



Kent County Public Schools

Growing a Community of Leaders

THE BOARD OF EDUCATION OF KENT COUNTY, MD

REQUEST FOR PROPOSALS Kent County Public Schools FIREWALL SUPPORT Proposal # 18-KJL-003

Proposal Posting Date: January 8, 2018
Proposal Due Date: February 8, 2018

Kent County Public Schools
Technology Department
5608 Boundary Avenue
Rock Hall, MD 21661

CONTACT: Dr. Laura Jacob
PHONE: 410-778-7139
Email: ljacob@kent.k12.md.us

Minority Business Enterprises (MBE's) are encouraged to participate.

The Board of Education reserves the right to waive any informality in, or to reject, any or all proposals.

The Kent County Board of Education does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, sex, age, color, national origin, religion, disability, sexual orientation or other basis prohibited by law. Appropriate accommodations for individuals with disabilities will be provided upon request.

Project Description:

Kent County Public Schools is currently accepting proposals from vendors until February 8, 2018 for firewall support for Dell SonicWall NSA 6600 for a three-year period. The goal of this project is to provide 3 year 24 hours/ day, 7 day/week phone support as well as software and customer portal access.

The scope of project is to provide all necessary hardware, software, licenses and configuration needed to meet the requirements of the project for a three-year period. Kent County Public Schools Technology Department will determine if the requirements are met.

Support Requirements by District:

Three (3) year 24x7 dynamic support, intrusion protection, premium content filtering, and software & customer portal access covering the Dell SonicWall NSA 6600 appliance located in our primary data center. **Some components such as content filtering may be E-Rate ineligible and must be cost allocated separately.**

Consideration criteria:

- Cost of services
- Compatibility of support
- Quality of support
- Reliability of product
- Overall effectiveness of solution

Proposal Submission Requirements:

- All proposals must include the cost of the entire project, including hardware, configuration, licensing, warranty and shipping.
- Proposals should be sealed and labeled in an envelope with the proposal number, title and directed to:

Kent County Public Schools
Attn: Ms. Jane K Towers
Supervisor of Finance
5608 Boundary Avenue
Rock Hall, MD 21661

Bid Description:

This bid is for services and/or equipment to begin and/or be delivered immediately beginning July 1, 2018 through June 30, 2021. The bid shall show annual pricing for the 3 year period.

The Form 472 BEAR method of reimbursement will be utilized. Service provider shall invoice the full amount and the Board of Education will apply for the E-Rate discount.

For this service to be financially feasible, it will be essential to qualify and receive funding for the Schools and Libraries Division (SLD). Any vendor to be considered for the award for this project must provide a solution meeting all the criteria necessary to provide a functional system, as well as the criteria as required by SLD.

All awards and contracts shall be contingent upon approval of funding including E-Rate funding approval and local funding approval.

Attach to the Bid a complete description of the proposed equipment including performance specifications, proposed technological solutions, equipment, warranties, etc. List all equipment and software proposed to include description, SKU, cost, model numbers, version numbers, etc. All equipment is subject to approval by KCPS (Kent County Public Schools). **Service provider shall identify any specific components or costs that are not eligible for E-Rate funding.**

On the bid form itemize all equipment/services including all accessories included in the bid. For example: cables, optical receivers, fan units, configuration, licenses, installation, power supplies, etc.

A manufacturer's multi-year warranty for a period of up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component. If your bid includes any such warranty, provide a detailed description.

The bid form must be signed and dated by the bidder. If the service provider intends for there to be a contract for the services being bid, then a copy of the contract signed by the bidder shall be submitted with the bid. The contract shall also include a signature line for approval by the bidding entity (Board of Education).

Any bid containing pricing for Basic Maintenance of Internal Connections (BCIM) shall cross reference the specific equipment, building location, and term of service (beginning and end dates).

List separately support and service costs that are identified as E-Rate eligible Category 2 Basic Maintenance of Internal Connections. Contract term for eligible support services shall be for a minimum of one year to begin July 1, 2018. However, the Board will consider awarding the contract for multiple years up to a 3-year term to end June 30, 2021. Because USAC rules designate Basic Maintenance of Internal Connections as a recurring service, any multi-year service contract shall be invoiced and paid separately for each year of the contracted service. If the bidder cannot accept this condition, then the bid shall be for a term of one year only, **which may be considered as a factor in awarding the contract.**

If the RFP requests pricing for any item for which either the manufacturer or USAC have determined E-Rate funding eligibility, then you must list the SKU of the item and its E-Rate eligibility percentage. This includes any bid item containing Advanced Parts Replacement or any other potentially ineligible components.

Bid notices will be posted in the Kent County Public Schools' Website and available at the Kent County Public Schools' Central Office, 5608 Boundary Avenue, Rock Hall Maryland, on or after January 8, 2018.

All questions or requests for interpretation shall be submitted in writing to the above address or email to ljacob@kent.k12.md.us, to the attention of Dr. Laura Jacob, Supervisor of Technology, Kent County Public Schools, 5608 Boundary Avenue, Rock Hall, MD, 21661.

All bidders shall be registered as a service provider with the Universal Service Administrative Company-School and Libraries Division (USAC-SLD) for the E-Rate Program. Bidders agree to comply with all requirements of the E-Rate Program for service providers. All bidders shall furnish their Service Provider Identification Number (SPIN) on their bid form. Minority business enterprises are encouraged to participate.

If by October 31 of each year of the contract, starting with the first year, the service provider has not fully complied with all of the requirements of the contract applicable by that date, then the Kent County Board of Education shall have the right to notify the service provider in writing of its intention to terminate the contract effective on June 30 of the following year.

The Kent County Board of Education reserves the right to waive any informality in, or to reject any and all bids.

The Kent County Board of Education reserves the right to award the contract (subject to funding) to the vendor who offers the best solution in the sole opinion of the school system.

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Award Process/Timeline:

There will be no pre-proposal meeting.

All proposals are due by Thursday, February 8, 2018 at 4:00 PM.

All proposals will be evaluated according to the consideration criteria by Kent County Public Schools Technology Department.

A recommendation for award will be presented to the Kent County Board of Education at the March 12, 2018 meeting.

SPIN

Use additional Bid Forms sheets as needed.

- NIF - Non-Instructional Facility (such as Central Offices, Support Services, Transportation, Warehouses, etc.)
- Provide subtotals by school/NIF.
- BCIM services are designated by USAC as recurring service that can only be reimbursed on an annual basis. Any multi-year contract for BCIM services shall be invoiced and paid annually in each separate year of the contract term. Bidder acknowledges and accepts this condition.
- Bids for BCIM shall cross reference the specific equipment, building location, and term of service (beginning and end dates).

Phone