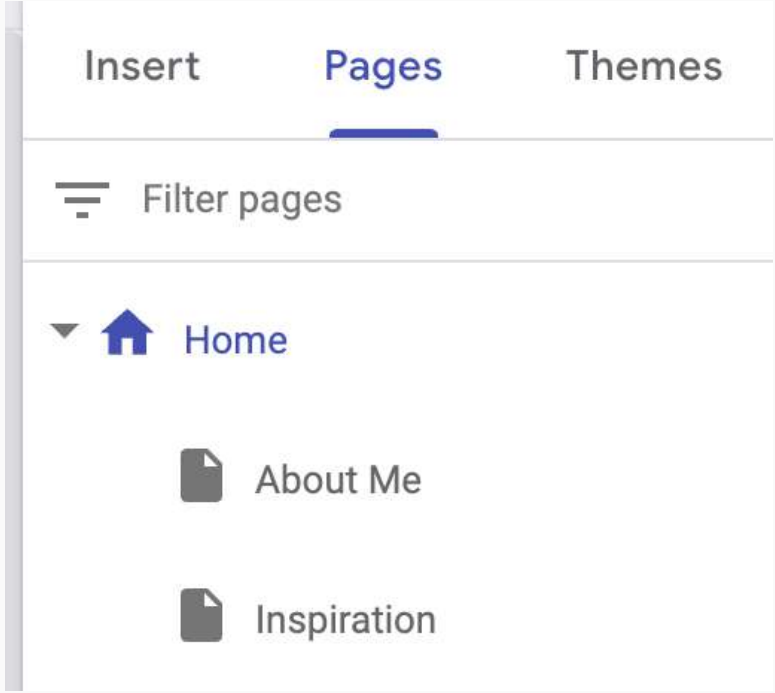


Additional Pages to add (optional):

- Pages for other art classes you've taken or are currently in, if you have your artwork photographed and want to add it to your online portfolio.

Adding a New Subpage





1. Add Subpage to "HOME" by clicking on the three dots next to the page title.

2. Make a subpage for:
-About Me
-Inspiration

3. Make sure that your new project/unit subpage is, in fact, in the correct location in your PHOTOGRAPHY folder or Gallery Folder (whatever you named it)

About Me Page

About Me Section:

1. Add a photo of yourself. This one should be more professional/ traditional.
2. Type out a little biography about yourself. This can be lengthy, or just a couple of sentences about you.

Click “Insert” and choose a layout to add your info to the page.

Inspiration Page

Consider answering some of the following questions on your inspiration page:

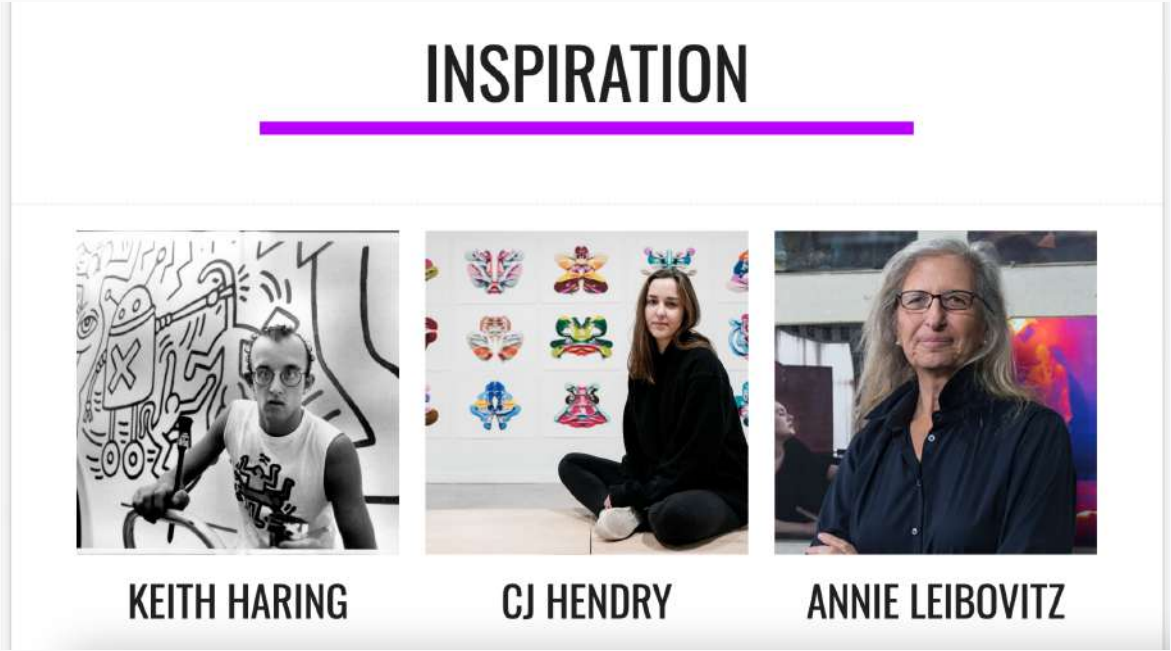
- What types of things do you find beautiful or eye-catching? What makes you stop and take a closer look?
- What is your past experience with photography and art?
- What interests or hobbies do you have that might be evident in your photography work?
- What issues or events in the world today are important to you, that we may see in your photography work?
- What is a famous or well-known photo that is memorable to you? Why? (Please include the photo!)
- What do you like to take photos of? Why?
- What is the best photograph you have ever taken? Where was it and what made it so good?
- What do you most commonly take pictures with? Why do you like that camera or device?
- Make up your own related question/response! What else would you want to share on your site?

Other items to add to inspiration page:

-Favorite artists or artworks

-Imagery that interests you or sparks creativity

-Colors, shapes, lines, textures you're drawn to

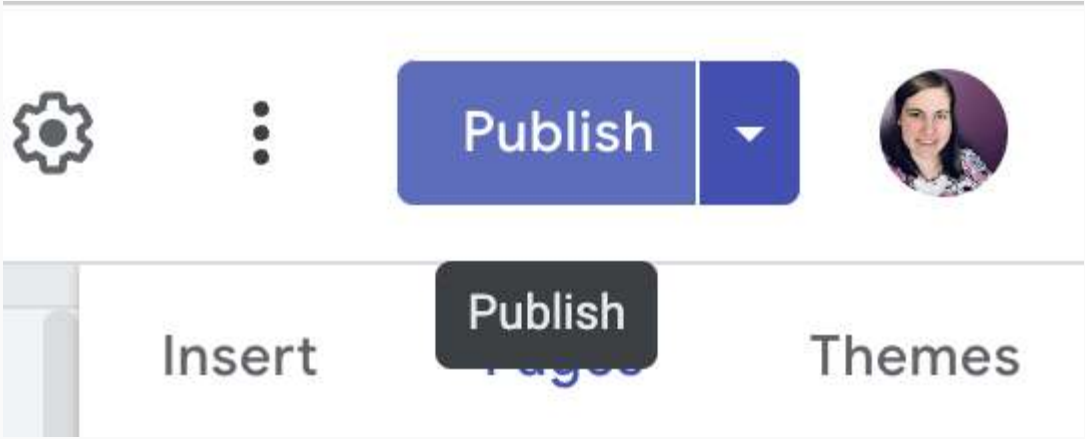


Publishing your Site

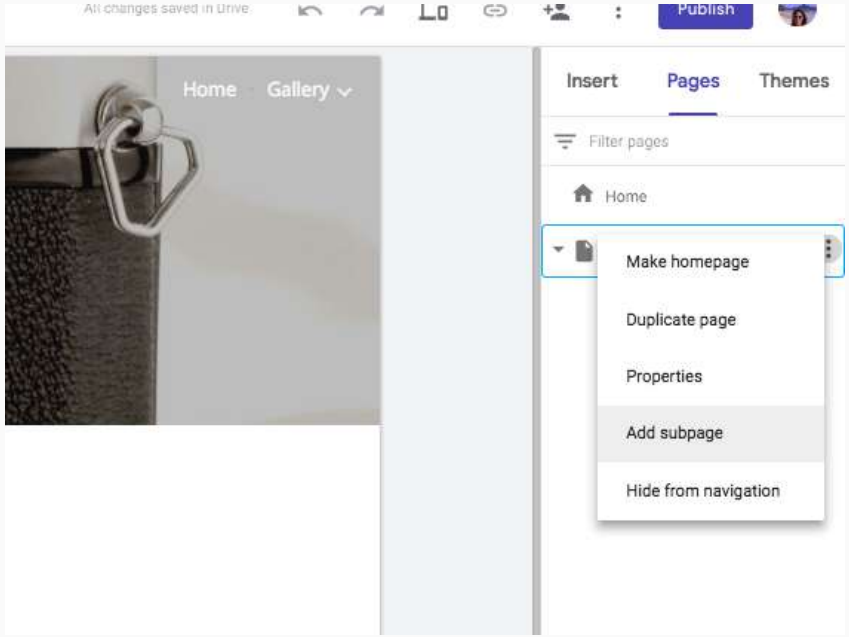
Publish your site:

You will Publish (upper right) your site. You will need to publish each time you make changes to your site and you are ready for the viewer to see an updated version of your site.

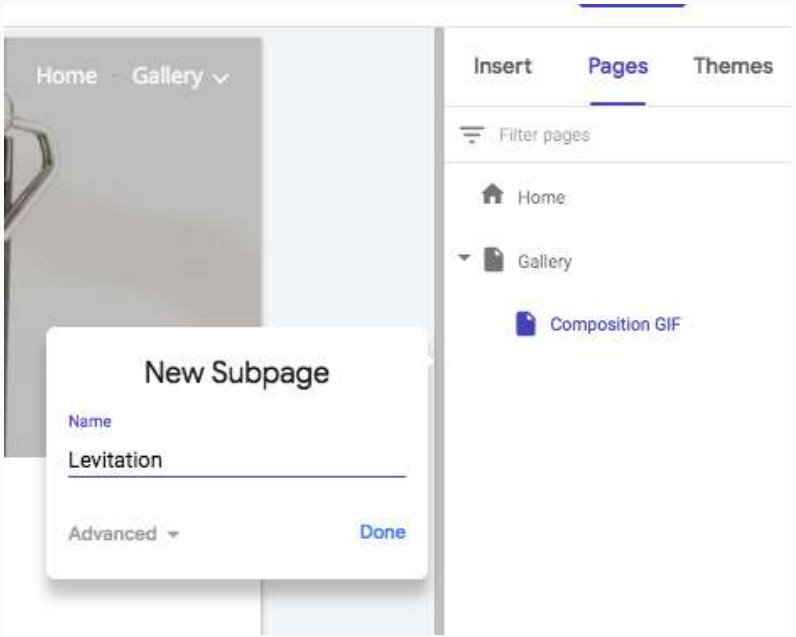
Share your URL with me in the document attached to Google Classroom.



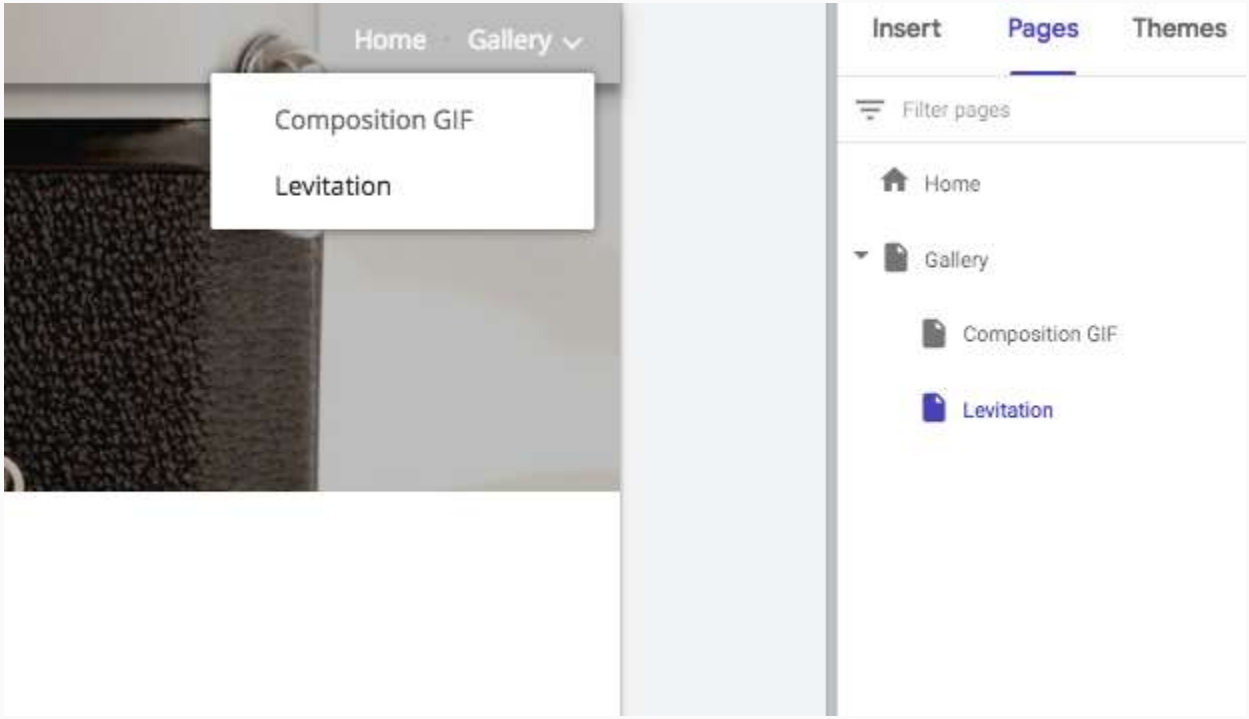
Adding a New Subpage/ Project to Website



1. Add Subpage to "Gallery" or whatever you called the page where your photo work is kept by clicking on the three dots next to the page title.



2. Give it a name (Project/Unit or Series Name) ex. Photograms



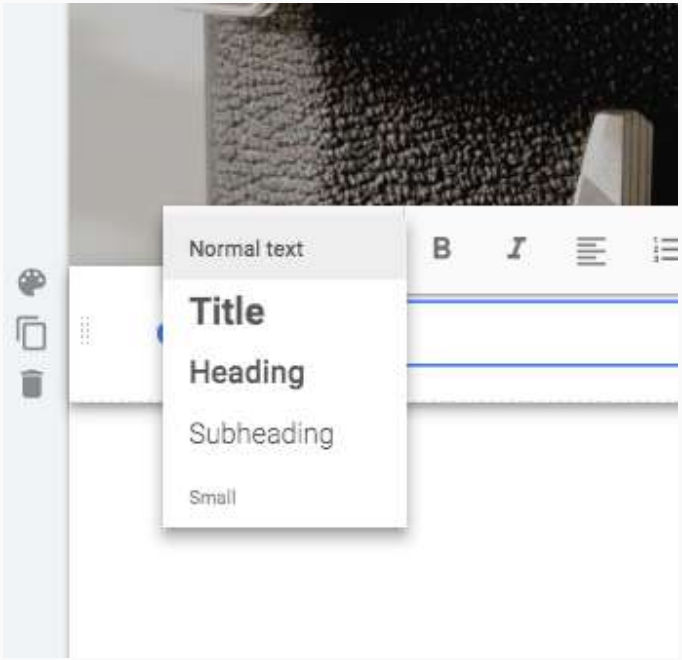
3. Make sure that your new project/unit subpage is, in fact, in the correct location in your PHOTOGRAPHY folder or Gallery Folder (whatever you named it)

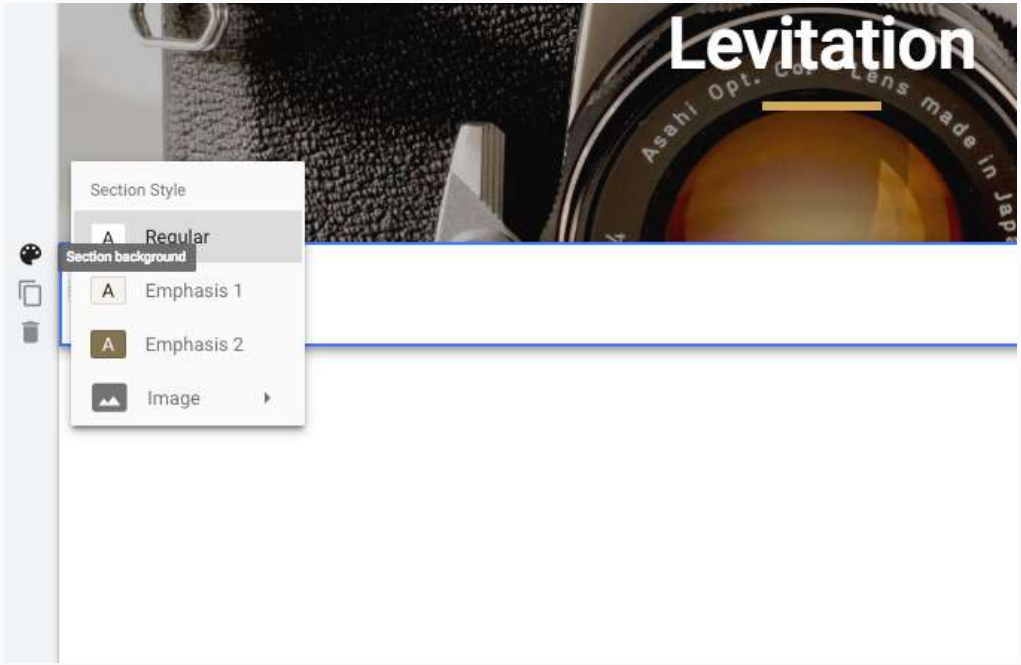
4. Add your final edited photos under the "Insert" tab.

You can add them manually by clicking on "Images" and uploading the .jpg file from your desktop folder or Drive, then adding your own text box for your Photographer Reflection (see next slide)

You can use one of the premade Layouts which incorporate both image and text areas.

Remember that your photos will be stored in your school account's Google Drive. You might want to do this step from your school account to make things easier. You could also backup your photos onto a flash drive and then upload them that way too.





5. Complete the reflection. Don't forget, you can change the text size and also the section background colors. At times, I may give you specific questions to respond to in regard to the photoshoot, processing, & your final results. If not, I'd want you to do a general reflection on your process, from the idea to challenges/successes in the use of the camera, shooting conditions, outcome of photos and editing, presentation, etc.