



Festus R-6 Festus Elementary Explorers

Summer 2018
Grades Kindergarten - 4th
Principal: Cara Pellerin
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636-937-5701

Festus R-6 School District Mission Statement
"Educating All Children to Meet Tomorrow's Challenges"

DESCRIPTION OF SUMMER PROGRAM

The summer program is an extended learning program free to all students. It is a five day a week program for 22 days with bus transportation. Each day is 7 hours with a half hour lunch. In the morning students will be working in the academic courses and the afternoon will consist of enrichment/adventure courses for the students. This year kindergarten and first grade will be at the Elementary and 2nd through 4th grade will be at the Intermediate. **ALL PICKUPS AND DROP OFFS WILL OCCUR AT THE INTERMEDIATE OFFICE.**

STUDENT HOURS

Students attend from 8:10 am to 3:25 pm.

DATES OF PROGRAM

May 30- June 28

STUDENT INFORMATION

Student directory information (i.e. address, phone number, parents' names, etc.) should be updated in the office if there are any changes. Since student safety is our number one concern, we need to be able to contact parents and emergency contacts as quickly as possible.

STUDENT INCENTIVE PLAN

Students who attend, have a positive attitude, and put forth effort will be eligible for prizes throughout the program. Students will NOT receive an incentive money card for having perfect attendance this year. Positive Behavior Support (PBS) will be continued throughout the Tigers Rule Summer School Program.

There will be a calendar of events during summer school. During the summer many days will be a special day whether it be Cardinal Day or Camping Day, your child will get to enjoy special activities. Every Friday there will be an attendance drawing.

Students who try their best to demonstrate good attendance, safety, responsibility and respect will be eligible for an end of the summer attendance prize, such as a t.v., tablet, remote control truck, an American Girl Doll, or a karaoke machine.

DISCIPLINE PROCEDURES

Our summer school program is a privilege. Students who consistently violate school policy will be removed from the program. Disrespect and consistent disruptive conduct of any kind will not be tolerated. Inappropriate language, fighting, assault etc., is unacceptable. Festus R-6 District/Festus Elementary School Discipline policies and regulations apply to summer school.

EXPECTATIONS, RULES, AND DISCIPLINE

Expectations

Our students are expected to...

1. Be safe
2. Be respectful
3. Be responsible

RULES

Please understand that this is not a comprehensive list of rules, and that each teacher has individual classroom rules centered on these three core expectations. Parents, students, and visitors are expected to abide by school rules in the classroom, hallways, cafeterias, outdoor athletic areas, the buses, and on field trips (should that apply). Rules are straight forward and are based on the concept of treating others with respect. Violations of rules that result in students being harassed and/or bullied will be dealt with swiftly. Our first priority is to create an environment where children are and feel safe so that our main goal of learning can take place. A few rules of note are listed below:

1. Students are to mark all of their personal belongings with their name and grade/class. Any personal item brought to school is the sole responsibility of the students. If any item is lost, misplaced, broken, etc. the student is responsible, not the school.
 - a. Electronic devices such as cell phones, games, mp3 players, etc...are not allowed at school.
 - b. "Heelys" (roller skate shoes) are not allowed at school.
2. Students are expected to take pride in school property and treat it with respect. Students who deface, damage, or lose school property will be required to compensate the school for the damage or loss.
3. This is a smoke free campus. Smoking will not be tolerated on any area of school property, either inside or out.
4. Pets are not allowed at school, except under special circumstances and only with the classroom teacher's and/or office permission.
5. The Festus R-VI School District expects student dress and grooming to be neat, clean, and in good taste so that each student may share in promoting a positive, healthy and safe atmosphere within the school district. Students should wear clothing that covers the midriff and shorts of an appropriate length. Students may not wear clothing that advertises cigarettes, alcohol, drug paraphernalia or that has inappropriate language, or may disrupt the educational process.
 - a. "Heelys" (roller skate shoes) are not allowed at school.
 - b. Flip-flops are strongly discouraged as the children will be going outside almost daily.
6. Verbal and Physical violence **will NOT be tolerated.**
 - a. Students who have been subjected to bullying, hazing, discrimination, and/or harassment should report these incidents immediately to their teacher or the office.

DISCIPLINE

School rules and expectations have been established to provide a safe environment where learning can take place. We will work with students to help them follow rules and expectations. Should a student violate school rules, policy, or expectations, the teacher and/or administration can take disciplinary action.

