

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

June 8, 2022  
6:30 PM

## **MINUTES**

**PRESENT:** Vice Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Cathy Colby, Nina Brown, Scott Peterson, Tucker Clark

Public attendees: Chief Bailey

Vice-Chairman Bob Adams called the meeting to order at 6:31 pm.

### **ANNOUNCEMENTS & GOOD NEWS:**

Principal Jackie Daniels shared that Crotched Mountain Foundation announced they are granting Lisbon Regional \$284,000 over three years for special education programming refinements and school improvement thanks to Laura Clark for her extraordinary efforts in obtaining this grant.

**MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE THE MAY 5TH '22 BOARD MINUTES, SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN, SECONDED BY BOARD MEMBER TUCKER CLARK TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 6:34 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO RETURN TO PUBLIC SESSION AT 7:10 PM, SECONDED BY BOARD MEMBER TUCKER CLARK. ALL IN FAVOR. APPROVED.**

### **CONTINUING BUSINESS:**

Principal Daniels shared a COVID update for the school. There are 6-8 people within the 10-day marking. These positive cases are due to families being positive. Kids have been great about

being out for the 5 days and then wearing a mask when they are in school for the second 5 days. The acceptance of at-home tests has been going well as parents are doing great at sending in the picture of the results.

### **POLICY HANDBOOK:**

Board members discussed the Dress Code. Superintendent Thomas shared that the attorney reviewed the dress code, and while she has never seen actual drawings, saw nothing wrong with it; after discussing the topic with the North Country Superintendents and getting copies of their dress codes, Principal Daniels and Superintendent Thomas decided to keep the shorts segment simple by saying “all bottoms must fully cover buttocks”. Superintendent Thomas suggested that if the board would like to do a more detailed renovation on the dress code, it may be advantageous to have the new superintendent, new principal, and a couple of board members work on it over the summer.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO ACCEPT THE SLIGHT CHANGE TO THE SHORTS SEGMENT AND TO REVISIT IF THE DRESS CODE NEEDS TO BE LOOKED AT FURTHER IN THE NEXT YEAR. SECONDED BY VICE CHAIRMAN BOB ADAMS. ALL IN FAVOR. APPROVED.

### **PRINCIPAL’S REPORT:**

Principal Daniels shared summer school will be held Tuesdays, Wednesdays, and Thursdays from July 5th through August 4th. Graduation will be taking place on the stage this year. Board members discussed who will present diplomas.

### **SUPERINTENDENT:**

Superintendent Thomas suggested scheduling a July board meeting so the new superintendent and new principal can attend. Board members discussed and set the date for Wednesday, July 13th at 5:30 pm.

In the principal search, the committee reviewed 5 applicants. Of those 5 applicants, there was 1 candidate for consideration, Samuel Natti. Mr. Natti has had many roles within his career in school systems starting out as a para here at Lisbon Regional, coaching, Special Educator in other school systems, Assistant Principal, and Director of Athletics.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO MOVE INTO CONTRACT NEGOTIATIONS WITH SAMUEL NATTI FOR THE LISBON REGIONAL SCHOOL PRINCIPAL POSITION. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

## **FINANCIAL:**

Business Administrator Toni Butterfield shared that Principal Jackie Daniels, Administrative Assistant Reegan Hubbard, Anne, and herself have been working diligently on the surplus/deficit document and have got it down as close as possible. Currently, the balance is at \$506,000. There are still line items/funds that will need to be taken out before the true ending balance including sick time buyout and physical therapy. Even after these line items are paid out the ending balance will be above \$400,000 which was the original goal.

Business Administrator Butterfield discussed how ESSER has to be categorized and shared with the board. There have been rumors that ESSER funds may extend for 18 months meaning we would have 18 extra months to purchase encumbered items with the current funds. On the school website, there is an area that discusses what the school is doing with ESSER funds, it is also suggested that there be an area for stakeholders to provide suggestions towards what ESSER funds should be used for.

Landaff Blue School is looking for Lisbon Board of Education approval of a contract to bring their students to Lisbon on Fridays for Physical Education with Pat Riggie. A Lisbon-owned school bus would pick the students up from Landaff Blue School in the afternoon and the students would go home on the Landaff bus. Landaff will pay \$1000 for bussing expenses.

**MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE THE TRANSPORTATION CONTRACT WITH LANDAFF BLUE SCHOOL. SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

Business Administrator Butterfield shared there have been no fuel bids yet this year. Companies will reconsider in July. Board members also discussed DocuSign and what is working well and not working so well with it. The SAU is still waiting for the food service contracts to come back. USDA may help with supply chain issues with food services. The SAU has also found a new auditor for 2021-2023 that would cost about \$1,000 more than the current auditor. The current auditor has yet to give the report. The new auditors from Plodzik and Sanderson can be ready to start on June 30th and would have a report 90 days after the fieldwork. Board members discussed the current company should not be paid until their report is given.

**MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE PLODZIK AND SANDERSON CONTRACT. SECONDED BY BOARD MEMBER TUCKER CLARK. ALL IN FAVOR. APPROVED.**

The Superintendent Search Committee discussed getting a rebate back from the company that assisted in the search. The Bryan Group said they would not change what they charged, however, they will offer free services such as assistance in evaluating a superintendent and helping the school board with assessment tools. Superintendent Thomas will discuss this with Chairman Owen Clark.

Business Administrator Butterfield requested that 1 or 2 board members meet with her monthly. The board decided the budget committee would be the members to meet. Business Administrator Butterfield stated she would email the budget committee members to set up meetings.

### **BUILDING AND GROUNDS:**

The domestic hot water circulator was replaced costing \$850 for the pump and Chris did the work. The Tom Cat floor scrubber was sent out for service; a floor scrubber was borrowed from WMRHS in the meantime. The rooftop project received approval from the Division of Historical Resources. Stanley Elevator looked over the unit to see what the upgrade entailed. It does need a smoke detector in the upper shaft; pricing will follow. The water gong does not work. Greg Hartwell said we have other systems that provide the same function and don't need it so therefore it will be disconnected. The ENE service contract is \$7,300 yearly. Board member Arthur Boutin stated the generator had turned on both Saturday and Sunday. The generator had major service on 6/7/22 and passed inspection. Hallway flooring is scheduled for the 1st or 2nd week in August. The gym inspection is scheduled for 6/15. Schofields is scheduled to clear the boys' locker room floor drain on 6/15. The art room 210 countertop replacement will occur on 6/15 and 6/16. For the roof a Garland Rep from "Performance Plus" said there is no warranty and there should be an inspection every 5 years by the company, however, inspections haven't happened. 4 pails of cold process have been applied and the roof has not been leaking. The state dropped the lead value to tolerable levels in the water. Room 182 failed, the new vanities being installed will not have the water fountain function. Propane stoves in the FACS room leaked when the knob was partially left on. Board members discussed ideas to increase the safety of the gas stoves.

### **BROWN FUND:**

Board members discussed that \$2,000 would be awarded to 22 applicants and \$6,000 was to be awarded to the Library.

### **STAFF NOMINATIONS/RESIGNATIONS:**

New staff nominations included Michael Stewart for Grade 3 Teacher, Leia Smoyer for Grade 2 Teacher, and Ryan Carlaw for Grade 4 Teacher.

MOTION MADE BY BOARD MEMBER NINA BROWN TO APPROVE THE CURRENT NEW SLATE OF HIRES. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Principal Jackie Daniels shared the current positions still open to fill include Grade 5 ELA Teacher and High School Guidance Counselor.

New staff resignation included Kathy Evans.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE THE CURRENT STAFF RESIGNATIONS. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR APPROVED.

The slate of fall coaching positions included Pat Riggie for Varsity Girls Soccer, Mike Woods for Middle School Boys/Girls Soccer, and Les Poore for Varsity Boys Soccer.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE THE CURRENT SLATE OF FALL COACHING POSITIONS. SECONDED BY BOARD MEMBER SCOTT PETERSON. APPROVED.

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 8:30 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

**MOTION MADE BY BOARD MEMBER NINA BROWN TO RETURN TO PUBLIC SESSION AT 9:04 PM, SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.**

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO DENY REQUEST FOR SEVERANCE. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE MOVING FORWARD WITH MAINTENANCE CONTRACT WITH TRAHAN FOR THE 2022-2023 SCHOOL YEAR. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE DRAFT CONTRACT FOR SAM NATTI. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER TUCKER CLARK TO APPROVE INCREASING SUMMER STUDENT CUSTODIAL PAY TO \$12. SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.

**THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD,  
MOTION MADE BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD  
MEMBER ARTHUR BOUTIN TO ADJOURN THE MEETING AT 9:09 PM. ALL IN  
FAVOR, MOTION CARRIED.**

Respectfully submitted,

Alexis Blowey  
Board Clerk