

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD MEETING High School

Tuesday, June 14, 2022
7:04 PM

Pledge to the flag
Call to Order - Board President
Roll call - Board Secretary
Executive Session for personal

MEMBER

x Daniel L. Albert
x Todd A. Badger
x Susan Beery
x Joseph B. LeCrone
x Dottie M. Mathers, Vice President
x David Shimmel, President

MEMBER

x Ronald E. Snell
x Dale Ulmer
x David J. Young
x *Richard Galtman, Solicitor (Zoom)
*Christina Bason, Superintendent
x *Brandy N. Smith, Business Mgr./Bd. Secretary
*(Non-Voting Member)

OTHERS

x Feerrar, Darrin - Elementary School Principal
x Gnoffo, Joseph - Supervisor of Buildings and Grounds
x Hanner, Timothy - Supervisor of Special Education
King, Christopher - Assistant Middle/High School Principal
x Myers, Curtis - Middle School Principal
x Peipher, Sebastian -
x Taormina, Daniel - High School Principal
Yonkin, Jamie - Elementary School Principal
x Residents x Media x Students

Awards and Recognitions

Pastor Joseph Shimko, Faith United Methodist Church offered prayer.

Meg Altebrando and Stephanie Beadle announced the Montoursville Area School District was awarded a \$500,000 PA Smart advancing grant in conjunction with the River Valley YMCA Invention Land Education and Envision Ed Plus. Invention Land Education will be utilized in the District to push STEM and computer science programs forward. Envision Ed Plus will be utilized through the River Valley afterschool program and Professional Development. More information will be forthcoming. The total amount of grants Meg and Stephanie have secured for Montoursville Area School District is between \$650,000 and \$750,000 in programs and materials.

Darrin Feerrar, Elem. Principal/Director of Federal Programs conducted the annual District Stakeholder Meeting for Federal Programs for the programs and services provided under Title IA, IIA, and IVA. Mr. Feerrar reviewed the programs from 2021-2022 and proposed the scope of services for 2022-2023. District stakeholders were asked for feedback. District and Building level Parent and Family Engagement policies were reviewed and discussed with stakeholder feedback.

Mr. Shimmel announced the executive session was held before the School Board Meeting to discuss personnel, security, and safety reports as well as receiving the annual safety report. There was an executive session held before the May 24, 2022 work session for personnel and contractual items.

Approval of minutes for the following meetings:

- Board Meeting, Tuesday, May 10, 2022
- Work Session, Tuesday, May 24, 2022

Motion: Mathers Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Abstain: None
Result: **Motion Carried**

Mr. Snell commented that the board meeting minutes for May 10 reflect that he voted yes and no for item P3. He voted no on May 10, 2022, to item P3.

Mrs. Smith stated that the minutes will be corrected.

Public Comment

Tina Marie Kline made a note of attendance.

Sharon Meyer made comments on the budget and future elementary school projects.

Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

B. Budgetary Transfers – None

C. Presentation of Bills (Roll Call)

General Fund	– \$ 2,988,642.54
Cafeteria Fund	– \$ 97,713.50

Motion: Ulmer Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

Mr. Snell needed clarification concerning a bill for a hearing aid charger and who is responsible to pay for the charger.

Mr. Hanner explained that students in the District need special devices to help them hear and it is the District's responsibility to provide those services.

Superintendent's Report

Mr. Meyers gave an update on the Summer Skills Program taking place at McCall and specifically praised Mr. Gnoffo and his team for preparing the building for the students. He also noted Mr. Jack Hawkins's retirement and how much he will be missed.

Mr. Feerrar also praised Mr. Hawkins's contributions to the District. He praised the Technology Team for quickly removing old smart boards and prepping for the new technology coming. He wrapped the report with the end of the year send-off that took place for the students on the baseball field. The weather cooperated and awards were given out. He took a moment to thank the families that are privately donating to the playground renovation.

