

KENSAL PUBLIC SCHOOL
DISTRICT 19



THREE AND FIVE-YEAR PLAN

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INTRODUCTION

THREE AND FIVE-YEAR PLANNING REQUIREMENTS

NDCC 15.1-07-26. School district demographics - Long-term planning process.

1. Between January first and June thirtieth of every even-numbered year, the board of each school district shall invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
 - a. Academic and extracurricular programs;
 - b. Instructional and administrative staffing;
 - c. Facility needs and utilization; and
 - d. District tax levies.
2. At the conclusion of the planning process, the board shall prepare a report, publish a notice in the official newspaper of the district indicating that the report is available, and make the report available upon request.

SAMPLE NOTICES

NOTICE OF PUBLIC DEMOGRAPHIC PLANNING MEETING

State law requires each school board to invite the public to participate in a planning process that addresses the effects of demographics on the district in the next three and five years (NDCC 15.1-07-26). Many districts hold an open public forum to meet this requirement, and it is recommended that notice of the planning meeting be published in the district's official newspaper. A sample notice is included below.

The Kensal Public School Board invites the public to participate in a school demographic planning meeting to fulfill requirements under NDCC 15.1-07-26. This open public meeting will be held on June 20, 2022 at 7:00 am at the Kensal Public School. At this forum, the school board will discuss and receive public input on how three and five-year demographics

may impact academic and extracurricular programs, instructional and administrative staffing, facility needs and utilization, district tax levies, and the district’s strategic plan.

NOTICE OF PLAN COMPLETION

At the conclusion of the planning process, school boards are required to prepare a report, publish a notice in the official district newspaper indicating that the report is available, and make the report available upon request.

North Dakota Century Code 15.1-07-26 requires the board of each school district conduct long-term planning during each even-numbered year. The Board of the Kensal Public School District 19 has completed this process and prepared a report. This report is available at the school office or www.kensal.k12.nd.us or upon request by contacting: Gilbert Black, Superintendent at 701-435-2484.

FALL ENROLLMENT TRENDS

HOW SHOULD THE DATA BE USED?

They should be used to guide program, service, resource, facility, and staff allocation planning over the next three and five years.

Enrollment by Category	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments
Pre-K	6	3	4	3
Kindergarten	5	4	3	4
Grade One	7	5	4	3
Grade Two	3	6	5	4
Grade Three	4	3	6	5

Enrollment by Category	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments
Grade Four	4	4	3	6
Grade Five	1	4	4	3
Grade Six	0	1	1	4
Grade Seven	1	0	4	4
Grade Eight	3	0	1	1
Grade Nine	2	0	0	0
Grade Ten	0	1	0	0
Grade Eleven	0	0	1	0
Grade Twelve	0	0	0	1

Enrollment by Category	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments
K-6 Total	24	27	29	29
7-8 Total	4	0	1	5
9-12 Total	2	1	1	1
K-12 Total	30	28	31	35

STUDENT ASSESSMENT DATA

Law requires students to take three types of assessments. Results from the past three years of these exams should be reported below.

HOW SHOULD THE DATA BE USED?

Review of assessment results may help identify areas where additional programs, courses, student support services, and/or teacher professional development are needed. These data may also assist with goal setting.

NORTH DAKOTA STATE ASSESSMENT

(Required by [NDCC 15.1-21-08](#))

PERCENTAGE OF PROFICIENT AND ADVANCED STUDENTS IN ENGLISH LANGUAGE ART (ELA)

Grades	2018-19		2019-20		2020-21	
	ELA		ELA		ELA	
Third	D: N/A	S: 48%	D:	S: 48%	D:	S: 39%
Fourth	D: 100%	S: 45%	D:	S: 45%	D:	S: 38%
Fifth	D: 75%	S: 47%	D:	S: 47%	D:	S: 46%
Sixth	D: N/A	S: 49%	D:	S: 49%	D:	S: 45%
Seventh	D: N/A	S: 46%	D:	S: 46%	D:	S: 39%
Eighth	D: N/A	S: 51%	D:	S: 51%	D:	S: 49%
Tenth	D: N/A	S: 47%	D:	S: 47%	D:	S: 40%
Eleventh	D: N/A	S: 44%	D:	S: 44%	D:	S: 44%

D= District average S=State average

PERCENTAGE OF PROFICIENT AND ADVANCED STUDENTS IN MATH

Grades	2018-19		2019-20		2020-21	
	Math		Math		Math	
Third	D: N/A	S: 49%	D: N/A	S: 49%	D: 50%	S: 48%
Fourth	D: 67%	S: 43%	D: 0	S: 43%	D: 0	S: 36%
Fifth	D: 75%	S: 48%	D: N/A	S: 48%	D: N/A	S: 42%
Sixth	D: N/A	S: 47%	D: N/A	S: 47%	D: 100%	S: 39%
Seventh	D: N/A	S: 40%	D: N/A	S: 40%	D: 33%	S: 38%
Eighth	D: N/A	S: 47%	D: N/A	S: 47%	D: 100%	S: 38%
Tenth	D: N/A	S: 30%	D: N/A	S: 30%	D: N/A	S: 28%
Eleventh	D: N/A	S: 33%	D: N/A	S: 33%	D: N/A	S: 28%

D= District average S=State average

PERCENTAGE OF PROFICIENT AND ADVANCED STUDENTS IN SCIENCE

Grades	2018-19		2019-20		2020-21	
	Science		Science		Science	
Fourth	D: 100%	S: 64%	D: N/A	S: 64%	D: 0	S: 41%
Eighth	D: N/A	S: 64%	D: N/A	S: 64%	D: 0	S: 51%
Eleventh	D: N/A+	S: 60%	D: N/A	S: 60%	N/A	N/A

D= District average S=State average

**NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS
(NAEP)**

(Required by [34 C.F.R 200.11](#))

Grades	2017				2019			
	Reading		Math		Reading		Math	
Fourth	S: 222	N:221	S: 244	N:239	S: 221	N: 219	S: 243	N: 240
Eighth	S: 265	N:265	S: 288	N:282	S: 262	N: 263	S: 286	N: 281

S: State average N: National average

ACT/WORKKEY RESULTS FOR HIGH SCHOOL JUNIORS

(Required by [NDCC 15.1-21-19](#))

Test Type	2018-19		2019-20		2020-21	
ACT	D:	N: 19.33	D:	N: 19.58	District	N: 19.15

D: District average N: National average

Test Type	% Meeting Profile Criteria in 2018-19		% Meeting Profile Criteria in 2019-20		% Meeting Profile Criteria in 2020-21	
WorkKey	Applied Math:	Reading:	Applied Math:	Reading:	Applied Math:	Reading:

APPROVAL, ACCREDITATION, AND CURRICULAR OFFERINGS

APPROVAL AND ACCREDITATION

The school district is approved through the North Dakota Department of Public Instruction ([NDCC 15.1-06-06](#))

The school district is accredited through Cognia. State law requires each school board to invite the public to participate in a planning process. Law requires students to take three types of assessments. Results from the past three years of these exams should be reported below.

NORTH DAKOTA STATE ASSESSMENT

List all AP and dual credit courses offered.

Name of Course	Enrollment 2021-22	2022-23 Projected Enrollments	2023-24 Projected Enrollments	2024-25 Projected Enrollments

2. Does the district plan to eliminate or offer additional AP and/or dual credit courses in the next year? In three years? In five years? How will this impact district planning (staffing, budget, etc.)? *If 7-12 enrollment increases over the next 5 years and the 9-12 curriculum is expanded, AP and dual credit courses will be added as needed. These courses will be offered through ITV or online.*

Additional staff will be added to meet any increased enrollment demands. Increased state revenue through increased enrollment would meet budgetary needs.

3. Are there non-mandatory high school units being offered that should be eliminated or expanded? If yes, explain why and develop timeline. *No*

4. Are there new high school units that the district plans to offer in the next year? Three years? Five years? How will this impact district planning (staffing, budget, etc.)? *High school courses will be added as the need arises. The principal/social studies teacher will teach physical education and social studies, music will be taught by the music teacher. Spanish, English, Math, Science, Art and Vo-ag will be taught through ITV and the Center of Distance Education, Enrollment fees for ITV and online courses will be covered by the annual district's budget.*

STUDENT SERVICES AND SUCCESS INDICATORS

STUDENT SUCCESS

Services <i>Unless Otherwise Specified, Services are Optional</i>	Currently Offered		Number of Students Utilizing Service		
			K-6	7-8	9-12
Adult education	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	N/A	N/A	
Athletics	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
	If yes, list:	<input checked="" type="checkbox"/> Co-op	1	1	0
	1. Football	<input checked="" type="checkbox"/> Co-op	3	2	1
	2. Volleyball	<input checked="" type="checkbox"/> Co-op	1	1	0
	3. Boys Basketball	<input checked="" type="checkbox"/> Co-op	3	1	0
	4. Girls Basketball	<input checked="" type="checkbox"/> Co-op	N/A	1	0
	5. Track	<input checked="" type="checkbox"/> Co-op	N/A	0	0
	6. Baseball	<input type="checkbox"/> Co-op			
	7.	<input type="checkbox"/> Co-op			
	8.	<input type="checkbox"/> Co-op			
9.	<input type="checkbox"/> Co-op				
10.	<input type="checkbox"/> Co-op				
Chemical abuse prevention/dependency counseling	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
School-sponsored student organizations (e.g., honors society, yearbook, student newspaper, etc.)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
	If yes, list:		24	4	2
	1. STEAM				
	2.				
	3.				
	4.				
5.					

	6.				
	7.				
	8.				
	9.				
	10.				
Counseling (required by NDCC 15.1-06-19)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
Distance education	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	0	3	1
Early childhood education	<input type="checkbox"/> Yes If yes, how many students?	<input checked="" type="checkbox"/> No			
Gifted and talented program	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Kindergarten (required by NDCC 15.1-22-01)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	5	N/A	N/A
	<input checked="" type="checkbox"/> Offered in District <input type="checkbox"/> District pays for students to attend kindergarten in another district (list):				
Library/media	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
Other extracurricular or co-curricular activities (e.g., debate, speech)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
	If yes, list: 1. Archery	<input type="checkbox"/> Co-op	4	3	1
	2.	<input type="checkbox"/> Co-op			
	3.	<input type="checkbox"/> Co-op			
	4.	<input type="checkbox"/> Co-op			
	5.	<input type="checkbox"/> Co-op			
	6.	<input type="checkbox"/> Co-op			
	7.	<input type="checkbox"/> Co-op			
	8.	<input type="checkbox"/> Co-op			

	9.	<input type="checkbox"/> Co-op			
	10.	<input type="checkbox"/> Co-op			
School resource officer	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Social worker	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			
Special education (required by NDCC 15.1-32-08)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
	<input checked="" type="checkbox"/> District participates in East Central Special Education Unit				
Student performance strategist (required by NDCC 15.1-07-32)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			
Transportation (regular education)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

QUESTIONS ON STUDENT SERVICES

1. Is the district providing all required services? *Yes*
2. How might three- and five-year demographic projections impact services offered?
Additional 7 – 12 students would require new curriculum offerings and extracurricular activities.
3. Are there optional services that the district should eliminate, add, or consider co-oping with a neighboring school district? *4 – 12 extracurricular athletics, high school FFA, and possibly speech should co-op with neighboring school districts.*

STUDENT INTERVENTIONS AND REMEDIATION

PERCENTAGE OF STUDENTS PARTICIPATING IN RESPONSE TO INTERVENTION PROGRAMS

2018-19 School Year	2019-20 School Year	2020-21 School Year
0	0	0

PERCENTAGE OF STUDENTS TAKING REMEDIAL COURSEWORK

2018-19 School Year	2019-20 School Year	2020-21 School Year
24%	9%	12%

PERCENTAGE OF STUDENTS REQUIRED TO REPEAT A GRADE

2018-19 School Year	2019-20 School Year	2020-21 School Year
2%	0	0

DROPOUT RATE (REPORT AS A PERCENTAGE)

2018-19 School Year	2019-20 School Year	2020-21 School Year
0	0	0

TOTAL ABSENCES

2018-19 School Year	2019-20 School Year	2020-21 School Year
226	115.50	99.13

SUSPENSIONS AND EXPULSIONS

2018-19 School Year	2019-20 School Year	2020-21 School Year
0	0	0

STUDENT INTERVENTION AND REMEDIATION QUESTIONS

1. What are the trends in these data? *Students needing intervention and/or remediation vary throughout different years. We do not qualify for Title I and meet any intervention or remediation through our current staff and/or special education staff. Paras are hired as needed. We hold students to high standards and give remedial help to some students who would normally not qualify under standardized requirements.*
2. How will these trends impact student support programs and services in the next year? In three years? In five years? *Qualifying for Title I services would give us access to Federal funding for additional staff members. We do not see any circumstances that we cannot meet with our current staff.*

STUDENT SUCCESS INDICATORS

HIGH SCHOOL GRADUATION RATES (REPORT AS PERCENTAGE)

Year	District %	State %
2020-21 graduation rate	NA	87%
2020-21 graduates receiving alternative diploma	NA	N/A
2021-22 projected graduation rate	NA	N/A
2021-22 graduates projected to receive alternative diploma	NA	N/A

COLLEGE ENROLLMENT RATE FOR HIGH SCHOOL SENIORS

2018-19 School Year	2019-20 School Year	2020-21 School Year
NA	NA	NA

STUDENT SUCCESS INDICATORS QUESTIONS

1. What are the trends in these graduation rates? What changes in programs, curriculum, or services may be driving these trends? *No changes at this time.*

2. What are the college enrollment rates trends? Are there factors that may explain these trends? How might these trends impact course offerings in the future? *No changes unless a 9 – 12 enrollment returns.*

3. How should these data inform short and long-term district goals? *Kensal Public School continues to operate a K – 12 school. K – 8 instruction is met by the existing elementary staff and principal. High school students’ classes are delivered by the principal, ITV, and NDCDE. Many students open enroll to neighboring districts at the junior high or senior high level. Enrollment data indicates a stable enrollment at the current levels. Preschool numbers are slightly declining. We need to look at current staffing and determine the best way to continue to deliver high quality education while maintaining a budget within acceptance levels of the district’s taxpayers. Regularly we must examine our K – 12 status compared to a K – 6 or K – 12 alignment to determine the best course to serve Kensal Public School students.*

DISTRICT FINANCIAL DATA

GENERAL FUND REVENUES, EXPENDITURES, AND BALANCES

Year	Revenues	Expenditures	Balances
[2017] to [2018]	847,336.44	906,867.78	415,746.87
[2018] to [2019]	791,803.25	859,618.31	347,931.81
[2019] to [2020]	839,320.15	846,429.25	349,822.71
[2020] to [2021]	967,005.57	898,728.31	409,099.97
[2021] to [2022]	978,852.16	935,094.51	

EXPENDITURES/STUDENTS

Year	General Fund Expenditures	Students	Expenditures/Students
[2017] to [2018r]	721,507.93	27.26	20117.11
[2018 to [2019]	635,499.58	32	20117.11
[2019] to [2020]	632,235.91	25	20,117.11
[2020] to [2021]	678,830.91	29	23,407.96
[2021] to [2022]	650,000.00	29	22,413.79

MILL LEVIES

Year	General	Misc.	Special Reserve	Tuition	Building	Sub-Total	Excess Mills	Total	Totals
[2017] to [2018]	53.55				5.00			58.55	
[2018] to [2019]	46.60				10.00			56.60	
[2019] to [2020]	50.46				10.00			60.46	
[2020] to [2021]	53.89	12.00			10.00			75.89	
[2021] to [2022]	59.34	12.00			10.00			81.34	

See [NDCC Sections 57-15-13, 57-15-14.2, 57-15-16](#)

STATE/FEDERAL AID AND OTHER REVENUE SOURCES

School Year	Amount		
	State	Federal	Other Revenue Sources
2017-18	474,693.56	51,722.38	
2018-19	451,189.16	62,549.00	
2019-20	532,269.85	51,002.00	
2020-21	426,553.27	81,215.82	
2021-22 (projected)	406,374.73	92,943.00	

DISTRICT FINANCE QUESTIONS

1. What are the financial trends of the district? *The district carry-over was reduced to less than 35% at the end of 2019-20 to align with state law. State revenue continues to decline due to the transition minimum adjustment within the state's foundation aid formula. Consequently, the district taxes have been increased by 12% per year and a 12 -mill miscellaneous fund has been added to make up for the reduction of state revenue.*

2. What are the future financial challenges for the district? *The challenge to maintain a positive budget and provide the best educational services for Kensal students. Enrollment has a significant impact on revenue projections and staffing needs. Maintaining or increasing the current enrollment is important. Future district alignment whether the current K – 12 alignment or K – 6 or K – 8 and/or pairing with a neighboring high school district is an important discussion.*

3. What steps should be taken now, and in the future to meet the short- and long-term financial needs of the district? *The general fund mill levy should reach 60 mills or more for the 2022 -2023 school year. This is necessary to align with the state's foundation aid formula and eliminate a reduction in revenue for being below 60 mills. A 12% general fund increase and a 12-mill miscellaneous fund should be continued to strive for a positive budget. Expenditures will have to be closely watched and staffing needs studied to maintain accountability to the taxpayers.*

