

Being in a blended classroom requires you, virtual and face to face students, to take responsibility for your own learning. This includes, but is not limited to, the following:

1. Checking your school email AT LEAST once a day.
2. Checking the "Classwork" tab in Google Classroom for assignments due.
3. When absent, looking in "Classwork" for missed assignments. My work can be completed at home. If at all possible, continue to do your work while you are absent.
4. Keeping up with the daily agenda on your teacher's calendar or board.
5. Knowing your eSchool login and checking your grades. It is your responsibility to make sure you are in good standing in all your classes.
6. Finding and using the resources provided to you in Google Classroom. Read my directions carefully and watch the videos if provided.
7. Turning in completed assignments on time in Google Classroom or appropriate program:
 - Accounting – Mindtap nglsync.cengage.com,
 - Survey of Business – TestOut.com
 - Financial Planning – Everfi.com/login
8. Completing all assignments by *due date. Assignments are posted each Monday: Week at a Glance.
9. The due date, unless otherwise specified is Friday at the end of the class period.

1 st period work is due	8:50 am
2 nd period work is due	9:40 am
3 rd period work is due	10:30 am
5 th period work is due	12:10 pm
7 th period work is due	1:30 pm
9 th period work is due	3:05 pm

RULE 40: FAILURE TO COMPLETE ASSIGNED WORK AND/OR FAILURE TO PARTICIPATE IN CLASS REQUIRED ACTIVITIES

A student in the Greene County Tech High School is required to participate in all assignments/activities as directed by the teacher.

A. Conference/Warning-Teacher contacts the students parent/guardian

B. 1 Day of Detention

C. 2 Days of Detention

D. 3 Days of Detention

E. ISS until the assignment is completed

F. Subsequent offenses will result in long term ISS and/or possible referral to ALE

*Ten percent will be deducted for each school day it is late up to 5 days then it is a zero.

- o Before emailing me, you should make a “Good Faith Effort” to do the above.
- o If you miss a day (or more), look in Google Classroom for the work you’ve missed. You are capable of looking this up yourself.
- o If you turned in a late assignment, but it still shows as a zero in eSchool, it probably has not been graded-- late work is graded later than current work.
- o I will be available 7:30 to 5 Weekdays. Refrain from contacting me after hours or on the weekend please. If the question is time-sensitive, you may email, but I cannot promise a response after hours.
- o In an email include the class and period in the subject line. In a comment on an assignment include the class and period.

Check 3 Before Me

1. Check your landing page on Google Classroom for new announcements AND due dates. Due dates are listed on the left side of the screen and in “Classwork”.

2. Check the Week at a Glance for your weekly assignments.

3. Missing a grade? Did you turn it in? Did you turn it in late? If so, that’s why it’s missing. If not, I haven’t entered the grade yet.

I set aside Friday to update grades. That is why everything is due on Friday. If you want your grade updated promptly and receive full credit, you must turn it in on time.

I have read and understand the above consequences for NOT FOLLOWING Mrs. Kiestler’s Expectations and GCT school Rule #40.

Student, Type your name here:

Parent/Guardian, Type your name here: