

NORTH PEMISCOT SCHOOL DISTRICT

NORTH PEMISCOT JUNIOR HIGH AND NORTH PEMISCOT HIGH SCHOOL



STUDENT/PARENT HANDBOOK

Revised: July 2023

HOME OF THE MUSTANGS

TABLE OF CONTENTS

Introduction	4
Educational Beliefs/Philosophy/Vision	4
Mission Statement	4
Goals for North Pemiscot R-1 Schools	4
Program of Study, Junior High School	6
Retention Policy, Junior High School	6
Program of Study, High School	6
Grading System	8
Report Cards	9
Progress Reports	9
Valedictorian and Salutatorian	9
Honor Roll	9
Quarter Tests	9
Guidance and Counseling Services	9
Scholarships and Financial Aid	10
Diplomas	10
Transcripts	10
Drop Outs	10
Senior Trip Eligibility	11
Insurance	12
Food Service	12
Transfer – Withdrawal Procedure	12
Admission of Students Under Disciplinary Action From Another District	12
Automobiles and Other Vehicles	13
Student Medication Policy	13
Personal Property	14
School Sponsored Trips	14
Telephone	14
Buildings	14
Visitors	14
Disaster Procedures	14
School Dismissal	15
Attendance Policy	16
Tardy Policy	16
Early Dismissal	17
Tuition	17
Health Regulations and Procedures	17
School Calendar	17
Library Rules and Policies	17
Grievance Procedures	18
Cheerleaders	18
Athletics	19

Junior-Senior Prom	19
Elections	19
Student Organizations	19
Awards	22
Internet Policy and Usage Agreement Contract	22
Discipline Guidebook	24
Discipline Guide	25
Monday School Rules	25
Noon Detention Policy	26
Corporal Punishment	26
Refusing Punishment	26
Suspension	26
Expulsion	27
Due Process	27
General Misconduct	27
Mobile Device Policy	28
Inappropriate Videos or Photos by Mobile Devices	28
Lockers and Desks	28
Dress Code	29
Sneak Day	29
After-School Activities and Assemblies	29
School Bus Regulations	29
Personal Search	30
Drugs or Alcohol	30
Medical Marijuana	31
Acts of Violence	33
Tobacco	33
Discipline Policy	33

INTRODUCTION

This student handbook is designed especially for the students and parents of North Pemiscot Junior High and High School. Its purpose is to help students and parents understand the policies, procedures, and goals of our school system to ensure everyone a quality education.

It is extremely important for each student and their parents to read and understand the contents of this handbook. The policies and procedures described are the result of a concentrated effort over the years on the part of the faculty, administration, and the North Pemiscot School Board.

Rules and standards of conduct are a major factor in creating an effective learning environment for our students. It is crucial for each of us to realize that we are directly responsible for all our actions. During their junior high and high school career students will have to make decisions that will determine their success as a student and as a person.

As students you are at a critical point in your development as young citizens and productive members of our society. The decisions you make during your junior high and high school years will follow you for the rest of your life. For many years after graduation your permanent record will remain a part of our files. We will be contacted many times by perspective employers, universities, or other school districts to send transcripts, answer questions and provide information about your school career. Our answers, whether positive or negative, will depend entirely on your actions and behavior.

Remember — it is your responsibility as students of North Pemiscot Junior High and High School to know and obey the rules of your school. Even if you have attended North Pemiscot School before, take time to read the entire handbook so that you will be better informed about your school's policies as there have been changes and revisions. Good luck and have a great school year.

EDUCATIONAL BELIEFS/PHILOSOPHY/VISION

The North Pemiscot R-1 School District believes that:

- The family unit is the prime educators of their children and must provide the foundation and steppingstone of the values necessary for learning and life.
- Religious values are important to the youth and adults of the community and will be acknowledged.
- It is the school's responsibility, along with home support, to provide successful opportunities for students to reach their maximum learning potential.
- Respect should be reinforced through character building values such as honesty, self-discipline, trustworthiness, obedience, and hard work.

MISSION STATEMENT

The mission of the North Pemiscot R-1 School District is to provide a safe, secure, and supportive environment promoting social skills, self-confidence, and values to create a well rounded citizen both academically and as a member of the community.

GOALS FOR NORTH PEMISCOT R-1 SCHOOLS

North Pemiscot R-1 Schools will strive to achieve excellence in education by focusing on:

I. Fostering Individual Student Success By:

1. Encouraging regular attendance by having a district attendance policy that stresses the students' responsibility to be in regular attendance.
- * 2. Providing appropriate curriculum to meet the student needs in a changing society.
3. Selecting appropriate instruments to measure each student's growth.
4. Providing a guidance / counseling program which assists students.
5. Providing experiences and information for the staff to enhance student success.
6. Providing programs and awards to recognize student achievement.

II. Establishing An Educational Program Which Meets the Needs of All Students in a Changing Society By:

1. Coordinating the Preschool-12 curriculum, providing special emphasis on writing opportunities, critical thinking, reading, problem-solving and mathematical concepts,
2. Utilizing evaluation processes for the educational program.
3. Implementing Missouri School Improvement recommendations, where appropriate.
- * 4. Striving to meet exemplary school standards.
5. Providing a program for gifted students in grade levels three through eight.
6. Developing a coordinated Preschool - 12 computer program.
7. Assessing each library to ascertain that materials are available for learning.
8. Providing college classes in compliance with S.B. 740 which permits dual enrollment for North Pemiscot's juniors and seniors.
9. Utilize technology throughout the curriculum.
- *10. Providing technology to meet the needs of students enrolled

III. Promoting Staff Development and Effectiveness By:

1. Implementing a professional development program designed to assist in professional growth of staff.
2. Promoting communications among and between teachers of grade levels and/ or departments.
3. Utilizing Performance-Based Staff evaluations.
4. Providing a formal staff development program.
5. Providing programs and awards to recognize the achievements of North Pemiscot R-1 Public School's employees.

IV. Communicating With All Segments of the District to Achieve Cooperation, Support, Understanding and Unity of Purpose By:

- *1. Obtaining input on school programs and future directions.
2. The elementary and secondary divisions will provide news of each division to the news media.

V. Providing Buildings and Equipment Which Meet the Educational Needs of the District By:

- * 1. Assessing the building needs of the district for the next five years.
2. Implementing the renovation and construction schedule as permitted.
3. Implementing a maintenance / replacement schedule of equipment.
4. Providing good housekeeping.
5. Promoting student pride in a clean and well-kept school.

- I. Adopting a Financial Plan Which Provides for Educational Excellence By:
 1. Managing expenditures and revenues to maintain fiscally sound reserves.
 - * 2. Reviewing the three past budgets to project future needs.
 - * 3. Seeking adequate funding for district goals.
 4. Assessment of transportation efficiency.
 - \$* 5. Implementing a Career Ladder Plan for teachers, counselors, and librarians.
 - \$* 6. Seeking adequate funding from the State of Missouri to provide competitive salaries for school employees.

(*) Indicates long range goals.

(\$) If new revenue will permit these goals to be achieved.

PROGRAM OF STUDY, JUNIOR HIGH

The junior high program of study will consist of the core courses: Mathematics, English, Science and Social Studies. Students must take Physical Education, Music and Art both years. Students will be offered electives such as Family and Consumer Science, Keyboarding, Agriculture, and Industrial Technology.

RETENTION POLICY, JUNIOR HIGH

To successfully pass on to the next grade students must pass five of the eight semesters in the four core subjects of Mathematics, English, Science and Social Studies with a D- or better. Exceptions to this policy will be considered on a student-by-student basis and only with exceptional cause or reason.

Students not passing mathematics or communication art courses may be retained in those individual courses but proceed to the next grade. This will be handled on a student-by-student basis and with exceptional cause or reason.

PROGRAM OF STUDY, HIGH SCHOOL

- I. **High School Graduation Requirements:** To be eligible for graduation from high school, and participation in graduation ceremonies, a student must have attended high school for eight full semesters after grade eight and must have completed the minimum of 24 units of credit as prescribed by the Department of Elementary and Secondary Education. Credit received at summer school may be included in the total 24 units, but summer school work cannot be taken in lieu of the eight semesters of attendance required.

High School Graduation Requirements effective the class of 2010 and thereafter:

Subject	Units Required
Communication Arts	4.0
Social Studies	3.0
Mathematics	3.0
Science	3.0
Fine Arts	1.0

Practical Arts	1.0
Physical Education	1.0
Health Education	.5
Personal Finance	.5
Electives	<u>7.0</u>
TOTAL	24.0

Social Studies must include – Civics, World History, and American History. Students must pass the Federal and State Constitution test.

II. The College Preparatory Studies Certificate: To be eligible for the college preparatory studies certificate, a student shall:

1. Complete a rigorous high school program cooperatively planned by the school, the student, and the student's parents which include at least the following:

Subject	Units Required
English/Language Arts	4
Mathematics	3
Science	3
Social Studies	3
Fine Arts	1
Practical Arts	1
Physical Education	1
Specified Core Electives	3
General Electives	<u>6</u>
TOTAL	24

2. Earn at least a 3.0 grade point average (GPA) on a 4.0 GPA scale in the combined subject areas of English/Language Arts, Mathematics, Science, and Social Studies.
3. Score above the national average on the American College Test (ACT) or above the national average on the Scholastic Aptitude Test (SAT).
4. Complete a strong academic program, as specifically outlined below, in the subject areas of English/Language Arts, Mathematics, Science, Social Studies, and specified core electives. *No substitutions are authorized.*

English/Language Arts: At least four units, one of which may be speech or debate and two of which must be in courses emphasizing composition or writing skills.

Mathematics: At least three units, high school level Algebra and beyond, including Algebra II.

Science: At least three units selected from biology, chemistry, physics, one of which is a laboratory course.

Social Studies: At least three units, including American History and at least one semester of Government.

Fine Arts: At least one unit of fine arts courses in the visual arts, music, dance, or theater.

Specified Core Electives: At least three units selected from foreign language (two units of one foreign language are strongly recommended) and/or combinations of two or more of the following course areas: English, Mathematics, Social Studies, Science, and Fine Arts.

General Electives: At least six units sufficient to meet state and local graduation requirements. The courses should be selected and planned by the school, the student, and the student's parents to develop the student's aptitude and skills.

- III. Pemiscot County Vocational School:** The Pemiscot County Vocational School offers vocational courses for any student enrolled in a Pemiscot County High School. Three units of credit will be given for these courses.
- IV. Special Classes:** Special classes are provided for those students that have difficulty performing academically with regular class students. Each student is provided with an individualized educational program and the necessary resources are made available to ensure a feeling of success. Many of these students attend regular classes along with their special classes. Their program is evaluated and revised annually in order to provide each student with the best education possible with the least restrictive environment.
- V. Classification of Students:** To be classified as a high school freshman, sophomore, junior, or senior, a student must have earned the required number of units specified below before the start of the current school year:

Freshmen – 0 units

Sophomore – Must have successfully completed six (6) credit units.

Junior – Must have successfully completed twelve (12) credit units.

Senior – Must have successfully completed eighteen (18) credit units.

GRADING SYSTEM

The following system of grading is used at North Pemiscot Junior High and High School:

Grade	Numerical	Percentage
A	11	100-95
A-	10	94-90
B+	9	89-87
B	8	86-83
B-	7	82-80
C+	6	79-77
C	5	76-73
C-	4	72-70
D+	3	69-67
D	2	66-63
D-	1	62-60
F	0	59 and Below

Teachers may use either the percentage grade or letter grade with its corresponding numerical value for homework, daily grades, test scores, etc. All report card, quarter and semester, grades

will be a percentage and a letter grade.

Until grades are placed on the report cards and permanent records, teachers will be given sole responsibility in determining individual grades. After grades have been placed on the report cards and permanent record cards, the following will be strictly adhered to:

1. After a grade has been placed on the report card it will not be changed except by mutual agreement between the principal and teacher.
2. A grade that is placed on the permanent record will not be changed without the written authorization of the principal. Such authorization will state the details concerning the change and will be signed by the teacher and approved by the principal.

Report Cards

Report cards for all students will be issued each quarter. They are given out the week following the nine weeks tests. All report cards must be signed and dated by a parent or guardian and returned to the teacher within three days unless it is given directly to the parent or guardian.

PROGRESS REPORTS

To keep parents informed of their child's progress a notice shall be sent to parents of students that are failing or near failing in the middle of each quarter. A progress report may also be sent for students that are just not working very hard. This notice is also an invitation for parents to come in and discuss the problem with the principal and teachers. All progress reports must be signed and dated by a parent or guardian and returned to the teacher within three days.

VALEDICTORIAN AND SALUTATORIAN

A minimum of two consecutive years' work in the North Pemiscot High School is required for a student to be eligible for the Valedictorian or Salutatorian award. The senior with the highest-grade point average for four years of high school shall be the Valedictorian. The senior with the next highest grade point average shall be the Salutatorian.

The semester grade of all "academic" subjects will be used to calculate the grade point average. This includes all subjects except Band, Chorus and Physical Education. GPA for students in contention for valedictorian and salutatorian will be calculated after their last day of classes the same as everyone else.

HONOR ROLL

The honor roll is published each nine (9) weeks. To qualify for the honor roll, a student must have a "B" or better in all subjects, not to include "B-".

QUARTER TESTS

Students will take quarter tests in each academic subject at the end of each quarter. These tests may be comprehensive or chapter-like in nature at the teachers' discretion. All students must take quarter tests.

GUIDANCE AND COUNSELING SERVICES

All students have available to them the services of the North Pemiscot Counselor. The

guidance program includes individual planning for educational and occupational goals, a guidance curriculum based on state grade level expectations, responsive services, and systems support.

A student may personally request to see the counselor or ask a teacher to arrange the appointment. Teachers or parents may also make the initial request. Parents are encouraged and invited to make use of guidance services to better understand their child's programs.

SCHOLARSHIPS AND FINANCIAL AID

Financial aid and scholarship information and/or assistance is available through the counselor's office. The following local scholarships are available to North Pemiscot students:

- American Legion Post 88
- Horace Dunagan Award
- North Pemiscot Community Teachers Association
- North Pemiscot Memorial
- North Pemiscot Student Leadership
- Wardell Lion's Club
- Wardell Volunteer Fire Department

DIPLOMAS

Students that meet at least the minimum requirements as set by the Board of Education will be awarded a high school diploma. To be eligible for graduation from high school and participation in graduation ceremonies, a student must have attended high school for eight (8) full semesters after grade eight and must have completed the minimum of 24 units of credit as prescribed by the Department of Elementary and Secondary Education.

TRANSCRIPTS

It is the policy of the school district to furnish transcripts free of charge.

DROP OUTS

The North Pemiscot school district is committed to keeping students in school until they graduate. If a student decides to leave school and not continue their education elsewhere, they are defined as a drop out.

When a student makes the choice to drop out of school the following will occur:

1. The principal will notify the Missouri Drop Out Hotline.
2. The principal will notify family services.
3. The student that makes the choice to drop-out will not be allowed on either North Pemiscot campus during the school day.
4. The student that makes the choice to drop-out will lose the privilege of attending district sponsored extra-curricular activities.
5. The privilege to attend extra-curricular activities will be re-instated after the drop-out student's cohort graduates.
6. Exemptions to the loss of privileges may be granted on a per case basis through prior

arrangements with school administration.

SENIOR TRIP ELIGIBILITY

*The Board of Education authorizes and endorses an annual district-sponsored trip at or near the end of the school year for members of the senior class ("Senior Class Trip") who have met certain eligibility criteria and have been approved for participation in the Senior Class Trip by the district. The purpose of the trip is to acknowledge and reward those eligible, graduating members of the senior class for their good conduct and superior academic performance while in high school. **Participation in the Senior Class Trip is a PRIVILEGE, and NOT a matter of right.** The determination of eligibility for participation by any graduating member of the senior class shall be made jointly by the senior class Sponsors, the high school principal, and the district superintendent. In the exercise of their discretion in determining eligibility, these individuals shall consider the **following as a minimum criteria:***

1. The student may not have been disciplined by the principal three (3) or more times during his/her senior year in high school.
2. The student may have no more than **two (2) Monday Schools** during his/her senior year in high school.
3. The student may **not** have been **suspended** or **expelled** from school during his/her senior year in high school.
4. The student must **meet the school's attendance regulations** during his/her senior year in high school.
5. The student may have no more than **one (1) "F"** on his/her report card for the school year based on quarter grades during the student's senior year in high school.
6. No student is eligible to participate in Senior Trip if, during his/her senior year in high school, he or she has committed a criminal offense other than a minor traffic code violation. A criminal offense is a violation of the criminal laws of the United States, this or any other state, and any political subdivision thereof, which gives rise to the filing of criminal charges in Federal, State, or Municipal Court (or charges of delinquency in Juvenile Court, if the student is a minor) and as to which the disposition is anything other than acquittal or dismissal. A plea of "no contest," deferred prosecution, the entry of a suspended imposition, or execution of sentence, or other, similar dispositions of criminal charges shall constitute criminal offenses for purposes of eligibility to participate in the Senior Class Trip.
7. All senior class members are expected to participate in all the fundraising activities associated with the Senior Class Trip. A quota and schedule will be set up for each project and each senior is expected to meet the quotas, meet the deadlines, and fulfill the work schedules if he/she wishes to participate in the Senior Class Trip. **THE FIRST QUOTA, DEADLINE, OR WORK SCHEDULE NOT MET BY THE SENIOR WILL MAKE HIM/HER INELGIBLE TO ATTEND THE SENIOR CLASS TRIP. THE SENIOR CLASS SPONSORS SHALL DETERMINE THE ACCEPTABILITY OF ANY EXCUSE FOR NON-PERFORMANCE OF SUCH WORK.**
8. The student may serve only **one (1) IN SCHOOL SUSPENSION** during his/her senior year in high school. If he/she receives a second **IN SCHOOL SUSPENSION** he/she will **NOT BE ELGIBLE** to participate in the Senior Class Trip.

9. All senior planning to participate in the district sponsored Senior Trip must submit to and comply with the district's drug testing program. Any senior testing positive will be deemed ineligible for the trip until the directives of the program have been met. A senior testing positive and meeting the directives will be reinstated to the trip (barring special circumstances which will be determined by the sponsors and the principal). Once reinstated the senior will be a part of the normal random pool for drug testing from that point forward and will submit to the drug test administered closest to the trip departure date. Any senior testing positive on two drug tests at any time (school program or otherwise) will not be eligible for the trip.
10. Seniors must attend their entire junior and senior year or complete seven out of eight high school semesters, to include the entire senior year, at North Pemiscot, to be eligible for the senior trip.
11. Any student who chooses to go virtual their senior year is NOT eligible for the Senior Trip.

INSURANCE

The North Pemiscot School District sponsors a program of twenty-four (24) hour and school-time accident insurance for students through a registered insurance company selected by the superintendent. No obligation is assumed by the school district. The only function of the school district is to assist in the distribution of applications. *No student may perform on an athletic team or cheerleading squad or participate in shop or trade school without school insurance or proof of private basic accident insurance.*

FOOD SERVICE

It is the primary purpose of the food service division to make available to all students in the district hot lunches and breakfasts. The school cafeteria prepares nutritious lunches and breakfasts, and all students are encouraged to eat there. Students may pay on Monday morning in the principal's office or daily as you go through the lunch line. Free and reduced-price lunches and breakfasts are available. There will be no running, shoving, pushing or line breaking in the cafeteria.

TRANSFER - WITHDRAWAL PROCEDURE

Any student that intends to transfer from North Pemiscot Schools should inform the principal's office and, if possible, give the address of the new school. Transfer procedures are:

1. Pick up clearance sheet and book card form principal's office.
2. Check in all books and settle all obligations as indicated on clearance sheet.
3. Bring clearance sheet to office for final check.

A transcript of permanent record will not be sent to another school unless obligations are cleared.

A student that does not check out is still liable for all debts.

ADMISSION OF STUDENTS UNDER DISCIPLINARY ACTION FROM ANOTHER DISTRICT

The school administration may refuse admission to transferring students if they withdrew from another school while not in good standing. Students under current disciplinary action from another district may not be enrolled at North Pemiscot until the imposed discipline has been

settled.

The North Pemiscot School Administration also has the right to admit a transfer student on probation if the student has been under disciplinary action in another district.

These conditions apply whether the student is a resident or non-resident of the school district.

AUTOMOBILES AND OTHER VEHICLES

Driving in a careless or reckless manner is strictly forbidden and the right to drive to school may be denied by the principal. Only students that have passed the driver's test and secured a license may drive on campus.

Vehicles are to be used for transportation to and from school only. When a driving student arrives on campus the automobile must be parked in the student parking area immediately and not moved until school is dismissed. Students are not to sit in parked cars and cannot return to the parked cars during the school day without permission.

Those students must be parked and out of their cars before the 7:42 A.M. bell. Students that drive should leave the parking area as soon as they get out of class. Violators of these rules will be in danger of having their driving privileges canceled.

STUDENT MEDICATION POLICY

Medication should be given at home if at all possible. However, if the physician's orders indicate that it must be given during school hours, the medication may be given at school by complying with the following instructions. These instructions also apply to the administration of non-prescription drugs.

PRESCRIPTION MEDICATIONS

When a student is to receive medication during school hours, the parent / guardian must provide the medication in the original prescription bottle plainly marked with the following information:

NON-PRESCRIPTION MEDICATIONS

Over-the-counter medications for colds, coughs, headaches, etc. will be given when accompanied by a written request from the parent / guardian. The medication is to be provided by the parent / guardian.

PARENT PERMISSION

The school must have written permission from the parent / guardian to give any medications. A permission form will be provided by the school to be completed by the parent / guardian. (See Appendix). The form is to be completed and returned to the school by the second day of medication administration by the school. A written request from the parent / guardian will permit the school to administer the medication until the form is completed. (See Appendix). The request must include the same information as above.

All medicines must be properly identified and in the original container. **DO NOT** send medications in envelopes, plastic wrap, lunch boxes, etc. Records of administration of medications during school hours will be maintained.

PERSONAL PROPERTY

The North Pemiscot School District will not be responsible for any personal property left on the school premises or school bus at any time.

SCHOOL SPONSORED TRIPS

Only club, organizations or team members and sponsors will be allowed on school sponsored trips. Invited guests or outsiders must be cleared through the principal or superintendent. Students will be supervised by school faculty.

No student shall travel in any vehicle not school owned while on a trip unless authorized by the school principal or the supervisor of the school activities in which the student is engaged.

Students who have a "U" in conduct will not be allowed to ride the pep bus to games.

Students are required to ride the bus to and from all extracurricular activities unless a parent or guardian contacts the sponsor in advance to make arrangements and sign the necessary release forms. If it is absolutely necessary for a child to ride with an adult other than his parent or guardian, a special release form must be signed and dated by the parents or guardian. Students will not be released to ride with other students.

TELEPHONE

The telephone in the principal's office is there for school business only. Parents should phone students only when it's an emergency and the message will be delivered. *Students should not ask to use the office phone unless it is an emergency.*

BUILDINGS

Students are not to enter any of the buildings until the bell at 7:42 A.M.. At the discretion of the duty teacher, during bad weather students may go to the gym in the morning and at noon. The steps and entrance ways to all buildings are off limits to students before school, during lunch, and after school is out.

VISITORS

Parents are always welcome at North Pemiscot Schools. All visitors are asked to check in at the principal's office before visiting teachers or classrooms. Students are not to invite friends or students from other schools to visit during the school day.

DISASTER PROCEDURES

Disasters may come at any time or any place. Being prepared for such emergencies starts with planning and drills. Teachers know the evacuation plan and tornado and earthquake procedures. Students should listen to teachers' instructions and respond immediately during emergencies and drills. Prior announcements will be made before the actual drills. If no announcement has been made then you are to assume the warning is real.

FIRE ALARM - ANNOUNCED ON INTERCOM - Students should:

1. Turn off lights and close windows.
2. Follow the teachers directions to the exit door (leave everything).
3. Last person out should close the door.
4. First person to reach the outside exit should hold the door open for others.
5. Do not run but move quickly to the designated meeting area.
6. Remain quite so teacher can take roll.
7. Students in bathrooms or other areas should join the nearest line exiting then rejoin their own group.
8. One designated student should report the roll to the secretary in front of the principal's building.
9. Do not re-enter the building for any reason. Wait for the all clear bell.
10. The all clear bell is one short bell.

RED FIRE DRILL – ANNOUNCED ON INTERCOM

TORNADO ALARM – ANNOUNCED ON INTERCOM

This means that a tornado has been seen. Students should follow teachers' instructions and go quickly to the designated area, get down on your knees and cover your head. Stay in this position until the all clear bell. *IF YOU SEE OR HEAR A TORNADO COMING, DON'T WAIT ON THE BELL.*

EARTHQUAKE DRILL – ANNOUNCED ON INTERCOM

During a real earthquake there will not be an alarm as there are no early warnings for earthquakes. As soon as the ground starts shaking students should immediately drop to the floor and cover their heads. Take cover under desks, tables, next to interior walls, etc. Turn away from windows and stay down until the ground stops shaking then evacuate according to the fire drill procedure.

Each teacher should have classroom earthquake drills periodically showing students the proper “drop and cover” procedures for their room.

SCHOOL DISMISSAL

The decision as to whether school will be dismissed because of bad weather will be made by the superintendent after inspecting several roads and consultation with those responsible for transportation. Please do not call the school as the announcement will be made by 7:00 A.M. in the following place:

- KFVS12,
- KAIT8News,
- radio stations KCRV, KMIS, and KBOA, a
- The School's Facebook Page
- School Insight Student Information System

School will not be dismissed early except by permission from the superintendent or his/her delegated authority. During threatening, weather parents should check the following resources

concerning early dismissal:

- KFVS12,
- KAIT8News,
- radio stations KCRV, KMIS, and KBOA, a
- The School's Facebook Page
- School Insight Student Information System

ATTENDANCE POLICY

Frequent absences disrupt the instructional process for all students therefore regular attendance is required. *Any student that misses a class for more than eight (8) days during a semester will not receive credit for that class.* The terms excused and unexcused are no longer part of our absentee policy. The responsibility for good attendance lies with the students and parents.

Extenuating circumstances, such as hospitalization, will be considered at the parents' request. If requested, an absentee review committee, consisting of faculty members, will review doctors' excuses to decide if the student should receive credit for the semester. The student must have doctors' excuses for the majority of the days missed. One or two excuses will not be sufficient. When an extended illness (five or more days covered by a doctors' excuse) makes up the majority of the absences, an absentee review may not be necessary to receive credit. Doctor's excuses must be turned in within five (5) days of the absence. Students absent from school are required to turn in make-up work within three (3) days after returning to school. It is the responsibility of the student to ask for the work.

Truancy is defined as deliberate absence from school with or without the knowledge of the parents. Attendance patterns will be studied carefully and when a pattern of truancy becomes evident it will be reported to the superintendent. Extreme cases will be reported to the Juvenile Officer and handled in the Juvenile Courts. When a student reaches the age of sixteen and has exceeded the number of days absent to receive credit they may be dropped.

To be eligible for extracurricular activities, a student must attend school at least half the day of and the entire day after the activity unless prior arrangements have been made through the office.

Students are not to leave school grounds without the permission of the principal and their parent/guardian, regardless of age.

School sponsored activities will not count toward the total number of days absent.

TARDY POLICY

Being on time to school is very important. Every minute that your child is not in school is time lost towards gaining all needed knowledge to successfully complete their current grade level. Please make all attempts to assure that your child arrives to school before instruction time begins each day. They should be in their classroom daily by the start of class. A student is considered tardy if they arrive any time after the 7:46 A.M. bell or arrive after the tardy bell has rung for any class. The tardy policy will be enforced as follows:

- 1st Offense: Report to Principal and warning
- 2nd offense: Noon detention, corporal punishment, or Monday School
- 3rd Offense: One (1) day Monday School or ISS
- 4th Offense: Two (2) or more days of Monday School or ISS
- 5th Offense: Three (3) or more days of Monday School or ISS

EARLY DISMISSALS

Early dismissals will be allowed only with the parents' permission for necessary reasons. *Any student that misses any part of a day is not eligible to receive a perfect attendance award unless they were injured at school.* If a student is injured at school and is taken home or to the doctor the remainder of the school day will not count against perfect attendance.

TUITION

Any child whose legal residence is outside the school district may attend when facilities are available by paying tuition. Patrons will be billed at the beginning of each semester and failure to pay will result in denial of enrollment for the next semester. Patrons that own property in the district will be given credit for school taxes paid.

Children that do not live with their parents but can establish the North Pemiscot District as their legal residence will not be required to pay tuition nor will children of employees of the district.

HEALTH REGULATIONS AND PROCEDURES

No student shall attend school while infected with any contagious or infectious disease. Any child showing symptoms of disease should be examined by a doctor and bring a written excuse before reentering school. Any child not complying may be excluded from school under the provision of Missouri School Law, Section 167,191. A school nurse is available to all schools in the district. The nurse shall be on call from any school when an emergency arises in another school. The Principal or his

approved representatives will make the request for her services.

In case of an accident or illness that the teacher feels is of a serious nature the nurse should be called. Suitable first aid supplies will be provided in each building for minor cuts and bruises. In all cases of acute illness or serious injury the Principal should be notified. Parents will then be contacted if possible and the proper course of action agreed upon.

It is not the policy of the Board of Education to pay for medical attention required by students.

SCHOOL CALENDAR

The School Calendar is located in the Principal's office. *All activities should be cleared through the principal's office and put on the calendar.* Anything involving the interruption of class should be placed on the calendar at least five (5) days in advance. The principal will put out a monthly calendar to all teachers and copies shall be posted on the bulletin boards.

LIBRARY RULES AND POLICIES

- a. Students may have two items checked out at one time. If working on a research paper, more items may be checked out with permission from the librarian.
- b. If a student has an overdue item, he cannot check out another item until it is returned.
- c. Do not abuse library media center materials.
- d. Students that come to the library media center must use the library media center. They

- should be doing research, reading magazines, papers, or library books.
- e. Students should place chairs under the tables when leaving the library.
 - f. Students must present a pass signed by a classroom teacher upon entering the library media center during a class time.
 - g. Regular books will be circulated for a period of two weeks. They may be rechecked for another two weeks.
 - h. Reference books, such as encyclopedias and other books marked “for reference use only” or have an “R” above the classification number, are to be used in the library media center only. Teachers or other staff members may borrow these books at any time.
 - i. Anyone losing or damaging any material borrowed from the library media center must pay for the cost of replacing the material.

GRIEVANCE PROCEDURE

Students have the right to present grievances and be assured freedom from restraint, discrimination and reprisal. *Students expressing a grievance of any nature should first appeal to the Principal of his school.* If the grievance is not resolved at this level the student may appear with the Principal before the Superintendent for a hearing. School officials at all levels should act promptly and fairly upon student complaints concerning sex discrimination.

CHEERLEADERS

The election of cheerleaders will be held during the fourth quarter. Participants are required to wear black shorts, a white shirt and white tennis shoes.

A cheerleading candidate must meet the Missouri State High School Activities Association academic requirements by earning a minimum of 3.0 units of credit the preceding semester of attendance. All cheerleading candidates will have a personality profile completed by four teachers within the candidate’s grade level. This profile will be averaged into the candidates final score.

A minimum of two practice sessions for the candidates will be held prior to tryouts.

Cheerleading candidates will be required to audition before a panel consisting of three outside judges who are knowledgeable on the fundamentals of cheerleading.

The administration will tally the ballots immediately following the tryouts. The results will be double checked by faculty members before winners are announced.

Cheerleading candidates must receive a minimum score of 50% of the total points possible on the judging sheet to be selected as a cheerleader. The last category of the judging sheet will be used only as tiebreaker.

There will be one junior high squad consisting of no more than twelve (12) cheerleaders and one senior high squad consisting of no more than ten (12) cheerleaders. No alternates will be chosen.

Sponsors will elect the Captain and Co-Captain based on try-out scores.

Candidates chosen as cheerleader must have a physical and insurance before they can cheer.

Cheerleaders are expected to abide by the rules and the requests of the sponsors and cooperate with the Captain and Co-Captain as well as all members of the squad. Any cheerleader failing to comply with all.

NO VISITORS ARE ALLOWED TO ATTEND TRYOUTS.

ATHLETICS

North Pemiscot High School offers a variety of athletics for all junior high and high school students. Athletics help develop character, sportsmanship, teamwork, and discipline. Basketball, baseball, volleyball, softball, and cheerleading are offered. Eligibility to represent your school is a privilege students may attain by meeting the standards established by the Missouri State High School Activities Association. In addition to following all rules of the Missouri State High School Activities Association, students are also required to be in compliance with the attendance policy and maintain a C- or higher average in all classes on their report card. If a student fails to maintain a C- or higher, students will be placed on athletic probation where they must work with their coach and teacher to make improvements to their grades.

JUNIOR - SENIOR PROM

The Junior-Senior Prom is the most decorative dance of the year and is presented in honor of the senior class by the juniors. Only approved guests who have been invited by a senior or junior from North Pemiscot High School will be allowed to attend. Junior High students are not eligible to attend. Any junior that does not participate in money- making projects may be denied the opportunity to attend the prom. This decision will be made by the junior class sponsors.

Parents may attend the Grand March and the Coronation but are asked to leave following the Coronation.

All senior girls and senior boys will be nominated by ballot for prom court. Seniors will and faculty will vote for five (5) queen candidates and five (5) king candidates. Those chosen will be placed on the ballot and the senior class, juniors, faculty, administration, and school board members who attend the prom will vote for king and queen. The candidates receiving the most votes will be crowned king and queen.

Students must pay all class debts prior to attending the Junior-Senior prom. Outside dates must be preapproved by the principal. Dresses must be pre-approved at least a week prior to the event.

ELECTIONS

To be eligible to run for an office of any club, organization, or class the student must meet the following requirements: Have a "C-" average for the previous nine (9) weeks and maintain this average for each quarter.

STUDENT ORGANIZATIONS

No organization, society, or club nor any department thereof shall be entitled to use the name of North Pemiscot School District without accepting the supervision of the teaching body appointed by the principal. Final permission must be given by the Board of Education.

I. FCCLA

Family, Career and Community Leaders of America (FCCLA) is a nonprofit national career and technical student organization for young men and women in Family and

Consumer Sciences education in public and private schools grades 6-12. FCCLA offers intra-curricular resources and opportunities for students to pursue careers that support families. The mission of FCCLA is to promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner, community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

II. STUDENT COUNCIL

- A. The purpose of the North Pemiscot Student Council shall be:
 - 1. To provide a medium for student-faculty cooperation on problems of mutual concerns.
 - 2. To serve as an intermediary group for the consideration of all school problems which are of vital interest to both students and faculty.
 - 3. To build better school morale.
 - 4. To promote better understanding of the privileges and responsibilities of democratic citizenship.
 - 5. To assist in the promotion of desirable school activities.
 - 6. To promote in all possible ways the general welfare of the students, faculty and the school community.
- B. Homecoming Activities:

The Student Council is in charge of the Homecoming activities. The following procedure is used to select Homecoming candidates:

 - 1. The basketball team, junior varsity and varsity, will select homecoming maids and queen candidates. The team will select one (1) freshman girl and one (1) sophomore girl to serve as homecoming maids.
 - 2. The basketball team, junior varsity and varsity, will select two (2) girls for junior queen candidates and two (2) girls for senior queen candidates.
 - 3. The high school students will vote by ballot to select the homecoming queen. The homecoming queen must be either a junior or a senior.
 - 4. All candidates must be approved by the administration.
 - 5. The Homecoming queen will be chosen from the Junior or Senior class.
 - 6. Each maid will select a basketball player as her escort for the Homecoming program.
 - 7. One (1) girl and one (1) boy in kindergarten or first grade will be chosen for flower and crown bearer. The children must live in this school district and support school activities.
 - 8. Student must pay all of their school debts prior to attending the homecoming dance.
- C. The membership shall be composed of:
 - (A) The class President of each class (9, 10, 11, and 12);
 - (B) Three representatives from each class selected by a campaigning election;
 - (C) The officers of the student council shall be: president, vice-president, secretary, treasurer, reporter, and parliamentarian, shall be elected from the student body at large;
 - (D) One volunteer from the faculty shall be appointed advisor;
 - (E) The student council shall be fairly constructed in that each class must be represented.
- D. Method of selection of council members:
 - (A) Election of student officers shall be held for the coming year before school closes in the spring. These officers are to assume their positions as soon as practicable after the

election. The date for their inauguration shall be at least two weeks before the close of school.

- (B) President and vice-president shall be elected from either junior or senior class members maintaining a “B” average. They also shall be expected to attend District Convention except in case of emergency. The President shall have on year of previous student council experience.
- (C) The selection of members for the student council shall be made before the close of school in the spring and the new members shall take their positions at the beginning of school in the succeeding fall.
- (D) Must have a C average overall.
- (E) If for any reason, voluntarily or by request, when a student council member resigns from student council, they may not hold student council office the following year. This includes class president, as that position holds a place on the council.
- (F) Any student will be removed from student council if they receive ISS, OSS, or 2 Trips to the Office.

III. FBLA

The Future Business Leaders of America, or FBLA, is an American career and technical student organization that prepares students for careers in business. Through FBLA, members gain a competitive edge for college and career success. By taking advantage of the many programs FBLA offers, students acquire the skills that will set them apart from the average high school student.

IV. ART CLUB

Any student currently taking an art class or having completed Art I is eligible to join this club. Dues are set by the club and used to pay for a trip each year.

V. BETA CLUB

The National Beta Club is a no-secret leadership service organization for high school students. Its purpose is the promotion of honesty, service and leadership among high school students, to reward special achievements and to encourage and assist students to continue their education after high school.

Students are eligible at the end of their eight grade year and at the end of each following year. Qualifying students will receive a letter of invitation and must meet the following standards:

1. Have a “B” or better in all subjects based upon all four (4) quarters of their freshman, sophomore, or junior year.
2. May not have any “U’s” in conduct.
3. Candidates or members that have been involved in serious discipline problems may be refused membership or removed from membership.
4. Members must maintain a “B” or better in all subjects based on quarter grades. Those failing to meet this standard will be placed on probation and must bring up the grade by the end of the next quarter.

The BETA club awards a scholarship each year. To be eligible for the scholarship a student must:

1. Be a senior member that has been an active member for at least three (3) years.
 - a. An active member must meet all requirements for and attend the Missouri State Convention each year that they are a member. State Convention requirements include meeting all sales quotas and attending all scheduled meetings.

2. Have applied and been accepted to an accredited college or university.

The senior candidate that has met the above requirements and has the highest number of points will receive the scholarship.

If the winner does not attend college, there will be no alternate chosen. If no senior member has met the requirements, the scholarship will not be awarded.

VI. FFA

Future Farmers of America (FFA) is an intra-curricular student organization for those interested in agriculture and leadership. FFA provides a path to achievement in premier leadership, personal growth, and career success through agricultural education.

AWARDS

Near the end of each school year students and teachers will meet to recognize outstanding students and their accomplishments of the past year. Awards will be presented by the principal and faculty at a banquet or assembly.

Students receiving awards and their parents are invited. Awards presented include:

- **ACADEMIC**- Outstanding students in each subject area.
- **ATHLETIC**- Athletic Letters, Individual awards are limited to three (3) per team.
- **OTHER AWARDS**- Boys State and Girls State (selected by the faculty) * D.A.R. (selected by the faculty) • Student Council • “I Dare You Award” (selected by the faculty) •Citizenship- grades 9, 10, 11, and 12 (selected by the faculty) •Band Letters •Band or Chorus members selected to All-Division, All-District, All-State, etc. •Perfect Attendance Certificates – students that have been neither absent nor tardy.
- **SCHOLARSHIP** – Student in each grade that has the highest grade point average based on semester grades of academic subjects only. This is done the same as figuring for the Valedictorian and Salutatorian. Students must attend all four (4) quarters at North Pemiscot.
- **CERTIFICATES OF RECOGNITION OR RIBBONS** - • Candy Stripers • Certificates of Honor (Honor Roll three out of three times) • Cheerleaders • Majorettes or Flag Carriers • Quiz Bowl Team • School Fair Winners •Vo-Tech Certificates of Completion.

INTERNET POLICY AND USAGE AGREEMENT CONTRACT

I, _____, agree to follow all guidelines adopted by the Board of Education when using the computers in the classroom, library, computer labs, etc. in the North Pemiscot R-1 School District.

1. I will only use the computers for the purposes intended and will not add or delete programs from the hard drive while using the computers. All computers are to be used in a responsible, efficient, ethical, and legal manner. Vandalism will result in cancellation of computer privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, or data of another user.
2. Computers are used to support learning and to enhance instruction. The internet offers vast, diverse, and unique resources to both students and teachers. I understand that the

use of the internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges.

3. Inappropriate uses include but are not limited to:
 - Using the network to access a file that contains pornographic pictures/materials.
 - Using the network to send/receive E-mails that are racist, sexist, and/or contain obscenities.
 - Using the network to send/receive inflammatory messages.
 - Using profanity, obscenity or other language which may be offensive to another user.
 - Using the network for financial gain, for commercial activity or for any illegal activity.

Responsible users:

- Use the internet to research assigned classroom projects.
 - Use the internet to research approved personal projects.
 - May NOT violate the rules of common sense and etiquette.
 - May NOT send any inappropriate emails.
 - May NOT use impolite or abusive language.
 - May NOT send anonymous email messages of any kind.
 - May NOT send chain letters or spam any letter.
 - May Not use the internet to take part in any chat rooms.
 - May NOT use the internet for illegal purposes.
 - May NOT change any computer files that do not belong to the user.
 - May NOT send or get copyrighted materials without permission.
 - May NOT download an extremely large file without permission.
 - May NOT give their name, address, or phone number on the internet.
4. Users must not give their password to anyone. Users must use their own account or user directories. Users may not access any other user's account or directory.

If the user is not sure how to do something on the computer, ask a teacher or technology coordinator. The system operators will have access to all user accounts and directories. Attempts to login to the system as any other user or supervisor will result in cancellation of user privileges.

At school, students' access to and use of the internet will be under teacher direction and will be monitored as other classroom activity. The school district, however, cannot prevent the possibility that some users may access material that is not consistent with the educational mission, goals, and policies of the school district. If any user violated the provisions of this contract, access to the information service may be denied and the user may be subject to disciplinary action.

NORTH PEMISCOT JUNIOR HIGH AND NORTH PEMISCOT HIGH SCHOOL



Discipline Guidebook

Revised: July 2023

****The North Pemiscot School District reserves the right to remove any student from an elected office or position of honor if that student does not maintain good citizenship. Removal infractions include, but are not limited to: reoccurring discipline issues, criminal charges, or failing grades.****

To function properly, a public school must establish acceptable standards of behavior. The purpose of discipline is to create an atmosphere that promotes the best possible environment for learning. *Any conduct that creates a disruption or interferes with the educational process of a school activity is prohibited.*

All school district personnel are responsible for the care and supervision of students and are authorized to hold every pupil accountable for any disorderly conduct. They shall not be civilly liable when acting in conformity with established policy on discipline approved by the board.

FORMS OF DISCIPLINE

Teachers	Principal	School Board
1. Warning/Conference	1. Warning/Conference	1. Warning/Conference
2. Extra Assignments	2. Corporal Punishment	2. Suspension
3. Refer to Principal	3. Noon Detention	3. Expulsion
4. Noon Detention	4. Monday School	
5. Notify Parents	5. Notify Parents	
	6. In School and Out of School Suspension	
	7. Recommend Expulsion	

NOTES:

1. This is only a guide and in certain cases can be adjusted by the school administration or the North Pemiscot School Board to better resolve the situation. For example, a fourth or fifth offense discipline may be assigned for a first offense if the administration feels it is necessary.
2. The choice of punishment is the decision of the teacher, administrator, or school board, not the student.
3. In many instances parents will be contacted by the principal and informed of their child's behavior.
4. Persistent Offenders – students that consistently disrupt classes or interrupt the educational process – can be placed on school probation in which case they cannot attend any extracurricular activities and all behavior problems will be referred to the principal.

MONDAY SCHOOL RULES

1. Students must report to the high school with books and materials at 8:00 am. **Teachers will make additional assignments in math, science, social studies, and English.**
2. Students must remain until 12:00 noon. They will be given a five-minute break at 10:00 am.
3. A faculty member or administrator will supervise students.
4. Students are responsible for their transportation to and from school.
5. Conduct deemed unacceptable by the detention supervisor or **failure to make suitable progress on assignments will result in additional Monday Schools and/or alternative forms of discipline.**
6. **Failure to appear for an assigned Monday School:**
First Offense – one day in-school suspension and the assigned Monday School will still have to be made up.
Second Offense – three days in-school suspension and the assigned Monday School will still

must be made up.

