



Human Resources Office

Extra Pay for Extra Duty Contract Form

THIS AGREEMENT, entered into this _____ day of _____
by and between the BOARD OF EDUCATION OF KENT COUNTY, MARYLAND,
employer, and _____, employee.

It is understood that:

1. This assignment is in addition to the standard teaching load for a regular day-school teacher.
2. This assignment will be satisfactorily completed by the employee named unless its completion becomes impossible because of resignation or illness of the employee, in which case the amount of compensation provided in the schedules will remain the same although it may be divided among two or more teachers and prorated accordingly. In no case shall any compensation be paid until the activity has been completed.
3. Said employee shall be employed by the Board of Education of Kent County, Maryland for the following extra duty: _____
Step: _____, for the period _____
and shall be paid therefore the sum of \$ _____, which said sum shall be paid at the completion of the activity for which employed following the certification of the building principal that all responsibilities have been completed.
4. Said employee does hereby agree to accept such employment on the terms set forth herein.

WITNESS the hands of the parties hereto.

BOARD OF EDUCATION OF KENT COUNTY,
MARYLAND

Principal's Signature

BY: _____
Secretary

School

Employee

This form is to be prepared in triplicate:

COPY TO: PERSONNEL (ORIGINAL)

PRINCIPAL EMPLOYEE