STAFFING

FTE INSTRUCTIONAL STAFF

Grade Level Served	Current FTEs	Projected		
		2022-23	2023-24	2024-25
K-6	4.9	4.9	4.9	4.9
7-8	.5	.5	.5	.5
9-12	.25	.25	.25	.25

FTE SUPPORT STAFF

Support Staff Positions	Current FTE			
	K-6	7-8	9-12	Total
Food Service	1			1
Maintenance	1			1
Aides	0			0
Secretarial/ clerical	1			1
Transportation	4			4
Extracurricular	1			1
Other				

Support Staff Positions	Projected											
	2022-23				2023-24				2024-25			
	K-6	7-8	9-12	Total	K-6	7-8	9-12	Total	K-6	7-8	9-12	Total
Food Service	1	→	→	1	1	→	→	1	1	→	→	1
Maintenance	1	→	→	1	1	→	→	1	1	→	→	1
Aides	.2			.2	.2	→	→	.2	.2	→	→	.2
Secretarial/ clerical	1	→	→	1	1	→	→	1	→	→	→	1
Transportation	4	→	→	4	4	→	→	4	4	→	→	4
Extracurricular	1	→	→	1	1	→	→	1	1	→	→	1
Other												

ADMINISTRATIVE STAFF

Grade Level Served	Current Staff	Projected		
		2022-23	2023-24	2024-25
K-6	.50	.50	.50	.50
7-8	.10	.10	.10	.10
9-12	.10	.10	.10	.10

STAFFING QUESTIONS

1. Does the district need to adjust staffing levels for next year? In three years? In five years? *Adjustment to teachers' schedules have been made to accommodate junior high students. The principal will continue to teach junior and senior high social studies and Physical Education. The delivery of preschool instruction may need to be adjusted as the number of preschool students decline. Increased music and art instruction would be desired. Enrollment numbers at each grade level will need to be closely watched to determine whether increased or decreased staffing is necessary.*
2. If yes to question 1, which staffing areas will need to be changed (instructional, support, or administration)? *What is the reason for these changes (demographics only, changes to course offerings, etc.)? The number of 7 – 12 students enrolled could require changes in staffing and administrative need. Demographics/declining enrollment would also impact staffing alignment.*

FACILITY PLANNING

Facility Name	Grade Level Served	Facility Age	Current Occupancy	% of Capacity Used	Projected Occupancy 2022-23	Projected Occupancy 2023-24	Projected Occupancy 2024-25
Kensal Pubic School	Prek-12	60	40	17%	35	36	38
Kensal Gymnasium	Pre -12	47	42	25%	35	36	38

FACILITY PLANNING QUESTIONS

- List facility upgrades needed (e.g., Fire code, ADA compliance, energy efficiency, air quality, facility security, technology upgrades, etc.). *Security cameras were added in 2020. A roof upgrade is the be installed in 2022. Technology upgrade were completed in 2021*
- Are areas other than classrooms being used for instructional purposes (e.g., storage rooms, commons areas, etc.)? If yes, explain. *No*
- Are portable classrooms being used? If so, how many and for how much longer? *No*
- Are new facilities needed due to enrollment projections or other reasons such as a facility's age? Explain. If yes, when will new facility be needed? *No*
- Can any current facilities be repurposed? Explain. *No need at this time.*
- Do any current facilities need to be sold? Explain. *The school district house was sold in 2022.*
- Will the district need to increase its building levy (20 mill max) and/or seek voter approval of bond issuance in order to accomplish facility goals? *No*

OUTCOME OF THREE AND FIVE-YEAR DEMOGRAPHIC PLANNING

Academic and extracurricular programs: *The 7-12 academic program and course offerings should continually expand to accommodate the 7-12 students. Extracurricular speech, music, and FBLA could also be added.*

Instructional and administrative staffing: *No additional staffing is required at this time. Preschool staffing should continue to be examined.*

Facility needs and utilization: *No additional needs are required.*

District tax levies: *The general fund levy should exceed 60 mills for the 2022-2023 school year. The school board should determine whether the 12-mill miscellaneous fund and a full 10 mill building fund is required.*

Other:



[Kensal Public School District 19]
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