Third Offense – three days out-of-school suspension

7. A form will be sent home to be signed by the parents and student. It must be returned to the principal the next day.

NOON DETENTION POLICY

1. Students must report to the detention room with books and materials.
2. Students must remain until the lunch break is over.
3. Students will be supervised by a faculty member.
4. Missed detentions or tardies will add extra days or an alternative form of punishment.

CORPORAL PUNISHMENT

Corporal punishment, as a measure of correction or for maintaining discipline and order in the schools, is permitted in the state of Missouri. However, it shall be used only when other means of discipline have failed, and then only in reasonable form. If found necessary, it should be administered by an administrator in the presence of another certified employee and never in the presence of other students. Corporal punishment shall be administered only by swatting the buttocks with a paddle. When it becomes necessary to use corporal punishment it shall be administered so that there can be no chance of bodily injury or harm. Striking a student on the head or face is not permitted.

The administrator shall document each case of corporal punishment. The documentation shall include the student's name, date and time of punishment, number of swats administered, name of certified witness, and signature of person administering the swats.

A staff member may, however, use reasonable physical force against a student without advance notice if it is essential for self-defense, the preservation of order, or for the protection of other persons or property of the school district.

REFUSING PUNISHMENT

North Pemiscot students are not allowed the choice of suspension in lieu of receiving corporal punishment or any other type of punishment prescribed by the faculty. If a student refuses a determined punishment, they will not be allowed to return to school until the parents have a conference with the principal and the student agrees to accept the previously assigned punishment.

SUSPENSION

A student may be suspended from school by the principal for a period not to exceed ten (10) school days and by the superintendent for a period not to exceed 180 school days. If the parents cannot be reached to pick up the student, the student must be accompanied home by a school official. A letter stating the reason for suspension will be sent to the parents and the superintendent on the day of the suspension. The student shall not be re-admitted to classes until a conference with the parents has been held by the principal.

Any student in the North Pemiscot School System that engages in an activity which disrupts the educational program of the school shall be subject to immediate suspension. Days of

suspension will not be counted toward the attendance policy, however, work during the assigned suspension *may not be made up and no credit will be given for work done during the suspension.*

EXPULSION

The North Pemiscot School Board may expel a student from the North Pemiscot School system permanently for misconduct when other forms of discipline have failed. In general, the act of expulsion may be taken in the following circumstances:

1. Continued disobedience.
2. Open and persistent defiance of teachers.
3. Habitual profanity or vulgarity.
4. Acts that interfere with the private life of school employees.
5. Failure to comply with established rules and regulations.

DUE PROCESS

Students' rights in school discipline matters are governed by state and federal law. By state statute, students are guaranteed certain rights prior to disciplinary suspension. Section 167.171, RSMo. provides for the following rights.

- (1) The right to oral or written notice of charges.
- (2) If the charges are denied, the right to an oral or written explanation of the facts supporting the charges.
- (3) The right to present the student's own version of the incident.
- (4) If the suspension is to last more than ten days, the right to a hearing before the board, to call witnesses, to present evidence, and the right to counsel.
- (5) The right to reinstatement pending a board hearing unless, in the judgment of the superintendent, the student's presence poses a continuing danger to persons or property or an ongoing threat to disrupting the academic process.

GENERAL MISCONDUCT

The following acts of misconduct are not allowed at the junior high or high school campus and will be handled by the classroom teacher. If the teachers' methods of discipline are not effective, the student will be sent to the principal's office for disobedience. Example of general misconduct are:

Eating, Drinking	Littering	Chewing Gum in Class
Wearing hats in the building	Sitting on tables/desks	Being in an off-limits area
Public display of affection	Tardy to class	Arguing
Disrupting School	Cheating	Disobedient
Lying	Disrespectful	Failure to turn in work.

First several offenses to be handled by the classroom teacher. When it is evident that the teachers' methods of discipline are not working each additional offense will be handled by the principal.

First – Third referral to the office – Noon Detention, Monday School, Corporal Punishment, and/or ISS.

Fourth & Fifth referral to the office – Possible three - five-day suspension.

Each additional referral to the office – Discretion of principal.

MOBILE DEVICE POLICY

(Cell phone, Smartwatches, Earbuds, Digital Cameras, and other Electronic Devices)

Developments in mobile device technology have resulted in enhanced communication opportunities. The use of these technologies in schools poses increasing risks of school disruptions, inappropriate videos/photos, cheating on test and educational assignments, bullying and harassment by means of social media and text messaging, and increasing conflicts between classes.

Cellphones, smartwatches, earbuds, digital cameras, and other electronic devices are banned during the instructional day.

Students must leave devices at home, in vehicles, or check them in at the beginning of school to be put in a lock box where they will be returned at the end of the school day. Devices should not even be in sight.

Violation of Mobile Device Policy will result in the following:

1st Offense – Device taken, parent pickup, and corporal punishment or 3 days ISS/OSS

2nd Offense – Device taken, parent pickup, and 3 days OSS.

Subsequent Offenses – Phone taken, parent pickup, and 5 days OSS.

Students who wish not to cooperate with staff when Mobile Device Policy is implemented will receive OSS and will not return until they agree to serve consequences upon return.

If parents need to communicate with their child, they can call the office. Students who need to contact home for emergency situations may contact home by use of the office phone.

INAPPROPRIATE VIDEOS OR PHOTOS BY MOBILE DEVICES

Using mobile devices to create or share inappropriate videos or inappropriate photos during the instructional day is not allowed. This includes videoing or sharing fights, staff members, other students, or taking/sharing inappropriate photos of staff or students.

1st Offense – 5 Days OSS

2nd Offense – 10 Days OSS

Subsequent Offenses – 10 days OSS and Meet with Superintendent where possible further consequences may be put in place.

LOCKERS AND DESKS

Lockers and desks are not student owned. They are the property of the school district and provided for student use. The administration reserves the right to inspect and search any lockers or desks when necessary.

Writing on desks and lockers or defacing any school property will be considered intentional destruction of school property and will be handled according to the discipline guide.

Dress Code

Students should select clothing that is suitable for school. The administration realizes that the styles and types of clothing change continuously and will make allowances for such changes to a certain point. However, when the type of clothing worn, or the way it is worn, causes distraction in the classroom or problems during the school day or during school events, the student will be referred to the principal's office for punishment according to the discipline guide.

- Clothing with slang words or slogans that are distasteful or vulgar are prohibited. Also, no alcohol, tobacco, or drug advertising is allowed.
- Sunglasses are not to be worn inside school buildings unless the student has a doctor's excuse that has been provided to the office.
- Scarves, caps, bandannas, or head coverings of any kind are not to be worn. Caps may be worn for school affiliated sports (i.e. baseball team) if approved by administration.
- Shorts, skirts, skorts, and dresses must be no shorter than 5 inches above the knee. Spandex shorts, such as those often used in volleyball practice, are not allowed.
- No pajama pants or house shoes.
- No spaghetti straps or halter tops.
- Leggings are acceptable as long as the student is appropriately covered.
- All dresses for royalty courts, dances, and school-sponsored events must be pre-approved before the event.
- The school reserves the right to restrict any student from attending school activities when they dress in a manner that causes discipline problems or embarrassment to the school, students, or parents/guardians.

SNEAK DAY

Any student that participates in sneak day, with or without parent's consent, will:

1. Have ten percent deducted from quarter grades.
2. Be given a "0" in each class for the day missed.
3. WILL NOT be allowed to go on senior trip. If the student is not a senior or was not attending senior trip, they will be suspended from school for five days.

AFTER-SCHOOL ACTIVITIES/ASSEMBLIES

The students of North Pemiscot represent our school and community to the public during after-school activities and assemblies. We want everyone to have a positive opinion of our school, students and community; therefore, we expect our students to be on their best behavior anytime guests are present on our campus or we are visiting another school.

Supervision will be provided by administration and teachers. Students that misbehave during an after-school activity or assembly will be punished as follows:

First offense – Monday School, Corporal punishment, and/or ISS

Second offense – Saturday detention or corporal punishment or suspension and may not attend any after-school activities the remainder of the school year.

SCHOOL BUS REGULATIONS

1. Be at the bus stop at the scheduled time. Stand back about ten feet from where the bus will stop and wait until the bus door is opened before moving any closer.

2. While waiting for the bus, students should remain in a safe place and do not play on or near the highway.
3. If a student misses the bus, he should not attempt to hitchhike or walk to school.
4. Students should get on and off the bus quickly and orderly.
5. Students are under the supervision of the driver and must always obey the driver.
6. Students are expected to conduct themselves in a manner that will not distract the driver or disturb other riders.
7. Riding the bus is a privilege not a right. Misconduct on the bus may result in the loss of that privilege.
8. Students should not change seats while the bus is in motion.
9. Students are not to tamper with any safety devices such as door latches or fire extinguishers.
10. Students are not to put their hands, arms, head, or bodies out of the windows.
11. Students are not to deface the bus or any school property.
12. Do not throw food, paper, or other objects on the floor.
13. There will be no tobacco of any form on the school bus.
14. Always keep the aisle of the bus clear.
15. Do not ask the driver to let you off uptown, at the store, or to get mail out of the mailbox.
16. If you cross the highway, wait until the bus comes to a complete stop and the driver motions you to cross in front of the bus. Always look both ways.
17. The bus driver can assign seats if necessary.