Mr. Hanner explained the Special Education Plan and noted it is on the District Website for public review. The action plan is dated from 2021 to 2024 the dates have been extended due to the pandemic. The Special Education Program had 17 students graduate. The students that graduated were identified as special needs, gifted, or receiving services through a 504 agreement. The final announcement for Mr. Hanner's report pertained to the BLaST IU paraprofessionals conference that will take place virtually this year on August 11, 2022.

Mr. Taormina shared reflections on graduation. He confirmed the Elementary Schools Tour dates. June 27, 2022, at 10:00 am or 6:00 pm at the Loyalsock Valley Elementary School and June 28, 2022, at 10:00 am or 6:00 pm at Lyter. The dates and times are on the District Website and also on Facebook. Must be a District resident and preregister to attend the tours.

Mr. Peipher reported a successful year. Student devices were collected with the exception of Summer School students. The smart board replacement project is underway and future maintenance projects and professional development will continue through the summer.

Mr. Gnoffo also reflected on Jack Hawkins's retirement and how tremendous Jack was as an employee. He also shared the summer plan is to continue to move furniture and clean the buildings.

Agenda Items

• General

- G-1 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit #17 for the 2022-2023 DaRTS. (Attachment)
- G-2 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit#17 for the 2022-2023 for Technology Services. (Attachment)
- G-3 Approval of an agreement between Montoursville Area School District and BLaST Intermediate Unit#17 for the 2022-2023 IDEA. (Attachment)
- G-4 Approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools. All costs for KinderCamp will be covered by Faith United Methodist Church. Dates will be August 1 to August 4, 2022.
- G-5 Approval of a one-year extension of the agreement dated May 8, 2007, with the borough of Montoursville to provide a school resource officer for the 2022-2023 school year. In accordance with the agreement, the District shall pay the Borough a yearly sum equal to 39/52 of the Borough's yearly cost of salary, benefits, vehicle and other expenses of the school resource officer. (Attachment)

- G-7 Approval of a letter of engagement presented by Larson, Kellett & Associates, P.C. that summarized the significant terms and conditions of the annual financial audit for the year ending June 30, 2022. (This is the fourth year of a five-year agreement approved on August 4, 2018.) (Attachment)
- G-8 Approval of the appointment of Vice President Dottie Mathers and School Board Secretary Brandy Smith as voting delegates for the 2022-2023 PSBA Delegate Assembly Meeting.
- G-9 Approval of the nomination and election of Dale Ulmer as Treasurer for the 2022-2023 school year.
- G-10 Approval of no increase to the 2022-2023 school lunch prices as required under the "Equity I School Lunch Pricing" provisions (section 205) of the Hunger Free Kids Act.

Rates:	Lunch Prices:
Elementary Schools	\$2.60
Middle School	\$2.75
High School	\$2.75

- G-11 Approval of a request from Kelle Robinson, County Emergency Management Coordinator, C. E. McCall Middle School, gym, locker rooms and parking lot, September 24, 2022, 5:00 PM – 9:00 PM. (Attachment)
- G-12 Approval of a request from Justin Jones, FC Montour, C. E. McCall Middle School and Loyalsock Valley soccer fields, August 1, 2022 to July 31, 2023. (Attachment)
- G-13 Approval for Liberty Mutual Insurance Company to provide the following insurance coverage at a total cost of \$124,427. These policies will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$111,831.)
- Commercial
 - Umbrella
 - School Leaders Liability
- G-14 Approval for AMTrust North America to provide Workers' Compensation insurance coverage at a total cost \$59,459. This policy will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$62,154. Note: Workers Compensation experience modification changed from 1.19 to 1.117)

Mr. Snell questioned the decrease in cost.

Mrs. Smith verified the numbers are correct. The cost decreased due to fewer incidents based on a three-year average.

