

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

June 2, 2021
5:31 PM

MINUTES

PRESENT: Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Tari Thomas, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Lori Williams, Nina Brown, Scott Peterson, Mo Chandler, Tucker Clark

Public attendees: Aiden Jessemen, Kelly Jessemen, Mariah Jellison, Greg Jellison, Koren Superchi, Megan Trudell, Stephen Hopkins, Abbie Hollingworth-Richards, Kathy Colby

Chairman Owen Clark called the meeting to order at: 5:31 pm.

Public Input:

Koren Superchi came to support parents and families being able to attend the awards ceremony as they normally would. As a parent of a senior student she believes being able to attend the ceremony would mean a lot as parents have had to miss many normal events for their children due to restrictions placed for COVID-19. Principal Jackie Daniels explained to the board that Elementary will receive their awards grades 3-7 at an assembly at school, 8th grade will receive their awards at their celebration, and High School students will receive their awards at another awards assembly and believes the school should be able to accommodate family attendance to the award ceremonies due to grades/ceremonies being separated as they are. Board members agreed this would be reasonable and accommodatable.

Megan Trudell proposed a plan should be developed to bring positions back over time that have been cut this year. Miss Trudell's concern is the elimination of programs will be detrimental to student education and there are more students every year that choose to attend a different school than Lisbon Regional when they have school choice. Chairman Clark explained positions have been cut, but programs have not. Lisbon Regional will still be offering the same programs as the previous years. Many of the positions that were cut were teachers and other staff members who were retiring. Due to the versatility of our teachers, programs will be taken on by other teachers. For elementary classes this means larger one-teacher classes (for whole class sizes under 25 per regulations). The problem with bringing back positions and adding more staff is that it would be difficult to sustain financially with the current budget and that these cuts were done to fulfill the financial needs of the town members. Many students that live in towns with school choice (such as Bath) tend to choose the school the majority of their friends decide to attend and this decision may also be made due to geographic reasons (closer to Woodsville town line). Board member Mo Chandler proposed discussing in the future better marketing for programs Lisbon Regional can offer in efforts to increase student numbers.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE THE MAY 12TH '21 BOARD MINUTES, SECONDED BY BOARD MEMBER NINA BROWN ALL IN FAVOR. APPROVED.

Tucker Clark was sworn in by Superintendent Tari Thomas as a new School Board Member. Bob Adams was sworn in by Superintendent Thomas as a returning School Board Member. Mo Chandler was sworn in by Superintendent Thomas as a returning School Board Member.

Yearly committee designations discussed. Board Member Mo Chandler added to the Budget Committee. Board Member Nina Brown removed from Budget Committee. Board Member Steve Sherry removed from Transportation Committee. Board Member Tucker Clark added to the Transportation Committee.

FINANCIAL:

We will have a hefty unencumbered balance of around a million dollars currently, however, projecting to have 500,000 by June 30th. The school is working on spending down this money by using it toward building upgrades such as replacing windows that have needed replacing, needed custodial equipment, rooftop units, air filtration filters, carpet replacement, purchasing a reliable school owned drivers education car, updated locks at school doors that utilize a phob to increase safety and security, updated phone system, cafeteria equipment. As well as a literacy program for k-6 and purchasing technology needs for next year. Business Administrator Toni Butterfield explained the logistics of when payments must be fulfilled for these funds that are separated into 3 pots of money.

BUILDING AND GROUNDS:

Chairman Steve Sherry gave the Buildings and Grounds Report. The freezer time delay failed and the part is on order. The quote to fix all non operable windows is \$4,900. Gym floor will be re-coated 6/28. Asbestos analyticals were sent to NH DES per their request. Rooms 181, 182, 185-188 will be stored in the Multi-Purpose Room during the abatement. The boiler loop circulator pump is short-cycling, this should be under warranty and will be taken care of when the company comes in for their regular maintenance. On 5/20 all 3 boilers were inspected through the next 2 years. Chris Leavitt had a 30 minute phone conversation with the roofing company on 5/29 and determined there will be water channels created. We just started using our last 55 gallon barrel of "Vital Oxide" which is a good place. Supplies have started to be ordered for next year.