There are unacceptable behaviors that result in an IMMEDIATE REFERRAL to the office and action by the principal. They are:

- Fighting/physical aggression

- Foul language/profanity
- Destruction of Property/vandalism
- Possession of anything that could bring harm to oneself or others
- Theft
- Possession of illegal substances
- Bullying, discrimination, and/or harassment
- Defiance/disrespect/insubordination

There are a variety of consequences that can occur for misbehavior. This is not a full list, but covers the majority of consequences administered.

- Isolation
- In-school suspension (ISS)
- Out-of-school suspension (OSS)
- Probation or suspension from special activities
- Referral to counseling
- Safe Schools Referral (Please see *Safe Schools Act*)
- Loss of bus riding privileges.

ARRIVAL PROCEDURES TO SUMMER SCHOOL

STUDENTS SHOULD ARRIVE NO EARLIER THAN 8:00 am, as there is NO supervision for them earlier. Students can be dropped off in the office at the INTERMEDIATE school.

Kindergarten students will meet in the gym at the INTERMEDIATE school everyday, their teacher will be in the gym and will walk them to their classroom.

First grade students will meet in the cafeteria in the INTERMEDIATE school everyday, their teacher will be in the gym and will walk them to their classroom.

Second grade students will meet in the cafeteria in the INTERMEDIATE school. After the first 2 days, they will go directly to their class.

Students in grades 3-4 will meet in the library on the first two days of summer school. After those two days they will report to their classrooms.

DISMISSAL PROCEDURES FROM SUMMER SCHOOL

PARENT PICK-UP

All grade will report to the foyer in front of the INTERMEDIATE school office. They will be placed in lines according to their grade in the gym. Parents can come in through the front doors to pick up their children. Make sure you have your id.

ALL BUS STUDENTS will be walked out to their buses. Students **CANNOT** ride a different bus home unless the parent signs a note and the office issues a bus pass. This must be taken care of no later than 10:00 AM the morning of the request. Parents can call the office prior to 2:30 PM with any bus changes if there is an emergency.

If you need to change transportation arrangements for the afternoon or make last minute plans to pick up your child, we require that you notify the office no later than 2:30 PM. Teachers start taking their students to the buses as early as 3:00 PM. It is very difficult to disseminate information without proper and advance notice.

LATE PICK UP PROCEDURES

If you are late picking up your child, he/she will be waiting in the summer school office.

STUDENT ILLNESS/INJURY PROCEDURES

We will have a nurse on duty. Students will be given temporary care in case of illness or injury during school hours. If your child has a medical problem, please make sure the school nurse is informed. It is very important that correct telephone numbers (home, work, cell and emergency contacts) are on file in the main office in case parents or emergency contacts need to be reached.

Students are to be kept home if they have:

- any communicable disease
- temperature of 100 degrees or greater
- undetermined rash over any part of the body
- scaly patches on skin, which might indicate ringworm
- head lice or nits
- vomiting
- diarrhea
- red, draining eyes
- sore throat accompanied by fever
- open draining lesions

NO prescription or over the counter medication will be given to students unless the medicine is in the original container with the prescription/original label, which must include the child's name, name of the medicine, dose, time to be given/how often to be given, and doctor's name (if prescription), along with signed authorization from the parent to administer the medication. The nurse has forms to fill out.

OTHER DISTRICT INFORMATION

Transportation Center

937-5716

Director: Jeanine Sabatino

Food Service

937-7747

Director: Peggy Carle

Nurse's Office
937-5917

SAFE SCHOOL ACTS HOUSE BILL 1301 & 1298, EFFECTIVE AUGUST 1996

School Discipline Policies

This legislation outlines several policy requirements focusing on promoting safe school environments. Local boards of education in each school district are required to establish a written discipline policy, including specifying the district's policy on corporal punishment and procedures in which punishment will be applied. Pupils and their parent or legal guardian must be provided a copy of the disciplinary policy. All employees of the district are to receive annual instruction on the content of the disciplinary policy.

Reporting Requirements

District administrators are required to report acts of school violence to teachers and other school employees who have direct responsibility for the child's education or interact with the student on a professional basis. The section defines "acts of violence" and "violent behavior" including a listing of felonies that are required to be reported. Any portion of a child's IEP relating to demonstrated or potentially violent behavior must be reported to any teacher or district employee directly responsible for the child's education or who interacts with the student within the scope of their duties.