- G-15 Approval for Bollinger Specialty Group to provide Student Accident insurance coverage at a cost of \$26,301. This policy will be in effect from July 1, 2022 to June 30, 2023. (The premium for 2021-2022 was \$25,049.)
- G-16 Approval of an agreement between Montoursville Area School District and West Branch Drug & Alcohol Commission. (Attachment)
- G-17 Approval for Travelers Insurance to provide Montoursville Foundation insurance coverage at a cost of \$1502 per year. This policy will be in effect from July 1, 2022 through June 30, 2025. (The premium for 2019 – 2022 was \$1502 per year.)
- G-18 Approval of the Special Education Plan, 2021- 2024. (Available online)

G-19 Approval to initiate the 30-day review process for iReady Classroom Mathematics, grade K-6, at a cost not to exceed \$315,000. ESSERS ARP Funds will be used to pay for this program.

Mr. Snell questioned the dollar amount for a math curriculum.

Mr. Feerrar stated the cost has seven years of materials included.

Dr. Mathers reminded everyone the agenda item and the vote are for the review process only.

Motion: Ulmer Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

G-6 Approval of an agreement between Montoursville Area School District and ESS Support Services, LLC.
(Attachment)

Motion: LeCrone Second: Badger
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer, Young, Snell
No: None
Absent: None
Result: **Motion Carried**

Dr. Mathers had questions about the cost of the ESS Support Services contract.

Mr. Hanner explained the position and the need of the student that drives the cost and length of the contract. In this case, it is a one-year contract.

- **Personnel**

P-1 Approval of the following addition to the Professional Staff:

<u>Employee</u>	<u>Certification</u>	<u>Rate of Pay</u>	<u>Effective</u>	<u>Replacement for:</u>
Wendy Baker	School Psychologist	Master's Step 14 \$79,146 Up to 20 additional days	July 1, 2022	Replacement of an IU Position
Hayley Potter	Special Education PK-8	Master's Step 6 \$61,020	July 1, 2022	Gloria Jean

Motion: Young Second: Mathers
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

P-2 Approval of the following addition to the Administrative Team:

<u>Employee</u>	<u>Certification</u>	<u>Rate of Pay</u>	<u>Effective</u>	<u>Replacement for:</u>
Matthew Johnson	Principal K-12	\$105,000	July 1, 2022	Dan Taormina

Motion: Ulmer Second: Young
 Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
 No: None
 Absent: None
 Result: **Motion Carried**

Mr. Snell is concerned about Mr. Johnson using this position as a stepping stone to a Superintendent's position.

Mr. Taormina explained anyone in an Administrative position is looking to further their career. It is rare to have a principal stay for fifteen years. Mr. Taormina is confident Mr. Johnson is committed to the position.

Mr. Johnson spoke about his commitment to the District and the students

P-3 Approval of the following FMLA leave from a member of the staff.

<u>Employee</u>	<u>Effective Date:</u>
101637	May 23, 2022

Motion: Young Second: LeCrone
 Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
 No: None
 Absent: None
 Result: **Motion Carried**

P-4 Approval of the following resignations from members of the coaching staff:

<u>Coach</u>	<u>Position</u>	<u>Effective Date:</u>
Michael Tate	Head Softball Coach	May 26, 2022
Ryan Rooney	Assistant Football Coach	May 24, 2022

Motion: Young Second: LeCrone
 Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
 No: None
 Absent: None
 Result: **Motion Carried**

- **Transportation**

T-1 Approval of Promiseland Bussing rates in the amounts of \$2,571.36 and \$2,676.26 for May 2022. (Attachment)

T-2 Approval for James Campbell to provide student transportation for inter-district trips at a cost of \$120.00 per round trip. Field trips and extracurricular transportation will be calculated at a rate of \$3.60 per mile with a minimum of \$225 per trip. Trips lasting longer than four hours will incur an additional hour rate of \$32.00 per hour. The contract will be in effect from August 1, 2022 to June 30, 2023.