BUDGET:

N/A

POLICY HANDBOOK:

a) Policies for First Reading

These policies are boilerplate from NHSBA and are a federal requirement; Toni Butterfield is both our Civil Rights and Title IX Coordinator. Superintendent Thomas read the policies as follows.

1. AC –Non-Discrimination, Equal Opportunity Employment & District Anti-Discrimination Plan. This policy outlines all expectations related to Non-Discrimination, Equal Opportunity and more.
2. AC-E – Annual Notice of Contact Information for Human Rights Officer, Title IX Coordinator, 504 Coordinator & Civil Rights Agencies. This policy simply communicates and updates contact information.
3. AC-R – Non-Discrimination Title IX Grievances. This policy outlines the step by step procedures for grievances.

Principal Jackie Daniels explained the changes to the Policy Handbook pertained to updating the faculty within the positions relative to the policies.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE POLICY HANDBOOK ADJUSTMENTS PER PRINCIPAL DANIEL’S UPDATES, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

EXECUTIVE BOARD:

No Report

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No Report

TRANSPORTATION:

Still in search for reliable used replacement for a Drivers Education car.

TECHNOLOGY:

MOTION MADE BY ARTHUR BOUTIN TO ALLOW TECH COMMITTEE TO MAKE DECISIONS ABOUT NEW COPIER CONTRACTS DURING THEIR NEXT MEETING AS LONG AS THE PRICES ARE AT OR BELOW CURRENT COST AND CHAIRMAN CLARK TO SIGN FOR APPROVAL. SECONDED BY BOARD MEMBER LORI WILLIAMS. ALL IN FAVORE. APPROVED.

BROWN FUND:

Money will be going out. Those that are receiving funds will be getting a hefty amount for a scholarship due to low numbers of applicants.

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL'S REPORT:

Senior Portfolio Defense

Our seniors presented the defense of their portfolio on Thursday, May 27th with faculty, family, and members of the junior class in attendance. During their high school years the students have collected and documented evidence of progress in meeting the Lisbon Regional Exit Outcomes through activities in classrooms, through co-curriculars, through community based activities, and through their academic work. We were impressed with the high quality presentations the class of 2021 delivered.

Available Positions for the 2021-2022 School Year

We have some positions posted on SchoolSpring and will be adding postings for the following jobs at Lisbon Regional:

- Music position - ½ time Lafayette elementary & ½ time Lisbon instrumental music
- Part time custodian - 4 hours in the evening during the school year
- Paraprofessionals
- Preschool Coordinator
- Permanent Substitute
- Multi-Tiered System of Support Interventionist - special education

Summer School

Summer school will run from July 6 to August 5 Tuesdays, Wednesdays and Thursdays. There will be competency recovery for middle school and high school students who are missing no more than two or three competencies (depending on the number of competencies in a course). The schedule for elementary or special education summer school programs will be developed soon and families will be contacted if their child is being recommended for summer school.

Summer 2021 Creative Writing Camp

Limited number of seats: 15

Carlene Gadapee, facilitator

We will be writing about the world and nature we see, the world we want to see, and unexpected worlds we never really saw before! Both poetry and fiction writing are welcome, and everyone will get to try both. We will read a few short pieces, then work on our own drafts. We will be outdoors unless it's raining out, so we will not need computers –just a notebook, some pencils and pens, a comfortable mask, and some bug spray and sunscreen!

The Summer Creative Writing Camp is open to all students currently in grades 7-12 (yes, even if you just graduated but you really want to come and write). We will meet at the school on Mondays and Wednesdays, 1-2:30 for eight sessions, beginning

Monday, July 5- Wed., July 28. At the end of the sessions, each participant will submit one “polished up and typed” draft to a designated Google Classroom. These will be included in an anthology of our work which will be both printed out and available on the school website.

NH DOE i-Platform

NH DOE iPlatform for Parents

iPlatform: A portal into public schools Get New Hampshire’s public school data at your fingertips!