Student Suspension

Current law requires a minimum of a one-year suspension for a student bringing a weapon to school. This amendment allows the suspension to be either one year or an expulsion and expands the definition of weapon. Civil war era weapons, when used for a civil war reenactment on school property, are exempted.

Discipline Records

Districts are required to compile and maintain records of any "serious violation" of district policy. Records will be made available to district personnel with the need to know based upon their assigned duties and shall also be sent to any district a student subsequently attends.

Abuse Investigations

This section outlines investigations of alleged abuse based upon the use of corporal punishment within the district. The amendment would authorize the juvenile officer to designate another law enforcement officer to investigate these allegations in conjunction with school personnel. School personnel are considered mandated reporters and are required by law to report all suspected incidents of abuse to the proper authorities.

Children with Disabilities

Section 162.680.RSMO. contains the state prohibition on denial of educational services based upon a child's disability. This section is amended to provide that if violent behavior by a child with a disability causes a substantial likelihood of injury the school shall initiate procedures to change the student's educational placement.

Removal of Students

Districts are authorized to immediately remove a pupil posing a threat to themselves or others. Prior disciplinary action may not be the sole basis for such removal. Removal of a pupil with a disability is subject to state and federal procedural rights. Boards are required to make good-faith effort to have the parent or other custodian present at suspension or expulsion hearings.

Re-admission Conference

Section 167.171 outlines the procedural requirements relating to the suspension or expulsion of students. A new subsection requires a conference prior to readmission of a student suspended for more than ten (10) days for an act of school violence, or where the pupil poses a threat or harm to themselves or others. Written notice of the conference shall go to the parent or guardian. The section specifically prohibits readmission of a student convicted or indicted of specific criminal acts. An exception is provided for children with disabilities as identified under state eligibility. A conference is required if a student

attempts to enroll in a district during suspension or expulsion from another district. The school district may recognize the disciplinary action if it is determined that the behavior would be subject to suspension or expulsion in that district.

Communication with Juvenile Officers

Juvenile Officers must notify school officials when students have committed certain specified criminal acts. The notification must include a description of the conduct and the dates when the conduct occurred, but shall not include the name of the victim. This report shall be shared with teachers or other district employees with a need to know based upon the scope of their assigned duties. The superintendent is required to notify the appropriate juvenile or family court upon the suspension of any student within the jurisdiction of the court when the suspension is in excess of ten (10) days.

Notice of Violent Acts

Principals are required to notify the superintendent and law enforcement if any person is believed to have committed first, second or third degree sexual assault or deviant sexual assault against a pupil or school employee while on school property, on a school bus, or involved in a school activity. The principal must also report possession of a controlled substance or weapon by people in school. A teacher must immediately report to the principal knowledge of an assault or possession of a weapon or controlled substance. This section grants good-faith civil immunity for school employees providing information to law enforcement. Refusal by a school official relating to their reports requirements under this section and Section 160.261 is defined as a misdemeanor punishable by a fine of up to \$500 and imprisonment in a county jail not to exceed one year.

Violence Prevention Programs

The Department of Elementary and Secondary Education is authorized to identify programs relating to violence prevention to be administered by the public schools. The State Board of Education is authorized to adopt rules approving such programs. Academic credit may not be offered for participation in these programs. Beginning no later than the 1998-99 school year, and thereafter, districts are authorized to administer violence prevention programs for kindergarten through twelfth grade. The Department of Elementary and Secondary Education is authorized to fund programs relating to violence prevention.

Statement of Disciplinary History

School districts may require parent, guardian, or other custodian to provide a statement indicating whether a student was previously expelled, violated policy on weapons, alcohol or drugs, or willfully inflicted injury on another. Persons making a false statement would be guilty of a Class B misdemeanor. The Statement would be maintained as a part of the student's record.



Please complete, sign, and date the form below and send it with your child to summer school as soon as possible.

Your child will receive an extra tiger tale for a reward if their form is turned in.

Child's Name _____

Child's Teacher _____

My child and I have read and understood the Festus R-6 School District Elementary Summer School Handbook. (Handbook is available under the Summer School Forms tab in the news section on the district website at www.festus.k12.mo.us if you need a hard copy of the handbook, please let us know.)

Printed Parent Name _____

Parent Signature _____ Date _____