T-3 Approval for Koser Busing to provide transportation at a cost of \$410.00 per day for the Montoursville Area High School students enrolled in the Health Science Course to travel to the onsite learning labs at Geisinger Medical Center once a week depending on the day cycle during the 2022-2023 school year.

T-4 Approval for Jean Services Busing to provide transportation at a cost of \$215.00 per day for the Montoursville Area High School students enrolled in Lycoming Career & Technology Center to travel to the Center, effective July 1, 2022 to June 30, 2027.

Motion: Mathers Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

Mr. Snell asked if T2-T4 will be a rate increase over last year.

Mrs. Smith explained it is an increase this year due to cost of fuel and staffing and provided the costs for last year.

Mr. Taormina stated the Geisinger trip has been covered by a grant for the last two years.

- **Budget and Finance**

BF-1 Approval of the final General Fund Budget in the amount of \$32,753,409 for the fiscal year 2022-2023 including salary and work schedules as proposed. (Attachment)

- Real Estate Tax Millage
- Earned Income Tax
- Real Estate Transfer Tax

Motion: Ulmer Second: Mathers
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer, Young
No: Snell
Absent: None
Result: **Motion Carried**

Mr. Snell asked questions about the state revenue.

Mrs. Smith explained the projections that usually come from the state in April and May have not come in as well as the new formula.

Mr. Snell asked about the fund balance numbers.

Mrs. Smith expressed her recommendation that either the Board restrict or move funds to the Capital Reserve for future projects. It is her strong recommendation that the funds are used for nonrecurring expenditures.

Mr. Snell disagrees with the tax increase.

Mr. Snell would like to note inflation, the stock market, and food prices are negatively affecting retired residents. He expressed his concern for struggling taxpayers and their ability to pay for a tax increase.

Dr. Mathers noted she is thinking about the taxpayer and voted no on the original tax increase, but to remain fiscally responsible and not cut programs she will vote yes to the updated figures. She also noted it is a tough decision.

Mr. Snell referred back to using the fund balance.

BF-2 Approval of the 2022 Homestead and Farmstead Exclusion Resolution. (Attachment)

Motion: Ulmer Second: Young
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None

Result: **Motion Carried**

Mr. Shimmel made comments that the Homestead was once funded at 80% and is now funded at 100%. He then asked Mrs. Smith to explain the Homestead Credit.

Mrs. Smith explained the Homestead credit.

Mr. Ulmer asked for the tax increase figures for the average homeowner.

BF-3 Approval of the following financial institutions to be used as depositories for the 2022-2023 school year:

- Muncy Bank and Trust Company
- FNB Bank
- Pennsylvania School District Liquid Assets Fund (PSDLAF)
- RBC Capital Markets

Motion: Young Second: Mathers
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

BF-4 Approval to awarded bids for the 2022-2023 fiscal year. (Attachment)

- Paper supplies in the amount of \$29,444.30
- Athletic supplies and equipment in the amount of \$29,344.11

Motion: Young Second: LeCrone
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Ulmer, Young, Snell
No: None
Absent: None
Result: **Motion Carried**

BF-5 Approval of the attached Bank Signatories for the school district accounts as listed for the 2022-2023 fiscal year. (Attachment)

Motion: Young Second: Mathers
Yes: Albert, Badger, Beery, LeCrone, Mathers, Shimmel, Snell, Ulmer, Young
No: None
Absent: None
Result: **Motion Carried**

Other Reports

A. Committee Reports

- PSBA- None
- Policy Committee- None
- IU Rep.- None
- LCTC Rep.- None
- Memorial Gardens- Mr. Ulmer reported fundraising is moving along and at \$31,000 mark.
- Budget- None
- Building and Grounds- None

- Montoursville Foundation- None
- Extra-Curricular Activities- None

Public Comment

None

ADJOURNMENT OF THE REGULAR MEETING 8:56 PM

Motion: Mathers Second: Young
Result: **Motion Carried**



David Shimmel, President



Brandy N. Smith, Board Secretary