

OFFICIAL MINUTES
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940
REGULAR BOARD MEETING
June 21, 2023

The regular meeting of the School Board of Independent School District No. 203, Hayfield, Minnesota was called to order by the Board Chair Patrick Towey Jr. at 5:32 PM, members present: Tyler Anderson, Kathy Hegna Zelinske, Curt Heydt, Justin Holtan, Chad O'Connor, and Heather Swygman, and Patrick Towey Jr. Members absent: None. Also in attendance was Superintendent Gregg Slaathaug.

Public Forum: None.

O'Connor moved, Anderson seconded to approve the agenda.

Approved 7-0

Administrators' Reports:

Amber Uhlenhake, Business Manager & New Business Manager as of July 1, 2023 Scott Marine:

- Introduction of Scott Marine, update given on current fiscal year finances and reviewed 2023-2024 proposed budget.

Jim Hecimovich, Interim 6-12 Principal:

- No report given.

Gregg Slaathaug, Interim PreK-5 Principal & Superintendent:

- Updates given on: Elementary Classroom Assignments, New Staff Members, Contract Schedules, Baccalaureate, Graduation, Handbook Updates, Spring Sports, Summer Programs, Class Tours, Teachers On Call, Reunification Training, Custodial Summer Projects,

ZED items: Joint Powers Red Lined Document, an option of adding another district is still being discussed. Graduation was held in the new gymnasium on Wednesday, May 31, 2023, it was a wonderful ceremony.

Following review and discussion, Swygman moved Heydt seconded to approve the consent agenda.

Approved 7-0

Minutes from May 10, 2023, Board Meeting

Disbursements

May Payments: \$270,122.01 Net Payroll: \$293,652.23 Gross Payroll: \$449,091.88

Enrollment

Retirement: Jeanne Klocke, effective July 1, 2023. Thank you for 23 years of service to the school district.

Resignations:

Claire Rud, High School Para, effective May 8, 2023

Peggy Ferdinand, High School Para, effective May 25, 2023.

Marty Dick, High School History Teacher, effective June 1, 2023. Thank you for 18 years of service to the school district.

Kimber Harbeck, High School Sped Teacher, effective June 1, 2023. Thank you for 4 years of service to the school district.

Employment:

Anne Buezis, High School Social Studies Teacher, BA Step 8, at \$51,978.00 for the 2023-2024 school year

Required Annual Review of Policies

410 – Family and Medical Leave Policy

413 – Harassment and Violence

414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse

415 – Mandated Reporting of Maltreatment of Vulnerable Adults

506 – Student Discipline

514 – Bullying Prohibition Policy

522 – Student Sex Nondiscrimination

524 – Internet Acceptable Use and Safety Policy

616 – School District System Accountability

806 – Crisis Management Policy

Holtan moved, Anderson seconded to approve the written quotation for replacement of bituminous surface for east parking lot resurface, repairs and restriping with Rochester Sand & Gravel for \$78,016.22 to be completed by 8/1/23. Approved 7-0

O'Connor moved, Swygman seconded to approve the Budget for the 2023-2024 School Year. Approved 7-0

Holtan moved, Heydt seconded to approve the Facility and Grounds Director Contract for July 1, 2023 through June 30, 2025 Approved 7-0

Holtan moved, O'Connor seconded to approve the School Management Services Contract for July 1, 2023 through June 30, 2026 (7% increase first year, 6.5% increase second year, 6% third year) Approved 7-0

Swygman moved, Anderson seconded to approve Food Service Contract for the 2023-2024 School Year with Taher (8.8% increase) Approved 7-0

Heydt moved, O'Connor seconded to approve the contract with Teachers on Call for the 2023-2024 school year. \$3500 set-up fee Approved 7-0

Hegna Zelinske moved, Anderson seconded to:

Approve delegation of treasurer duties WHEREAS, Minnesota Statutes 123B.14, Subd. 1. Empowers the School Board to delegate the duties of the office of Treasurer of the School Board in the Office of Business Affairs of the School District. THEREFORE, BE IT RESOLVED THAT Scott Marine, Stephanie Clark, and Amber Uhlenhake of the School District is designated by the School Board of Independent School District No. 203 to perform the duties of the Treasurer of the District for the 2023-2024 school year.

The following voted in favor: Tyler Anderson, Curt Heydt, Justin Holtan, Chad O'Connor, Heather Swygman, Patrick Towey Jr., and Kathy Hegna Zelinske

The following voted against: None

WHEREUPON the resolution was declared adopted.

Donations to the Elementary Library and Elementary Music Program in memory of Bob Kruger from Donald & Betty Nelson and Mary & Martin Nelson \$150.00. Tammy Stevens in memory of Mike Stevens \$1000.00 for Elementary Music and Library. Thank you for your generous donations!

Holtan moved, Heydt seconded to close the meeting for the purpose of discussing evaluation of performance pursuant to M.S.13D.05, for Superintendent, Gregg Slaathaug at 6:40 PM.

Swygman moved, O'Connor seconded to open the meeting to continue the agenda at 8:40 PM. Approved 7-0

Heydt moved, Swygman seconded to approve adjourning the meeting at 8:41 PM. Approved 7-0

Respectfully submitted,



Chad O'Connor, Clerk