PERSONAL SEARCH

If a search of a student's personal belongings is deemed necessary, the student shall be asked to voluntarily present articles for inspections, empty pockets, remove shoes, etc. If a student refuses to voluntarily present personal articles for inspection the parents will be notified immediately. Legal authorities will also be notified if necessary.

Strip searches are prohibited. If there is reason to suspect a more in-depth search is necessary, the parents will be notified, and the student will be turned over to the proper authorities for further investigation.

If any questionable items or controlled substances are found, the parents and legal authorities will be notified immediately. Search and seizure relate not only to controlled items such as drugs and alcohol but also to other items such as weapons that could be dangerous.

This policy exists to protect the students of North Pemiscot and to maintain proper behavior at school and school activities. Parents are encouraged to cooperate with school officials concerning these matters as the administration does not arbitrarily single out anyone without just cause. This policy is intended to be helpful to parents as they will be notified if a student is involved in questionable activities.

DRUGS OR ALCOHOL

Any student who uses, possesses, has ingested, has under his/her control, sells, manufactures, administers, dispenses, or distributes any alcohol, intoxicating liquor, controlled substance, counterfeit or imitation drug, and/or any drug paraphernalia while on school district property or participating in or present at a school-related activity shall be suspended immediately. After an administrative investigation the student will be subject to the following disciplinary action:

First offense – (1) Ten-day suspension.

- (2) Parents and students will be required to meet with the board at its next regularly scheduled meeting to discuss the matter.
- (3) The student will be placed on probation for the remainder of their enrollment at North Pemiscot and /or
- (4) Recommendation to the board for expulsion. and / or
- (5) Legal authorities notified, and charges filed.

Second offense – (1) Suspension until the next regularly scheduled board meeting at which time the student will be suspended from 10-180 days or expelled permanently from the North Pemiscot school system.

(2) The parents will be notified at the time of the offense, and they have the right to attend the meeting and present any information they desire.

(3) Legal authorities will also be notified.

MEDICAL MARIJUANA

The Board strives to honor families’ private medical decisions while ensuring a learning environment free of disruption. To that goal, the District maintains a strict prohibition against the possession, use, sale and presence under the influence of prohibited substances, having adopted a Drug Free School Policy (*Policy 2641 – Drug Free Schools*) as well as a prohibition against Student Use of Tobacco, Alcohol and Drugs (*Policy 2640 - Student Use of Tobacco, Alcohol and Drugs*). The purpose of these policies and others is not primarily punitive to catch offenders, rather it is designed to provide a safe learning environment and to serve as a deterrence to drug use.

The State of Missouri has adopted a limited authorization of medical marijuana, as defined by state law and all applicable regulations (hereinafter “medical marijuana” or “drug”). Qualified individual students and employees are permitted the use of medical marijuana. The law does not authorize the use of medical marijuana on school premises or at school activities, nor does it require or permit district employees to administer the drug to students.

Overall, the District restricts the administration of medications at school, including medical marijuana, unless administration cannot reasonably be accomplished outside of school hours. Administration of medical marijuana to qualified students shall be in accordance with this policy. Administration of all other prescription and nonprescription medications to students shall be in accordance with applicable law and the Board’s policy concerning the administration of medications to students.

Under this policy, caregivers of qualified users of medical marijuana should administer the drug before or after school hours and outside of school activities. Caregivers are advised to administer the drug as early in the morning as possible or after school in order to avoid safety issues at school.

Administration During School Hours or Activities

In the limited circumstances that a qualified student must receive the drug during school hours or activities, certain procedures as determined by the District must be followed. Among those procedures, the caregiver must provide the principal with the student’s valid authorization to use medical marijuana and the parent must provide the principal with doctor’s orders confirming that the drug must be administered during the school hours or activities. Where the

principal is satisfied that all procedural requirements have been met, the principal will release the student to the caregiver for a reasonable amount of time for the caregiver to privately administer the medical marijuana to the qualified student off school grounds and away from school activities so as not to expose other students or staff to the drug. The caregiver shall not administer the drug to the student on school grounds or at school sponsored activities. When released during school hours, reasonable released time will not be counted against the student's attendance. Medical marijuana will not be stored at school, with school staff or with the qualified student, but rather must be retained in the caregiver's possession. Following administration of the drug, the caregiver must regain and retain possession and take with him/her any remaining drug.

This procedure will be followed on school premises, on school transportation, and at school sponsored activities either within the District or outside the District. Violation of these procedures will result in consequences.

Caregivers wishing to appeal a building level decision to limit use of medical marijuana at school may appeal the decision to the Superintendent. The Superintendent's decision will be final.

Additional Parameters

Student possession, use, distribution, sale or being under the influence of marijuana inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the District's federal funds are jeopardized by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical marijuana to qualified students on school property, on a school bus or at a school-sponsored event shall not be permitted.

WEAPONS

In order to maintain the safety of the educational community, the district will strictly enforce the necessary disciplinary consequences results from the use or possession of weapons on school grounds, buses, or school activities.

A weapon is defined to mean one or more of the following:

1. A firearm as defined in 18 U.S.C. 921.
2. Any device defined in 571.010, RSMo, including but not limited to a blackjack, concealable firearm, firearm, firearm silencer, explosive weapon, gas gun, knife, knuckles, machine gun, projectile weapons, rifle, shotgun, or switchblade knife.
3. Any instrument or device customarily used for attack or defense against an opponent, adversary, or victim; or any instrument or device used to inflict physical injury or harm to another person.

In accordance with federal and state law, any student who brings or possesses a firearm as defined in 18 U.S.C. 921 or a device as defined in 571.010, RSMo, on school property or at any school activity will be suspended from school for at least one calendar year or expelled and will be referred to the appropriate legal authorities. The suspension or expulsion may be modified on a case-by-case basis upon recommendation by the superintendent to the board of education. Students that use or possess other weapons defined in this policy will be subject to suspension

and/or expulsion from school and may be referred to the appropriate legal authorities.

ACTS OF VIOLENCE

The Safe Schools Act of 1996 requires school administrators to report acts of school violence to teachers and other school district employees with a need to know. Acts of violence shall include but not be limited to the exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property, loading a school bus in service on behalf of the district or while involved in school activities.

School administrators are required to report, as soon as reasonably practical, to the appropriate law enforcement agency any of the following felonies, or any act which if committed by an adult would be one of the following felonies:

1. First degree murder under section 565.020, RSMo;
2. Second degree murder under section 565.021, RSMo;
3. Kidnapping under section 656.110, RSMo;
4. First degree assault under section 565.050, RSMo;
5. Forcible rape under section 566.030, RSMo;
6. Forcible sodomy under section 566.060, RSMo;
7. Burglary in the first degree under section 569.160, RSMo;
8. Burglary in the second degree under section 569.170, RSMo;
9. Robbery in the first degree under section 569.020, RSMo;
10. Distribution of drugs under section 195.211, RSMo;
11. Distribution of drugs to a minor under section 195.212, RSMo;
12. Arson in the first degree under section 569.040, RSMo;
13. Voluntary manslaughter under section 565.023, RSMo;
14. Involuntary manslaughter under section 565.024, RSMo;
15. Second degree assault under section 565.060, RSMo;
16. Sexual assault under section 566.040, RSMo;
17. Felonious restraint under section 566.040, RSMo;
18. Property damage in the first degree under section 569.100, RSMo; or
19. The possession of a weapon under chapter 571, RSMo;

TOBACCO

It has always been the policy of this school to prohibit the use or possession of tobacco in any form, including vapor devices or any tobacco substitute, while on school property. This policy also pertains to a school bus in service on behalf of the district or while involved in school activities. Students that violate this rule will be subject to disciplinary action as stated in the discipline guide.

NORTH PEMISCOT JUNIOR/SENIOR HIGH DISCIPLINE POLICY

Note: The following is a guide and is to be used with the discretion of the principal. In each case, prior infractions and severity of the offense will be considered in the issuance of final consequence.

ABSENTEEISM

Follow Current Board Policy

BULLYING

1st Offense – Conference with teacher/principal and parent contacted.

2nd Offense – Monday School or In-school suspension, contact authorities.

3rd Offense – Out-of-school suspension, contact authorities.

4th Offense – Out-of-school suspension or expulsion, contact authorities.

BUS MISBEHAVIOR (MAJOR)

1st Offense – Monday School and Parent Conference.

2nd Offense – In-school suspension 3 days and bus removal 5 days.

3rd Offense – Out-of-school suspension 2 days and bus removal 10 days.

4th Offense – Bus removal for remainder of year.

BUS MISBEHAVIOR (MINOR)

1st Offense – Student conference.

2nd Offense – Parent conference.

3rd Offense – Noon detention or corporal punishment.

4th Offense – Bus removal 5 days.

5th Offense – Bus removal 10 days.

6th Offense – Bus removal for remainder of year.

CARPRIVILEGE

1st Offense – Conference / warning.

2nd Offense – Removal of privilege for 5 days.

3rd Offense – Removal of privilege for 10 days.

4th Offense – Removal of privilege remainder of year.