June 2 @ 12 noon

June 9 @ 6 pm

• School administrators • Educators • Legislators • School board members • Community members

Who benefits from iPlatform? Join us for an info session Learn how to access data and run reports for schools & districts across the state using iPlatform.

Register: [Tinyurl.com/NHiPlatform](https://tinyurl.com/NHiPlatform)

IMPORTANT DATES:

June 2 - School Board Meeting - 5:30 in the library - this is a date change due to Bethlehem’s Annual Meeting - Google Meet link: meet.google.com/fbg-csnj-jjm

June 4 - Grades K to 2 Field Day - 1:00-2:30

***June 8** - 8th Grade Celebration - 6:00 PM in the gym

***June 9** - Kindergarten Celebration - 1:00 on the front courtyard

***June 10** - NHS Induction Ceremony - 5:30 PM

***June 11** - HS Awards Assembly - 1:00 in the gym

June 11 and 14 - Kindergarten Registration - contact the school if you have a child who will be 5 years old before October 1

***June 13** - Graduation of the class of 2021 - 2:00 in the gym

***June 14** - Grades 3 to 7 Awards Assembly - 10:00 in the gym

- Grades 3 to 6 Field Day - 1:00-2:30

- Varsity Girls Sports Awards - 6:00

- Boys Sports Awards - 6:45

June 16 - Last day of school - students released at noon

June 17 - Last day for teachers

**Events that will be livestreamed on the Lisbon Panther YouTube Channel*

Proposed a plaque to be made in honor of School Counselor Mary Coleman outside of the guidance suite.

MOTION MADE BY LORI WILLIAMS TO DEDICATE A PLAQUE IN MARY COLEMANS NAME OUTSIDE OF THE GUIDANCE SUITE. SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

SUPERINTENDENT:

Superintendent Thomas listed the proposed new hires for 2020-2021 school year including, Brianne Boyko MS Mathematics, Christopher Sweeney Custodian, Shoshanna Lieberman Elementary Music and MS/HS Chorus, and Amy Bedor Paraprofessional.

MOTION MADE BY BOARD MEMBER BOUTIN TO APPROVE NEW STAFF. SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Superintendent Thomas listed the resignation of Chad Olivier 5% English.

MOTION MADE BY BOARD MEMBER SHERRY TO APPROVE STAFF RESIGNATIONS. SECONDED BY BOARD MEMBER BOUTIN. ALL IN FAVOR. APPROVED.

B. General Information

Big news in ESSER/CARES Act Allocations including Lisbon Regional's ESSER III funding is coming in at \$1,725,857.72 then adding the ESSER I funding of \$159,937, SPSRF funding of \$60,600, and ESSER II funding \$768,462 totalling at \$2,714,857.

Superintendent Thomas discussed the positive exposure in elementary school causing 4th grade to go remote. Commended Principal Daniels and other key members within the school handling the situation during the Memorial Day Weekend to make Tuesday's return to school to run smoothly.

MOTION MADE BY STEVE SHERRY, SECONDED BY ARTHUR BOUTIN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 6:50 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT THOMAS. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.

MOTION MADE BY STEVE SHERRY TO RETURN TO PUBLIC SESSION AT 7:09 PM, SECONDED BY SCOTT PETERSON. ALL IN FAVOR. APPROVED.

Superintendent Thomas explained there will be no School Board meeting scheduled for July.

Board member Arthur Boutin asked if the board could make the decision now whether to open the school in the fall under "normal" operation thus not offering a remote option (not to be confused with the homeschooling option) for the 2021-2022 school year. Principal Jackie Daniels explains what has been discussed in her principal meetings concerning the state's recommendations, surrounding school's plans, etc.

MOTION MADE BY ARTHUR BOUTIN TO OPEN UP TO “NORMAL” OPERATIONS DISCONTINUING THE REMOTE OPTION FOR LEARNING AT THE START OF THE 2021-2022 SCHOOL YEAR, SECONDED BY TUCKER CLARK. ALL IN FAVOR. APPROVED.

THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD, MOTION MADE ARTHUR BOUTIN, SECONDED BY STEVE SHERRY TO ADJOURN THE MEETING AT 7:22 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Alexis Blowey
Board Clerk