CELLPHONES, DIGITALCAMERA POLICY, AND MP3 PLAYERS OR OTHER ELECTRONICDEVICES

1st Offense – Device taken, Parent pickup, Corporal Punishment or 3 days ISS/OSS

2nd Offense – Device taken, Parent pickup, 3 days OSS.

Subsequent Offenses – Phone taken, parent pickup, and 5 days OSS.

CHEATING, LYING, ACADEMIC DISHONESTY

1st Offense – Teacher discretion.

2nd Offense – Loss of grade and parent conference.

3rd Offense – Monday School.

4th Offense – In-school suspension 3 days.

5th Offense – Out-of-school suspension 1 day.

CONTROLLED SUBSTANCE

Follow current board policy and confiscate items and / or notify parents and legal authorities when appropriate.

DESTRUCTION OF PROPERTY (ACCIDENTAL)

Conference / warning and pay for damages or property if deemed necessary by school administration.

DESTRUCTION OF PROPERTY (INTENTIONAL)

1st Offense – Monday School 1 day and pay for repair / replacement.

2nd Offense – Out-of-school suspension 5 days and pay for repair / replacement.

3rd Offense – Out-of-school suspension 10 days and pay for repair / replacement.

4th Offense – Recommend suspension for remainder of year.

DISOBEDIENT (FAILURE TO OBEY TEACHER)

1st Offense – Disciplined by the teacher.

2nd Offense – Noon detention or corporal punishment / Monday School.

3rd Offense – In-school suspension 3 days.

4th Offense – Out-of-school suspension 2 days.

DISRESPECT TO SCHOOL EMPLOYEE

1st Offense – Disciplined by the teacher.

2nd Offense – Noon detention or Monday School.

3rd Offense – Monday School or corporal punishment.

4th Offense – In-school suspension 3 days.

5th Offense – Out-of-school suspension 3 days.

DISRUPTING CLASS

1st Offense – Disciplined by the teacher.

2nd Offense – Noon detention or Saturday School.

3rd Offense – Monday School or corporal punishment.

4th Offense – In-school suspension.

5th Offense – Out-of-school suspension 2 days.

EATING, DRINKING, CHEWING GUM

1st Offense – Disciplined by the teacher.

2nd Offense – Disciplined by the teacher.

3rd Offense – Noon detention or corporal punishment.

4th Offense – Monday School.

5th Offense – In-school suspension 1 day.

EXTRACURRICULAR ACTIVITY MISBEHAVIOR

1st Offense – Monday School.

2nd Offense – Social suspension 2 weeks or 3 events.

3rd Offense – Monday School 2 days.

4th Offense – Social suspension four weeks or 6 events.

5th Offense – Social suspension 1 semester or In-school suspension 3 days.

FIGHTING – *An attempt will be made to determine the guilt or innocence of all parties in addition to the aggressor and defender.*

1st Offense – In-school suspension 3 days and / or corporal punishment.

2nd Offense – Out-of-school suspension 3 days.

3rd Offense – Out-of-school suspension 5 days.

4th Offense – Suspend until the next board meeting and recommend expulsion for the remainder of the year.

FIREWORKS – POSSESSION OR USE OF

1st Offense – Monday School.

2nd Offense – In-school suspension 3 days.

3rd Offense – Out-of-school suspension 3 days.

4th Offense – Out-of-school suspension 5 days.

HALLWAY (RUNNING, PUSHING, LOUD, HORSE PLAY, ETC.)

1st Offense – Disciplined by the teacher.

2nd Offense – Noon detention or corporal punishment.

3rd Offense – Monday School 1 day.

4th Offense – Monday School 2 days.

5th Offense – In-school suspension 3 days.

IMPROPER DRESS

1st Offense – Student conference with warning and required to change.

2nd Offense – Sent home to dress and parent conference.

3rd Offense – Monday School 1 day.

4th Offense – Monday School 2 days.

5th Offense – In-school suspension 3 days.

LITTERING

1st Offense – Disciplined by the teacher.

2nd Offense – Disciplined by the teacher.

3rd Offense – Non detention or Saturday School 1 day.

4th Offense – Monday School 2 days.

5th Offense – In-school suspension 3 days.

MISBEHAVIOR DURING AN ASSEMBLY OR WHEN GUESTS ARE PRESENT

1st Offense – Monday School 1 day.

2nd Offense – Monday School 2 days.

3rd Offense – In-school suspension 3 days.

4th Offense – Out-of-school suspension 1 day.

5th Offense – Out-of-school suspension 3 days.

OBSCENE GESTURE, LANGUAGE, OR PORNOGRAPHIC MATERIAL

1st Offense – Detention, Monday School, or corporal punishment.

2nd Offense – Monday School 2 days
3rd Offense – In-school suspension 3 days.
4th Offense – Out-of-school suspension 2 days.
5th Offense – Out-of-school suspension 5 days.

OFF-LIMITS AREA

1st Offense – Disciplined by the teacher.
2nd Offense – Noon detention, corporal punishment, or Saturday School 1 day.
3rd Offense – Monday School 2 days.
4th Offense – In-school suspension 3 days.
5th Offense – In-school suspension 5 days.

OUT OF CLASS WITHOUT A PASS

1st Offense – Conference with student / warning.
2nd Offense – Monday School 1 day.
3rd Offense – Monday School 2 days.
4th Offense – In-school suspension 3 days.
5th Offense – In-school suspension 5 days.

PHYSICAL ASSAULT ON SCHOOL EMPLOYEE

Recommend expulsion and notify legal authorities.

PHYSICAL ASSAULT ON A STUDENT

1st Offense – Out-of-school suspension 5 days and notify legal authorities.
2nd Offense – Recommend expulsion.

PHYSICAL ASSAULT – WITH A WEAPON

Recommend expulsion.

PUBLIC DISPLAY OF AFFECTION

1st Offense – Conference with student / warning.
2nd Offense – Conference with parent and detention or Saturday School 1 day.
3rd Offense – Monday School 2 days.
4th Offense – In-school suspension 3 days.
5th Offense – In-school suspension 5 days.

SNEAK DAY

Follow current board policy.

STEALING (Will notify legal authorities when appropriate)

1st Offense – Monday School 1 day.
2nd Offense – In-school suspension 3 days.
3rd Offense – Out-of-school suspension 3 days.

- 4th Offense** – Out-of-school suspension 5 days.
- 5th Offense** – Recommend suspension for remainder of year.

TARDY TO CLASS

- 1st Offense** – Warning by teacher.
- 2nd Offense** – Noon detention, Corporal punishment, or Monday School
- 3rd Offense** – One day Monday School or ISS
- 4th Offense** – Two or More Monday School or ISS
- 5th Offense** – 3 Days ISS/OSS plus counts as an absence for the class.

TARDY TO SCHOOL

- 1st Offense** – Report to principal and warning.
- 2nd Offense** – Noon detention, corporal punishment, or Monday School 1 day.
- 3rd Offense** – Monday School 1 day or 2 days.
- 4th Offense** – In-school suspension 3 days.
- 5th Offense** – In-school suspension 5 days.

TEXTBOOKS – ABUSE

(in addition to paying for damage as deemed necessary by the school administration)

- 1st Offense** – Disciplined by the teacher.
- 2nd Offense** – Noon detention, corporal punishment, or Saturday School 1 day.
- 3rd Offense** – Monday School 1 day or 2 days.
- 4th Offense** – In-school suspension 3 days.
- 5th Offense** – In-school suspension 5 days.

THREATS, HARASSMENT OR EXTORTION

- 1st Offense** – Corporal punishment or Saturday School 1 day.
- 2nd Offense** – Monday School 2 days.
- 3rd Offense** – In-school suspension 3 days.
- 4th Offense** – Out-of-school suspension 3 days.
- 5th Offense** – Out-of-school suspensions 5 days.

TOBACCO – USE OR POSSESSION OF ANY FORM

- 1st Offense** – Monday School 1 day.
- 2nd Offense** – Monday School 2 days.
- 3rd Offense** – In-school suspension 3 days.
- 4th Offense** – In-school suspension 5 days.
- 5th Offense** – Out-of-school suspension 3 days.

TRUANCY

(Skipping school, leaving campus without permission, or skipping class)

- 1st Offense** – Monday School 1 day.
- 2nd Offense** – In-school suspension 3 days.
- 3rd Offense** – In-school suspension 3 days and Saturday School 1 day.
- 4th Offense** – Out-of-school suspension 3 days.
- 5th Offense** – Out-of-school suspension 5 days.

VERBAL ASSAULT ON A SCHOOL EMPLOYEE OR THREATENING LANGUAGE THAT INCLUDES BODILY HARM

1st Offense – Out-of-school suspension 10 days.

2nd Offense – Recommend expulsion.

VERBAL ASSAULT ON A STUDENT

1st Offense – Monday School 1 day.

2nd Offense – In-school suspension 3 days.

3rd Offense – Out-of-school suspension 3 days.

4th Offense – Out-of-school suspension 5 days.

5th Offense – Recommend expulsion for remainder of the year.

WEAPON - INTENT TO USE

(In addition to notifying legal authorities) Recommend expulsion.

WEAPON OR DANGEROUS ITEM (*Possession*)

1st Offense – Out-of-school suspension 5 days.

2nd Offense – Recommend expulsion.